

BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, FEBRUARY 28, 2019
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE
AGENDA

1. **Call Meeting To Order**
2. **Roll Call**
3. **Presentation of any Town Council Recognitions**
4. **Consider minutes of previous meetings**
 - a. Town Council Minutes 2-14-19
 - b. Council Workshop Minutes 2-21-19
 - c. Finance Committee Minutes 2-14-19
 - d. Infrastructure Committee Minutes 2-14-19
 - e. Council Rules Workshop Minutes 2-14-19
5. **Receive and review correspondence and documents**
6. **Ordinances to Consider/Introduce**
7. **Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)**
 - a. Goals & Objectives Discussion
8. **Agenda Items**
 - a. To approve Resolve 2019-40 to accept ConnectMe grant for \$62,800 for cable/internet expansion on Bucksmills and Millvale Roads
 - b. To approve Resolve 2019-41 to purchase a 2020 Snowplow/Dump Truck
9. **Resignations, Appointments, Assignments, and Elections**
10. **Approval of Quit Claims, Discharges, and Deeds**
11. **Town Manager Report**
12. **Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits**
13. **Discussion of Items Not on the Agenda for Council and Public**
14. **Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meeting**
15. **Adjournment**

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COUNCIL GOALS & OBJECTIVES WORKSHOP

Thursday, February 21, 2019

Bucksport Town Office Council Chambers

Minutes

6:00 p.m.

1. CALL TO ORDER – *The meeting was called to order at 6:00 p.m. by Mayor Stewart.*
2. ROLL CALL – *Members present: Mark Eastman, Paul Bissonnette, Peter Steward, Dan Ormsby, Robert Carmichael, Jr. Members absent: Paul Gauvin, David Kee*
3. GOALS & OBJECTIVES DISCUSSION

The following items were identified as goals for the community:

- a. *Grow the community (increase population)*
- b. *Broadband expansion*
- c. *LED Streetlights*
- d. *Historical Society building renovation project*
- e. *Road/sidewalk improvements*
- f. *Planning focus vs enforcement focus*
- g. *Housing needs*
- h. *Maintain mil rate or lower*
- i. *27 Main Street property development*
- j. *Process for property sale by council*
- k. *Remove rail behind lower walkway*
- l. *Expansion of solar to old landfill*
- m. *Housing project near mill site*
- n. *Consider adding an engineer to town staff*
- o. *Strategic plan for staffing needs*
- p. *Website/Facebook/social media improvements*
- q. *Implement ADAPT plan components*
- r. *Increase signage outside the community encouraging people to come to Bucksport*

The Council will be reviewing this list at a subsequent Council meeting to identify priorities.

4. ADJOURN

Motion by Councilor Ormsby, seconded by Councilor Bissonnette to adjourn at 6:50 p.m. Vote: 5-0.

Respectfully submitted,

*Susan Lessard
Town Manager*

4c

**FINANCE COMMITTEE MEETING
6:45 P.M., THURSDAY, FEBRUARY 14, 2019
COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**

MINUTES

1. **Call meeting to order** – *The meeting was called to order at 6:46 p.m. by Councilor Bissonnette*
2. **Election of Chair** – *Motion by Councilor Gauvin, seconded by Councilor Kee to nominate Councilor Bissonnette as Chair. No further nominations. Vote: 3-0*
3. **Roll call** – *Members present: Councilor Bissonnette, Councilor Gauvin, Councilor Kee*
4. **Micro Loan Applications**
 - a. **Joyce Greco** – *Community & Economic Development Director Rich Rotella outlined the proposal which funds building repairs and equipment for the business. The loan is for \$25,000 and will be secured with a first mortgage on the property. Motion by Councilor Gauvin, seconded by Councilor Kee. Vote: 3-0.*
 - b. **Kasey Hutchins** – *Community & Economic Development Director Rich Rotella explained that the proposal was for building alterations to make the property handicapped accessible for clients as well as for equipment. The loan amount is \$25,000 and will be secured by a lien on the equipment purchased. Motion by Councilor Gauvin, seconded by Councilor Kee. Vote: 3-0*
5. **Adjournment** – *Motion by Councilor Gauvin, seconded by Councilor Kee to adjourn at 6:53 p.m. Vote: 3-0.*

Respectfully submitted,

*Susan Lessard
Town Manager*

4d

BUCKSPORT INFRASTRUCTURE & PROPERTY COMMITTEE MEETING
6:30 P.M., THURSDAY, FEBRUARY 14, 2019
BUCKSPORT TOWN OFFICE

MINUTES

1. **Call meeting to order** – *The meeting was called to order at 6:35 p.m. by Councilor Carmichael.*
2. **Election of Chair** – *Motion by Councilor Gauvin, seconded by Councilor Bissonnette to elect Councilor Carmichael. There were no further nominations. Vote: 3-0.*
3. **Roll Call** – *Members present: Councilor Carmichael, Councilor Bissonnette, Councilor Gauvin*
4. **Gene Bass – Antique Fire Truck Proposal** – *Residents Gene Bass and Chris Grindle, presented information related to the idea of refurbishing the 1939 Seagraves fire truck that was the Town's first motorize fire truck. Mr. Bass has contacted a person who does this type of work and they will be coming to see the truck and provide an estimate of the restoration cost. Mr. Bass and Mr. Grindle wanted to discuss this idea with the Infrastructure Committee to see if there was interest on the part of the Town in having this work done. They discussed that fund raisers would be held to help with the costs, and Mr. Bass would do the work to get the truck running in order to determine if that were possible before considering any further work.*

Committee members expressed support for the idea but indicated that they would like to see more information on the scope of work required, the cost of same, information related to where the truck would be stored, how it would be displayed, etc. Mr. Bass and Mr. Grindle will ask for another meeting when they have more information on this project.

5. **Adjournment** – *Motion by Councilor Gauvin, seconded by Councilor Bissonnette to adjourn at 6:45 p.m.*

Respectfully submitted,

*Susan Lessard
Town Manager*

7a

COUNCIL GOALS & OBJECTIVES WORKSHOP
Thursday, February 21, 2019
Bucksport Town Office Council Chambers
Minutes
6:00 p.m.

1. CALL TO ORDER – *The meeting was called to order at 6:00 p.m. by Mayor Stewart.*
2. ROLL CALL – *Members present: Mark Eastman, Paul Bissonnette, Peter Steward, Dan Ormsby, Robert Carmichael, Jr. Members absent: Paul Gauvin, David Kee*
3. GOALS & OBJECTIVES DISCUSSION

The following items were identified as goals for the community:

- a. *Grow the community (increase population)*
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- i. *27 Main Street property development*
- j. *Process for property sale by council*
- k. *Remove rail behind lower walkway*
- l. *Expansion of solar to old landfill*
- m. *Housing project near mill site*
- n. *Consider adding an engineer to town staff*
- o. *Strategic plan for staffing needs*
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- q. *Implement ADAPT plan components*
- r. *Increase signage outside the community encouraging people to come to Bucksport*

The Council will be reviewing this list at a subsequent Council meeting to identify priorities.

4. ADJOURN

Motion by Councilor Ormsby, seconded by Councilor Bissonnette to adjourn at 6:50 p.m. Vote: 5-0.

Respectfully submitted,

*Susan Lessard
Town Manager*

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RESOLVE #R-2019-40 TO APPROVE ACCEPTANCE OF THE CONNECTME GRANT FOR CABLE/INTERNET INSTALLATION ON BUCKSMILLS & MILLVALE ROADS

Whereas, the Town of Bucksport participated in a broadband planning process in 2016, and

Whereas, the Town of Bucksport identified in that plan the importance of providing internet access throughout the community, and

Whereas, there are two identified areas of the Millvale Road and the Bucksmills Road that lack internet access capability, and

Whereas, the Town applied to ConnectMe for a grant to assist in the installation of internet capacity in those areas and has been awarded a grant in the amount of \$62,800

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the acceptance of the ConnectMe grant for cable/internet access on Millvale and Bucksmills Roads, with the matching grant amount to be taken from undesignated fund balance.

Acted on February 28, 2019

Yes ___ No ___ Abstained ___

Attested by: Kathy Downes, Town Clerk

CONNECTME

Chair – Dick Thompson

Authority Members - Denise Garland - Susan Woods - Bruce Williamson – Jon Richard - Ralph Johnson

February 25, 2019

Richard Rotella
50 Main Street
PO Box Drawer X
Bucksport, ME 04416

Dear Mr. Rotella:

Congratulations! The ConnectME Authority Board voted on February 22, 2019 to award the Bucks Mills Road and Millvale Road project \$62,820 in grant funds based on your application from December 2018.

All grant award recipients must document the start of each project, the project's progress, and the completion of each project. The forms for documentation are located on our website at <http://www.maine.gov/connectme/grants/award-recipients>. The Notice of Commencement must be submitted prior to receiving any grant funds and each request for grant funds should be accompanied by a Progress Report. Please remit all reporting forms to brooke.johnson@maine.gov. If you have any questions regarding the process please contact Brooke via email or at 207-624-9838.

We appreciate the thoughtful submission and look forward to working with you as you deliver fiber to Bucksport.

Sincerely,



Heather Johnson
Director, ConnectME

8b

RESOLVE #R-2019-41 TO PURCHASE A HIGHWAY TRUCK FOR THE PUBLIC WORKS DEPARTMENT

Whereas, the Town of Bucksport maintains a full time Public Works Department for maintenance of all streets, roads, and publicly owned properties, and

Whereas, a major responsibility of the department is plowing snow and maintaining roadways, and

Whereas, bids were obtained for a new 2020 Snowplow/Dumptruck are as follows:

| Make | BASE | TRADE | NET |
|--|-----------|----------|-----------|
| Freightliner of Maine 2020 Western Star 4700 w/ Viking Cives | \$176,144 | \$28,000 | \$148,144 |
| Freightliner of Maine 2020 Freightliner 108SD w/Viking Cives | \$166,926 | \$28,000 | \$138,926 |
| Colwell Diesel 2020 International 607 w/Viking Cives | \$170,500 | \$25,000 | \$145,500 |

Whereas, Freightliner, Freightliner 108SD is the low bidder for the specified vehicle, therefore

Be it resolved by the Bucksport Town Council in town council assembled to award the bid for a new 2020 Freightliner 108SD to Freightliner for \$138,926 to be funded by a 3 year lease/purchase paid from Highway Equipment Reserve

Acted on February 28, 2019

Yes ___ No ___ Abstained ___

Attested by Kathy Downes, Town Clerk

8b

FROM: JAY LANPHER, PUBLIC WORKS DIRECTOR

TO: SUSAN LESSARD, TOWN MANAGER

REF: 2020 Snowplow/Dump Truck RFP Results

DATE: Feb. 25, 2019

Bids submittals for the purchase of the Public Works Department's FY 2020 Capital Improvement Program: Snowplow/dump truck bid results are as follows.

| VENDOR | MAKE | BASE PRICE | TRADE | NET PRICE |
|------------------------------------|---|------------|----------|-----------|
| Freightliner of Maine Option #1 | 2020 Western Star 4700 w/Viking Cives | \$176,144 | \$28,000 | \$148,144 |
| Freightliner of Maine Option #2 | 2020 Freightliner 108SD w/Viking Cives | \$166,926 | \$28,000 | \$138,926 |
| Colwell Diesel Service | 2020 International 607 w/Viking Cives | \$170,500 | \$25,000 | \$145,500 |

Recommend the approval of a 2020 Freightliner 108SD chassis complete with Viking Cives dump body and snow plow equipment from Freightliner of Maine, Bangor for the total price of \$138,926.00.