

BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, APRIL 23, 2020
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE

MINUTES

- 1. Call Meeting To Order** - *Mayor Stewart called the meeting to order at 7:00 p.m.*
- 2. Roll Call** - *All Councillors in attendance via remote connection: Mark Eastman, Jim Morrison, Paul Bissonnette, Peter Stewart, Dan Ormsby, Kathy Downes, and Ed Rankin, Jr. Also in attendance was Town Manager Susan Lessard.*
- 3. Presentation of any Town Council Recognitions**
 - a. *Moment of silence for former Town Assessor Jef Fitzgerald - The Town Council expressed a moment of silence for former Town Tax Assessor Jef Fitzgerald.*
- 4. Consider minutes of previous meetings**
 - a. *Town Council Minutes 04/02/2020 - Councilor Eastman moved and Councilor Ormsby seconded to approve the Town Council Minutes from 04/02/2020. **Motion Passed 7-0***
- 5. Receive and Review Correspondence** - *None.*
- 6. Ordinances to Consider/Introduce**
 - a. *Emergency Ordinance to amend Appendix B. Council Rules pursuant to Town Charter, Article 2, Section 2.14 To eliminate Committee Meetings during the COVID-19 State of Emergency - Councilor Eastman moved and Councilor Bissonnette seconded to approve the Emergency Ordinance amending Appendix B. Council Rules pursuant to Town Charter, Article 2, Section 2.14. **Motion Passed 7-0***
 - b. *First reading – Amendment to Appendix B, Council Rules to require posting to the Town website of emails between Town Councilors and the Town Manager on a weekly basis - The second reading and a public hearing for this amendment will be held at the Town Council Meeting on May 14, 2020.*
- 7. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)**
 - a. *Pool Information Update - Town Manager Lessard stated that so far, ten contractors have requested bid packets. The bids are due on April 29, 2020. Town Manager Lessard requested that the Town Council hold a special meeting on April 30, 2020, in order to review the bids as soon as possible. The Council gave no objection in holding the meeting on April 30, 2020.*
 - b. *Infrastructure Committee Update - Councilor Rankin stated that the Infrastructure Committee discussed with Public Works Director Jay Lanpher regarding the first year of the paving project.*
 - c. *American Cruise Lines Email - The Council discussed an email from the American Cruise Lines. The general consensus of the Council was that they would table the issue until they have further instruction from the National and State CDC.*

- d. Route 46 Contract Discussion - *The Town Council gave their approval to have a resolve on the May 7, 2020 meeting agenda pertaining to the Route 46 contract.*
- e. Town Manager's Performance Evaluation – Form Distribution - *Town Manager Lessard stated that past practice has been that Councilors fill out the performance evaluation, and then forward it to the Mayor. The Council will then meet with Town Manager Lessard on May 7, 2020 to discuss the evaluations.*

8. Agenda Items

- a. To approve Resolve 2020-47 to ratify actions taken at the 4-2-2020 Council meeting related to the Pay It Forward Proposal and Acceptance of a donation from Andrew & Shelby Silvernail - *Councilor Eastman moved and Councilor Downes seconded to approve Resolve 2020-47. **Motion Passed 7-0***
- b. To approve Resolve 2020-48 to accept forfeited assets in the amount of \$2,522 - *Councilor Bissonnette moved and Councilor Ormsby seconded to approve Resolve 2020-48. **Motion Passed 7-0***
- c. To approve Resolve 2020-49 to approve acceptance of the MDOT Municipal Partnership Grant for retaining wall replacement - *This resolve will be tabled until May 7, 2020 so that the Council can receive further information from Community & Economic Development Director Rich Rotella.*

9. Resignations, Appointments, Assignments, and Elections - None.

10. Approval of Quit Claims, Discharges, and Deeds - None.

11. Town Manager Report - *The Town Manager's Report is attached hereto and therefore made a part of these minutes.*

- a. Department Head Reports - *Noted.*

12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits

- a. Liquor License Application from Warren's Waterfront Restaurant - *Councilor Ormsby moved and Councilor Downes seconded to approve the Liquor License Application from Warren's Waterfront Restaurant. **Motion Passed 7-0***
- b. Liquor License Application from Glenn's Place - *Councilor Ormsby moved and Councilor Downes seconded to approve the Liquor License Application from Glenn's Place. **Motion Passed 7-0***

13. Discussion of Items Not on the Agenda for Council and Public - *Town Manager Lessard read a letter written by resident Nancy Minnott pertaining to upcoming events at the Buck Memorial Library and through the Bucksport Heart and Soul.*

She also stated that resident Steve St. Peter wrote that the drainage on Mill Street needs some work.

She also read a letter written by Ron Russell related to "BUCKS' BUCK\$" - a program to assist local area businesses.

Councilor Bissonnette commended town employees currently working during this time.

Councilor Ormsby commended Bucksport Heart & Soul for the various videos that they have been producing.

Councilor Rankin stated that he is in full support of our Public Safety Department and appreciates everything that they are currently doing. He further commended Town Manager Lessard and Community Economic Development Director Rich Rotella for their working during the current State of Emergency. He also stated that he spoke with resident Doug Knobloch relating to an email sent by him to the Town Council.

Mayor Stewart also thanked all those currently working for the Town during these times.

14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meetings

Special Town Council Meeting - April 30, 2020 - 6:00 p.m.

Town Council Meeting - May 7, 2020 - 7:00 p.m.

15. Adjournment - Councilor Ormsby moved and Councilor Downes seconded to adjourn the meeting at 8:25 p.m. Motion Passed 7-0

**BUCKSPORT TOWN COUNCIL
A TRUE COPY**

**ATTEST: _____
JACOB R. GRAN, TOWN CLERK**