

**BUCKSPORT TOWN COUNCIL MEETING**  
**7:00 P.M., THURSDAY, MARCH 10, 2011**  
**TOWN COUNCIL CHAMBER-BUCKSPORT TOWN OFFICE**

1. Mayor David Keene called meeting to order at 7:00 P.M.
2. Members Present: Michael Ormsby, Byron Vinton, David Kee, David Keene, Jeff Robinson, Brian Leeman and Robert Howard.
3. Consider minutes of previous meeting

It was motioned by Robert Howard, seconded by David Kee and unanimously voted to approve town council meeting minutes of February 28, 2011 as presented.

4. Hold public hearing regarding 2011 Housing CDBG pre-application

Ron Harriman, Administrator for the 2011 Community Development Housing Grant gave an overview of the grant to a very large crowd of interested citizens. There were a total of 58 citizens who attended the hearing in support of the pre-application. In addition, 8 letters received from citizens who could not attend the hearing were forwarded to the Town Council in support of the pre-application. Ron indicated, if successful, the \$300,000 in grant funding for home improvements would be available to income eligible residents and owners of rental apartments occupied by income eligible tenants. These funds may be used for improvements such as handicapped accessibility replacement of unsafe or obsolete heating systems, installation of replacement windows, doors, and other improvements to make homes safer and more energy-efficient.

Several citizens spoke on numerous needs, such as:

Twelve (12) citizens from the Knox View Rental property spoke in need of windows, heating system and insulation.

One citizen spoke in need of new heating system, but the old furnace/boiler needs asbestos removal first.

One citizen spoke in need repairing basement walls, and another citizen spoke in need of basement door.

Several citizens spoke in need of roof repairs, windows, siding, heating systems and electrical needs.

Ron Harriman encouraged property owners to complete a pre-application. The grant deadline is April 1<sup>st</sup>.

Town Manager thanked all interested residents for attending the public hearing. If Bucksport is successful in receiving the grant, all residents who have expressed an interest will be notified by letter with instructions on how to proceed.

5. Receive and review correspondence and documents
  - a. Departmental Monthly Reports
    - Council members received copies of departmental reports and were asked to direct any questions or concerns to the Town Manager or Department Heads.
  - b. Financials for the period ending 02-28-2011
    - Council members received copies of Financial Report ending 02-28-2011. Town Manager noted no concerns and asked that questions or concerns be directed to himself or the Finance Director.
  - c. Treasurer's Warrant February 2011
    - Council members received copies of Treasurer's Warrants for the month of February 2011. Town Manager asked that questions or concerns be directed to himself or the Finance Director.
  - d. Municipal Budget and CIP for the period 7-1-2011 to 6-30-2012
    - Council members received a copy of the preliminary Municipal Budget and CIP for the period 7-1-2011 to 6-30-2012 with no increases over last year.
  - e. Letter from DHS regarding compliance with General Assistance Statutes and the Department of Health and Human Services
    - Town Manager received a letter from DHS notifying the Town of Bucksport that they are in compliance with General Assistance Statutes and the Department of Health and Human Services General Assistance policy.
6. Hold public hearing regarding proposed ordinances:
  - a. Amendment to Chapter 2 Administration of the Bucksport Town Code
    - Jeff Robinson, Chairperson of the Ordinance Committee briefly reviewed the "Amendment to Town Code Chapter 2 Administration" for the purpose of changing language in the ordinance that pertains to family medical leave, computation of sick leave, work hours for regular part-time employees, annual review of the Lockout-Tagout Policy, annual review of employee driver licenses, and use of cell phones when operating a vehicle while on town business.

No public comments.

7. Close hearing and act on ordinance

It was motioned by Robert Howard, seconded by Byron Vinton and unanimously voted to approve "Amendment to Chapter 2 Administration" of the Bucksport Town Code.

8. Consider introducing the following ordinances

a. Amendment to Chapter 12 Article 5 Section 12-512 Parking Lot Regulations

-Jeff Robinson, briefly reviewed ordinance titled "Amendment to Chapter 12 Article 5 Section 12-512 Parking Lot Regulations", for the purpose of clarifying and establishing regulations regarding parking of vehicles in certain public parking lots.

It was motioned by Byron Vinton, seconded by Michael Ormsby and unanimously voted to introduce ordinance titled "Amendment to Chapter 12 Article 5 Section 12-512 Parking Lot Regulations".

b. Amendment to Appendix K Land Use

-Jeff Robinson reviewed "Amendment to Appendix K Land Use" that was recommended by the Planning Board as follows: Accessory Land Uses (add "porches" to "decks, stairs & ramps"); reduce the minimum property line setback for decks and porches to 10 feet; regulate when a deck or porch may be converted to interior living space; exempt stairs and ramps from meeting minimum property line setbacks if they are less than 500 square feet in size; require a setback to be measured from the boundary of a right of way if it is closer to a structure than the property line; clarify how to determine the minimum front setback in shore land overlay districts; reduce the minimum front setback in the R1 and R2 Districts to 25 feet from the edge of the right of way; add residential care facilities in the table of land uses and identify where the use may be permitted; delete a duplicate land use description in the table of land uses; clarify the setback requirements for roads in shore land districts; correct a section reference error; increase the minimum land use permit life to two years, and allow permit life extensions subject to compliance with certain requirements; rezone a property to Industry Development. The property was inadvertently placed in the Route 15 Residential/Commercial District when the zoning map was revised in 2009.

It was motioned by Byron Vinton, seconded by Robert Howard and unanimously voted to introduce ordinance titled "Amendment to Appendix K Land Use".

9. Hear presentation from CMP representative regarding smart meters

Kay Rand representative of Bernstein, Shur, indicated that the PUC ordered CMP in July of 2009 to develop a one year plan on how they were going to proceed with installing smart meters for all of their customers beginning September 2010.

Smart meters use electronic data recording and two-way communication technology and, in the near future, will provide more detailed information about energy usage and enhanced services. These meters are part of CMP effort to upgrade to a state-of-the-art electricity delivery system for Maine. The smart meter has a digital display instead of the dials on the old meter. CMP's smart meters are wireless and use a radio frequency band to communicate. All CMP customers will receive a smart meter.

VSI Meter Services will install smart meters. You don't have to do any thing to prepare for the installation or be present to have your new meter installed. The process will take about 10 minutes and your power will be interrupted briefly during the installation. You can choose not to have the meter installed by letting the company know.

Kay also noted that Cyber Security is nothing new to the utility industry, and they have extensive experience maintaining cyber security for information systems and operating the electricity grid. Installing smart meters adds a new component to the system, but the meters, communications, and information management will be subject to the same Department of Energy security standards that keep the grid secure.

10. Consider Resolve #R-2011-102 regarding disposition of tax acquired property

It was motioned by Byron Vinton, seconded by Robert Howard and unanimously voted to approve Resolve #R-2011-102.

11. Consider Resolve #R-2011-103 regarding the senior meal program

It was motioned by David Kee, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2011-103.

Byron Vinton commended Town Manager for his commitment to the senior meal program.

12. Consider Resolve #R-2011-104 awarding contract for engineering services for reconstruction of a section of the Church Road and Mast Hill Road

It was motioned by Robert Howard, seconded by Brian Leeman and unanimously voted to approve Resolve #R-2011-104.

13. Consider Resolve #R-2011-105 authorizing expenditure from the Recreation Equipment Reserve Account

It was motioned by Byron Vinton, seconded by David Kee and unanimously voted to table Resolve #R-2011-105.

14. Consider Resolve #R-2011-106 authorizing expenditure from the Jewett School Reserve Account

It was motioned by Brian Leeman, seconded by Jeff Hammond and unanimously voted to approve Resolve #R-2011-106.

15. Consider Resolve #R-2011-107 authorizing expenditure from TIF revenues for flower baskets and flags

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2011-107 with the exception, not to include flags and poles in the amount of \$840.

16. Consider Resolve #R-2011-108 authorizing 80K procedure for Gloria Thibodeau for a land use violation on Duck Cove Road

Jeff Hammond, Code Enforcement Officer is requesting authorization to file an 80K complaint in District Court against Gloria Thibodeau for a mobile home that is in violation of the town's building and property maintenance ordinance and located on property at the intersection of Duck Cove Road and Mast Hill Road that needs to be moved.

Gloria Thibodeau explained why she had not removed the mobile home and indicated that she is continuously working on settling this matter soon.

It was motioned by Byron Vinton to grant permission to Jeff Hammond, Code Enforcement Officer to file an 80K complaint in District Court against Gloria Thibodeau after allowing additional time.

Vote Failed: No Second

It was motioned by Brian Leeman, seconded by Michael Ormsby and voted to table Resolve #R-2011-108 for two months.

Voted In Favor: Michael Ormsby, Jeff Robinson, Brian Leeman, Robert Howard

Opposed: Byron Vinton, David Keene

Abstained: David Kee

Vote: 5 - 2 Favorable

17. Issue permits or licenses

Hold public hearing on application of Wayne Hand, d/b/a Bucksport Golf Club for renewal of fulltime Liquor License and Special Amusement Permit.

No public comment.

Close public hearing and act on application

It was motioned by Byron Vinton, seconded by Michael Ormsby and unanimously voted to approve Wayne Hand, d/b/a Bucksport Golf Club for renewal of fulltime Liquor License and Special Amusement Permit.

18 Discussion items

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to suspend the rules to take up an item not on the agenda.

It was motioned by Byron Vinton, seconded by Brian Leeman and unanimously voted to approve Resolve #R-2011-109 awarding bid for the used pickup at the Fire Department to Andy Osborne in the amount of \$2,501.

Appointments Committee meeting on Thursday, March 31, 2011 at 6:30 P.M. at the Town Office.

19 Consider executive session to discuss a matter pursuant to M.S.R.A. Title 1 Section 405, Subsection 6-C (acquisition of real estate property)

It was motioned by Byron Vinton, seconded by Robert Howard and unanimously voted to move into executive session at 9:12 A.M.

It was motioned by Robert Howard, seconded by Byron Vinton and unanimously voted to return to regular town council meeting at 9:40 P.M.

20. Adjournment

It was motioned by Robert Howard, seconded by David Kee and unanimously voted that the meeting be adjourned.

Meeting adjourned at 9:40 P.M.

Respectfully submitted,

Kathy Downes  
Council Secretary