

**BUCKSPORT TOWN COUNCIL MEETING**  
**7:00 P.M., THURSDAY, JUNE 4, 2020**  
**TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**

**MINUTES**

- 1. Call Meeting To Order** - *Mayor Stewart called the meeting to order at 7:00 p.m.*
- 2. Roll Call** - *All Councilors in attendance via remote access: Mark Eastman, Jim Morrison, Paul Bissonnette, Peter Stewart, Dan Ormsby, Kathy Downes, Ed Rankin, Jr. Also in attendance were Town Manager Susan Lessard, Town Clerk Jacob Gran, Town Tax Assessor Katlyn Howlett, Wastewater Superintendent David Michaud, RSU 25 Superintendent James Boothby, Code Enforcement Office Luke Chiavelli, Downeast Family YMCA Director Peter Farragher, and Community & Economic Development Director Rich Rotella.*
- 3. Presentation of any Town Council Recognitions** - *None.*
- 4. Consider minutes of previous meetings**
  - a. *Town Council Minutes 05/14/2020 - Councilor Eastman moved and Councilor Downes seconded to approve 05/14/2020 Town Council Minutes. **Motion Passed 7-0***
- 5. Receive and Review Correspondence** - *None.*
- 6. Ordinances to Consider/Introduce**
  - a. *Amendment to Appendix B, Council Rules to require posting to the Town website of emails between Town Councilors and the Town Manager on a weekly basis - Councilor Downes read an email from a resident who expressed concerns with the above listed amendment. It was the consensus of the Council to move forward with the public hearing that will take place at the June 25, 2020 Town Council meeting.*
- 7. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)**
  - a. *Wall at baseball field – repair options/field location discussion - Town Manager Lessard and RSU 25 School Superintendent Jim Boothby addressed the Council regarding the replacement of a wall at the baseball field. The consensus of the Council was to wait for more information from Town Manager Lessard before pursuing the topic further.*
  - b. *Pool Bids - See agenda item 8b.*
- 8. Agenda Items**
  - a. *To approve Resolve 2020-53 to approve the 2020 Story Walk on the waterfront walkway by the Bucksport Library - Councilor Eastman moved and Councilor Bissonnette seconded to approve Resolve 2020-53. **Motion Passed 7-0***

- b. To approve Resolve 2020-54 to approve the award of the pool repair bid - *Councilor Downes moved and Councilor Morrison seconded to approve Resolve 2020-54. **Motion Passed 7-0***

**9. Resignations, Appointments, Assignments, and Elections - None.**

**10. Approval of Quit Claims, Discharges, and Deeds**

- a. Tax Lien Discharge, Philip T. & Holly G. Lutz, Map 14, Lot 49
- b. Tax Lien Discharge, Alice Ireland, Map 13, Lot 36-1
- c. Tax Lien Discharge, Philip Drake, Map 18 Lot 79

*Councilor Bissonnette moved and Councilor Ormsby seconded to approve the above listed tax lien discharges. **Motion Passed 7-0***

**11. Town Manager Report - The Town Manager's Report is attached hereto and therefore made a part of these minutes.**

**12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits**

- a. Liquor License – Friar's Brewhouse, LLC - *Councilor Ormsby moved and Councilor Downes seconded to approve the liquor license renewal for Friars' Brewhouse, LLC. **Motion Passed 7-0***
- b. Liquor License – Northeast Historic Film - *Councilor Ormsby moved and Councilor Eastman seconded to approve the liquor license approval for Northeast Historic Films. **Motion Passed 7-0***
- c. Pole Location Permits – Winkumpaugh Construction
  - 1. Bucksmills Road – Christopher Becker Property
  - 2. Turkey Path – Lauren Stubbs Property

*Councilor Eastman moved and Councilor Bissonnette seconded to approve the pole location permits for the above listed properties. **Motion Passed 7-0***

- d. Liquor License - Bucksport House of Pizza - *Councilor Downes moved and Councilor Eastman seconded to approve the liquor license renewal for Bucksport House of Pizza. **Motion Passed 7-0***

**13. Discussion of Items Not on the Agenda for Council and Public - None.**

**14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meetings**

*Public Hearing - Amendment to Appendix B, Council Rules to require posting to the Town website of emails between Town Councilors and the Town Manager on a weekly basis - June 25, 2020 - 7:00 p.m.*

## 15. Budget Review

- a. Families First Community Center - *Alice Grindle addressed the Council on behalf of Families First Community Center.*
- b. Bucksport Community Concerns - *Linda Hayward addressed the Council on behalf of Bucksport Community Concerns.*
- c. Education - *Superintendent Boothby presented the education budget to the Council.*
- d. Recreation - *Matt McInnis and Peter Farragher presented to the Council the recreation budget.*
- e. Sewer - *Town Manager Lessard and David Michaud presented to the Council the sewer budget.*
- f. General Government
  1. Administration - *Town Manager Lessard presented to the Council the administration budget.*
  2. Planning & Code Enforcement - *CEO Luke Chiavelli addressed the Council regarding the Planning & Code Enforcement budget.*
  3. Assessing - *Tax Assessor Katlyn Howlett addressed the Council regarding the Assessing budget.*
  4. Contingency - *Town Manager Lessard addressed the Council regarding the contingency budget.*
  5. Insurances & Benefits - *Town Manager Lessard addressed the Council regarding the Insurance & Benefits budget.*
  6. Public Access Channel - *Town Manager Lessard addressed the Council regarding the Public Access Channel.*
  7. Economic Development
    - a. Main Street Bucksport
    - b. Friends of Fort Knox
    - c. Chamber of Commerce

*Community & Economic Development Director Rich Rotella addressed the Council regarding the Economic Development budget.*
- g. Revenues - *Town Manager Lessard addressed the Council regarding the Revenues budget.*

*For further discussion regarding the budget review, refer to audio.*

16. **Adjournment** - Councilor Ormsby moved and Councilor Downes seconded to adjourn the meeting at 9:01 p.m. **Motion Passed 7-0**

**BUCKSPORT TOWN COUNCIL**  
**A TRUE COPY**

**ATTEST:** \_\_\_\_\_  
**JACOB R. GRAN, TOWN CLERK**