

**Bucksport Planning Board**  
**6:30 P.M., Tuesday, February 1, 2011**  
**Bucksport Town Office**  
**50 Main Street**

**AGENDA**

- 1. Call to Order**
- 2. Roll Call**

<input type="checkbox"/> John Daniels	<input type="checkbox"/> Marc Curtis	<input type="checkbox"/> George Hanson
<input type="checkbox"/> Gail Hallowell	<input type="checkbox"/> Rosemary Bamford	<input type="checkbox"/> Edward Belcher
<input type="checkbox"/> David Grant		
- 3. Review and Acceptance of Minutes:** Minutes from the January 4, 2011, meeting.
- 4. Chair's Report**
- 5. Code Enforcement Officer's Report**
- 6. Limited Public Forum-**An opportunity for the Public to address the Board on matters related to land use or planning in the Town of Bucksport.
- 7. Unfinished Business:**
  - A. Review of Findings for the Drinkwater application.
- 8. New Business:**
  - A. Public hearing for a proposed amendment of Appendix K Land Use. The amendment will change setback requirements for the Rural Districts, add provisions addressing the length of time a land use permit remains in effect and correct minor errors and omissions.
- 9. Administrative Business:**
  - A. Workshop on Planning Board review procedures.
- 10. Discussion**
- 11. Adjournment**

**Bucksport Planning Board**  
**6:30 P.M., Tuesday, February 1, 2011**  
**Bucksport Town Office**  
**50 Main Street**

**MINUTES**

1. **Call to Order:** 6:30 P.M. by George Hanson, Chair

2. **Roll Call**

<input checked="" type="checkbox"/> John Daniels	<input checked="" type="checkbox"/> Marc Curtis	<input checked="" type="checkbox"/> George Hanson
<input type="checkbox"/> Gail Hollowell	<input checked="" type="checkbox"/> Rosemary Bamford	<input checked="" type="checkbox"/> Edward Belcher
<input checked="" type="checkbox"/> David Grant		

Staff present : Jeffrey Hammond, CEO

3. **Review and Acceptance of Minutes:** Minutes from the January 4, 2011 meeting were reviewed.

MOTION(Bamford): To approve the January 4, 2011 Minutes.

SECOND(Curtis)

DISCUSSION: Member Bamford noted a typographical error on page 2. The word 'will' had a third 'l' at the end. She also noted that the description of the board's review of the sandwich shop did not include mention of the installation of planters, but the formal findings did. After hearing an explanation from the CEO, the need for reflecting this in the minutes was dismissed.

VOTE: 6-0 motion adopted with the notation that the typographical error will be corrected.

4. **Chair's Report:** The chair expressed his pleasure to be present for the meeting and noted the forecast for snow.

5. **Code Enforcement Officer's Report:** The board was informed about upcoming training to be conducted by MMA in Ellsworth and Bangor. Members Bamford, Belcher and Hanson expressed interest in attending. The training in Bangor was preferred, and it happened to be scheduled on the same night as the board's regular meeting in April. The board agreed to reschedule their April meeting at their next meeting in March when Member Hollowell could be in attendance to offer input on the selected date.

6. **Limited Public Forum-**An opportunity for the Public to address the Board on matters related to land use or planning in the Town of Bucksport.

No public comments were submitted.

7. **Unfinished Business:**

A. **Review of Findings for the Drinkwater application.**

The board reviewed the proposed findings and, noting no changes, a motion was made:

MOTION(Bamford): To approve the findings as prepared.

SECOND(Belcher)

DISCUSSION: None

VOTE: 6-0 motion adopted.

**8. New Business:**

- A. Public hearing for a proposed amendment of Appendix K Land Use. The amendment will change setback requirements for the Rural Districts, add provisions addressing the length of time a land use permit remains in effect and correct minor errors and omissions.**

The chair opened the public hearing at 6:55pm. No public comments were submitted and the public hearing was closed at 6:55pm.

The CEO informed the board that the proposed amendment will be reviewed by the ordinance committee on February 7<sup>th</sup> at 6:30pm.

**9. Administrative Business:**

- A. Workshop on Planning Board review procedures.**

The board continued discussion on application review procedures. The CEO asked for input from board members regarding changes that might help the review process. It was noted that having applications prior to the meeting would help members to be better prepared for the review. The CEO informed the board that this will be done routinely.

The board conducted a lengthy discussion on how to determine applicability of each review standard when conducting an application review. It was suggested that all standards should be found applicable, with the intensity of the review of each standard to be dependent on how applicable it might be. The CEO suggested that the ordinance was not constructed that way. Each standard contained a single objective. If the objective could be directly related to the application being reviewed, the standard should be deemed applicable. Otherwise, it should be deemed not applicable. If all standards were found to be applicable as a rule, proof of compliance would be unreasonably burdensome on applicants. The board did not reach a consensus on this subject.

**10. Discussion: None****11. Adjournment: 8:05pm**

Minutes prepared by  
Jeffrey Hammond  
Recording Secretary