

**BUCKSPORT TOWN COUNCIL MEETING**  
**7:00 P.M., THURSDAY, OCTOBER 10, 2019**  
**TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**  
**MINUTES**

1. **Call Meeting To Order** – *Mayor Stewart called the meeting to order at 7:00 pm.*

2. **Roll Call**

*Councilor's Present: David Keene, Paul Bissonnette, Peter Stewart, Daniel Ormsby, Paul Gauvin, Robert Carmichael, Jr.*

*Councilor's Absent: Mark Eastman*

3. **Presentation of any Town Council Recognitions** – *Town Manager Lessard read a letter from Tom Gaffney regarding the donation of a painting that his wife painted for the town.*

4. **Consider minutes of previous meetings**

- a. Town Council Minutes 9/12/19
- b. 9/12/19 Regulatory Review Committee Minutes
- c. 9/12/19 Infrastructure & Property Committee Minutes
- d. 10/30/14 Town Council Minutes
- e. 11/13/14 Town Council Minutes
- f. 12/4/14 Town Council Minutes
- g. 12/16/14 Town Council Minutes
- h. 12/30/14 Town Council Minutes
- i. 1/29/15 Town Council Minutes
- j. 2/12/15 Town Council Minutes
- k. 2/26/15 Town Council Minutes
- l. 3/12/15 Town Council Minutes
- m. 3/18/15 Town Council Minutes
- n. 3/26/15 Town Council Minutes

*Councilor Gauvin moved and Councilor Carmichael seconded to approve the above listed minutes. **Motion Passed 6-0***

5. **Receive and Review Correspondence**

- a. Downeast Transportation Ridership Report – August 2019 – *Noted.*
- b. H.O.M.E. Inc. – Letter of Thanks – *Noted.*
- c. Bucksport YMCA Current Operations Report – *Noted.*
- d. Letter from Gaylord Wood, Jr., JD regarding TIF's – *Noted.*

6. **Ordinances to Consider/Introduce** – *None.*

7. **Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)**

- a. Infrastructure Committee Meeting Update – *Councilor Carmichael updated the Council on what was discussed at the Infrastructure Committee meeting. The committee listened to a presentation regarding healthcare plans for town employees. Town Manager Lessard will be*

*looking into the plans further. The committee also discussed a proposal put forth by Town Manager Lessard in regards to combing the police and fire departments into one public safety department. The committee gave their approval for Town Manager Lessard to speak with other fire and police employees to receive their feedback. This topic will be brought back to the Council at the October 24<sup>th</sup> meeting.*

- b. *Regulatory Review Committee Meeting Update – Mayor Stewart updated the Council on what was discussed at the Regulatory Review Committee meeting. The committee discussed a request for abatement for property tax interest. The committee favored allowing the abatement but asked Town Manager to generate a form for when various scenarios, such as illnesses or family emergencies, happen. The committee also discussed the filling of vacancies portion of the Town Charter. A resolve will be brought back pertaining to this subject at the next meeting.*
- c. *Eagle Scout Project – Zachary Erickson – Resident Zachary Erickson approached the Council in regards to his Eagle Scout project on the Silver Lake Trails. He asked the Council for their permission to remove various brush and weeds on the campground, flatten out the grounds, build a picnic table for a place to sit, and to upgrade the fire circle. Councilor Gauvin moved and Councilor Carmichael seconded to give permission to Zachary Erickson to do the above listed items for his Eagle Scout project. **Motion Passed 6-0***
- d. *Survey Results – Town Office Hours – Town Manager Lessard read a memo written by her to the Town Council regarding a proposal to change the Town Office hours from 8 – 4:30p.m. Monday through Friday to 7:30 a.m. – 5:30 p.m. Monday through Thursday. In her memo, she noted that, “Our current hours of operation do not allow the 80 % of Bucksport employed residents who work within 20 miles of the community the opportunity to do business unless they take time off from work. Opening earlier and closing later would make our hours more user-friendly for people who work. While it would not solve every issue – it would help. We routinely find people waiting for assistance when we open at 8 a.m., and as a person who is routinely here after 4:30 p.m. – I answer the phone for many who are looking for assistance after the office is closed.” Further discussion was held on this topic under Item 8A.*
- e. *Pool Committee – Town Manager Lessard stated that she had spoken with Councilor Keene, who had expressed interest in forming a pool committee that would work on gathering information on the replacement of the Tim Emery Municipal Pool. The Council gave their approval to form said committee, and encouraged residents interested in serving on the committee to contact the Town Office.*

## 8. **Agenda Items**

- a. *To approve Resolve 2020-16 to approve a change to Town Office business hours effective November 4, 2019 – Resident Jim Morrison stated that Town Manager Lessard explained that the busiest day in the Town Office was Mondays, but he inquired what the least busiest day was, to which Town Manager Lessard stated that it was Wednesday. Resident Paul Rabs expressed concern with the proposed hours, and stated that he worried about the message that the hours send. He also questioned what would happen with the Code Enforcement Office and Economic Development Office on Fridays if the hours were to be changed. CEO Luke*

*Chiavelli stated that he rarely has a day off, and that the new hours would not affect him. He performs inspections whenever they are needed. Councilor Gauvin added that the proposed hours would make it much easier for he and his wife to get into the Town Office to do business without taking time off from work. Councilor Gauvin moved and Councilor Carmichael seconded to approve Resolve 2020-16, adding that the change to the Town Office hours be trialed for one year, and upon completion of that year-long trial be reviewed for effectiveness. **Motion Passed 5-1 (Keene)***

- b. To approve Resolve 2020-17 to approve Pay Requisition #32 for the Sewer Treatment Plant Project – *Councilor Gauvin moved and Councilor Bissonnette seconded to approve Resolve 2020-17. **Motion Passed 6-0***
- c. To approve Resolve 2020-18 to approve acceptance of Assistance to Firefighters Grant in the amount of \$146,666.66 – *Councilor Gauvin moved and Councilor Carmichael seconded to approve Resolve 2020-18. **Motion Passed 6-0***

**9. Resignations, Appointments, Assignments, and Elections**

- a. Appointment of Jacob Gran As Warden for November 5, 2019 Election – *Councilor Gauvin moved and Councilor Carmichael seconded to appoint Jacob Gran as Warden for the November 5, 2019 Election. **Motion Passed 6-0***
- b. Sign Warrant for November 5, 2019 Election – *Councilor Gauvin moved and Councilor Carmichael seconded to approve and sign the Warrant for the November 5, 2019 Municipal Election. **Motion Passed 6-0***
- c. Appointment of Katlyn Howlett as Town Assessor – *Councilor Gauvin moved and Councilor Ormsby seconded to appoint Katlyn Howlett as Town Assessor for the Town of Bucksport. **Motion Passed 6-0***

**10. Approval of Quit Claims, Discharges, and Deeds**

- a. Sewer Lien Discharges, Map 33 Lot 5 Darrell Howard & Stephanie Howard – *Councilor Gauvin moved and Councilor Ormsby seconded to approve the sewer lien discharges for Map 33 Lot 5. **Motion Passed 6-0***

**11. Town Manager Report**

- a. Department Head Reports – *Noted.*

**12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits**

- a. Public Hearing – General Assistant Ordinance Appendices A-D & Appendix H

*Mayor Stewart opened the public hearing at 7:43 p.m. There being no further discussion, the public hearing was closed at 7:44 p.m. Councilor Gauvin moved and Councilor Ormsby seconded to approve the General Assistance Ordinance. **Motion Passed 6-0***

- b. Liquor License Renewal – Cali Fortune, Inc., d/b/a Bucksport House of Pizza – *Councilor Gauvin moved and Councilor Ormsby seconded to approve the liquor license renewal for Cali*

*Fortune, Inc., d/b/a Bucksport House of Pizza. Motion Passed 6-0*

c. Public Hearing – Fees Ordinance Amendments

*Mayor Stewart opened the public hearing at 7:44 p.m. There being no further discussion, the public hearing was closed at 7:44 p.m. Councilor Carmichael moved and Councilor Gauvin seconded to approve the amendments to the Fees Ordinance. Motion Passed 6-0*

d. Public Hearing – Elimination of VERSO TIF's

*Mayor Stewart opened the public hearing at 7:44 p.m. After a brief explanation from Town Manager Lessard, the public hearing was closed at 7:47 p.m. Councilor Gauvin moved and Councilor Ormsby seconded to terminate the TIF agreement between the Town of Bucksport and VERSO. Motion Passed 6-0*

*Councilor Gauvin moved and Councilor Carmichael seconded to approve the festival license for Ghostport for the Bucksport Bay Area Chamber of Commerce. Motion Passed 6-0*

**13. Discussion of Items Not on the Agenda for Council and Public**

*Mayor Stewart stated that he would like to see a more detailed description of what the \$3 million bond issue that's being voted on in November will be used for.*

*Councilor Carmichael questioned what the next step for the solar array would be. This item will be discussed at the next Infrastructure Committee meeting.*

**14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meetings**

*Infrastructure Committee Meeting – October 24, 2019 – 6:00 p.m.*

**15. Adjournment**

*Councilor Ormsby moved and Councilor Bissonnette seconded to adjourn the meeting at 7:51 p.m. Motion Passed 6-0*

**BUCKSPORT TOWN COUNCIL  
A TRUE COPY**

ATTEST:   
**JACOB R. GRAN  
BUCKSPORT TOWN CLERK**