

**BUCKSPORT TOWN COUNCIL MEETING**  
**7:00 P.M., THURSDAY, MAY 14, 2020**  
**TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**

1. **Call Meeting To Order**
2. **Roll Call**
3. **Presentation of any Town Council Recognitions**
4. **Consider minutes of previous meetings**
  - a. Town Council Minutes 04/23/2020
  - b. Town Council Minutes 04/30/2020
  - c. Town Council Minutes of 5/07/2020
  - d. Infrastructure Committee Minutes 04/23/2020
5. **Receive and Review Correspondence**
  - a. Thank you – Northeast Historic Film
  - b. Thank you – Hospice of Hancock County
6. **Ordinances to Consider/Introduce**
  - a. Second reading – Amendment to Appendix B, Council Rules to require posting to the Town website of emails between Town Councilors and the Town Manager on a weekly basis
7. **Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)**
  - a. Pool Information Update
  - b. Paving Bid Results
  - c. Silver Lake Trail Idea – Patrick Cough
8. **Agenda Items**
  - a. To approve Resolve 2020-49 to approve acceptance of the MDOT Municipal Partnership Grant for retaining wall replacement
  - b. To approve Resolve 2020-50 to approve bid award to Vaughan Thibodeau, II for the 2020 paving contract with a bid price of \$69.37 per ton
  - c. To approve Resolve 2020-51 to approve Route 46 Winter Maintenance Agreement
9. **Resignations, Appointments, Assignments, and Elections**
10. **Approval of Quit Claims, Discharges, and Deeds**
11. **Town Manager Report**
  - a. Department Head Reports
12. **Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits**
  - a. Central Maine Power Permit – Route 46
13. **Discussion of Items Not on the Agenda for Council and Public**
14. **Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meetings**
15. **Budget Review**
  - a. Police
  - b. Fire/EMS
  - c. Dispatch
  - d. Public Safety
  - e. Public Safety Building
16. **Town Manager Evaluation - Executive Session pursuant to MRSA Title 1 Section 405 (6)(a)**  
Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual
17. **Adjournment**

4a

**BUCKSPORT TOWN COUNCIL MEETING**  
**7:00 P.M., THURSDAY, APRIL 23, 2020**  
**TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**

**MINUTES**

- 1. Call Meeting To Order** - *Mayor Stewart called the meeting to order at 7:00 p.m.*
- 2. Roll Call** - *All Councillors in attendance via remote connection: Mark Eastman, Jim Morrison, Paul Bissonnette, Peter Stewart, Dan Ormsby, Kathy Downes, and Ed Rankin, Jr. Also in attendance was Town Manager Susan Lessard.*
- 3. Presentation of any Town Council Recognitions**
  - a. *Moment of silence for former Town Assessor Jef Fitzgerald - The Town Council expressed a moment of silence for former Town Tax Assessor Jef Fitzgerald.*
- 4. Consider minutes of previous meetings**
  - a. *Town Council Minutes 04/02/2020 - Councilor Eastman moved and Councilor Ormsby seconded to approve the Town Council Minutes from 04/02/2020. Motion Passed 7-0*
- 5. Receive and Review Correspondence** - *None.*
- 6. Ordinances to Consider/Introduce**
  - a. *Emergency Ordinance to amend Appendix B. Council Rules pursuant to Town Charter, Article 2, Section 2.14 To eliminate Committee Meetings during the COVID-19 State of Emergency - Councilor Eastman moved and Councilor Bissonnette seconded to approve the Emergency Ordinance amending Appendix B. Council Rules pursuant to Town Charter, Article 2, Section 2.14. Motion Passed 7-0*
  - b. *First reading – Amendment to Appendix B, Council Rules to require posting to the Town website of emails between Town Councilors and the Town Manager on a weekly basis - The second reading and a public hearing for this amendment will be held at the Town Council Meeting on May 14, 2020.*
- 7. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)**
  - a. *Pool Information Update - Town Manager Lessard stated that so far, ten contractors have requested bid packets. The bids are due on April 29, 2020. Town Manager Lessard requested that the Town Council hold a special meeting on April 30, 2020, in order to review the bids as soon as possible. The Council gave no objection in holding the meeting on April 30, 2020.*
  - b. *Infrastructure Committee Update - Councilor Rankin stated that the Infrastructure Committee discussed with Public Works Director Jay Lanpher regarding the first year of the paving project.*
  - c. *American Cruise Lines Email - The Council discussed an email from the American Cruise Lines. The general consensus of the Council was that they would table the issue until they have further instruction from the National and State CDC.*

- d. Route 46 Contract Discussion - *The Town Council gave their approval to have a resolve on the May 7, 2020 meeting agenda pertaining to the Route 46 contract.*
- e. Town Manager's Performance Evaluation – Form Distribution - *Town Manager Lessard stated that past practice has been that Councilors fill out the performance evaluation, and then forward it to the Mayor. The Council will then meet with Town Manager Lessard on May 7, 2020 to discuss the evaluations.*

## **8. Agenda Items**

- a. To approve Resolve 2020-47 to ratify actions taken at the 4-2-2020 Council meeting related to the Pay It Forward Proposal and Acceptance of a donation from Andrew & Shelby Silvernail - *Councilor Eastman moved and Councilor Downes seconded to approve Resolve 2020-47. **Motion Passed 7-0***
- b. To approve Resolve 2020-48 to accept forfeited assets in the amount of \$2,522 - *Councilor Bissonnette moved and Councilor Ormsby seconded to approve Resolve 2020-48. **Motion Passed 7-0***
- c. To approve Resolve 2020-49 to approve acceptance of the MDOT Municipal Partnership Grant for retaining wall replacement - *This resolve will be tabled until May 7, 2020 so that the Council can receive further information from Community & Economic Development Director Rich Rotella.*

## **9. Resignations, Appointments, Assignments, and Elections - None.**

## **10. Approval of Quit Claims, Discharges, and Deeds - None.**

## **11. Town Manager Report - *The Town Manager's Report is attached hereto and therefore made a part of these minutes.***

- a. Department Head Reports - *Noted.*

## **12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits**

- a. Liquor License Application from Warren's Waterfront Restaurant - *Councilor Ormsby moved and Councilor Downes seconded to approve the Liquor License Application from Warren's Waterfront Restaurant. **Motion Passed 7-0***
- b. Liquor License Application from Glenn's Place - *Councilor Ormsby moved and Councilor Downes seconded to approve the Liquor License Application from Glenn's Place. **Motion Passed 7-0***

## **13. Discussion of Items Not on the Agenda for Council and Public - *Town Manager Lessard read a letter written by resident Nancy Minnott pertaining to upcoming events at the Buck Memorial Library and through the Bucksport Heart and Soul.***

*She also stated that resident Steve St. Peter wrote that the drainage on Mill Street needs some work.*

*She also read a letter written by Ron Russell related to "BUCKS' BUCK\$" - a program to assist local area businesses.*

*Councilor Bissonnette commended town employees currently working during this time.*

*Councilor Ormsby commended Bucksport Heart & Soul for the various videos that they have been producing.*

*Councilor Rankin stated that he is in full support of our Public Safety Department and appreciates everything that they are currently doing. He further commended Town Manager Lessard and Community Economic Development Director Rich Rotella for their working during the current State of Emergency. He also stated that he spoke with resident Doug Knobloch relating to an email sent by him to the Town Council.*

*Mayor Stewart also thanked all those currently working for the Town during these times.*

**14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meetings**

*Special Town Council Meeting - April 30, 2020 - 6:00 p.m.*

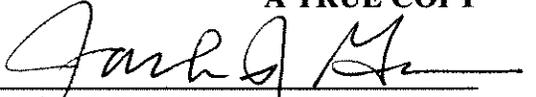
*Town Council Meeting - May 7, 2020 - 7:00 p.m.*

**15. Adjournment - Councilor Ormsby moved and Councilor Downes seconded to adjourn the meeting at 8:25 p.m. Motion Passed 7-0**

**BUCKSPORT TOWN COUNCIL**

**A TRUE COPY**

**ATTEST:**

  
**JACOB R. GRAN, TOWN CLERK**

4b

**BUCKSPORT TOWN COUNCIL SPECIAL MEETING  
6:00 P.M., THURSDAY, APRIL 30, 2020  
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**

**MINUTES**

1. CALL TO ORDER - *Mayor Stewart called the meeting to order at 6:00 p.m.*
2. ROLL CALL - *All Councilors in attendance via remote connection: Mark Eastman, Jim Morrison, Paul Bissonnette, Peter Stewart, Dan Ormsby, Kathy Downes, and Ed Rankin, Jr. Also in attendance were Town Manager Susan Lessard and Town Clerk Jacob Gran.*
3. Discussion Items
  - a. *Original Referendum Issue Year 1 Paving out to bid - The Town Council authorized Town Manager Lessard to put the Year 1 Paving Project out to bid.*
  - b. *Discussion of operational changes based on potential end of shelter in place order 4/30/20 - Town Manager Lessard presented to the Council her proposal of changes relating to Town Department operations. The Council gave their approval in her proposal.*
4. AGENDA ITEMS
  - a. *Resolve 2020-50 to award the Tim Emery Municipal Pool Repair Contract - Town Manager Lessard stated that no bids were received regarding the Pool Repair Project. The Town Council asked Town Manager Lessard to contact some of the contractors who requested bid paperwork to see why they didn't bid on the project.*

*Councilor Ormsby moved and Councilor Bissonnette seconded to adjourn the meeting at 6:50 p.m. Motion Passed 7-0*

**BUCKSPORT TOWN COUNCIL  
A TRUE COPY**

ATTEST:   
**JACOB R. GRAN, TOWN CLERK**

40

**BUCKSPORT TOWN COUNCIL SPECIAL MEETING  
6:00 P.M., THURSDAY, MAY 7, 2020  
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**

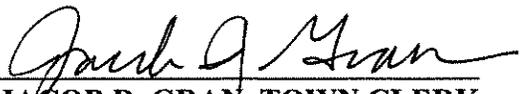
**MINUTES**

1. CALL TO ORDER - *Mayor Stewart called the meeting to order at 6:00 p.m.*
2. ROLL CALL - *All Councilor's present via remote connection: Dan Ormsby, Paul Bissonnette, Jim Morrison, Peter Stewart, Mark Eastman, Kathy Downes, and Ed Rankin, Jr. Also in attendance were Town Manager Susan Lessard, Public Works Director Jay Lanpher, and Town Clerk Jacob Gran.*
3. Budget Presentations
  - a. Overall General Fund Budget
  - b. Streets & Road
  - c. Town Garage
  - d. Transfer Station
  - e. General Assistance
  - f. Health Officer

*The Town Council asked various questions pertaining to line items in the above listed budgets. Town Manager Lessard reminded the Council that past practice has been that the Council reviews the budget during these budget meetings, and then votes on the budget at the meeting in June when public hearings are scheduled. Mayor Stewart expressed his hope that the Council will be able to meet in person when that vote takes place. For further discussion, refer to audio.*

4. Traffic Route – MDOT Central Street Bridge Project - *The consensus of the Council was to allow truck traffic down Nicholson Avenue during MDOT's Central Street bridge project.*
5. Adjourn - *Councilor Ormsby moved and Councilor Bissonnette seconded to adjourn the meeting at 6:48 p.m. Motion Passed 7-0*

**BUCKSPORT TOWN COUNCIL  
A TRUE COPY**

ATTEST:   
**JACOB R. GRAN, TOWN CLERK**

4d

**BUCKSPORT INFRASTRUCTURE & PROPERTY COMMITTEE  
MEETING  
6:00 P.M., THURSDAY, APRIL 23, 2020  
BUCKSPORT TOWN OFFICE**

*MINUTES*

1. **Call meeting to order** – *The meeting was called to order at 6 p.m. by Chairman Ed Rankin, Jr.*
2. **Roll Call** – *Members present: Mark Eastman, Paul Bissonnette, Ed Rankin, Jr. Also present were councilors Jim Morrison, Kathy Downes, and Dan Ormsby.*
3. **Road Project Discussion** – *Town Manager Susan Lessard and Public Works Director Jay Lanpher explained the information presented. The three options, with associated estimated costs were as follows:*
  1. *The original proposal which included a year one plan to pave approximately 19.5 miles of roads to 'catch up' on paving that had been put off over the past five years, a year two plan to do a remove/grind/pave project for the Millvale to Silver Lake Road intersection as part of the route where the gas pipeline was installed, as well as mill/fill/pave on downtown streets, and a year three plan to do the reclaim/grind/pave treatment to the Silver Lake Road where the gas pipeline route was. Total estimated cost for this project was \$2,585,485 plus the cost of shoulder gravel/culverts.*
  2. *The second proposal was to follow the same three year cycle but instead of paving in year one, to do reclaim/grade/pave on the 19.5 miles of road involved and the second and third years would be the same as the original proposal. The estimated cost of that option was \$5,361,267.*
  3. *The third proposal was to following the same three year cycle but instead of paving in year one to do a rebuild of the 19.5 miles of road involved and the second and third years would be the same as the original proposal. The estimated cost of that option was \$9,161,370.*

*The Committee members discussed the various options and a motion was made by Mark Eastman and seconded by Paul Bissonnette to recommend to the full council to get bids on year one of the original proposal. Vote 3-0.*

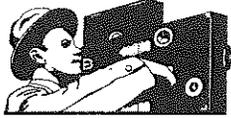
*Committee members and other Councilors also discussed the idea of getting prices for striping of the rural roads with the possibility of this being done in year two or three if the bids for the project come in under the estimated amounts due to favorable petroleum prices.*

**4. Adjourn**

*Motion by Mark Eastman, seconded by Paul Bissonnette to adjourn at 6:17 p.m. Vote 3-0.*

*Respectfully submitted,*

*Susan Lessard  
Town Manager*



# NORTHEAST HISTORIC FILM

PO Box 900, 85 Main Street, Bucksport, Maine, 04416-0900

5a

April 17, 2020

Ms. Susan Lessard  
Town Manager  
Bucksport, Town of  
PO Drawer X  
Bucksport, ME 04416

Dear Susan:

Thank you so much for the \$600 Pay it Forward Bucksport Grant on 4/13/2020 to help keep Northeast Historic Film going during this difficult time. Your leadership and collaboration with the Council are commendable.

As you know, Northeast Historic Film (NHF) collects, preserves, and makes accessible the moving image history of northern New England. We run a community cinema in the 1916 Alamo Theatre, and our cold storage vaults hold thousands of hours of videotape and more than 10 million feet of film, both our own as well as many prestigious rental clients. We are proud to offer support services for independent film projects as well as stock footage for commercial broadcast programs and films. And don't forget, we transfer home movies! (For more information, visit us at [www.oldfilm.org](http://www.oldfilm.org).)

NHF represents the world of film to local and regional communities through screenings of titles in commercial release and, more important, the presentation of programming unique to the state. Our story to date has been one of simultaneously teaching about, advocating for, and creating a resource.

The work we do in the archives is important and the Alamo Theatre is part of a very special local business community. Thank you for supporting our neighbors and partners too.

Sincerely,

Jane 

Jane B. Donnell  
Donor Services

Stay well!



14 McKenzie Avenue • Ellsworth, Maine 04605 • www.hospiceofhancock.org  
207-667-2531 • Fax 207-667-9406 • e-mail: info@hospiceofhancock.org

~ Volunteer Service Since 1980 ~



These HVHC Evensong volunteers sing at last year's Volunteer Enrichment Day, and say:  
*Thank You for your support!*

April 22, 2020

2019 – 2020  
BOARD  
OF DIRECTORS

Patty Bergstrom

Jim Bradley,  
*Treasurer*

Barbara Clark  
*Secretary*

Doug Jones

Paula Kee

Andy Matthews

Helen Meyer

Alice Noyes

John Primeau  
*President*

Barb Small

Charles Tarr

Town of Bucksport  
Drawer X  
Bucksport, ME 04416

Dear Town Clerk and Residents of Bucksport,

Please accept our heartfelt gratitude for your generous gift. Your support means a great deal to us and to those we serve. We couldn't do it without you!

Your donation of \$1000. dated 3/06/2020 helps us continue our mission of providing compassionate care for those dealing with life-limiting illness, support for their families and those who are grieving the loss of a loved one, all without charge, and is much appreciated!

Please know that we at HVHC are committed to practices that we know are necessary to help stem the tide of the coronavirus. While we are following the directions of the CDC and our medical hospice partners in suspending in-person visits, we are actively engaged in continuing our care and outreach to those in need of support - patients, caregivers, those who are grieving, and our amazing volunteers. We are grateful to our colleagues throughout the community who are also committed to working together to keep us connected and our community cared for.

Your vote of confidence reinforces our motivation to continue the good work begun 40 years ago by our organization's founders and all of the devoted volunteers who have preceded us in this service. We invite you to let us know if there are ways you are aware of that we might serve you or our community.

Again, thank you!

Sincerely,

Jody Wolford-Tucker, Ph.D.  
Executive Director

*Thank you again  
for your support!  
Best wishes  
to you all.*

STAFF  
Jody Wolford-Tucker  
*Executive Director*

Lori Johnson  
*Program Director*

Jane Cornman  
*Bereavement Services  
Coordinator*

Emilie Disney  
*Office Manager*

No goods or services were provided in exchange for this gift. IRS # 01-0385020, Sec. 501(c)(3).



In all cases where the parliamentary proceedings are not determined by the foregoing rules and orders, "Roberts Rules of Order" shall be taken as authority to decide the course of proceedings.

**SEC. 42 Procedures for Treasurer's Warrants**

The treasurer may disburse money only on the authority of a warrant drawn for the purpose and signed by the Chair, or in the absence of the Chair, by the Chair of the Finance Committee. Copies of all signed treasurer's warrants will be provided to all members of the Town Council during regular town council meetings.

**SEC. 43 Resolves for Employee or Citizen Recognitions**

Any member of the Town Council following the procedures outlined by Section 13(Agenda Items) of this article may request recognition of any citizen or council agenda. Such recognition will be presented to the town manager or town clerk in the form of a written resolution. After and only upon favorable vote by the majority members of the Town Council, the Town Clerk will forward a copy of the resolution to the person or persons given the recognition.

**SEC.44 Process for filling council vacancies until next election**

If for any reason a council seat is made vacant, the process for appointment of an interim Councilor to serve until the next regular election is held is as follows;

1. The Council shall first offer the interim seat to the candidate that was the first runner up in the most recent Town Council election. If he/she chooses not to serve or there were no candidates not elected, then
2. The process to elect the interim councilor will require nomination by a member of the Town Council, and majority vote by those present. In the case when there is more than one nominee, the members present will cast their ballots until one nominee is selected by the majority.

**SEC.45 Swearing in of Councilors elected to fill unexpired terms**

Town Councilor(s) elected to complete an unexpired term shall be sworn into office at the first Council meeting following certification of the election results in which the candidate was elected.

**SEC.46 Manager/Town Council Email Correspondance**

**In an effort to provide transparency for the public, all email correspondence, with the exception of legal matters that are considered confidential information, between the Town Manager and the Town Council shall be posted weekly on the Town of Bucksport website**

*Appendix B Council Rules was adopted in conjunction with the Town Code on March 9, 1978, and amended on the following dates: May 9, 1991; April 24, 1992; July 11, 1996; June 26, 2003.  
Updated March 16, 2004.*

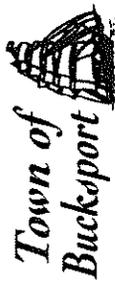
To: Susan Lessard, Town Manager

From: Jay Lanpher, Public Works Director

Results of 2020 Paving Bids by surface pavement price per ton.

Vaughan Thibodeau, II	\$69.37/ton
B & B Paving	\$69.55/ton
Wellman Paving	\$71.77/ton
Eaton Paving	\$73.11/ton
Hopkins Paving	\$73.50/ton
Northeast Paving	\$73.50/ton
Roundy Paving	\$74.50/ton
Pike Industries	\$76.50/ton

Recommend award the bid for 2020 paving contract to the low bidder of \$69.37/ton to Vaughan Thibodeau II of Prospect, Maine.



Lessard, Susan <slessard@bucksportmaine.gov>

## silver lake walking trail

Patrick Cough <ptrck\_cough@yahoo.com>

To: Susan Lessard <slessard@bucksportmaine.gov>

Thu, Apr 16, 2020 at 12:59 PM

Hi Sue -

I am writing to present some ideas to you for a Silver Lake walking trail . For presentation for town council consideration.

A lot of people enjoy walking along the lake but have to be constantly vigilant for traffic. I feel ,as do others that a walkway along the lake would be a wonderful and well used asset to the town and surrounding area.

Silver Lake Road was paved a little bit wider up until the causeway in order to allow for a walkway at some point but plans didn't proceed any further after that point.

My proposal in it's simplest form would be a walkway protecting pedestrians from traffic hazards.

Depending on where the trail started there are potentially a few ways to accomplish that, if the trail started before the causeway began heading toward the boat landing, then using a cantilevered walkway or series of gabion baskets then crossing the narrow causeway could be accomplished.

If the walkway started on the other side of the causeway there is room with small modifications for parking on the right hand side along the pines.

The trail would then begin in the pines along the water and proceed a short distance until the the road and shoreline close in. At this point continuing along the road and shoreline has limited space currently. This is what I propose for that stretch, where possible, move the existing guardrail 3 to 4 feet closer to the roadway. A second guardrail would be placed closer to the lake. This second guardrail would have the rail placed lower against the ground surface allowing for trail material to be placed in between the rails and also serving to prevent erosion into the lake. There are a couple small areas where gabion baskets or other creative options might be necessary, but I feel this can easily be done.

Once the trail leaves that section along the road it would possibly enter the woods, proceeding and meandering along the lake before topography would necessitate that it again would be closer to the road but still in the woods before arriving at the boat landing parking area.

Additional options at some point include adding the Miles Lane Trail system by following the utility right of way from Forest Hills west crossing Central Street continuing west, and proceeding along the new proposed Silver Lake Trail.

Or from the boat landing trails, using the remnant of an old trail to travel out onto the point across from the landing connecting to other partially developed trails in that area.

Since this proposed trail would connect with a state boat landing and handicapped accessible kayak launch I feel that state or federal funding may be available.

I have enclosed a photo of a drawing I put together that may be helpful. Let me know if any further information would be helpful or what I might do to be of assistance.

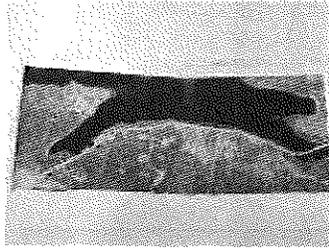
4/16/2020

Town of Bucksport, Maine Mail - silver lake walking trail

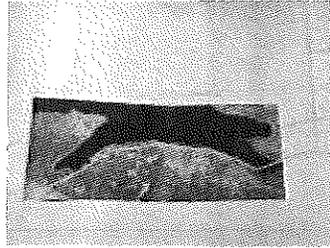
Respectfully yours,  
Patrick Cough

410 Silver Lake Road  
ptrck\_cough@yahoo.com

**2 attachments**



**IMG\_7236.jpeg**  
2614K



**IMG\_7235.jpeg**  
2253K

86

**RESOLVE #R-2020-49 TO ACCEPT THE MUNICIPAL PARTNERSHIP GRANT  
FROM THE MAINE DEPARTMENT OF TRANSPORTATION FOR REPLACEMENT  
OF DOWNTOWN RETAINING WALLS**

Whereas, the Town of Bucksport has identified areas of downtown retaining walls that are in extremely poor shape, and

Whereas, the material used in the existing retaining walls is no longer approved for such use by the Maine Department of Transportation, and

Whereas, the Maine Department of Transportation offers a Municipal Partnership Grant which will pay for 50% of the cost of replacing a number of sections of the failing retaining walls, and

Be it resolved by the Bucksport Town Council in town council assembled to approve a Municipal Partnership Grant from the Maine Department of Transportation in the amount of \$499,000, with \$249,500 to be paid from the Town of Bucksport undesignated fund balance and \$249,500 to be paid for from grant proceeds.

**Acted on May 14, 2020**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by Jacob Gran, Town Clerk**

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<i>Internal Use Only</i>	
TEDOCS #:	_____
CTM#:	_____
	CSN#:
	_____

**STATE OF MAINE DEPARTMENT OF TRANSPORTATION  
MUNICIPAL PARTNERSHIP AGREEMENT**

**WIN 024317.05  
REGARDING**

**BUCKSPORT, MAIN STREET**

This Cooperative Agreement (AGREEMENT) is entered into by and between the MAINE DEPARTMENT OF TRANSPORTATION (“MaineDOT”), an agency of state government with its principal administrative offices located on Child Street, Augusta, Maine, and the **TOWN OF BUCKSPORT** (“MUNICIPALITY”), a municipality in the State of Maine with offices located at 50 Main Street, BUCKSPORT, ME.

**WHEREAS,**

**BUCKSPORT** shall perform a retaining wall replacement project consisting of replacing four segmental block retaining walls on Main Street within the project limits, beginning approximately 50 feet westerly of the intersection of Federal Street (RLM 40.520) and extending easterly 0.277 miles (to RLM 40.797) (the “Project”). **BUCKSPORT** estimates this project at **\$550,000.00**.

**BUCKSPORT SHALL:**

- A. Procure all contracts for and oversee the Project on **MAIN STREET** for the Work outlined above.
- B. Cause such Work to be performed in accordance with a design by an engineer licensed in the State of Maine. The Licensed Engineer shall provide a certification to the Municipality and to MaineDOT that, in his/her professional opinion, the Project as designed will provide a smooth ride, not reduce the safety, mobility or structural quality of the state [state aid] road. All design documents must be stamped and signed in accordance with this provision by the Professional Engineer.
- C. Agree to secure all necessary Federal, State and Local permits necessary to complete the work. **BUCKSPORT** also agrees to secure any needed property rights in accordance with all applicable State and Federal Law.
- D. Agree that any exceptions to State Design Standards shall be documented as part of this process. This documentation shall compare the new design to the existing conditions for each of the exceptions to current design standards. Any such exceptions shall be displayed on the cover sheet for the Project plans with the signature and PE stamp of the engineer responsible for the design of the Project.
- E. Be responsible, within the Project limits, for the following:
  - a. Ensuring that the safety of the corridor and the life of the resulting structural and design elements are equal to or better than existing conditions and design;

- b. Ensuring that the structures, roadways and/or design features affected by the Project work shall, at a minimum, be of improved quality in terms of materials and utility;
  - c. Ensuring that the Project does not introduce safety hazards;
  - d. Ensuring that the Project retains the same level of mobility or improves mobility of travel within the corridor, unless approved traffic calming measures are proposed;
  - e. Ensuring that the Project does not decrease the life expectancy of this component of Maine's transportation system; and,
  - f. Ensuring that the Project meets the current standards of Americans with Disabilities Act of 1990 (ADA) design requirements.
- F. Provide certification through their Engineer to MaineDOT that the Project is complete and was constructed as designed.
- G. Ensure that construction shall commence within **EIGHTEEN (18)** months and shall be certified complete within **THIRTY-SIX (36)** months of execution of this agreement. **BUCKSPORT** may forfeit the unpaid balance of this grant if these deadlines are not met or they can not demonstrate earnest and good faith efforts to meet them.
- H. Be responsible for or cause its contractors to be responsible for all damage to public or private property of any kind resulting from any act, omission, neglect or misconduct of **BUCKSPORT** or its contractors, including damage to vehicles passing through the Project limits.
- I. Bear all risk of loss relating to the Project and the Work regardless of cause.

**MAINEDOT SHALL:**

- A. **Provide a maximum \$275,000.00 in State funds supporting the Work stated above.** Reimbursement will be made by the Department at a minimum of 1/3 project completion upon receipt of supporting cost documentation from the Municipality. Payments will be made per Appendix A attached. The Department's Region Engineer shall review the costs and certify their eligibility prior to reimbursement of Municipal Partnership Initiative Funds. Payment by MaineDOT Municipal Partnership Initiative funds shall not exceed **\$275,000.00** or 50% of the actual costs incurred and paid by the Municipality.
- B. **This project has been approved for Calendar Year 2021.** If the **Municipality** commences construction of the project as outlined above prior to January 1, 2021, the Municipality assumes the risk and responsibility for costs incurred, in the event that funding levels fall below MaineDOT projections. If this occurs, the Municipality will not receive reimbursement from MaineDOT.

The **TOWN OF BUCKSPORT** and MaineDOT agree to function within all applicable laws, statutes, regulations, and AGREEMENT provisions; avoid hindering each other's performance; fulfill all obligations diligently; and cooperate in achievement of the intent of this AGREEMENT.

**IN WITNESS, WHEREOF**, the parties hereto have executed this AGREEMENT effective on the day and date last signed.

**TOWN OF BUCKSPORT**

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Susan Lessard  
Town Manager

**STATE OF MAINE  
DEPARTMENT OF TRANSPORTATION**

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Bruce A. Van Note  
Commissioner

86

**RESOLVE #R-2020-50 AWARDING CONTRACT FOR PAVEMENT NEEDS FOR THE  
2020/21 CONSTRUCTION SEASON**

Whereas, the Town has place bid requests for paving, and

Whereas, the Town received six bids for 2020/21 paving:

<b>COMPANY</b>	<b>BID AMOUNT</b>
Vaughan Thibodeau II	\$69.37/ton
Wellman	\$71.77/ton
Hopkins	\$73.50/ton
Eaton	\$73.11/ton
Northeast	\$73.50/ton
Pike	\$76.50/ton
B & B Paving	\$69.55/ton
Roundy Paving	\$74.50/ton

Be it resolved by the Bucksport Town Council in town council assembled that the contract for the town's paving needs for the 2020/21 construction season be awarded to Vaughan Thibodeau II for the unit price of \$69.37 per ton.

**Acted on May 14, 2020**

Yes \_\_\_ No \_\_\_ Abstained \_\_\_

**Attested by: Jacob Gran, Town Clerk**

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8C

RESOLVE #2020-51 TO APPROVE THE ROUTE 46 PLOW CONTRACT WITH  
LANPHER EXCAVATING FOR A THREE YEAR PERIOD

Whereas the Town of Bucksport is responsible for winter maintenance of Route 46, and

Whereas the Town in 2019 went through a formal bid process to get bids to perform said winter maintenance on Route 46 and selected Lanpher Excavating, LLC for the 19/20 winter season, and

Whereas, the Contract for that season allowed for an extended contract based on satisfactory performance of the 19/20 winter season, and

Whereas, the Contract for the 19-20 winter season was performed according to the terms of the contract with no problems,

Be it resolved by the members of the Bucksport Town Council in Town Council assembled to approve the three year contract for the Route 46 Maintenance Agreement with Lanpher Excavating, LLC.

Acted on May 14, 2020

Yes \_\_\_\_\_ No \_\_\_\_\_ Abstained \_\_\_\_\_

Attested by:

\_\_\_\_\_  
Jacob Gran, Town Clerk

## AGREEMENT – ROUTE 46 WINTER MAINTENANCE

This Agreement made this \_\_\_\_ day of May, 2020 by and between the Town of Bucksport, a Maine Municipal corporation, operating and existing under the laws of the State of Maine, at Bucksport, County of Hancock, State of Maine (hereinafter referred to as "Town") and Jon Lanpher, doing business as Lanpher Excavating, LLC with a principal place of business at 66 Westside Drive, Verona, Maine, County of Hancock, State of Maine, (hereinafter referred to as the "Contractor").

Now therefore, in consideration of the mutual covenants between contained and other valuable considerations, receipts whereof is hereby acknowledged, the parties thereto respectively agree to represent as follows:

1. The contract will be for a period of three years commencing with the 2020-21 snow season. The contract will remove ice and snow and control ice, including treating icy spots during the Spring thaw during the period, October 1 to May 15.
2. The route will be Route 46, beginning at the Orland Town line and extending 9 miles to the Dedham town line, and .2 miles on the Stonehouse Road and .6 miles on Heritage Park Road.
3. The Contractor, agent, and employees, during the term of the contract, shall act in an independent capacity and not as officers, employees or agents of the Town. The Contractor shall employ all manpower needed to fulfill the obligations of the contract and the Contractor shall be solely responsible for complying with applicable state and federal laws including but not limited to worker's compensation, employment security, minimum wage and drug and alcohol testing. The Contractor will also be responsible for operating and maintaining the equipment used to carry out the work required by the contract in a safe, operable, and legal manner.
4. The Contractor will commence plowing operations when snow or ice begins to accumulate on the road surface. Operations will continue until the roads are cleared of snow to the outside shoulders. During severe storms or drifting, plows will be operated so as to maintain two-way traffic. Immediately after the extreme conditions have subsided snow will be removed to the outside of the shoulders of the road. The Contractor must maintain radio or telephone access so messages of urgency can reach the vehicles that are used to plow and sand and the Contractor's home and place of business.
5. The Contractor will follow the Maine Department of Transportation's methods and precautions of plowing and treatment. Such methods and practices, as excessive speed of plows and disregard of mailboxes, must be controlled by the Contractor and will be monitored by the Town. All employees will have adequate snow plowing experience and will be familiar with snow plowing safety regulations.
6. The Town will provide sufficient salt for the roads covered by the contract. The Contractor will pay particular attention to the treatment of hills, curves, and intersections, and apply extra treatment to such locations when necessary. Salt

provided by the Town shall be used solely on the roads covered by this agreement. All salt will be provided from the Town's storage shed located on Central Street. The Contractor will be responsible for loading his/her trucks. The Town's payloader may be used to load at the storage shed or the Contractor may furnish his/her own. Any damage done to the salt storage facility by the Contractor while loading will be the responsibility of the Contractor.

7. The Contractor, when necessary and directed by the Public Works Director, will remove compacted snow and ice from the roads insofar as possible with a grader.
8. The Contractor will be responsible to reimburse the Maine Department of Transportation or the Town for the replacement of guard rails, guard rail posts, signs, sign posts or guard posts which are damaged by reason of snow removal operations under this agreement if the Public Works Director determines that such damage could have been avoided by the Contractor.
9. The Contractor agrees to maintain and make available the necessary equipment required to carry out the responsibilities outlined by the contract to the satisfaction of the Public Works Director. All equipment will be ready for plowing and road treatment by October 1 of each contract year. Equipment may be stored at the Town Garage or in an area that is no greater distance than five road miles from the Town garage.
10. The Contractor shall indemnify and hold harmless the Town and its agents and employees from and against all claims, damages, losses, and expenses including attorney's fees arising out of or resulting from performance of work, provided that any such claims, damage, loss or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury or destruction of tangible property including the loss of use resulting therefrom, and (b) is caused in whole or part by any negligent act or omission of the Contractor or any of its officers, agents, employees, representatives, subcontractors, any one directly or indirectly employed by any of them or anyone for whose acts any of them may be liable regardless of whether or not it is caused in part by a party indemnified hereunder and the Contractor shall at its own expense and cost, defend and protect said indemnified parties against all of such claims and demands.
11. The Contractor shall maintain liability insurance in the amount of \$400,000 for personal injury, death, and property damage claims which may arise from snow removal and road treatment operations under the contract. In addition, the Contractor will be required to provide evidence or insurance including Worker's Compensation for qualified employees.
12. The Contractor will be responsible for all bills for labor, equipment, and fuel and other items that are incurred in the performance of the contract. The Town will not pay such bills. The Contractor may fuel the plow truck(s) used to plow the contract route at the Town Garage, but will reimburse all cost for fuel to the Town on a monthly basis.
13. If the Contractor fails to perform according to the terms and conditions of the contract at the time and in the manner specified, such failure to perform shall constitute a breach of the total contract. In the event of a breach, the municipal officers shall immediately give verbal notice to the Contractor and order him/her

to perform within a reasonable time. If the Contractor fails or refuses to substantially perform within the time specified by the Municipal Officers, they may declare the contract terminated in whole or in part. In the event of complete or partial termination, the municipal officers may deduct and withhold from the contract price an amount equal to the cost incurred by the Town in obtaining and compensating a substitute Contractor to complete the work covered by the contract, as well as any incidental or consequential damage, including attorney's fees, incurred by the Town. In the event that the amount available to be withheld for consequential damages including attorney's fees to which the Town is entitled, the Contractor shall pay the difference.

In the event that the Town is unable to find a substitute contractor, the Town shall be entitled to withhold an amount equal to the reasonable cost to the Town if the contract had been performed as agreed, plus any incidental and consequential damages, including attorney's fees incurred by the Town. If the balance of the contract price is insufficient to cover the amount, the Contractor shall pay the difference to the Town.

14. The Contractor will act in compliance with Title 5, MRSA, Section 784 (2) (a through d), which statute is hereby incorporated by reference.
15. The contract price for the 20/21 year shall be \$81,848 with a 4% increase in year 2 and year three of the contract.
16. The Town will pay the Contractor as follows:
  - 17% of the total price on December 1 of each year
  - 17% of the total price on January 1 of each year
  - 17% of the total price on February 1 of each year
  - 17% of the total price on March 1 of each year
  - 16% of the total price on April 1 of each year
  - 16% of the total price on May 1 of each year

The schedule of payments may be modified in the event of a breach of contract.

If the cost of diesel exceeds \$5.00 per gallon as paid by the Town during the term of this agreement, a fuel surcharge will be added to the price of the contract equal to the difference in cost per gallon for the gallons used.

17. The Contractor has the right and duty to supervise and control its own employees, agents, and equipment. The Town's Public Works Director has the right to inspect road maintenance operations, and notify the Contractor of any problems, errors, or nonperformance. The Public Works Director may order that work be done in a satisfactory manner as he/she so determines.

Witness the execution hereof the day and year first written above.

Town of Bucksport

\_\_\_\_\_  
Witness

By \_\_\_\_\_  
Susan Lessard, Town Manager

Contractor

\_\_\_\_\_  
Witness

By \_\_\_\_\_  
Jon Lanpher  
Lanpher Excavating, LLC

May , 2020

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D

# TRANSFER STATION MONTHLY REPORT

MONTH April YEAR 2020

TRIPS 6 BUCKSPORT - TOTAL WEIGHT 195,360 LBS 97.7 TONS

1 load of Tires To Perc 4120 lbs 2.106 Tons

**SHIPPED**

2 0 SORT RECYCLING TOTAL WEIGHT 16,640 LBS 8.3 TONS

4 LOADS OF DEMO TOTAL WEIGHT 44,900 LBS 22.5 TONS

1 LOADS OF METAL TOTAL WEIGHT 9,100 LBS 4.6 TONS

1 REFRIGERATORS TOTAL WEIGHT 2400 LBS 1.2 TONS 16 UNITS

**SHIPPED**

25 BATTERIES

0 PROPANE TANKS

0 WASTE OIL - PUMPED GALLONS

900 LBS - ITEMS GIVEN AWAY

Shipped  
118 TU'S  
29 Monitors  
214 Electronics

**MONEY IN:**

DM & J \$ 0

TRANSFER STATION \$ 0

TOTAL: \$ 0

BUCKSPORT PUBLIC SAFETY  
DIRECTORS MONTHLY REPORT

APRIL 2020



The month of April was another interesting month in the world of public safety. The normal everyday complaints that we handle slowly started to pick up from the beginning of the month to the end. The way we do things is starting to get back to normal very slowly. Although we are very familiar with the way things in life can change this continues to be a very unusual change for us.

We have adapted back to the times that we are used to slowly and have stepped up in all departments to do what we do best and that is to take care of the citizens in our community the best that we can with the situation that we have been dealt. Our staff continues to be on top of their jobs and are delivering a top notch service to its citizens. Their true colors continue to come out on a daily basis when our citizens are in a time of need. I want to thank each and every one of them for staying the course on this roller coaster ride, keep up the good work!!

Our Personal Protective Equipment is up to par as we speak. If we stay the course with the number of calls that we are answering on a weekly basis we should have an adequate supply. If we have an increase in calls it will be close. We continue to evaluate our equipment and place orders weekly to try and get what we can. I want to thank all of the individuals that have donated gloves, masks and other items to help us with this mission.

The Police Department complaints have started to rise as we move forward. They continue to go by the new rules that have been set forward to keep everyone including themselves safe. They are doing a great job adjusting to this and looking out for the good of the citizens of the town. There were 244 calls for service this month which is down a little from last month. I have included a map with my report that will show the locations of the calls that were taken that have a physical address. We had 6 major offenses reported this month. 0 Sexual Assault, 1 assaults, 0 burglaries, and 3 thefts. 1 unfounded case, 3 were cleared.

The dispatch continues answering a lot of different questions since the change in the way we operate. They continue to be the lifeline of the town and are working for everyone in the town. They had 4714 radio log entries this month. There were 60 permits issued this month online. They continue to complete extra tasks above and beyond the job of dispatching. Dispatcher Aimee Reynolds made 220 face coverings this month and we can't keep them stocked in the vestibule. Thank you for your efforts in keeping the public safe !!

The Fire Department and EMS had another busy month. There were 51 Ambulance runs and there were 31 fire call this month. We continue to work on the scheduling so that two ambulances are covered at any one time. We continue to make small adjustments to complete this goal. The per diem continues to work very well. We continue to hire and train people in this area. It is a much needed service for this department. We have recently expanded this to 7 days a week. We are finding that a lot more work is getting done during the day in house and calls are covered when there are double calls.

I have attached a map for each department with the number of calls that were taken in this month with a physical address. The Police calls are circles, the Ambulance calls are a square and the Fire calls are triangle.

I attended several meetings this month which are all online at this point. YMCA budget committee online, YMCA Executive Board online, Bucksport Area Child Care Center Board of Directors several meetings online, IT Department (In Person) Public Safety Department Head weekly meeting (In Person). I have a weekly meeting with CDC Maine Dr. Shah, EMS weekly meeting, Hospital Weekly meeting and Law Enforcement weekly meeting. All of these are online and are weekly until further notice.

I want to take the time again this month to thank the citizens of the town for being cooperative with our staff during these times. We appreciate your efforts and understanding of the rules that have been placed upon us and what we can and can't do. We are aware that this is not easy for anyone and if we continue to work together on this we will make it through this. We continue to ask you all to do things that we are not used to doing and this is a major change for all of us. You have all made these trying times in our profession a little easier by doing this and we Thank you. Let's continue to work together as we always do to get through this.

Respectfully Submitted,

*Sean P. Geagan*

Sean P. Geagan

Director of Public Safety

Town of Bucksport

# **BUCKSPORT POLICE DEPARTMENT**

## **MONTHLY REPORT**

**APRIL 2020**

**Deputy Chief David E. Winchester:**

The month of April was another transition month for the Police Department and Public Safety in general. As we continue to monitor the COVID-19 pandemic, we continue to change how we operate. We are still fully staffed and continue to respond to calls for service, complaints and emergency incidents. Our proactive activity continues to be scaled back for the safety of our staff and the citizens.

The Public Safety Administrators have been working daily on precautions and safety procedures to keep the staff and citizens of Bucksport safe during this unprecedented time. We have been in contact with agencies around the state and the country as we update our daily operating procedures.

Public Safety Director Geagan and I have remained very active with the most recent information from the CDC and the Governor's Executive Order and plan to reopen the State. We've begun to set plans and operational procedures in place to allow our members to respond to incidents and maintain safety protocols.

We have begun doing short parades for young children that are unable to celebrate their birthdays due to the pandemic but enjoy seeing the emergency vehicles go by their residences. The Public Safety personnel have participated in 3 such events and have more planned for the coming months. The children are always excited to see the emergency vehicles and staff as they go by!

Public Safety Director Geagan and I have been assisting the Bucksport Senior Citizens by delivering afternoon meals to members in the community. This has become a highlight of the week, as we get a chance to visit with the senior citizens in the community to not only provide their meal, but to check on their well being and just to say, "hi". We will continue to help with the project as long as the assistance is needed!!



Dispatcher Aimee Reynolds began a face covering project for the Bucksport community and has provided over 200 face coverings for the public. As a result, she has received positive recognition from the community and the agency. While working on this project, she has encouraged others to participate and members in the community have volunteered and also began producing the face coverings. Also, we have received donations of material and fabric to complete the coverings. Well done, Dispatcher Reynolds for this project and your dedication to the community. I have attached several letters and notes of appreciation along with cash donations for material that have been left in the lobby.

Sergeant Moody has begun looking at grant opportunities to provide funds towards the purchase of ballistic vests. This grant is similar to the one that awarded the Police Department funds in the past to purchase the vests that the Patrolman currently use. The ballistic vests have a 5 year life expectancy before they are required to be replaced.

**Patrol:**

The Patrol Division had 12 incidents that resulted in an adult arrest or criminal summons, 6 citations and 32 warnings with a total of 49 violations. There were 244 CAD calls for police services this month. The Patrol Division also investigated 8 motor vehicle accidents and handled no parking incidents. This month, 5 incidents were drug related and 9 were alcohol related.

The following are all calls for service that were handled this month. Sergeant Moody 21, Officer Woodman 13, Deputy Chief Winchester 12, ACO Joy 14, Officer VanBuckley 5, Officer Marcel 24, Officer Lowe 65, Officer Schmidt 53, Officer Welch 18, Chief Geagan 2, and Officer Bishop 14, Officer Findlay 2.

The Department has six areas of crime that are reported each month to the uniform crime reporting system. These areas cover; Criminal Homicide, Forcible Rape, Robbery, Assault, Burglary and Theft. In the month of April, we had 0 Criminal Homicides, 0 Forcible Rape, and 0 Robbery. We had 2 assaults, 1 burglary, we had 3 thefts, we had a total of 6 reportable cases with 1 unfounded this month and we cleared 3 offenses. Cases can be cleared by an arrest or exceptional means. This means that the

case was solved in one form or another. Keep in mind, those cases from previous months that we clear will show up on this month's report.

**Dispatch:**

In the month of April, the Dispatch Center made 4714 radio log entries. A partial list is attached to this report, this includes percentages. All of these calls are taken by the dispatch and put into the computer aided dispatch system and dispatch to the appropriate units. The dispatch center completed no in person burn permits this month due to the COVID-19 health concern (burn permits have been temporarily suspended and can be purchased on-line at Maine.gov) They also completed Court Work, Payroll, and Purchase Orders for billing purposes along with answering all calls and greeting the public at the Public Safety Building. This department continues to be the lifeline of the town and they are very busy in all areas. The dispatch continues to work on scanning a lot of our documents in the dispatch center along with attaching them to the Spillman records management system.

**Animal Control:**

In the month of April, Animal Control Officer Joy handled 13 animal complaints. Officer Joy continues to take in animals from several other communities and this keeps him along with the shelter very busy. This month he took in a total of 4 new cats. He took 2 cats from Bucksport, 1 from Orland and 1 from Searsport. He had 1 cat reclaimed and 1 adopted.

Respectfully submitted,

*David E. Winchester*

David E. Winchester  
Deputy Police Chief

Please get this fabric to whoever is making masks for you so that they can be distributed to the public for free. It has been sitting in my basement for quite a few years and I'm so glad to have it put to good use!

Thank you to all of the public safety staff for your hard work and for being there when the unthinkable happens.

Be well & Be safe

Sarah (and Paul)  
Bissonnette

Thank You ~~Very~~  
Much for your kindness  
May you get blessings  
today.

The  
Murphys

Things to get OFF my mind...

Here is part of my say it forward,  
please distribute as you see fit.  
masks should be washed before  
wearing. They are reusable.  
The blue plastics can be tried to  
disinfect. Let me know if  
there is a need for more

Thank you very much!  
Elizabeth DeBriase  
Cristal (realtor) at Salen

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10



www.rachaelhale.com

Chief Geegan, Sgt. Winchester  
and Staff

Thank you so much for your  
cards and thoughtful words -

Only the Best to BPD!!

STAY SAFE. Sincerely, Mike

TRUST YOU CAN FIND A USE  
FOR THESE GLOVES SINCE YOUR  
EVERY DAY PURSUIT OF HEALTH &  
VALOR - STAY POSITIVE &  
HEALTHY -

Charles Cw. Hinchey  
A.K.A. "THE Bucksport Butcher"  
81 MAIN ST. APT. # 2

R & L AUTO SUPPLY IN BANGOR  
HAS ALL KINDS OF GLOVES IF YOU ARE  
INTERESTED - -

# *BUCKSPORT FIRE DEPARTMENT*

89 Franklin Street, PO Box 1848, Bucksport, ME 04416  
207-469-7951 (non-emergency, 24/7), 207-469-3122 (fax)

FROM THE DESK OF DEPUTY CHIEF MICHAEL DENNING  
mdenning@bucksportmaine.gov



## FIRE CHIEF'S REPORT FOR THE MONTH OF APRIL

Fire Calls: 31

EMS Calls: 51

Fire Permits: 60

Inspections: 0

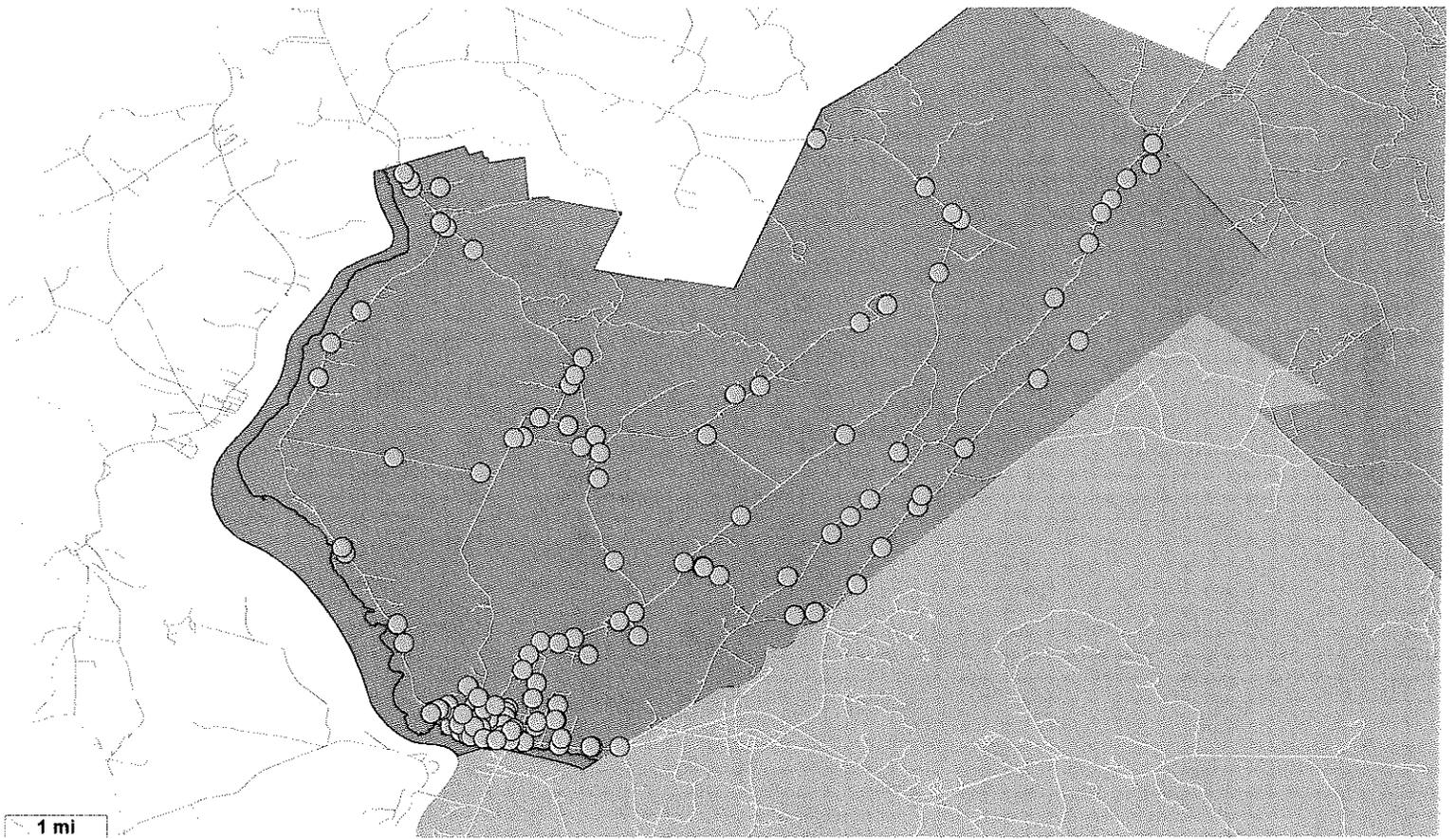
The month of April saw an increase of fire calls due to weather/wind. Power lines and trees were a factor in some of the calls. Ems calls were down for the month. Ems calls statewide are seeing a decrease in calls during this pandemic.

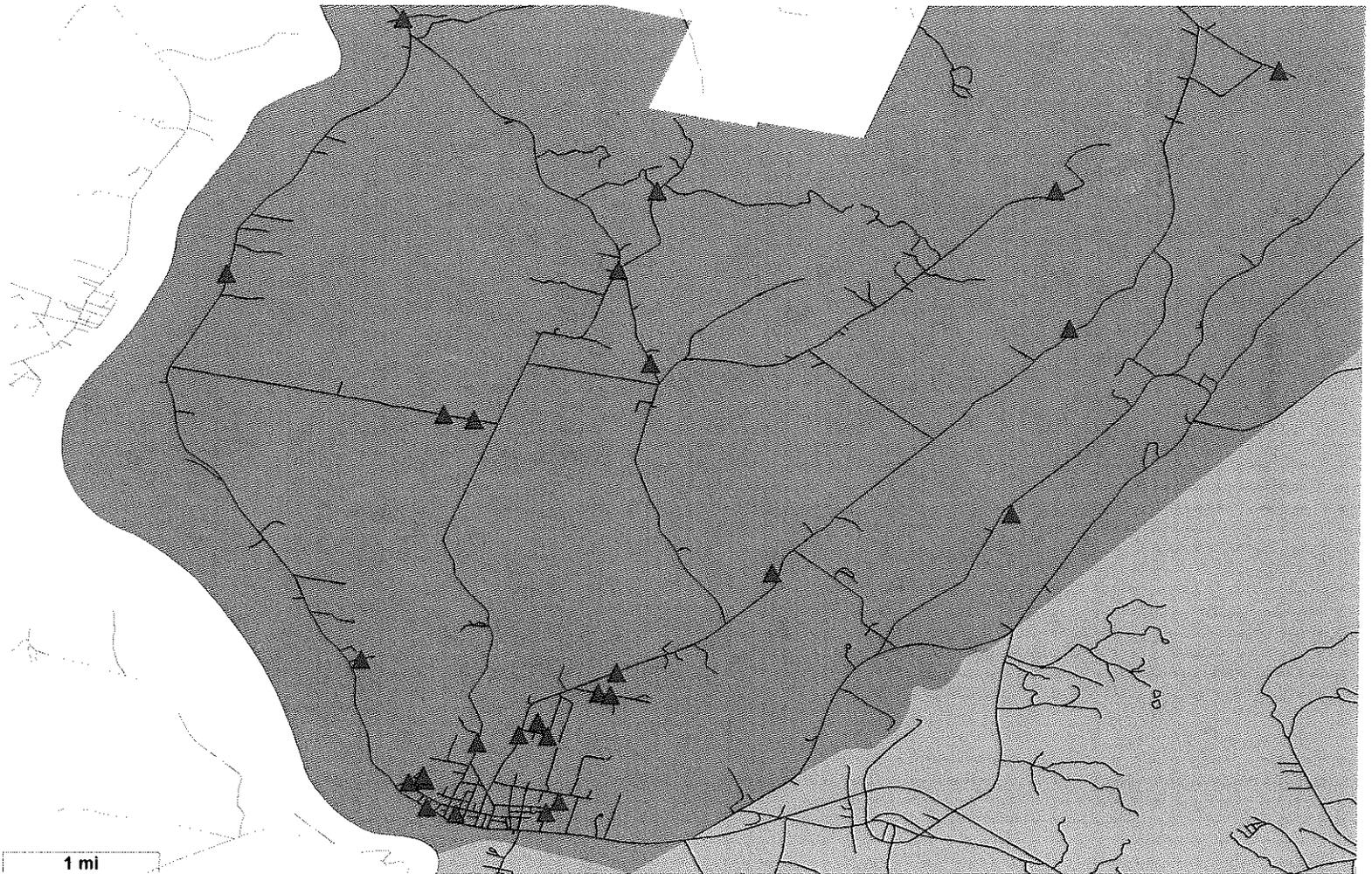
We continue to be fully staffed, and the on-duty crews have been very busy around the station getting caught up on things that are pushed aside due to call volume during "normal" times. Our staff also continually gets Maine Ems protocol updates on a daily basis. This is a huge undertaking for both State, Regional, and Local Ems providers.

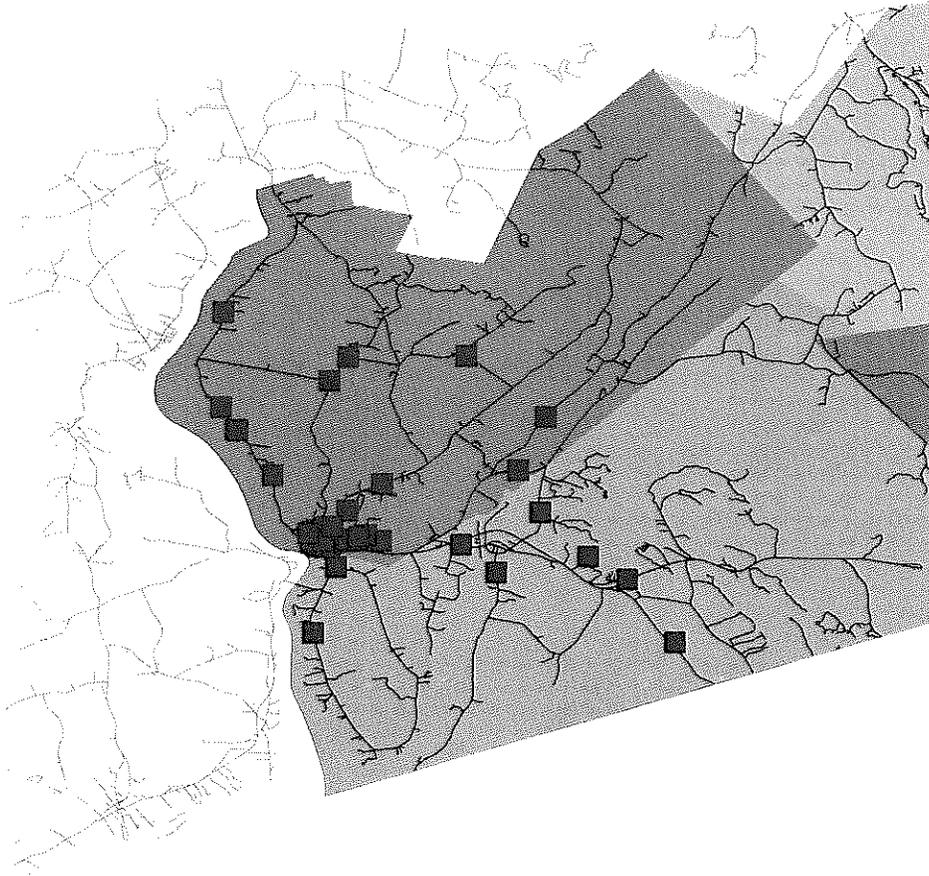
I continue to attend District 2/3 Fire Chief's conference calls every Sunday, and have found this to be an excellent way to communicate any problems or issues affecting our district. Some things I have learned is that we are ahead of most other departments in how we operate on a daily basis during this pandemic.

Burn permits are available on-line through the State of Maine online burn permit site. A few "bugs" have been worked out during the first few weeks, and all seems to be running smooth now.

Respectfully Submitted;  
Chief Denning







2 mi

Search...

798 State Route 46, Bucksport  
 (https://www.google.com/maps/?q=798 State Route 46, Bucksport, ME)  
 44.818070, -68.728438 (U.S.)

0 Features Found:  Hide Road Info

**AA Road Information**

Route	05-15X
HSRNO	12840
POESNO	
Surface Type	
MDOT Region Number	
MDOT Region	Maine
Water Crew	7400
Color of AAD	08
Int/Element	
Route Code	
Primary Route	
Begin Mile Point	
End Mile Point	
County	
County Seat	
Street	
County	
Highway	
Jurisdiction	
Number	
Official	
PCR Value	154
Plan	
Site	Rural
Feature	Major Collector
Scale	71108

Scale: 1:28742  
0.2mi

**TO: Susan Lessard**  
**FR: Richard Rotella**  
**DA: May 11, 2020**  
**RE: April 2020 Monthly Report**

**During the month of April, I attended webinars/zoom meetings/go to meetings for SBA programs, roles for state level land banks, land banks in Maine present & future, can development ready communities save us Part 1 & Part 2, seeking ideas and sharing solutions for gateway communities during the COVID-19 pandemic, weekly updates with DECD Commissioner Johnson, Maine Office of Tourism, Build Maine, COVID-19 & Main Street: leading thru crisis, Bucksport businesses with Main Street Bucksport & Chamber, Bucksport Businesses with Senator King & Senator Collins' Office, Jared Golden, Chellie Pingree, Main Street Bucksport, Bucksport Bay Area Chamber of Commerce, PMHA and Bucksport Town Council.**

**I worked on the Bucksport Pay It Forward Business Grant Program by visiting businesses, calling businesses, and emailing businesses to assist with the application. I assisted businesses with EIDL, PPP and unemployment filing questions for the self-employed.**

**I assisted on the waterfront with clean up duties, with the electrician for the new air dryer in the restroom, with the plumber for the marina & waterfront bathrooms.**

**I spoke with a party who is interested in a lot in Buckstown Heritage Park.**

TOWN OF BUCKSPORT  
CODE ENFORCEMENT/PLANNING OFFICE  
REPORT  
March & April 2020

**PERMITS ISSUED**

17 building/land use permits were issued, including 4 new single family dwellings, 3 expansions of existing dwellings, 2 new garages, 4 new decks, 1 storage shed, 1 renovation, 1 sign and 1 demolition.

8 internal plumbing permits were issued and 7 Sub Surface Waste Water Systems permits were issued.

**ADDRESSING ACTIVITY:** I assigned one new address in March. The new road signs for Generation Lane and Mariner Way have been installed.

**BOARD OF APPEALS ACTIVITY:** The board of appeals did not meet in March or April.

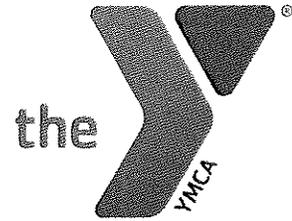
**PLANNING BOARD ACTIVITY:** The planning board met in March, but no new business was discussed. The planning board did not meet in April due to the Corona Virus quarantine.

**ENFORCEMENT ACTIVITY**

- The discarded appliances and debris at 6 Pine Street has been removed. Situation resolved.
- Violation letter was sent to the owner of 307 Jacob Buck Pond Road, and I received a phone call from the owner stating that she has asked her tenant to clean it up.
- Violation letter was sent to 947 Silver Lake Road and I received a phone call letting me know that he had taken care of it. Situation Resolved.
- Violation letter was sent to 222 Turkey Path, no response received at this time.
- Violation letter was sent to the owner of 296 Bucksmills Road. No response has been received at this time.
- I spoke with the owner of the mobile home park regarding 8 Edison Drive. The trailer is abandoned and unsafe. I have been unable to contact the owner. Situation ongoing.
- Spring Fountain Motel has been taken over by the State Fire Marshalls Office and I am awaiting their action.
- Second notice was sent to 40 Lee Street and I have not received a response.
- Violation letter was sent to 131 Upper Long Pond Road. I did receive a phone call stating that he is going to try to clean it up and understands that camper does not meet code. He has nowhere else to go, so if I evict him it will be putting him on the street. This is an ongoing situation.

**OTHER ACTIVITY**

- The new solar ordinance that will be going to the planning board for review when we are able to meet again.
- The survey for the old Nason lot is complete and should allow the town's parking lot project behind MacLeod's and Bookstacks to move forward when the planning board is able to meet again.
- The plumbing work at the town office and the public safety building was awarded to Osbornes Plumbing and Heating, however the quarantine started before a walk through or any work could be started. We will need to look at this and see if we still want to move forward or wait due to the financial burden caused by the virus.
- I was working on taking care of several safety recommendations that were put forward by the safety committee. One of those recommendations has been resolved by the plexi-glass that was installed at the clerk windows. The others may need to wait until financially viable.
- Updated information on the town's website.
- Conducted plumbing, building and occupancy inspections.
- Attended council and committee meetings.
- Typical office work maintaining records, answering calls and emails, meeting with citizens, answering questions, providing copies of documents.



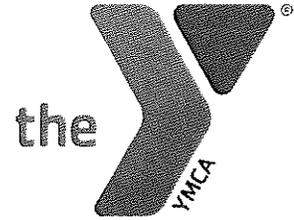
**Bucksport YMCA Report as of April 2020**

To: Bucksport Town Council  
Susan Lessard, Town Manager  
From: Matt McInnis, YMC Operations Director  
RE: Monthly Report

Dear Council and Susan:

Due to the crisis that is going on we stopped all after school activities as of March 13th and closed down operations as of March 17th. Prior to the crisis, we had in place and planned out multiple programs and events for the youth in the community of Bucksport. These programs and events that were going to be offered this spring will be postponed to the summer time. We have an exciting plan for the summer in regards to summer camp, programs and sports clinics. With the sports clinics and spring/summer sports I've been in talks with some of the BHS and BMS school coaches to collaborate with these activities. All of which will provide a fun, safe and healthy opportunity for the kids of the community to grow as individuals but also build a bond between them. Summer camp depending on what the Governor says, we plan to start as early as the beginning of June. Listed below are the programs or events we were to offer before we had to postpone due to COVID-19.

- **Father Daughter Dance** April 10th, 6:00 to 8:00 pm at MLS Gymnasium
  - Children in grades K through 8th and they're father or a father figure
- **Mother Son Nerf Night** April 10th, 4:00 to 8:00 pm at Jewett School Gymnasium
  - Children and Mothers or Mother figures in grades 1st to 4th 4:00 to 6:00 pm
  - Children and Mothers or Mother figures in grades 5th to 8th 6:00 to 8:00 pm
- **Youth Basketball Clinic** April 20th-23rd at BMS Gymnasium 8:00 am to 2:00 pm
  - 2nd and 3rd Grade 8:00-10:00 am each day
  - 4th and 5th Grade 10:00-12:00 pm each day
  - 6th through 8th Grade 12:00-2:00 pm each day
  - Focusing on the fundamentals of basketball to working together as a team
  - Partnering with the BHS Varsity boys/girls basketball teams in running this clinic
- **Youth Football Clinic** April 20th-23rd at BHS football practice field 1:00 to 5:00 pm
  - 1st through 4th Grade 1:00 to 3:00 pm each day
  - 5th through 8th Grade 3:00 to 5:00 pm each day
  - Skills and teamwork stations that each participant would have the opportunity to improve and learn more about the game of football
  - Partnering with the BHS Football team in running this clinic
- **Spring Flag Football** begin the start of May and go through the beginning of June
  - 1 practice week for all teams
  - Grades 1&2 will split into teams and play each other twice
  - Grades 3&4 split into teams, play each other with some travel
  - Grades 5&6 split into teams, play each other and travel
  
- **Summer T-Ball**
  - New to the YMCA this year



- 5 week program
- practice and skill drills once a week
- play 1 maybe 2 games (depending on numbers) a week
- **Fencing Program**
  - Runs every Thursday night at the Jewett School
  - Youth 4:00 to 5:00pm
  - Teens 5:00 to 6:30pm
  - Adult 6:30 to 8:00pm
- **Soccer Clinic** is in the works of being planned.
- **YouTube channel**
  - Teaming with our other YMCA branches, we created a YouTube channel
  - We have videos for everyone that fall under the categories of Child Care, Fitness and Youth Sports. Link below leads to the YouTube channel

[https://www.youtube.com/channel/UCVwLoGXt9sNltusjWmnXwYQ?view\\_as=subscriber](https://www.youtube.com/channel/UCVwLoGXt9sNltusjWmnXwYQ?view_as=subscriber)
- **Summer Camp – all details will be discussed with advisory before implementing.**
  - Plan to move our location to the Ice Rink area where we plan to put in a couple pickleball courts on one end of the ice rink and 2 large tents at the opposite end of the ice rink.
    - We also plan to invest in commercial slip and slides to offer a mini water park for the kids on the hill by Emery pool, if there is a better spot we are all ears and open to suggestions.
    - We plan to look into placing a couple indoor game tables in the ice rink building (2 of the following ex: bumper ball, small ping pong table, small pool table, skee ball).
    - We are in positive talks with Rod and Gun Club to partner with in offering a safety course program through archery and beebee's.
    - We are also in positive talks with Great Pond Mountain Conservation Trusts educational program called Explore Outdoors. They've offered to allow our kids and staff to hike their trails for free whether it is a fun hike or an educational hike. They're also up to us sending a smaller group of our older kids on a camping experience.
    - Each week of summer camp there will be a specific theme to it and we plan to have specific activities related to the theme.

I hope this finds you well and provides you an insight on what is going on here at the YMCA. With this crisis going on we are following the rules but we are being proactive about programs we want to offer to the community. If you have any further questions please feel free to reach out to me directly via phone or email.

Best regards,

Matt McInnis  
Bucksport YMCA  
Director of Operations  
Work #: 207-469-3518  
Cell #: 207-272-3588  
Email: mmcinnis@defymca.org

12a



**CENTRAL MAINE  
POWER**

Date: 05/06/20

Town of Bucksport  
Fax: 469-7369

CMP Job # 801000285893

RE: State Pole Permit  
For Your Records

Dear Town Manager:

Consistent with Section 35-A M.R.S.A. Section 2503, Central Maine Power Company is providing you with the attached copy of Notification for Utility Location Permit that has been submitted to the MDOT.

This letter also serves as notice that as part of pole setting activity, trimming of vegetation may be required. If you wish to discuss any of these construction activities, please do not hesitate to contact the primary contact person listed on the pole permit application.

Sincerely,

Patricia Shore  
Central Maine Power  
Line Clerk

Attachment

cc: file

For your records.



### Maine Department of Transportation Utility Location Permit Application

Utility Job/W.O. No.  
801000285893

14 Day Permit by Rule (PBR)  30 Day Permit by Rule (PBR)  Statutory Application  MaineDOT Project

**Applicant Information:** Date: 04/21/2020

Utility Name: Central Maine Power PBR #:: \_\_\_\_\_

Joint Utility: Northern New England Telephone Joint PBR #:: \_\_\_\_\_

**Primary Contact Information:**

Name: Wayne Cookson Phone: 629-1793 Cell: 441-0830

Address: 205 Center Rd. Email: Wayne.Cookson@emoco.com

Town: Fairfield State: Maine ZIP: 04937-9960

**Proposed Installation:** \*Please attach a Location Map and Sketch Plan\*

Town: Bucksport MaineDOT PIN (if applicable): \_\_\_\_\_

Type of Installation Proposed: Changing out 10 old poles and installing two new mid span poles

Minimum Depth of Cover: \_\_\_\_\_ (if applicable) Maximum PSI: \_\_\_\_\_

GPS Coordinates:	*Decimal Degrees*	Latitude (ex: 44.3074199)	Longitude (ex: -69.7775613)
Starting Point:		<u>44.6135297</u>	<u>-68.7239441</u>
Ending Point:		<u>44.6264378</u>	<u>-68.7082496</u>

Comments: Replacing 10 old poles and adding 2 new mid span poles

**Location Description:**

On State Route 46, beginning at a point approximately 8760 Feet  
Route #, I.R. # or Name shown on Location Map Distance (including units - feet, meters)

Northeast of Russel Hill Rd. and State Route 45 and extending in a  
Direction (North, South, etc...) Ref. Point (Intersection of major road, Route Number, Town Line, Bridge)

Northeast direction for a distance of 15,675  
Direction (i.e. Northerly, Southerly, Easterly or Westerly) Distance (including units - i.e. feet, meters, etc...)

Expected Construction Schedule: Start: 04/30/2020 Completion: 05/31/2020

Do you intend to provide public notice?  Yes  No: \* Reference Public Notice Supplement

Date Published: \_\_\_\_\_ Name of Newspaper: \_\_\_\_\_

By signing this Application for Utility Location Permit, the undersigned hereby certifies: a) that he/she is a duly authorized employee and representative of the utility/entity identified above ("Applicant"); b) that the information provided herein is true and accurate; c) that the Application is understood to be for a limited period and that the Applicant, at its sole expense, may have to adjust, remove, or relocate its facilities in the future; and d) that the Applicant will maintain its facilities in accordance with MaineDOT's Utility Accommodation Rules (17-229 C.M.R. Chapter 210) and all other applicable laws.

Signature: Wayne Cookson Joint Utility: Emily Greaney

Printed Name: Wayne Cookson Printed Name: Emily Greaney

Title: Field Planner Title: OSP Engineer

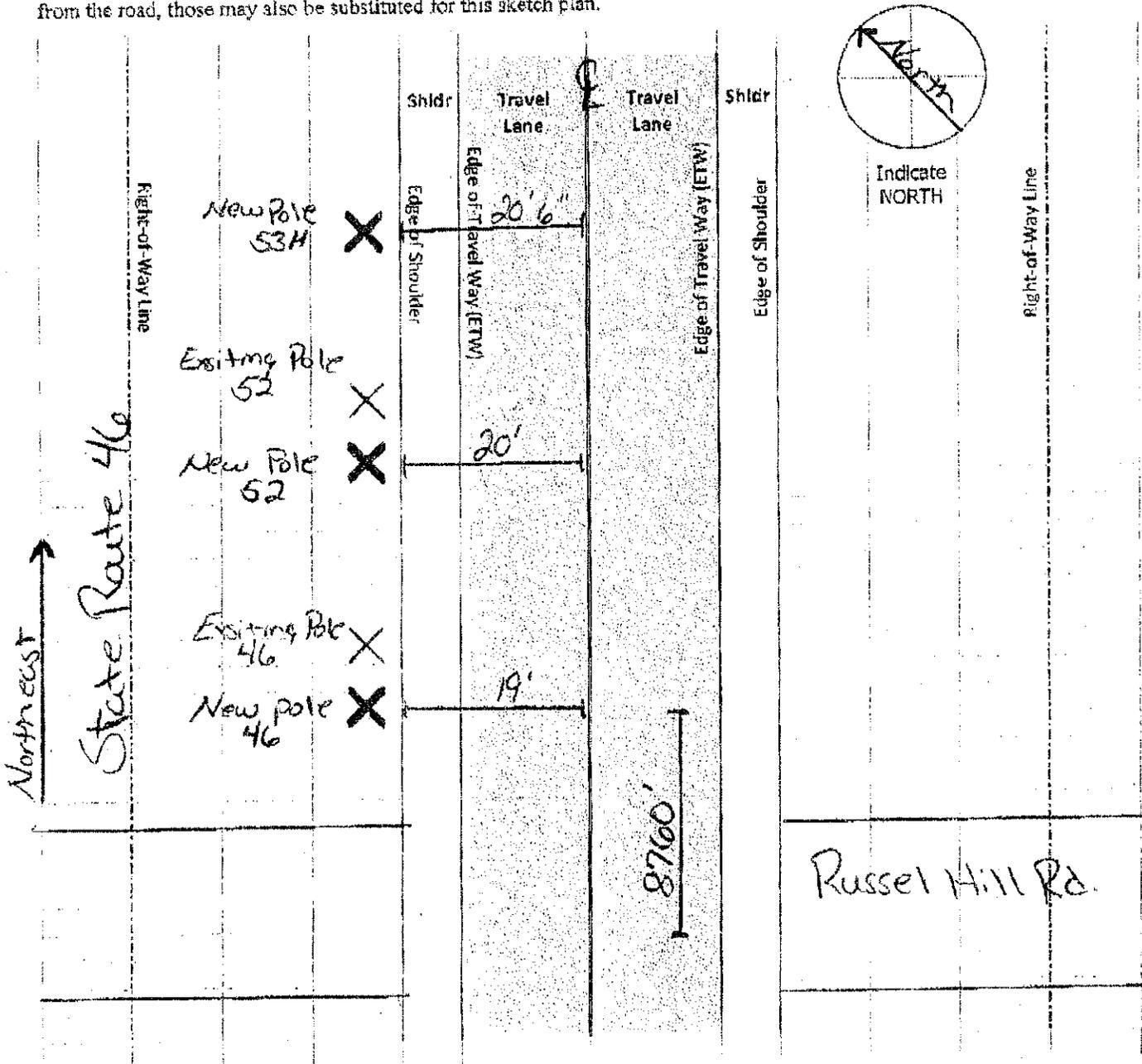
# Maine Department of Transportation Utility Location Permit Application

Utility Job/W.O. No.  
601000285893

Utility: Central Maine Power

Town: Bucksport

The purpose of this "Sketch Plan" is to show the location of the proposed facility in relation to the highway. This plan is not intended to be drawn to scale, however, you must accurately reference the proposed facility with offset distances from one of the lines on the road (ETW is the white painted edge line). Alternatively, when multiple utility pole installations are proposed, the applicant may substitute a complete pole list that clearly indicates the pole offsets and starting/ending poles in relation to sheet 1 of this application. If the utility has developed design plans that also provide clearly referenced offsets from the road, those may also be substituted for this sketch plan.

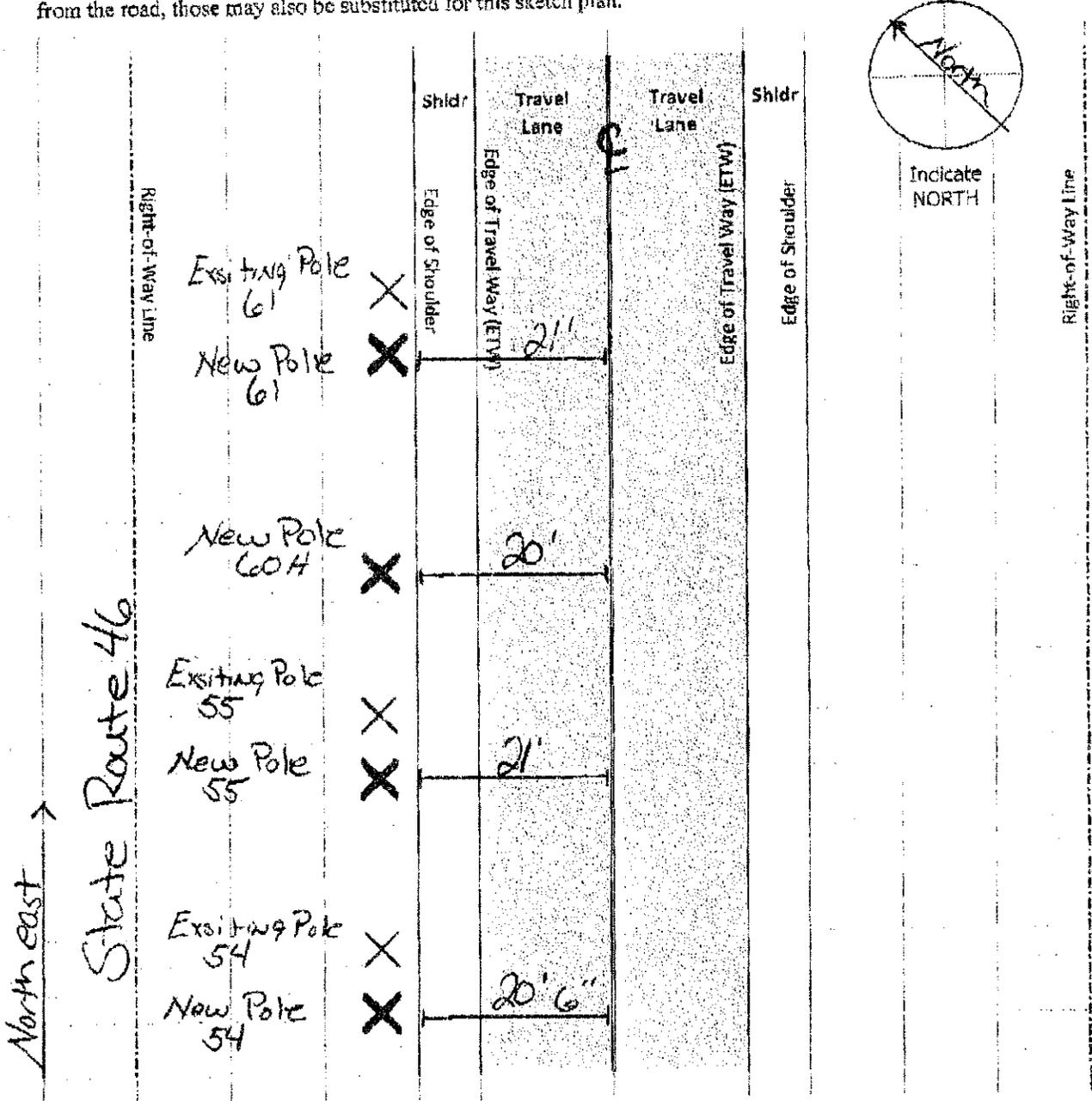


# Maine Department of Transportation Utility Location Permit Application

Utility Job/W.O. No.  
801000285893

Utility: Central Maine Power Town: Bucksport

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Page 2 of 4

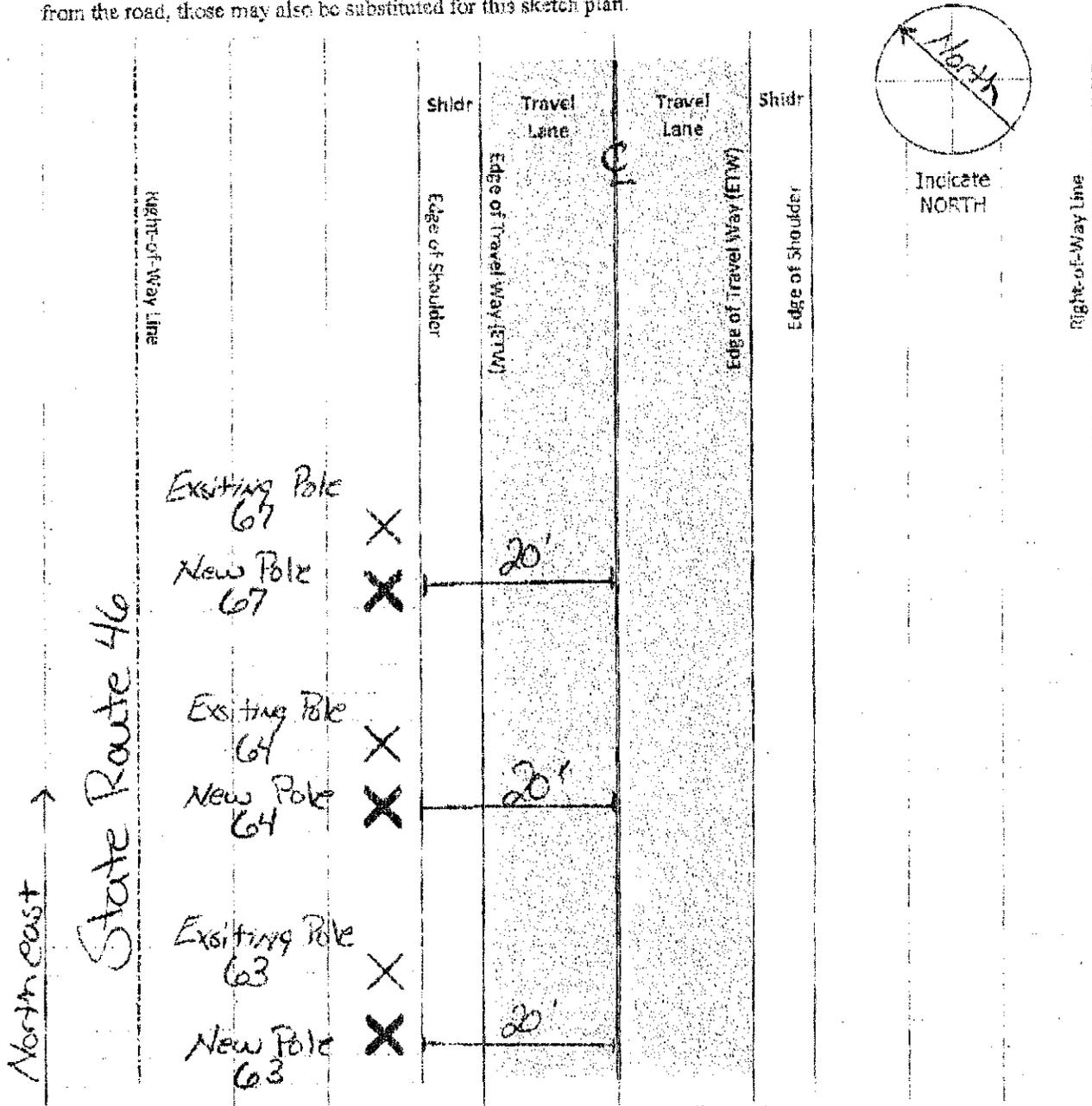
# Maine Department of Transportation Utility Location Permit Application

Utility Job/W.O. No.  
601000285893

Utility: Central Maine Power

Town: Bucksport

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# Maine Department of Transportation Utility Location Permit Application

Utility Job/W.O. No.  
801000285895

Utility: Central Maine Power

Town: Bucksport

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