

**TOWN OF BUCKSPORT  
BUSINESS LICENSE APPLICATION**

**CLOSING OUT SALE**

**BUSINESS OWNER INFORMATION:**

Name of Principal Owner \_\_\_\_\_ DOB \_\_\_\_\_  
Home Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone \_\_\_\_\_ SS# \_\_\_\_\_ E-Mail (opt) \_\_\_\_\_

**BUSINESS INFORMATION:**

Name of Business \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Date of Closing out sale: \_\_\_\_\_ Business Closing Date: \_\_\_\_\_

Description of inventory \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have any of the above items been added to the inventory within 60 days of the date of this application?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

If your business is less than 2 years old, has any merchandise been purchased for the purpose of selling  
and disposing that merchandise at the sale? \_\_\_\_\_ Yes \_\_\_\_\_ No

I certify that the information provided in this application is true and accurate to the best of my knowledge,  
and hereby request the Bucksport Town Council to issue the required license as authorized to do so by the  
Bucksport Town Code, Chapter 6, Business and Licensing Regulations, Section 6-102.

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE

(NOTARIZED SIGNATURE REQUIRED FOR CLOSING OUT SALE LICENSES PURSUANT TO 30-A MRSA, 3781)

Then personally appeared before me the above-named \_\_\_\_\_, and made  
oath that the foregoing statements are true based on his or her personal knowledge.

Before me,

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Printed Name

Commission expires: \_\_\_\_\_

**(See reverse side for additional information)**

## License and Permit Fees

Type of License	Term	Fee
Closing Out Sale	60 days	\$25.00
	60 day extension	\$25.00

### **6-103 Application Requirements**

- 6-103.1 Applications for licensing or permitting must be submitted to the Town Clerk. The Town Clerk shall forward a copy of any license or permit application subject to departmental approval to the appropriate departments upon receipt of the application.
- 6-103.2 The Town Clerk shall review license and permit applications to determine if they are complete. Before any application may be deemed complete, the following requirements must be met:
1. All required information on the application has been provided;
  2. The required fee has been submitted;
  3. Planning Board approval, if required, has been issued;
  4. All required departmental recommendations have been issued.
- 6-103.3 Upon deeming an application subject to Town Council approval to be complete, the Town Clerk shall submit the application to the Town Council for their review at the next available meeting.
- 6-103.4 Upon deeming an application subject to Town Clerk approval to be complete, the Town Clerk shall review the application in accordance with the requirements of section 6-107 of this chapter.
- 6-103.5 The Town Clerk shall schedule public hearings on license applications in accordance with the requirements of this chapter.
- 6-103.6 The Town Clerk shall notify licensees of their license renewal obligations no less than sixty (60) days prior to the license expiration date. License renewal applications must be submitted to the town at least thirty (30) days prior to the license expiration date. Applications received by the town less than thirty (30) days prior to the expiration date may be subject to a penalty fee equal to the license fee if the license can not be issued prior to its expiration date.

Return the completed application and fee to:

Town Clerk

Bucksport Town Office

50 Main Street

P.O. Drawer X

Bucksport, ME 04416

Tel. (207) 469-7368

Fax (207) 469-7369