

BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, OCTOBER 11, 2018
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE
MINUTES

1. **Call Meeting To Order**

Meeting called to order at 7:00 P.M. by Mayor David Keene.

2. **Roll Call**

Members Present: Mark Eastman, Paul Rabs, David Kee, David Keene, Peter Stewart, Paul Gauvin and Robert Carmichael, Jr.

3. **Presentation of any Town Council Recognitions**

a. Richard Campbell – Wilson Hall

Richard Campbell recapped his efforts to find a use for the building that was possible to do financially. He is not able to make such a project work at this time.

Councilor Stewart thanked him for his efforts.

4. **Consider minutes of previous meetings**

a. September 27, 2018 Town Council Minutes

b. October 4, 2018 Town Council Minutes

c. September 27, 2018 Finance Committee Meeting Minutes

d. September 27, 2018 Infrastructure & Property Committee Minutes

e. September 27, 2018 Regulatory Review Committee Minutes

Motioned by Councilor Gauvin, seconded by Councilor Stewart to approve minutes as presented. Vote: 7 - 0

5. **Receive and review correspondence and documents**

a. Historical Society – request to use parking lot behind Post Office on 6-23-19

Motioned by Councilor Stewart, seconded by Councilor Gauvin to approve. Vote: 7 - 0

6. **Ordinances to Consider/Introduce**

a. Enactment - Chapter 5 – Building Codes & Standards

Motion by Councilor Carmichael, seconded by Councilor Gauvin. Vote: 7 – 0

b. Enactment – Chapter 2 – Personnel, Section 11, Employee Responsibilities

Motion by Councilor Carmichael, seconded by Councilor Gauvin. Vote: 7-0

c. Enactment – Chapter 13 – Property Maintenance Standards

Motion by Councilor Gauvin, seconded by Councilor Eastman. Vote: 7-0.

- d. Enactment – General Assistance Ordinance Repeal & Replace Appendices A,B,C & D in Appendix M

Motion by Councilor Stewart, seconded by Councilor Gauvin. Vote: 7-0

7. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)

- a. Infrastructure & Property Committee Update -10-11-18

Councilor Carmichael reported that the Committee recommended that Map 4 lot 2-1 had a bid of \$5,000 and the Committee recommended acceptance of that bid. The drainage issues have been looked at by Olver Associates in the Woodland Heights area and recommendations for drainage ditch maintenance would be done. Another area studied was the Nason Lot and behind the Main Street businesses adjacent to it. The recommendation is to construct a parking lot and include drainage controls in that construction. The Committee also discussed Safety Committee recommendations for the Town Office and has asked for cost figures to be supplied for those recommendations. A sign update proposal by the Code Officer to be located at the end of town near the former mill for banners was discussed and additional information was requested.

- b. Finance Committee Update – 10-11-18

Councilor Kee reported that the Committee had decided on a funding level at 1% of the prior year tax commitment for Non-Municipal Agency funding.

- c. Services Committee Update – 10-11-18

Councilor Eastman reported that the Committee had discussed an application for appeals board from Richard Petersen and recommended him for appointment.

- d. Heart & Soul Presentation – Community Action Plan

Nancy Minot presented the Community Action Plan for the Heart & Soul project which includes the 82 ideas produced through its work. The presentation thanked all the volunteers and groups that participated and discussed the continuation of a Heart & Soul Implementation Committee to monitor the work on these ideas in the future.

8. Agenda Items

- a. To approve Resolve 2019-20 to approve Pay Requisition 28 for the Sewer Treatment Plant Project

Motion by Councilor Stewart, seconded by Councilor Gauvin. Vote: 7 - 0

The Town Manager reported that the cemetery that was found on lot has had a fence put up, and a dedication of the cemetery will be held on October 27th. The Town supplied the fence through the treatment plant financing and Olver Associates

provided the sign.

9. Resignations, Appointments, Assignments, and Elections

- a. To appoint Richard Peterson to the Appeals Board

Motion by Councilor Gauvin, seconded by Councilor Carmichael. Vote: 7 – 0

10. Approval of Quit Claims, Discharges, and Deeds

- a. To approve quit claim deed to Jackianne Schley, Donald Schley, Debralee Madsen, and James Suter for Map 47 Lots 07 & 08

Motion by Councilor Gauvin, seconded by Councilor Carmichael. Vote: 7-0.

11. Town Manager Report

- a. Department Head Reports
b. Managers Report -

The Manager's Report is attached hereto and made a part of the minutes.

A Bucksport Council Candidate Night will be held on October 23rd at the Bucksport High School Library. A Candidate Forum for State/House seats will be held on October 15th at the Orland Community Center.

Councilor Gauvin asked if the Library was a large enough venue for the Candidate forum and was told that it could hold at least 50 people.

The contractor is behind schedule and the new date for Tower removal at Wilson hall is October 18th.

The Town Manager asked if the Council wanted to continue the practice of scheduling Committee meetings on the same nights as Council meetings since it makes for long evenings. It was the consensus of the Council to continue this practice to avoid multiple nights a week of meetings.

12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits

- a. Hold Public Hearing – General Assistance - General Assistance Ordinance Repeal & Replace Appendices A,B,C & D in Appendix M

The Mayor opened the Public Hearing. There were no public comments. The Mayor closed the Public Hearing. The Town Manager explained that this is the annual update to the funding levels set by the State for the General Assistance ordinance.

- b. Hold Public Hearing – Chapter 5 Building Codes & Standards

The Mayor opened the Public Hearing. CEO Jeff Hammond, reviewed the Chapter 5 changes to be made. There were no public comments. The Mayor closed the Public Hearing.

c. Hold Public Hearing – Chapter 13 Property Maintenance Standards

The Mayor opened the Public Hearing. Jeff Hammond CEO explained that Chapter 13 was added as its own Chapter instead of being part of Chapter 5. Its purpose is to clarify language and add some new standards. There were no public comments. The Mayor Closed the Public Hearing.

d. Hold Public Hearing – Chapter 2 – Personnel, Section 11, Employee Responsibilities

The Mayor opened the Public Hearing. The Town Manager explained that the purpose of this was to make the Town Code and Town Charter consistent as to what Town Employees may run for and serve on the Town Council. There were no public Comments. The Mayor closed the Public Hearing.

e. **Ghostport License**

Motion by Councilor Carmichael, seconded by Councilor Gauvin to approve the Ghostport license. Vote: 7 - 0

13. Discussion of Items Not on the Agenda for Council and Public

14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meeting

There will be an Infrastructure Committee Meeting on November 8th at 6:30 p.m.

Melissa Lalonde reported that on Monday, October 15th at 6p.m. at the Alamo that Main Street Bucksport was presenting a program with Bucksport alumni and that a second event would be held on November 5th.

Councilor Carmichael congratulated Heart & Soul and was pleased to see the presentation that took a tremendous amount of work. He thanked Nancy Minot for her leadership on the project. He also noted that the Bucksport Next group would continue meeting 4 times a year.

It was the consensus of the Council not to hold a meeting on October 25th.

15. Adjournment

Motion by Councilor Stewart, seconded by Councilor Gauvin to adjourn at 7:55 p.m.

Vote: 7-0

Respectfully submitted,

*Kathy L. Downes
Town Clerk*