

BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, FEBRUARY 11, 2016
TOWN COUNCIL CHAMBERS - BUCKSPORT TOWN OFFICE

1. The meeting was called to order at 7:05 P.M. by Mayor David Keene.
2. Members Present: Joseph York, Paul Rabs, David Keene, Peter Stewart, Robert Carmichael, Jr. Members Absent: David Kee and Paul Gauvin
3. Presentation of any Town Council Recognitions – **None**
4. Consider minutes of previous meetings

It was motioned by Peter Stewart, seconded by Robert Carmichael, Jr. and unanimously voted to approve Town Council meeting minutes of the January 14th and 28th, 2016 as presented.

5. Receive and review correspondence and documents
 - a. Bucksport Shuttle Rides January 2016
-Council Members received and briefly reviewed the Shuttle Riders volume sheet for January with a question as to why the taxi cab had taken a rider to North Searsport. Interim Town Manager Susan Lessard will follow up on the question.

6. Public Hearings

- a. General Assistance Ordinance Appendices A-D Updates
-Interim Town Manager Susan Lessard indicated General Assistance Ordinance updates are provided on an annual basis through Maine Municipal Association. All changes sets the maximum rate for General Assistance and is a requirement by law that all Town's/Cities throughout the State adopt these changes and they become effective October first of any given year.

It was motioned by Robert Carmichael, Jr., seconded by Peter Stewart and unanimously voted to approve the adoption of the new State General Assistance rates.

7. New Ordinances to Consider and Introduce – **None**

8. Discussion Items

- a. Furnace Issues at Public Safety Building – need for new expansion tank
-Interim Town Manager Susan Lessard explained the history of the new furnace that was installed in 2010. The installation did not include a new expansion tank, and now the current tank, that was install 1967 has reached the end of its life.

There have been many service calls by Osborne's, and the tank manufacturer may be able to help with warranty coverage

Fire Chief Craig Bowden addressed the Council to explain the details of the service calls and the improvements a new expansion tank would provide.

- b. Request for Town to act as Fiscal Agent for Main Street Bucksport Grant Application
-Interim Town Manager Susan Lessard explained that the Main Street Bucksport Group is currently working toward obtaining a 503C status. This request would allow the Town to provide a support for fundraising, bookkeeping and other needs in the interim.
- c. Tablet Computers for Council /Admin staff for paperless packets/budget. Finance Committee Recommendation
-Councilor Peter Stewart, Finance Committee Chair explained there is a relevant Resolve to follow under agenda items with discussion and recommendation.
- d. Yellow Schoolhouse Repairs – Finance Committee recommendation
-Councilor Peter Stewart, Finance Committee Chair explained there is a relevant Resolve to follow under agenda items with discussion and recommendation.

9. Agenda Items

- a. Approve Resolve #R2016-44 Approving Use of up to \$2500 from the IT Reserve Account for the purchase of tablet computers for Council/Admin Staff
-Councilor Peter Stewart Finance Committee Chair reviewed the proposal, which detailed paper, equipment, and labor costs to generate the current Council packets, and Finance Committee recommends the Council endorse the transition to the electronic record for meetings.

It was motioned by Peter Stewart, seconded by Robert Carmichael, Jr., and unanimously voted to approve Resolve #R2016-44.

- b. Approve Resolve #R2016-45 to support the Town of Bucksport applying for a grant from the Community Foundation Grant for the Heart and Soul Program
-Interim Town Manager Susan Lessard explained the need for the Council to approve this Resolve to facilitate receiving more grant money for the Heart and Soul program.

It was motioned by Peter Stewart, seconded by David Keene, and unanimously voted to approve Resolve #R2016-45.

- c. Approve Resolve #R2016-46 for the Town to act as fiscal agent for the Main Street Bucksport Group through 12/31/2016.

It was motioned by Robert Carmichael, Jr. seconded by Peter Stewart, and unanimously voted to approve Resolve #R2016-46.

- d. Approve Resolve #R2016-47 for the Town to expend \$3,253 from Public Safety Capital Reserve for the replacement of the expansion tank at the Public Safety Building.

It was motioned by Peter Stewart, seconded by David Keene, and unanimously voted to approve Resolve #R2016-47

- e. Approve Resolve #R2016-48 for the Town to pay Requisition 6 in the amount of \$257,236.27 for the Sewer Treatment Plant Project, with Apex Construction receiving \$238,236.27 and Olver Engineering receiving \$18,870 to be paid from the \$7.8 million interim construction financing and charged to Account 2-221-00.

It was motioned by Peter Stewart, seconded by Robert Carmichael, Jr. and unanimously voted to approve Resolve #R2016-48.

- f. Approve Resolve #2016-49 for the Town to contract with Eastman's Construction for the repairs to the Yellow Schoolhouse.
-Councilor Peter Stewart Finance Committee Chair indicated the Finance Committee agreed the Town is responsible for the upkeep of the building by previous agreement. The Town has already set aside \$10,500 for the project. The accepted bid amount is \$43,560 and was submitted by S.F. Eastman Construction. The Town will allocate the remaining funds from the RSU25 account that was set aside as result of the RSU25 formation.

It was motioned by Robert Carmichael, Jr., seconded by Peter Stewart, and unanimously voted to approve Resolve #2016-49 as amended.

10. Resignations, Appointments, Assignments, and Elections

- a. Public Works Director Resignation – effective 09/01/2016
-Interim Town Manager Susan Lessard noted that Duane Nadeau, Public Works Director is retiring and commented that if the Council wishes to restructure or make any changes to the Public Works organization, this would be the time, and it would be wise to start the process as soon as possible.

11. Approval of Quit Claims, Discharges, and Deeds

- a. Real Estate
-Daniel T. Pye – Map 18 Lot 76
-Michelle L. Jule – Map 1 Lot 26

It was motioned by Peter Stewart, seconded by Joseph York, and unanimously voted to approve quitclaim real estate deeds for Daniel T. Pye and Michelle L. Jule.

12. Town Manager Report

- a. Department Head Monthly Reports
-Council Members received copies of Department Head Reports and were asked to direct any questions or concerns to Interim Town Manager or Department Heads.
- b. Town Manager Report
-Interim Town Manager Susan Lessard reviewed Town Manager's Report Noting: 2016-17 budget process; 2014-15 Audit report should be completed within the next couple of weeks; report on Senior Resource Committee; Bucksport Bay Healthy Communities in the running for a grant from Bangor Savings Bank Community Matters More program; and GrowSmart Maine and the Maine Downtown Center Hosted February 3rd Community Celebration at the Alamo.

13. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits – **None**

14. Discussion Items Not on the Agenda for Council and Public

- a. Councilor Robert Carmichael, Jr., reported on the progress of the Bucksport Community Heart and Soul program. He highlighted the various steps, sub-teams, as well as the training program.
Community Development Director Rich Rotella also reported the Heart and Soul Program now has 48 people and the program is about to sign an agreement to occupy the Rosen Building on Main Street. He also discussed the Economic Development Committees decision concerning the electronic sign on Main Street, the committee decision on Vendors on the Waterfront (Jeff Hammond is working on a new ordinance), the YMCA Ellsworth withdrawal and the planning for a Food Hub (Tom Gaffney)
- b. Councilor Peter Stewart discussed the potential for RSU25 to bring in tuition students and where they might be housed in Bucksport. It appears the RSU25 school board has decided not to pursue this project at this time. Perhaps the future would include a partnership with the University of Maine, or Maine Maritime Academy?
- c. Fire Chief Craig Bowden reminded the Council that next year is the 225 anniversary of the founding of Bucksport. Councilor Peter Stewart also commented that next year is the 75 anniversary of the Maine Maritime Academy.
- d. Councilor Paul Rabs discussed Economic Development Ad Hoc Committee recommendations. Broad Band communications plans should be pursued. It

seems Augusta and Washington are proposing and introducing many programs that is causing confusion. He emphasized LD68 as a bill to follow in Augusta.

Interim Town Manager Susan Lessard indicated that Fairpoint notified Jeff Fitzgerald of a presentation on their broadband expansion.

Councilor Paul Rabs urged the Council to work closer with AIM, and suggested contacting AIM to see if the project remains on schedule. Paul also suggested to allow the scrap metal firm taking down the paper mill to work on weekends to speed the process. The extra hours of demolition wouldn't bother anyone because it's winter and everyone is inside. We should treat them as we would any other business or company in Town, which also includes approaching them for fundraising.

- e. Councilor Peter Stewart reminded the Council that Interim Town Manager Susan Lessard's contract runs out in June, and now is the time to decide how to move forward. Perhaps this could be done in a workshop format?
 - f. Councilor Robert Carmichael, Jr noted and thanked Public Works Director Duane Nadeau for providing the Town early notice of his retirement date.
 - g. Mayor David Keene urged the Council and public to give some thought into developing a list of ideas for the Community as we move forward and to present this list to Interim Town Manager.
15. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meeting
- a. Schedule of Finance Committee Meeting to consider request for purchase of Town Owned Property
 - a. Streets and Road/Finance Committee Meeting, Thursday, March 10, 2016 at 6:30 P.M. to discuss Town owned property on Forsythe Avenue/Forest Hill
 - b. Workshop/Finance Committee Meeting, Thursday, March 10, 2016 at 5:30 P.M. to discuss Town Manager/Public Works Director Positions.

16. Agenda Items Requiring Executive Sessions – **None**

17. Adjournment

It was motioned by Peter Stewart, seconded by Robert Carmichael, Jr. and unanimously voted that the meeting be adjourned.

Meeting adjourned at 8:25 P.M.

Respectfully submitted,

Kathy L. Downes
Council Secretary