

**BUCKSPORT TOWN COUNCIL MEETING**  
**7:00 P.M., TUESDAY, AUGUST 11, 2009**  
**CONFERENCE ROOM-JEWETT SCHOOL COMMUNITY CENTER**

1. Mayor Lisa Whitney called meeting to order at 7:00 P.M.
2. Members present: Robert Carmichael, Joel Wardwell, Lisa Whitney, Dave Keene, Jeff Robinson. Members Absent: Michael Ormsby and Robert Howard.
3. Consider minutes of the previous meeting  
  
It was motioned by Jeff Robinson, seconded by Robert Carmichael and unanimously voted to table approving the minutes of the July 30<sup>th</sup>, 2009 meeting until all council members have had a chance to review the minutes.
4. Receive correspondence and other documents for review
  - a. Treasurer's Warrants for June  
-Council members received copies of treasurer's warrants for the month of June 2009. Town Manager asked that questions or concerns be directed to the Town Manager or Finance Director.
  - b. Department head reports  
-Council members received copies of department head reports for July and asked that questions or concerns be directed to the Town Manager.
  - c. 2008 Maine Recycling Report  
-Council members received a copy of the 2008 Maine Recycling Report and were informed that questions or concerns be directed to Town Manager.
  - d. Letter from DECD regarding 2009 CDBG Housing Assistance program  
-Letter of notification from DECD approving the Phase II submittals for the 2009 CDBG Housing Assistance program for improvements at Gardner Commons.
  - e. Report from Millett Associates regarding drainage study for the Townsite and Miles Lane areas  
-Town Manager briefly reviewed letter from Michael Millett from Millett Associates regarding the drainage study for the Townsite and Miles Lane areas noting the storm drains are not large enough and the need for more catchbasins.

5. Consider Resolve #R-2010-18 referring changes to the Town Charter to the Ordinance Committee

It was voted by Jeff Robinson, seconded by Dave Keene and unanimously voted to table Resolve #R-2010-18 indefinitely.

6. Consider Resolve #R-2010-19 setting goals for the ensuing year

It was motioned by Jeff Robinson, seconded by Robert Carmichael and unanimously voted to approve Resolve #R-2010-19 as amended by deleting item number twelve from the list.

7. Consider Resolve #R-2010-20 approving changes to the ICMA 457 Plan

It was motioned by Joel Wardwell, seconded by Jeff Robinson and unanimously voted to approve Resolve #R-2010-20.

8. Consider Resolve #R-2010-21 authorizing contract for architectural services for Gardner Commons

It was motioned by Robert Carmichael, seconded by Joel Wardwell and unanimously voted to approve Resolve #R-2010-21.

9. Consider issuing license or permits, if any

No licenses or permits to be issued.

10. Sign URIP Certification for 7-1-2009 to 6-30-2010

It was motioned by Jeff Robinson, seconded by Joel Wardwell and unanimously voted to authorize the Town Manager to sign the URIP Certification for 7-1-2009 to 6-30-2010.

11. Hear report from Town Manager regarding:

- a. Waterfront Walkway Extension

-This project has been completed and came in under budget. MDOT will be painting the graffiti on the bridge abutment and girders within the next few weeks. The Town Council may want to consider establishing an ordinance that will prohibit unauthorized individuals from entering the fenced area as well as painting graffiti on the bridge and abutment once the existing graffiti has been painted over.

- b. Concession Stand

-Everything has been completed with the exception of the water and sewer connection and the landscaping. Hopefully, the highway crew will have a chance to complete the utility installations within the next few weeks.

c. Highway Improvements

-Work should be completed on Pond Street by August 21<sup>st</sup>. Work is expected to begin on Franklin Street after September 1<sup>st</sup>.

d. Storm drain program for the Townsite and Miles Lane area

-Mike Millett, Engineer of Millett Associates has completed the preliminary work regarding the drainage problem in the Townsite and along Miles Lane from Broadway to Route 1. The next step is to conduct an income survey to determine whether 51% of the property owners in each target area meet the CDBG low to moderate income guidelines. If the 51% income requirement is meant, a CDBG application can be filed for a 2010 CDBG to complete the improvements.

e. Energy Audit

-The contract has been signed with McCormick Management to conduct the audit. A request was submitted by the firm for information regarding each building, and that information will be forwarded to the firm by the end of next week. Once the information is received, the company will begin the audit.

f. Gardner Commons improvements

-Proposals have been received from four interested firms to complete the plans and specifications for the project. Hopefully the Finance Committee will meet during the week of August 17<sup>th</sup> to 21<sup>st</sup> to select the architectural firm. Plans should be ready for bids by the middle of October.

g. Treatment Plant improvements

-The SCADA system has been installed at the treatment plant, pump station 1 and 2 and at the CSO building. The firm should have the rest of the pump stations hooked up to the new system by the end of August. The plant is operating very well and the staff has been able to reduce chemical use by 30 to 50 percent.

12. Discussion items

a. Town Manager indicated that he would be signing an agreement for citizens to use the online service to register boats.

b. Town Manager reviewed two changes with the RSU deeds:

- 1.) Should the Consolidation Act be repealed and the town chooses not to continue with the RSU than the property is returned back to the Town.
  - 2.) Include a provision in the transfer deed that requires the RSU to maintain the property in good condition since the town will continue to hold the debt on the property.
- c. Town Manager requested that the Ordinance Committee review the matter pertaining to the burning of debris in the compact area and the issuance of burning permits.

It was motioned by Robert Carmichael, seconded by Jeff Robinson and unanimously voted to take up an item not on the agenda.

It was motioned by Robert Carmichael, seconded by Jeff Robinson and unanimously voted to send the issue of burning in the compact area and issuance of burning permits to the Ordinance Committee.

Finance Committee meeting on Monday, August 17<sup>th</sup>, 2009 at 6:30 PM at the Town Office.

Ordinance Committee meeting was scheduled for Wednesday, September 2<sup>nd</sup>, 2009 at 6:30 PM at the Town Office.

All council members signed quarterly Sewer Commitment.

d. Adjournment

It was motioned by Robert Carmichael, seconded by Dave Keene and unanimously voted that the meeting be adjourned.  
Meeting adjourned at 8:20 PM.

Respectfully submitted,

Kathy L. Downes  
Council Secretary