

**BUCKSPORT TOWN COUNCIL MEETING**  
**7:00 P.M., THURSDAY, JANUARY 14, 2016**  
**TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**

Swear in new Town Council Members

Town Clerk, Kathy L. Downes swore in newly elected Town Councilor Members Paul Gauvin, David Kee and Paul Rabs..

1. The meeting was called to order at 7:00 P.M. by Town Clerk Kathy L. Downes.
2. Members Present: Joseph York, Paul Rabs, David Kee, David Keene, Peter Stewart, Paul Gauvin and Robert Carmichael, Jr.
3. Annual Elections of the Town Council

a. Election of Chair of Council

It was motioned by Peter Stewart, seconded by Robert Carmichael, Jr. to nominate David Keene as Mayor for the ensuing year.

Joseph York discussed the longevity of David Keene as Mayor and offered to be mentored for future service as Mayor.

It was motioned by Joseph York, seconded by David Kee to nominate Joseph York as Mayor for the ensuing year.

It was voted to cease nomination, and voted to elect Dave Keene as Mayor for the ensuing year.

Vote In Favor: Paul Rabs, David Kee, Peter Stewart, Paul Gauvin and Robert Carmichael, Jr.

Abstain: David Keene, Joseph York

Vote: 5 – 0 - Favorable

It was voted to cease nomination and vote to elect Joseph York as Mayor for the ensuing year.

Vote In Favor: No Vote

Vote: Failed

Town Clerk affirmed vote for David Keene as Mayor for the ensuing year

b. Council Committee Assignments

Council Members were asked to review the list of committees and let Mayor David Keene know what committees they would like to serve on at the next town council meeting.

4. Presentation of any Town Council Recognitions – **None**
5. Consider Minutes of Previous Meetings – **None**
6. Receive and Review Correspondence and Documents
  - a. Olver Associates
    - Town Manager gave a brief Weekly Construction Summary of the work completed during the weeks of December 28, 2015 and January 4, 2016 at the Town of Bucksport Wastewater Treatment Plant Upgrade..
  - b. Downeast Transportation, Inc. – December 2015 Information
    - Town Manager reviewed the month of December 2015 Downeast Transportation, Inc. - Bucksport Shuttle Riders.
  - c. Grant Letter of Support – Bucksport Bay Healthy Communities
    - Town Manager briefly reviewed the grant letter of support for the Bucksport Bay Healthy Communities noting that this letter of support is in no way an obligation to the town
7. Public Hearings
  - a. Conduct Public Hearing on Revised Zoning Amendment to Appendix K
    - Code Enforcement Officer, Jeff Hammond addressed the Council. The changes proposed are similar to changes proposed at earlier meetings. Two earlier proposals have been removed. The two items removed deal with Residential use on the main street Downtown district, and the other would eliminate the 50% maximum rule on first floor residences in the Downtown district.
    - Citizen Jane Cirrillo addressed the Council about her property on Main Street being labeled illegal, even though she believed it was built as a residence. The inability of the owner, Jane Cirrillo, to adjust back to a residential usage when needed, was deemed unfair and should not be illegal.
    - Citizen Chris Johnson addressed the Council to remind them of the removal of the two Downtown Sections, but urged the Council to approve the remaining sections. The remaining sections would be “housekeeping” and “streamlining the planning process.”
    - Joseph York commented that even though the Council makes the change, it can still be amended at a later date.

It was motioned by Paul Gauvin, seconded by David Kee and voted unanimously to approve the amendments to Appendix K of the Bucksport Town Code.

8. New Ordinances to Consider/Introduce – **None**

9. Discussion Items

- a. Food Vendors on the Waterfront – Economic Development Committee recommendation.  
-Town Council referred this item to the Waterfront Committee for review
- b. Electronic Sign on Main Street – Economic Development Committee recommendation  
-Councilor Kee reported a split opinion at the recent Economic Development Committee between sign advocates and advocates for a marketing study. Councilor Kee recommended no action be taken at this time, until funding sources, and a sign management plan could be developed. Citizen James Morrison recommended the Town consider the liabilities of the sign being a distraction of traffic crossing the bridge. Councilor Kee stated the sign would have to meet State regulations. Citizen Bruce Clement urged the Council to be aware of the price versus the size and benefit. The quotes submitted are in the \$18,000 to \$25,000 range.
- c. Ad-Hoc Advisory Group Report – Economic Development Committee Recommendations  
-Interim Town Manager Susan Lessard commented that as she progressed through the budget process this coming year, she would address the value of the proposed changes to the current processes, and would report on her findings.

10. Agenda Items

- a. Approve Resolve #R-2016-36 Authorizing payment of Requisition #5 of the Sewer Treatment Plant Upgrade Project  
  
It was motioned by Peter Stewart, seconded by Paul Gauvin and unanimously voted to approve Resolve #R-2016-36.
- b. Approve Resolve #R-2016-37 to support acceptance of the 2016 Byrne JAG Grant for the Police Department in the amount of \$5,472.30.  
  
It was motioned by Paul Gauvin, seconded by Peter Stewart, and unanimously voted to approve Resolve #R-2016-37 (as amended, name change to Byrne)
- c. Approve Resolve #R-2016-38 to Set the Rate of Interest for Sewer Bills from 1-1-2016 through 12-31-2016  
  
It was motioned by Paul Gauvin, seconded by David Kee, and unanimously voted to approve Resolve #R-2016-38.

- d. Approve Resolve #R-2016-39 to Set the Rate of Interest for unpaid Real Estate and Personal Property Taxes from 1-1-2016 to 12-31-2016

It was motioned by Paul Gauvin, seconded by Robert Carmichael, Jr. and unanimously voted to approve Resolve #R-2016-39.

- e. Approve Resolve #R-2016-40 Recommitment & Settlement of Taxes as of 8-18-2015

It was motioned by Paul Gauvin, seconded by David Kee, and unanimously voted to approve Resolve #-R-2016-40.

- f. Approve Resolve #R-2016-41 to approve purchase of a new switcher for the PEG channel in the amount of \$899 from Cable Reserve.

It was motioned by Paul Gauvin, seconded by Peter Stewart, and unanimously voted to approve Resolve #R-2016-41.

#### 11. Resignations, Appointments, Assignments, and Elections

- a. Payroll/Benefits Clerk Hired – Rachel Allen  
-Interim Town Manager Susan Lessard commented on the hiring of Rachel Allen, and noted that Rachel is doing a great job.

#### 12. Approval of Quit Claims, Discharges, and Deeds

- a. Property Tax Quit Claim Deeds  
-Gustave Northstein – Map 04 Lot 30  
-Wayne Taylor – Map 46 Lot 08  
-Roy Burke- Map 13 Lot 80

- b. Sewer Quit Claim Deeds  
-David Caruso

It was motioned by Peter Stewart, seconded by Robert Carmichael, Jr. and unanimously voted to approve the discharging of property and sewer quit claim deeds.

#### 13. Town Manager Report

- a. Department Head Reports  
-Council Members received copies of Department Head Reports and were asked to direct any questions to Interim Town Manager or Department Heads.
- b. Town Manager Report  
-Interim Town Manager Susan Lessard reviewed Town Manager's Report noting: December Revenue and Expense reports; upcoming Department Head meeting;

Lawsuit between Penobscot Indian Nation and State of Maine; Penobscot Energy Recovery Committee and Municipal Review Committee meeting; Update on Community & Economic Development Director; YMCA services; AIM and environmental consultant; MMA legal services-vehicle water damage; Oil shed at Transfer Station; and Real Estate foreclosures. See attached report for details.

14. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits

It was motioned by Paul Gauvin, seconded by Robert Carmichael, Jr. and unanimously voted to approve Matthew Cote, Beardos LLC, d/b/a Ramona's for renewal of a fulltime liquor license and special amusement permit.

15. Heart and Soul Training

The next Heart and Soul Meeting will be on Wednesday, January 20, 2016 at 6:00 PM at the Jewett School.

16. Upcoming Public Hearings, Designation of Topics for Committee Assignments, and Scheduling of Committee Meeting

After Town Council discussion regarding committee appointments it was motioned by Paul Gauvin and seconded by Peter Stewart and unanimously voted to approved 2016 Committee Assignments with amendment to switch Robert Carmichael Jr. from Ordinance Committee to Finance Committee and David Kee from Finance Committee to Ordinance Committee.

- a. Food Vendors on Waterfront – referral to committee  
-Waterfront and Ordinance Committee meeting on Thursday, January 28, 2016 at 5:30 P.M. at Town Office, Conference Room.
- b. Schedule Meeting of Solid Waste Committee to Discuss Transfer Station/Recycling  
-Solid Waste Committee meeting on Thursday, February 11, 2016 at 5:30 P.M. at the Town Office, Conference Room.
- c. Schedule Meeting of Finance Committee to change to paperless Council packets and acquisition of iPads for the Councilors  
-Finance Committee meeting on Thursday, January 28, 2016 at 6:00 P.M. at the Town Office, Conference Room.

17. Agenda Items Requiring Executive Sessions – **None**

18. Adjournment

It was motioned by Peter Stewart, seconded by David Kee, and unanimously voted that the meeting be adjourned.

Meeting adjourned at 8:37 P.M.

Respectfully Submitted,

Kathy L. Downes  
Council Secretary