

BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, APRIL 23, 2020
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE

- 1. Call Meeting To Order**
- 2. Roll Call**
- 3. Presentation of any Town Council Recognitions**
 - a. Moment of silence for former Town Assessor Jef Fitzgerald
- 4. Consider minutes of previous meetings**
 - a. Town Council Minutes 04/02/2020
- 5. Receive and Review Correspondence**
- 6. Ordinances to Consider/Introduce**
 - a. Emergency Ordinance to amend Appendix B. Council Rules pursuant to Town Charter, Article 2, Section 2.14 To eliminate Committee Meetings during the COVID-19 State of Emergency
 - b. First reading – Amendment to Appendix B, Council Rules to require posting to the Town website of emails between Town Councilors and the Town Manager on a weekly basis
- 7. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)**
 - a. Pool Information Update
 - b. Infrastructure Committee Update
 - c. American Cruise Lines Email
 - d. Route 46 Contract Discussion
 - e. Town Manager’s Performance Evaluation – Form Distribution
- 8. Agenda Items**
 - a. To approve Resolve 2020-47 to ratify actions taken at the 4-2-2020 Council meeting related to the Pay It Forward Proposal and Acceptance of a donation from Andrew & Shelby Silvernail
 - b. To approve Resolve 2020-48 to accept forfeited assets in the amount of \$2,522
 - c. To approve Resolve 2020-49 to approve acceptance of the MDOT Municipal Partnership Grant for retaining wall replacement
- 9. Resignations, Appointments, Assignments, and Elections**
- 10. Approval of Quit Claims, Discharges, and Deeds**
- 11. Town Manager Report**
 - a. Department Head Reports
- 12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits**
 - a. Liquor License Application from Warren’s Waterfront Restaurant
 - b. Liquor License Application from Glenn’s Place
- 13. Discussion of Items Not on the Agenda for Council and Public**
- 14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meetings**
- 15. Adjournment**

4a

BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, APRIL 2, 2020
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE
MINUTES

1. **Call Meeting To Order** - *Mayor Stewart called the meeting to order at 7:00 p.m.*
2. **Roll Call** - *All Councilors Present via Remote Access: Mark Eastman, Jim Morrison, Paul Bissonnette, Peter Stewart, Dan Ormsby, Kathy Downes, Ed Rankin, Jr.*
3. **Presentation of any Town Council Recognitions** - *None.*
4. **Consider minutes of previous meetings**
 - a. Town Council Minutes 03/12/2020
 - b. Infrastructure Committee Minutes 03/12/2020
 - c. Service Committee Minutes 3/12/2020

*Councilor Eastman moved and Councilor Bissonnette seconded. **Motion Passed 7-0***
5. **Receive and Review Correspondence** - *None.*
6. **Ordinances to Consider/Introduce** - *None.*
7. **Discussion Items** (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)
 - a. Pool Information Update - *After some discussion, Councilor Ormsby moved and Councilor Downes seconded to authorize the Town Manager to put the pool replacement out to bid. **Motion Passed 7-0***
 - b. Cemetery Committee Update - *Councilor Downes updated the Council on the Cemetery Committee status. She stated that the committee currently isn't meeting due to the COVID-19 pandemic.*
 - c. Manager Proposals to Assist Residents & Businesses - *Councilor Eastman moved and Councilor Downes seconded to approve the Town Manager's proposal. **Motion Passed 7-0***
8. **Agenda Items**
 - a. To approve Resolve 2020-43 to approve Pay Requisition #33 for the Sewer Treatment Plant Project - *Councilor Bissonnette moved and Councilor Ormsby seconded to approve Resolve 2020-43. **Motion Passed 7-0***
 - b. To approve Resolve 2020-44 to award the Gas/Diesel Bid for 2020/2021 Fiscal Year - *Councilor Bissonnette moved and Councilor Ormsby seconded to approve Resolve 2020-44. **Motion Passed 7-0***
 - c. To approve Resolve 2020-45 to contribute \$2500 to the 4 Port Bicentennial Group - *Councilor Ormsby moved and Councilor Morrison seconded to approve Resolve 2020-45 with the added requirement that the funds come back to the town if there's no celebration. **Motion Passed 7-0***

d. To approve Resolve 2020-46 to update 20/21 Budget meeting dates - *Councilor Ormsby moved and Councilor Bissonnette seconded to approve Resolve 2020-46. Motion Passed 7-0*

9. **Resignations, Appointments, Assignments, and Elections** - *Councilor Downes moved and Councilor Eastman seconded to approve the list of yearly appointments. Motion Passed 5-0 (Ormsby & Bissonnette abstained)*

a. **Deputy Harbor Master**

• David Grant - Term expires March 31, 2021

b. **Harbor Master**

• Michael Ormsby - Term expires March 31, 2021

c. **Registrar of Voters**

• Jacob Gran - Term expires December 31, 2020

d. **Ballot Clerks - Terms expire March 31, 2022**

• Jacquelynn Hunt

• Helen Wardwell

• Brenda Overlock

• Linda Jellison

• Aimee Lozier

• Judith Findlay

• Rachel Allen

• David Weeda

• Linda Plourde

• Dianne White

• Donna Smith

• Ann Holmes

• L. Donna Hoffmann

• Susan Petersen

• Paula S. Bartley

• Brook Minner

• Michelle Rhodes

• Roxann Clapper

• Barbara Ashe

• Julie Hersom

• Pamala Fleming

• Nancy McInerney

10. **Approval of Quit Claims, Discharges, and Deeds** - *None.*

11. **Town Manager Report** - *The Town Manager's Report is attached hereto and therefore made a part of these minutes.*

12. **Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits** - *None.*

13. **Discussion of Items Not on the Agenda for Council and Public**

Councilor Ormsby commended RSU 25 for all their work in supporting the children of the town during the pandemic.

14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meetings

Infrastructure Committee - April 23, 2020 - 6:00 p.m.

Town Council Meeting - April 23, 2020 - 7:00 p.m.

15. Adjournment - *Councilor Ormsby moved and Councilor Rankin seconded to adjourn the meeting at 8:31 p.m. Motion Passed 7-0*

Respectfully submitted,

Jacob R. Gran, Town Clerk

66

EMERGENCY ORDINANCE PURSUANT TO TOWN CHARTER, SECTION 2.14
TO SUSPEND APPENDIX B COUNCIL RULES SECTION 41, COMMITTEES FOR
THE DURATION OF THE COVID-19 STATE OF EMERGENCY

Enacting Clause:

The purpose of this emergency ordinance is to suspend requirements under Appendix B, Council Rules, Section 41 Committees to hold committee meetings during the current COVID-19 State of Emergency.

Declaration of emergency:

The Town Charter for the Town of Bucksport, Maine Section 2.14 makes provisions for the emergency enactment of ordinances to meet a public emergency affecting the life, health, property or the public peace. The State of Maine has declared a State of Emergency currently extending through May 15, 2020 due to the COVID-19 pandemic.

Basis:

The Town Council of Bucksport, Maine will be holding all public meetings during this State of Emergency via remote participation, and

The coordination of such meetings for participation is more difficult and more difficult for public participation is more limited, and

The Town Council continues to meet on a regular schedule, and

The Services, Infrastructure & Property, Finance & Administration, and Regulatory Review Committees are comprised entirely of members of the Town Council, and

Any action of any Committee requires ratification by the full Town Council, and

Suspension of Committee meetings during the State of Emergency will move discussion of all business items directly to the full Town Council and will allow for public input and participation,

Be it therefore adopted by the Bucksport Town Council to suspend requirements for Appendix B Council Rules Section 41 Committees for the duration of the COVID-19 State of Emergency

Enacted by vote of the Town Council in Town Council assembled on April 23, 2020.

April 23, 2020

___ Yes ___ No

Jacob Gran, Town Clerk

In all cases where the parliamentary proceedings are not determined by the foregoing rules and orders, "Roberts Rules of Order" shall be taken as authority to decide the course of proceedings.

SEC. 42 Procedures for Treasurer's Warrants

The treasurer may disburse money only on the authority of a warrant drawn for the purpose and signed by the Chair, or in the absence of the Chair, by the Chair of the Finance Committee. Copies of all signed treasurer's warrants will be provided to all members of the Town Council during regular town council meetings.

SEC. 43 Resolves for Employee or Citizen Recognitions

Any member of the Town Council following the procedures outlined by Section 13(Agenda Items) of this article may request recognition of any citizen or council agenda. Such recognition will be presented to the town manager or town clerk in the form of a written resolution. After and only upon favorable vote by the majority members of the Town Council, the Town Clerk will forward a copy of the resolution to the person or persons given the recognition.

SEC.44 Process for filling council vacancies until next election

If for any reason a council seat is made vacant, the process for appointment of an interim Councilor to serve until the next regular election is held is as follows:

1. The Council shall first offer the interim seat to the candidate that was the first runner up in the most recent Town Council election. If he/she chooses not to serve or there were no candidates not elected, then
2. The process to elect the interim councilor will require nomination by a member of the Town Council, and majority vote by those present. In the case when there is more than one nominee, the members present will cast their ballots until one nominee is selected by the majority.

SEC.45 Swearing in of Councilors elected to fill unexpired terms

Town Councilor(s) elected to complete an unexpired term shall be sworn into office at the first Council meeting following certification of the election results in which the candidate was elected.

SEC.46 Manager/Town Council Email Correspondance

In an effort to provide transparency for the public, all email correspondence, with the exception of legal matters that are considered confidential information, between the Town Manager and the Town Council shall be posted weekly on the Town of Bucksport website

*Appendix B Council Rules was adopted in conjunction with the Town Code on March 9, 1978, and amended on the following dates: May 9, 1991; April 24, 1992; July 11, 1996; June 26, 2003.
Updated March 16, 2004.*



7c

741 Boston Post Road, Suite 200 • Guilford, CT 06437 • (203) 453-6800

April 13, 2020

Dear Bucksport Town Council Members:

American Cruise Lines is more committed than ever to its operations in the United States and each of the communities we visit. The disruptions caused by COVID-19 have been unprecedented, but our resolve is firm and we continue to build additional ships for the U.S. market. We appreciate being a part of the Bucksport community and wish you the best in this most challenging time.

As you make future decisions, please keep in mind that American Cruise Lines operates U.S. built and flagged small passenger vessels crewed by U.S. citizens and visiting only U.S. ports. Our guests are principally U.S. citizens and we may limit passage to only persons residing in the United States. Further, American Cruise Lines is a 100% American owned family business.

Our two vessels that operate in Bucksport, *American Constitution* and *Independence*, carry less than 175 passengers. For the months of June and July to allow for social distancing on board the ships and tenders, we have further reduced passenger capacity.

We would be happy to participate in any discussion about passenger vessel visits and are willing to candidly discuss any concerns raised by the community. It is important to understand our differences as a company, as well as the economic impact that we have in the community.

In the coming weeks, we remain hopeful circumstances will improve and we will begin to coordinate with ports to develop protocols and a timeline for the small US flag vessels to return to service. All our vessels are safely docked in U.S. ports, adhering to rigorous security and sanitation protocols. We suspended operations early and our entire American Cruise Lines fleet of 11 vessels has been without a single onboard COVID infection.

Please accept our request to be part of Bucksport's working group to develop best practices and protocols for the return of US flag passenger vessels to your community. In the meantime, be safe and let us know if we may be helpful in anyway.

Best regards,

Eric Dussault
Senior Manager, Marine Operations

7d

TO: Bucksport Town Council
FROM: Sue Lessard, Town Manager
DATE: April 20, 2020
RE: Route 46 Contract

The purpose of this memo is to discuss the winter maintenance contract for State Route 46. Last year, the contract was awarded to Lanpher Excavating, LLC for one year. At that time, the Council discussed a longer contract with the firm if that year was completed successfully.

I spoke with Mr. Lanpher and he indicated that they are interested in a three year contract. The only changes requested were that the payment structure be changed to equal payments for the six months of the contract and a 4% increase for 20/21, with additional 4% increases for year two and year three.

This item is not on the agenda with a resolve because the purpose is to discuss if the Council wants to move forward with this or make some adjustments. Any action would be taken on a future agenda.

DRAFT – Proposed changes are shown as strikethroughs and as underlined text

AGREEMENT – ROUTE 46 WINTER MAINTENANCE

This Agreement made this ____ day of May, 2020 by and between the Town of Bucksport, a Maine Municipal corporation, operating and existing under the laws of the State of Maine, at Bucksport, County of Hancock, State of Maine (hereinafter referred to as “Town”) and Jon Lanpher, doing business as Lanpher Excavating, LLC with a principal place of business at 66 Westside Drive, Verona, Maine, County of Hancock, State of Maine, (hereinafter referred to as the “Contractor”).

Now therefore, in consideration of the mutual covenants between contained and other valuable considerations, receipts whereof is hereby acknowledged, the parties thereto respectively agree to represent as follows:

1. The contract will be for a period of ~~one year~~ three years commencing with the 2020-21 snow season. The contract will remove ice and snow and control ice, including treating icy spots during the Spring thaw during the period, October 1 to May 15.
2. The route will be Route 46, beginning at the Orland Town line and extending 9 miles to the Dedham town line, and .2 miles on the Stonehouse Road and .6 miles on Heritage Park Road.
3. The Contractor, agent, and employees, during the term of the contract, shall act in an independent capacity and not as officers, employees or agents of the Town. The Contractor shall employ all manpower needed to fulfill the obligations of the contract and the Contractor shall be solely responsible for complying with applicable state and federal laws including but not limited to worker’s compensation, employment security, minimum wage and drug and alcohol testing. The Contractor will also be responsible for operating and maintaining the equipment used to carry out the work required by the contract in a safe, operable, and legal manner.
4. The Contractor will commence plowing operations when snow or ice begins to accumulate on the road surface. Operations will continue until the roads are cleared of snow to the outside shoulders. During severe storms or drifting, plows will be operated so as to maintain two-way traffic. Immediately after the extreme conditions have subsided snow will be removed to the outside of the shoulders of the road. The Contractor must maintain radio or telephone access so messages of urgency can reach the vehicles that are used to plow and sand and the Contractor’s home and place of business.
5. The Contractor will follow the Maine Department of Transportation’s methods and precautions of plowing and treatment. Such methods and practices, as excessive speed of plows and disregard of mailboxes, must be controlled by the Contractor and will be monitored by the Town. All employees will have adequate snow plowing experience and will be familiar with snow plowing safety regulations.

6. The Town will provide sufficient salt for the roads covered by the contract. The Contractor will pay particular attention to the treatment of hills, curves, and intersections, and apply extra treatment to such locations when necessary. Salt provided by the Town shall be used solely on the roads covered by this agreement. All salt will be provided from the Town's storage shed located on Central Street. The Contractor will be responsible for loading his/her trucks. The Town's payloader may be used to load at the storage shed or the Contractor may furnish his/her own. Any damage done to the salt storage facility by the Contractor while loading will be the responsibility of the Contractor.
7. The Contractor, when necessary and directed by the Public Works Director, will remove compacted snow and ice from the roads insofar as possible with a grader.
8. The Contractor will be responsible to reimburse the Maine Department of Transportation or the Town for the replacement of guard rails, guard rail posts, signs, sign posts or guard posts which are damaged by reason of snow removal operations under this agreement if the Public Works Director determines that such damage could have been avoided by the Contractor.
9. The Contractor agrees to maintain and make available the necessary equipment required to carry out the responsibilities outlined by the contract to the satisfaction of the Public Works Director. All equipment will be ready for plowing and road treatment by October 1 of each contract year. Equipment may be stored at the Town Garage or in an area that is no greater distance than five road miles from the Town garage.
10. The Contractor shall indemnify and hold harmless the Town and its agents and employees from and against all claims, damages, losses, and expenses including attorney's fees arising out of or resulting from performance of work, provided that any such claims, damage, loss or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury or destruction of tangible property including the loss of use resulting therefrom, and (b) is caused in whole or part by any negligent act or omission of the Contractor or any of its officers, agents, employees, representatives, subcontractors, any one directly or indirectly employed by any of them or anyone for whose acts any of them may be liable regardless of whether or not it is caused in part by a party indemnified hereunder and the Contractor shall at its own expense and cost, defend and protect said indemnified parties against all of such claims and demands.
11. The Contractor shall maintain liability insurance in the amount of \$400,000 for personal injury, death, and property damage claims which may arise from snow removal and road treatment operations under the contract. In addition, the Contractor will be required to provide evidence or insurance including Worker's Compensation for qualified employees.
12. The Contractor will be responsible for all bills for labor, equipment, and fuel and other items that are incurred in the performance of the contract. The Town will not pay such bills. The Contractor may fuel the plow truck(s) used to plow the contract route at the Town Garage, but will reimburse all cost for fuel to the Town on a monthly basis.

13. If the Contractor fails to perform according to the terms and conditions of the contract at the time and in the manner specified, such failure to perform shall constitute a breach of the total contract. In the event of a breach, the municipal officers shall immediately give verbal notice to the Contractor and order him/her to perform within a reasonable time. If the Contractor fails or refuses to substantially perform within the time specified by the Municipal Officers, they may declare the contract terminated in whole or in part. In the event of complete or partial termination, the municipal officers may deduct and withhold from the contract price an amount equal to the cost incurred by the Town in obtaining and compensating a substitute Contractor to complete the work covered by the contract, as well as any incidental or consequential damage, including attorney's fees, incurred by the Town. In the event that the amount available to be withheld for consequential damages including attorney's fees to which the Town is entitled, the Contractor shall pay the difference.

In the event that the Town is unable to find a substitute contractor, the Town shall be entitled to withhold an amount equal to the reasonable cost to the Town if the contract had been performed as agreed, plus any incidental and consequential damages, including attorney's fees incurred by the Town. If the balance of the contract price is insufficient to cover the amount, the Contractor shall pay the difference to the Town.

14. The Contractor will act in compliance with Title 5, MRSA, Section 784 (2) (a through d), which statute is hereby incorporated by reference.
15. The contract price for the 20/21 year shall be ~~\$78,700~~ \$81,840 Satisfactory completion of this contract shall result in the option for renewal in March of 2020 on such terms as will be negotiated at that time, with a 4% increase in year 2 and year three of the contract.
16. The Town will pay the Contractor as follows:
- 17% of the total price on December 1 of each year
 - 17% of the total price on January 1 of each year
 - 17% of the total price on February 1 of each year
 - 17% of the total price on March 1 of each year
 - 16% of the total price on April 1 of each year
 - 16% of the total price on May 1 of each year

The schedule of payments may be modified in the event of a breach of contract.

If the cost of diesel exceeds \$5.00 per gallon as paid by the Town during the term of this agreement, a fuel surcharge will be added to the price of the contract equal to the difference in cost per gallon for the gallons used.

17. The Contractor has the right and duty to supervise and control its own employees, agents, and equipment. The Town's Public Works Director has the right to inspect road maintenance operations, and notify the Contractor of any problems, errors, or nonperformance. The Public Works Director may order that work be done in a satisfactory manner as he/she so determines.

Witness the execution hereof the day and year first written above.

Town of Bucksport

Witness

By _____
Susan Lessard, Town Manager

Contractor

Witness

By _____
Jon Lanpher
Lanpher Excavating, LLC

May 23, 2019

2. Employee Relations

0 1 2 3 4 5

Examples: Works well with other employees; helps other employees when possible; good morale among staff; manages staff activities well.

Specific Comments: _____

3. Town Council Relationships

0 1 2 3 4 5

Examples: Effectively implements policies and programs approved by Town Council; Reporting to Council is concise and thorough; Accepts direction constructively; Keeps Councilors apprised of important activities in timely ways; Is well prepared for Council Meetings.

Specific Comments: _____

4. Leadership

0 1 2 3 4 5

Examples: Motivates others toward accomplishment of work; Delegates work appropriately; Provides good supervision; Effectively goal sets and evaluates employees; Provides good advice to the Council and his subordinates.

Specific Comments: _____

5. Communications

0 1 2 3 4 5

Examples: Written communications are clear, concise and accurate; Oral communications are clear, concise and effective.

Specific Comments: _____

6. Personal Traits

0 1 2 3 4 5

Examples: Controls emotions effectively in difficult situations; Creative problem solver; Uses common sense; Is flexible and adaptive; Has a positive attitude; Performs work accurately; Is honest and frank.

Specific Comments: _____

7. Goal Achievement

0 1 2 3 4 5

Examples: Takes initiative to get job done correctly and thoroughly; Perceives new responsibilities and proceeds independently; Accepts responsibility for his work; Sets and achieves goals in conjunction with the Town Council;

Specific Comments: _____

8. Fiscal Management

0 1 2 3 4 5

Examples: Prepares realistic annual budget; Seeks efficiencies and economies; Works to keep Council

8a

Resolve 2020-47 to ratify actions taken at the 4-2-2020 Council meeting related to the Pay It Forward Proposal and Acceptance of a donation from Andrew & Shelby Silvernail

Whereas, on April 2, 2020, the Town Manager presented a Pay It Forward proposal to the Town Council that included food gift cards for persons who had lost their jobs or had their hours greatly reduced due to the COVID-19 pandemic, business grants to public facing local small businesses, elimination of the fee for Senior Meals for Bucksport residents for a period of time, and additional funding for HOME, Inc. and Bucksport Community Concerns at a cost not to exceed \$115,000, and

Whereas, former Bucksport Residents Andrew & Shelby Silvernail offered to donate \$60,000 to augment the Pay It Forward proposal if the Town Council approved the proposal in its entirety, and

Whereas, Council questions and public input, The Town Council voted 7 – 0 to approve the program as presented, and

Whereas, although the Pay It Forward proposal was posted in advance of the meeting as part of the April 2,2020 Town Council packet which allowed the Town Council and the public time to review the proposal, and

Whereas, the Town Charter requires that a Resolve be prepared for Council actions and this action was not done for the vote on the Pay It Forward Program and acceptance of \$60,000 in a donation from Andrew & Shelby Silvernail to augment the program,

Be it therefore resolved by the Bucksport Town Council to ratify the vote taken on April 2, 2020 for approval of the Pay it Forward program in an amount not to exceed \$115,000 from undesignated fund balance and to accept the \$60,000 grant from Andrew & Shelby Silvernail to supplement the Pay it Forward program.

Acted on April 23, 2020

Yes _____ No _____ Abstained _____

Attested by Jacob Gran, Town Clerk

RESOLVE #R-2020-48 TO ACCEPT ASSET FORFEITURE FUNDS

Whereas, the Town of Bucksport maintains a full time police department, and

Whereas, the department works cooperatively with other law enforcement agencies, and

Whereas, from time to time the department is involved with cases that result in property forfeiture, and

Whereas, upon sale of said property, police agencies receive funds from the sale:

Be it resolved by the Bucksport Town Council in town council assembled to accept drug forfeiture funds in the amount of \$2,522 to be deposited in Forfeiture Reserve.

Acted on April 23, 2020

Yes ___ No ___ Abstained ___

Attested by Jacob Gran, Town Clerk

STATE OF MAINE
OFFICE OF THE DISTRICT ATTORNEY
PROSECUTORIAL DISTRICT VII
Hancock and Washington Counties

70 State Street
Ellsworth, Maine 04605
(207) 667-4621
(207) 667-0784 (Fax)

82 Court Street
P.O. Box 297
Machias, Maine 04654
(207) 255-4425
(207) 255-6423 (Fax)

382 South Street,
Suite A
Calais, Maine 04619
(207) 454-3159
(207) 454-2665 (Fax)



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April 09, 2020

Chief Sean Geagan
Bucksport Police Department
89 Franklin St.
Bucksport, ME 04416

Re: *State v. Scott Matthew Brown*
Required Vote of City - Approval of Transfer of Forfeited Assets

Dear Chief Geagan,

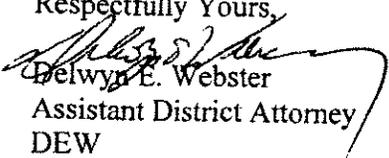
Enclosed please find a City of Bucksport Approval form for a portion of the forfeiture of the US Currency seized in connection with this case. As you can see, the City/Town Council, or a representative thereof, needs to sign this form and return it to me so that I can provide you with a court order that will transfer the money that was seized to the City.

Please return this form to the following:

Office of the District Attorney
Attn: Delwyn E. Webster, ADA
70 State St.
Ellsworth, ME 04605

Please let me know if you have any questions for me.

Respectfully Yours,


Delwyn E. Webster
Assistant District Attorney
DEW
ENC

STATE OF MAINE
Hancock, ss

State of Maine

UNIFIED CRIMINAL DOCKET
Criminal Action
Docket No. CR-18-1311

v.

Scott Matthew Brown,
Defendant

City/Town Of Bucksport
Approval Of Transfer
15 M.R.S.A. §5824(3)
and §5826(6)

AND
\$6,305.00 U.S. CURRENCY
DEFENDANT(S) IN REM

NOW COMES the City of Bucksport, Maine, by and through its legislative body, the City Council, and does hereby grant approval pursuant to Section 5824(3) and Section 5826(6) of Title 15 of the Maine Revised Statutes Annotated, to the transfer of any portion of the above captioned Defendant(s) *In Rem* \$6,305.00 US Currency, **namely \$2,522.00 US Currency**, on grounds that the City of Bucksport Police Department did make a substantial contribution to the investigation of this or a related criminal case.

WHEREFORE, the City of Bucksport City Council does hereby approve of the transfer of the Defendant(s) *In Rem* to the City of Bucksport, Maine pursuant to 15 M.R.S.A. §5824(3) and §5826(6).

Dated: 4-14-20


Chairperson/Mayor/Selectman/Clerk

(Impress Legislative Body Seal Here)

RESOLVE #R-2020-49 TO ACCEPT THE MUNICIPAL PARTNERSHIP GRANT FROM THE MAINE DEPARTMENT OF TRANSPORTATION FOR REPLACEMENT OF DOWNTOWN RETAINING WALLS

Whereas, the Town of Bucksport has identified areas of downtown retaining walls that are in extremely poor shape, and

Whereas, the material used in the existing retaining walls is no longer approved for such use by the Maine Department of Transportation, and

Whereas, the Maine Department of Transportation offers a Municipal Partnership Grant which will pay for 50% of the cost of replacing a number of sections of the failing retaining walls, and

Be it resolved by the Bucksport Town Council in town council assembled to approve a Municipal Partnership Grant from the Maine Department of Transportation in the amount of \$499,000, with \$249,500 to be paid from the Town of Bucksport undesignated fund balance and \$249,500 to be paid for from grant proceeds.

Acted on April 23, 2020

Yes ___ No ___ Abstained ___

Attested by Jacob Gran, Town Clerk

<i>Internal Use Only</i>	
TEDOCS #:	_____
CTM#:	_____
	CSN#:

**STATE OF MAINE DEPARTMENT OF TRANSPORTATION
MUNICIPAL PARTNERSHIP AGREEMENT**

**WIN 024317.05
REGARDING**

BUCKSPORT, MAIN STREET

This Cooperative Agreement (AGREEMENT) is entered into by and between the MAINE DEPARTMENT OF TRANSPORTATION (“MaineDOT”), an agency of state government with its principal administrative offices located on Child Street, Augusta, Maine, and the **TOWN OF BUCKSPORT** (“MUNICIPALITY”), a municipality in the State of Maine with offices located at 50 Main Street, BUCKSPORT, ME.

WHEREAS,

BUCKSPORT shall perform a retaining wall replacement project consisting of replacing four segmental block retaining walls on Main Street within the project limits, beginning approximately 50 feet westerly of the intersection of Federal Street (RLM 40.520) and extending easterly 0.277 miles (to RLM 40.797) (the “Project”). **BUCKSPORT** estimates this project at **\$550,000.00**.

BUCKSPORT SHALL:

- A. Procure all contracts for and oversee the Project on **MAIN STREET** for the Work outlined above.
- B. Cause such Work to be performed in accordance with a design by an engineer licensed in the State of Maine. The Licensed Engineer shall provide a certification to the Municipality and to MaineDOT that, in his/her professional opinion, the Project as designed will provide a smooth ride, not reduce the safety, mobility or structural quality of the state [state aid] road. All design documents must be stamped and signed in accordance with this provision by the Professional Engineer.
- C. Agree to secure all necessary Federal, State and Local permits necessary to complete the work. **BUCKSPORT** also agrees to secure any needed property rights in accordance with all applicable State and Federal Law.
- D. Agree that any exceptions to State Design Standards shall be documented as part of this process. This documentation shall compare the new design to the existing conditions for each of the exceptions to current design standards. Any such exceptions shall be displayed on the cover sheet for the Project plans with the signature and PE stamp of the engineer responsible for the design of the Project.
- E. Be responsible, within the Project limits, for the following:
 - a. Ensuring that the safety of the corridor and the life of the resulting structural and design elements are equal to or better than existing conditions and design;

- b. Ensuring that the structures, roadways and/or design features affected by the Project work shall, at a minimum, be of improved quality in terms of materials and utility;
 - c. Ensuring that the Project does not introduce safety hazards;
 - d. Ensuring that the Project retains the same level of mobility or improves mobility of travel within the corridor, unless approved traffic calming measures are proposed;
 - e. Ensuring that the Project does not decrease the life expectancy of this component of Maine's transportation system; and,
 - f. Ensuring that the Project meets the current standards of Americans with Disabilities Act of 1990 (ADA) design requirements.
- F. Provide certification through their Engineer to MaineDOT that the Project is complete and was constructed as designed.
- G. Ensure that construction shall commence within **EIGHTEEN (18)** months and shall be certified complete within **THIRTY-SIX (36)** months of execution of this agreement. **BUCKSPORT** may forfeit the unpaid balance of this grant if these deadlines are not met or they can not demonstrate earnest and good faith efforts to meet them.
- H. Be responsible for or cause its contractors to be responsible for all damage to public or private property of any kind resulting from any act, omission, neglect or misconduct of **BUCKSPORT** or its contractors, including damage to vehicles passing through the Project limits.
- I. Bear all risk of loss relating to the Project and the Work regardless of cause.

MAINEDOT SHALL:

- A. **Provide a maximum \$275,000.00 in State funds supporting the Work stated above.** Reimbursement will be made by the Department at a minimum of 1/3 project completion upon receipt of supporting cost documentation from the Municipality. Payments will be made per Appendix A attached. The Department's Region Engineer shall review the costs and certify their eligibility prior to reimbursement of Municipal Partnership Initiative Funds. Payment by MaineDOT Municipal Partnership Initiative funds shall not exceed **\$275,000.00** or 50% of the actual costs incurred and paid by the Municipality.
- B. **This project has been approved for Calendar Year 2021.** If the **Municipality** commences construction of the project as outlined above prior to January 1, 2021, the Municipality assumes the risk and responsibility for costs incurred, in the event that funding levels fall below MaineDOT projections. If this occurs, the Municipality will not receive reimbursement from MaineDOT.

The **TOWN OF BUCKSPORT** and MaineDOT agree to function within all applicable laws, statutes, regulations, and AGREEMENT provisions; avoid hindering each other's performance; fulfill all obligations diligently; and cooperate in achievement of the intent of this AGREEMENT.

IN WITNESS, WHEREOF, the parties hereto have executed this AGREEMENT effective on the day and date last signed.

TOWN OF BUCKSPORT

Dated: _____

By: _____
Susan Lessard
Town Manager

**STATE OF MAINE
DEPARTMENT OF TRANSPORTATION**

Dated: _____

By: _____
Bruce A. Van Note
Commissioner

11a

TRANSFER STATION MONTHLY REPORT

MONTH March YEAR 2020

TRIPS 4 BUCKSPORT - TOTAL WEIGHT 137,180 LBS 69.59 TONS

shipped one Container of Flags to VFW

SHIPPED

2 0 SORT RECYCLING TOTAL WEIGHT 17,220 LBS 8.61 TONS

3 LOADS OF DEMO TOTAL WEIGHT 27,140 LBS 13.57 TONS

1 LOADS OF METAL TOTAL WEIGHT 6920 LBS 3.46 TONS

0 REFRIGERATORS TOTAL WEIGHT 0 LBS 0 TONS 0 UNITS

SHIPPED

0 BATTERIES

0 PROPANE TANKS

0 WASTE OIL - PUMPED GALLONS

850 LBS - ITEMS GIVEN AWAY

MONEY IN:

DM & J \$ 0

TRANSFER STATION \$ 647.00 + ?

TOTAL: \$ 647.00 + ?

In Resistor
Don't know total sent to
office yet

TO: SUSAN LESSARD, TOWN MANAGER
FROM: JAY LANPHER, PUBLIC WORKS DIRECTOR
SUBJECT: MARCH 2020 MONTHLY REPORT
DATE: APRIL 8, 2020

The month of March saw the Public Works crew spending days working on the following projects:

- 3 loads of trash to Coastal Resources of Maine facility
- 10 days patching potholes
- 3 days repairing/replacing signs
- 1 day flushing plugged culverts
- 3 days scraping and treating roads
- 3 days truck maintenance after storms
- 3 days sweeping sidewalks and intersections
- 2 days washing sidewalks along Main Street
- 7 days sweeping streets downtown
- 2 days supporting Big Jay Tree Service
- 3 days cleaning roadside for summer mowing

This month I had to call in the crew 4 times in response to 3 different weather events to scrape and/or treat slippery roads. We experienced the beginning of the COVID-19 crisis and the department has adjusted safety measures and schedules to combat the spread of the virus locally.

BUCKSPORT PUBLIC SAFETY
DIRECTORS MONTHLY REPORT

MARCH 2020



The month of March was a very interesting month in the world of public safety. The normal everyday complaints that we handle slowly started to dwindle from the beginning of the month to the end. The way we do things on a daily basis changed in a hurry. Although we are very familiar with the way things in life can change this is a very unusual change for us.

We have adapted to the times and have stepped up in all departments to do what we do best and that is to take care of the citizens in our community the best that we can with the situation that we have been dealt. I have found in the last few months that we have very professional, dedicated employees in all of the departments at the Bucksport Public Safety Building. I always knew this but their true colors have come out in these difficult times and I want to thank each and every one of them for the jobs that they do and the dedication that they put into them.

The Police Department has had many different rules put forward to them that are out of the ordinary during these trying times. They are doing a great job adjusting to this and looking out for the good of the citizens of the town. There were 379 calls for service this month which is down a little from last month. I have included a map with my report that will show the locations of the calls that were taken that have a physical address. We had 4 major offenses reported this month. 0 Sexual

Assault, 1 assaults, 0 burglaries, and 2 thefts. 1 unfounded case, 2 were cleared.

The dispatch has been answering a lot of different questions since the change in the way we operate, they continue to be the lifeline of the town and are working for everyone in the town. They had 8163 radio log entries this month. They also issued 46 burn permits this month at the station. They continue to complete extra tasks above and beyond the job of dispatching.

The Fire Department and EMS had another busy month. There were 89 Ambulance runs, there were 12 fire call this month. We have worked on being more prepared when it comes to staffing so that two ambulances are covered at any one time. We continue to make small adjustments to complete this goal. The per diem work is going very well and is a much needed service for this department. We have recently expanded this to 7 days a week. We are finding that a lot more work is getting done during the day in house and calls are covered when there are double calls.

I attended several meetings this month which are all online at this point. YMCA budget committee online, YMCA Executive Board online, Bucksport Area Child Care Center Board of Directors several meetings online, IT Department (In Person) Public Safety Department Head weekly meeting (In Person). I have a weekly meeting with CDC Maine Dr. Shah, EMS weekly meeting, Hospital Weekly meeting and Law Enforcement weekly meeting. All of these are online and are weekly until further notice.

I want to take the time to thank the citizens of the town for adjusting to the times which I am fully aware is not easy. We are asking you to do things that we would normally never ask you to do and you are complying with our requests and this does not go unnoticed. You have

all made these trying times in our profession a little easier by doing this
and we Thank You.

Respectfully Submitted,

Sean P. Geagan

Sean P. Geagan

Director of Public Safety

Town of Bucksport

BUCKSPORT POLICE DEPARTMENT

MONTHLY REPORT

March 2020

Deputy Chief David E. Winchester:

This month was a very busy month for the Police Department and the Town of Bucksport as a whole. The Public Safety Administrators have been working daily on precautions and safety procedures to keep the staff and citizens of Bucksport safe during this unprecedented time.

Public Safety Director Geagan and I have remained very active with the most recent information from the CDC and are in near daily contact with Law Enforcement agencies around the state and the country on the best practices to keep our staff out of harm's way. We are also in close communication with local businesses in an attempt to provide assistance during these difficult times.

We remain fully staffed and prepared to assist the community as needed. Although some procedures have changed, we are prepared to carry out our full duties when needed! We encourage the community to follow the Governor's Executive Order and stay home if possible. We have fielded numerous questions via telephone and social media and do our best to provide quick responses to all inquiries.

Director Geagan, Deputy Fire Chief Denning and I conducted a full review of the Bucksport Emergency Operations Plan. The plan has been updated and although future updates will be added, the plan is in place if needed. This includes a fully operational and equipped Emergency Operations Center (EOC).

This month the department began our transition to body worn cameras. The department purchased 4 camera systems, one for each of the 4 lead cruisers, and is in the process of adding them to each cruiser. The lead cruiser currently has a fully installed unit and this is running smoothly. The additional units will be installed as time permits. Officer Eric Marcel did a tremendous amount of research prior to the purchase of these units in determining which devices would be best for our department. IT Director Jim Morrill and Officer Gerald Lowe have been instrumental in the implementation of these cameras systems and continue to work hard with the Watchguard Company to complete the project.

Director Geagan and I met with the Bucksport Chamber of Commerce this month to assist in the planning of the 2020 Bay Festival Weekend. There are potential changes in this year's event and we provided safety plans to the Chamber that would allow them to complete their planning for a successful weekend. Although future planning will be required, we look forward to working with the Chamber to provide any assistance that would be needed to promote Bucksport and provide a safe event for the community!

Early this month, Officer Lowe and I participated in the, “fill a cruiser” event at the Bucksport Hannaford. This event was held by the Bucksport Regional Health Center in an attempt to receive enough food donations to fill a Bucksport Police cruiser. For the second year in a row, the community donated enough non perishable food to fill a cruiser. Also, a significant amount of cash donations were collected to allow additional purchases of needed food.



I completed two Bureau of Highway Safety grants this month that resulted in \$8100.00 in funds to conduct traffic enforcement details through September of this year. One grant awarded funds for speed related traffic enforcement and the other was for distracted driver enforcement details. The grants were awarded after accident related data was provided along with detailed plans to conduct enforcement details.

**The details will only be conducted once Covid-19 has been contained and it is deemed safe to conduct the details.*

I learned this month that the Hancock County Violent Offender Task Force has been awarded a grant to conduct further details in Hancock County. The funds will be used for Law Enforcement Officers within Hancock County to conduct bail and probation compliance checks, sex offender registry checks and details to locate subjects with outstanding arrest warrants. This is the 2nd type grant that funded the Task Force.

**The details will only be conducted once Covid-19 has been contained and it is deemed safe to conduct the details.*

Sergeant Darrin Moody and I attended Police Vehicle Liability & Legal Consideration Training in Brewer this month. This training provided information on how to best keep our employees safe while operating emergency vehicles.

Patrol:

The Patrol Division had 20 incidents that resulted in an adult arrest or criminal summons, 1 incident that resulted in a juvenile being charged or detained, 12 citations and 148 warnings with a total of 211 violations. There were 379 CAD calls for police services this month. The Patrol Division also investigated 12 motor vehicle accidents and handled 8 parking incidents. This month, 3 incidents were drug related and 5 were alcohol related.

The following are all calls for service that were handled this month. Sergeant Moody 46, Officer Woodman 46, Deputy Chief Winchester 10, ACO Joy 8, Officer VanBuckley 5, Officer Marcel 41, Officer Lowe 109, Officer Schmidt 53, Officer Welch 36, Chief Geagan 4, and Officer Bishop 12.

Officer Matthew Schmidt and Officer Gerald Lowe both received letters of thanks this month for their professionalism and dedication to the community. They were both praised for their actions in separate investigations they conducted this month. I have attached copies of the letters received to this report. Congratulations to both Officers!

The Department has six areas of crime that are reported each month to the uniform crime reporting system. These areas cover; Criminal Homicide, Forcible Rape, Robbery, Assault, Burglary and Theft. In the month of March, we had 0 Criminal Homicides, 0 Forcible Rape, and 0 Robbery. We had 1 assault, 0 burglary, we had 2 thefts including a stolen motor vehicle, we had a total of 4 reportable cases with 1 unfounded this month and we cleared 2. Cases can be cleared by an arrest or exceptional means. This means that the case was solved in one form or another. Keep in mind, those cases from previous months that we clear will show up on this months report.

Dispatch:

In the month of March, the Dispatch Center made 8163 radio log entries. A partial list is attached to this report, this includes percentages. All of these calls are taken by the dispatch and put into the computer aided dispatch system and dispatch to the appropriate units. The dispatch center completed 46 in person burn permits this month (burn permits have been temporarily suspended and can be purchased on-line at Maine.gov) They also completed Court Work, Payroll, and Purchase Orders for billing purposes along with answering all calls and greeting the public at the Public Safety Building. This department continues to be the lifeline of the town and they are very busy in all areas. The dispatch continues to work on scanning a lot of our documents in the dispatch center along with attaching them to the Spillman records management system.

Animal Control:

In the month of March, Animal Control Officer Joy handled 13 animal complaints. Officer Joy continues to take in animals from several other communities and this keeps him along with the shelter very busy. This month he took in 5 dogs and 8 cats. He took 1 dog from Winterport and 4 from Bucksport. He took 2 cats from Searsport, 2 from Orland and 4 from Bucksport. He had 4 dogs reclaimed and 1 adopted, and 1 cat reclaimed.

Respectfully submitted,

David E. Winchester

David E. Winchester
Deputy Police Chief

BUCKSPORT FIRE DEPARTMENT

89 Franklin Street, PO Box 1848, Bucksport, ME 04416
207-469-7951 (non-emergency, 24/7), 207-469-3122 (fax)

FROM THE DESK OF DEPUTY CHIEF MICHAEL DENNING
mdenning@bucksportmaine.gov



04-01-2020

Chief's Report for the month of March, 2020

Fire Calls: 12

EMS Calls: 89

Burn Permits: 46

Inspections: 0

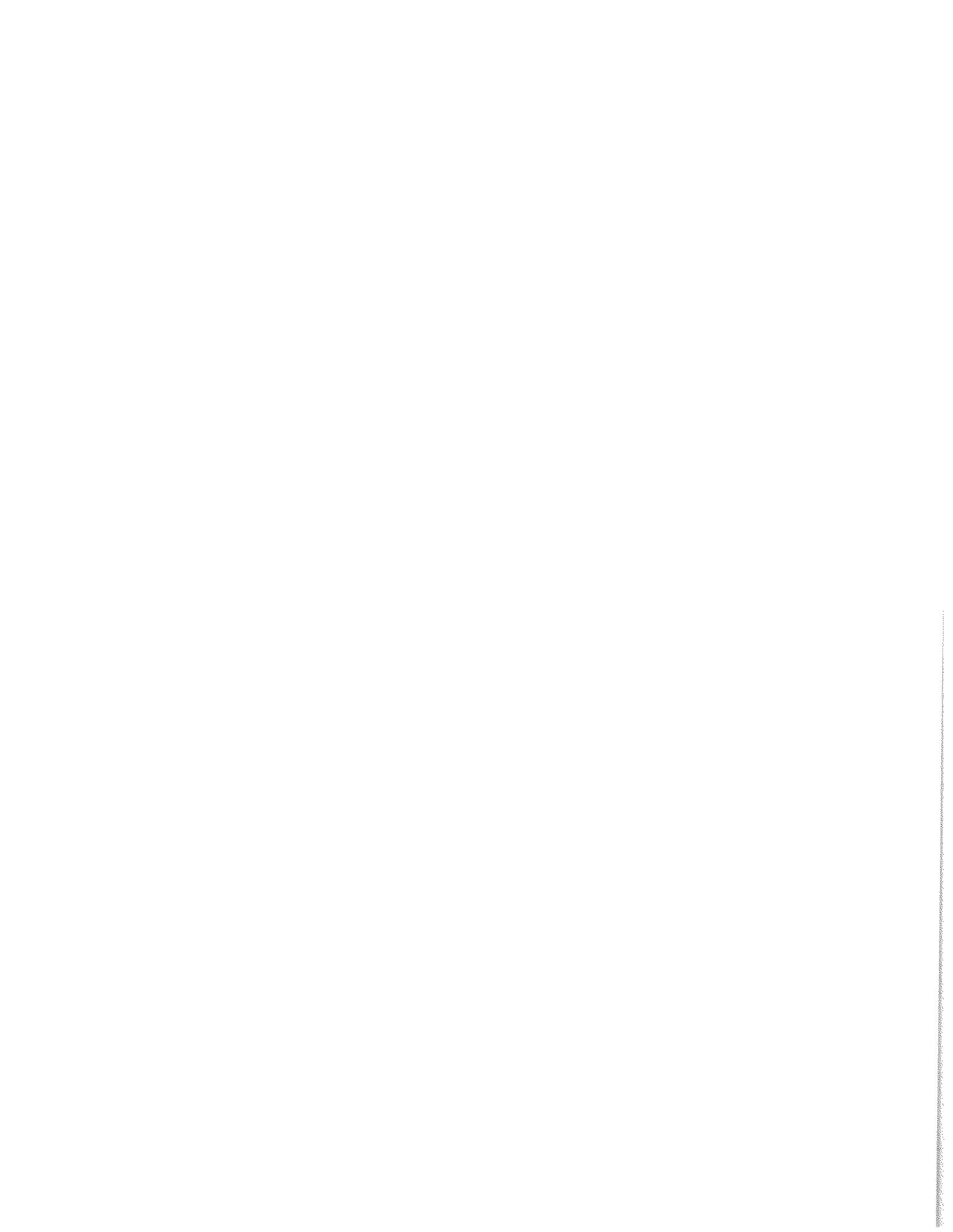
The pandemic that is gripping our nation and the world is certainly a cause for concern. We have changed on how we function on a daily basis in the building on both sides, and how we respond to calls. We continue to be at full strength and have transported 14 patients in the last week or so with flu like symptoms. As of right now, as far as we know, all patients were negative for COVID 19. Supplies for N95 masks are very slow in getting here from the federal government. We have a supply that is limited, and have gotten some donations from citizens and businesses as well. A huge thank you to them, as well as Dental Associates and Hammond Lumber-Bucksport. Thank you! Hopefully a shipment will arrive soon.

Burn permits are being issued thru the State of Maine website, due to the public safety building being closed to the public.

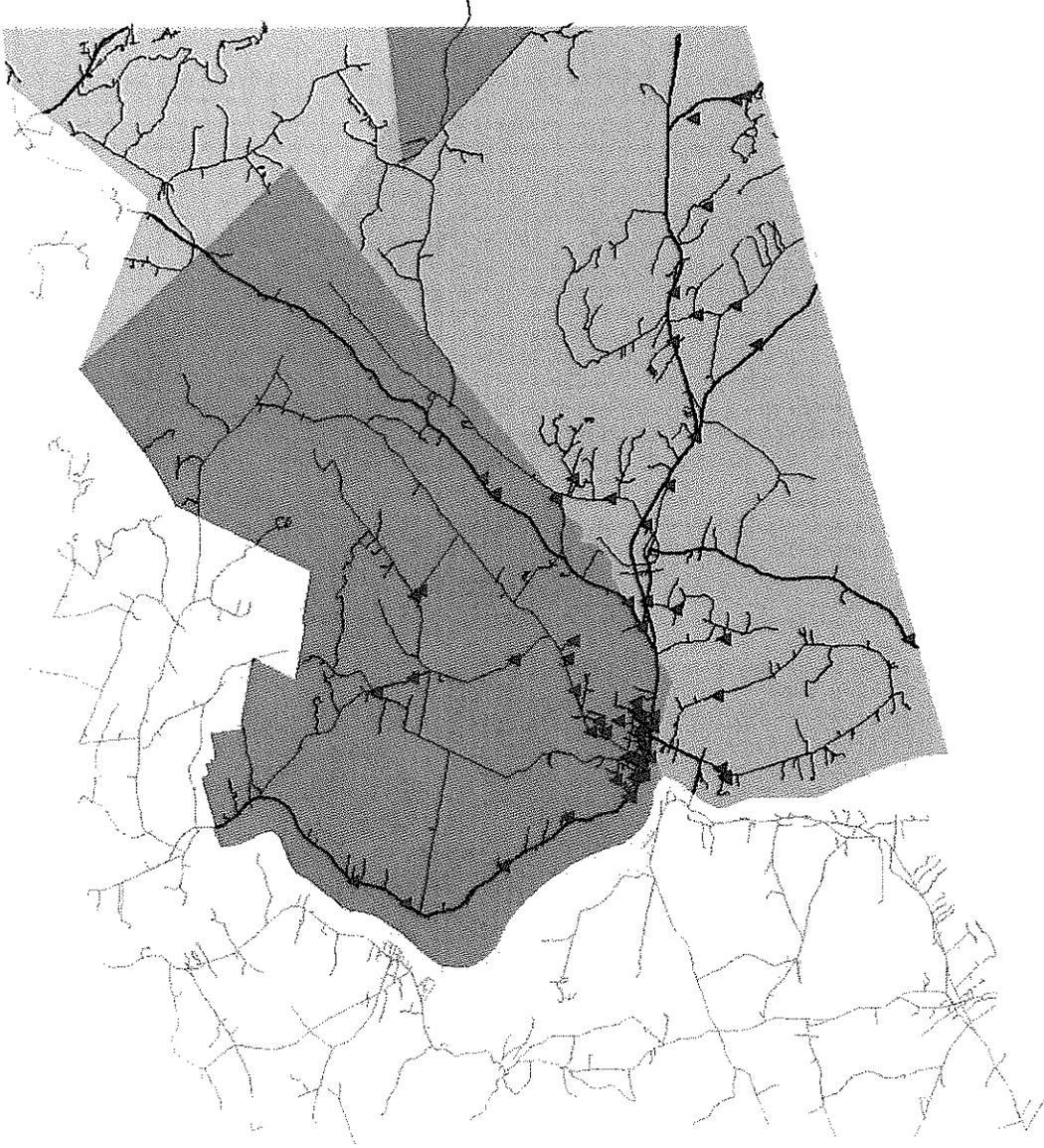
All training has been cancelled until further notice.

Many conference calls have been done over the last several weeks updating protocol treatments. So if I may say to all. We are here, ready to respond if needed. We will get through this together. Take care and be safe!

Chief Denning

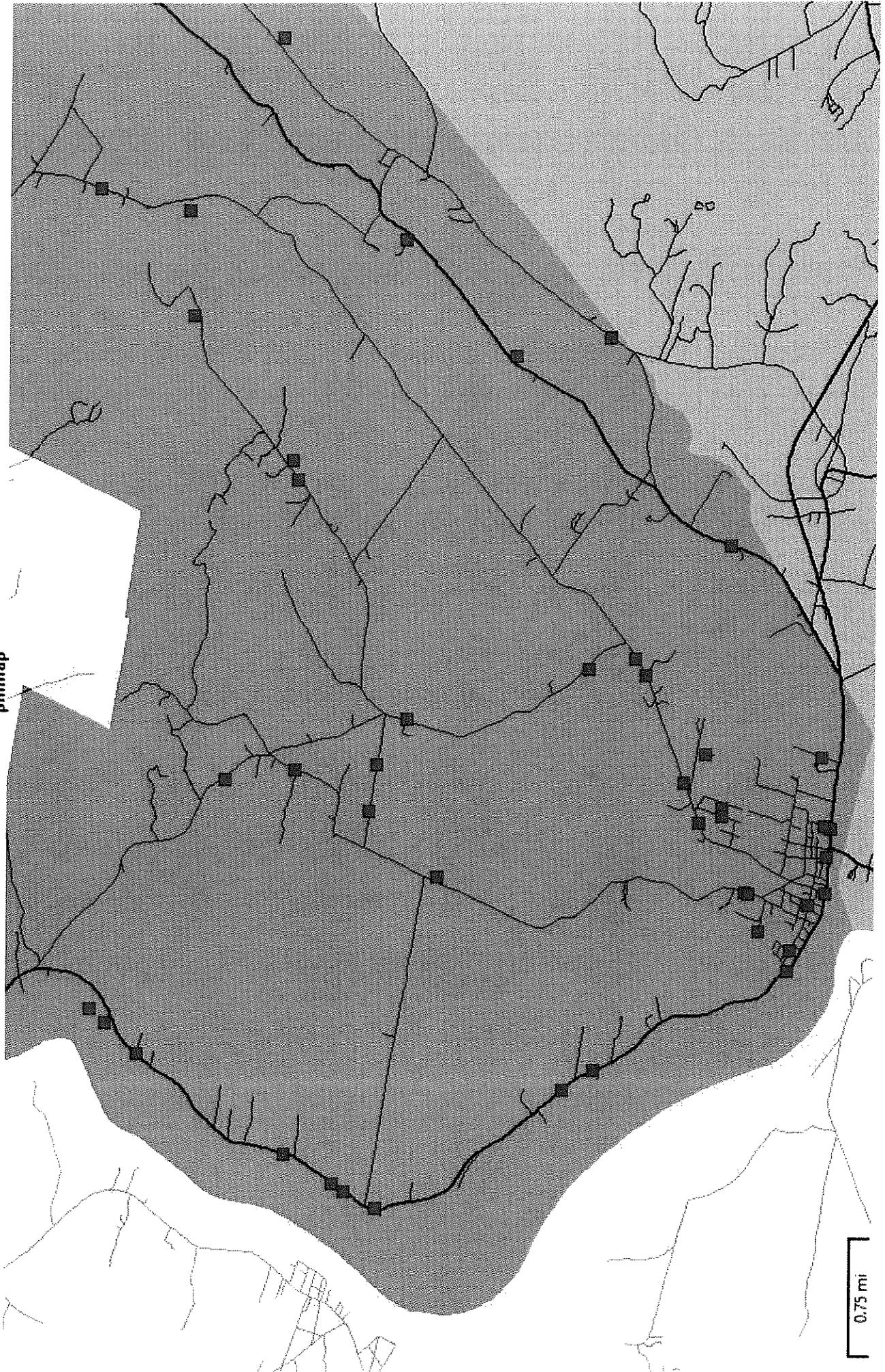


pinmap



1 mi

pinmap



TO: Susan Lessard
FR: Richard Rotella
DA: April 20, 2020
RE: March 2020 Monthly Report

During the month of March, I attended 4 interviews for the marketing/rebranding campaign. I also attended a meeting with the president of the Buck Memorial Library, new director of the YMCA, and Superintendent Boothby. I attended a YMCA Committee Meeting, Safety Committee Meeting, Community & Economic Development Committee Meeting, Main Street Bucksport, Meeting, Bay Festival Meeting, RSU 25 Facilities Meeting, PMHA Meeting and Town Council Meeting. I joined our Town Manager and Mayor on a visit with Janet Mills at MMA's Bucksport Facility and a walking tour of our waterfront and 3 small businesses on Main Street. I met with Mike Ormsby to create a budget for the Marina for FY '21. I took part in webinars/zoom meetings for Cruise Maine, ME DECD, PMHA and waterfront resiliency planning.

I spoke with an interested party at the beginning of the month who inquired about starting a business in Bucksport.

I removed a broken swing at Ian's playground. On several occasions I filled up the dog bags, picked up litter including cigarette filters and dog defecation from the waterfront walkway and parking lots.

12a



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use
License No:
Class: By:
Deposit Date:
Amt. Deposited:
Payment Type:
OK with SOS: Yes No

Section I: Licensee/Applicant(s) Information;
Type of License and Status

Legal Business Entity Applicant Name (corporation, LLC): Warrens Waterfront Restaurant Inc
Business Name (D/B/A): Warrens Waterfront Restaurant
Individual or Sole Proprietor Applicant Name(s):
Physical Location: 96 Main St. Bucksport
Individual or Sole Proprietor Applicant Name(s):
Mailing address, if different: P O Box 1542 Bucksport 04416
Mailing address, if different from DBA address: P O Box 1542 Bucksport 04416
Email Address: KWarren682016@yahoo.com
Telephone # Fax #: 207-469-1600
Business Telephone # Fax #: 207-469-1600
Federal Tax Identification Number: 83-4308214
Maine Seller Certificate # or Sales Tax #: Resale cert # 1199336
Retail Beverage Alcohol Dealers Permit:
Website address: Warrenswaterfrontrestaurant.com

1. New license or renewal of existing license? [] New [X] Renewal

If a renewal, please provide the following information:

Your current license expiration date: 5-28-2020

The dollar amount of gross income for the licensure period that will end on the expiration date above: 5-20-19

Food: \$336,680.91 Beer, Wine or Spirits: \$27,281.75 Guest Rooms: through 3-24-20
\$30,234.75

2. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

[X] Malt Liquor (beer) [X] Wine [X] Spirits

3. Indicate the type of license applying for: (choose only one)

- Restaurant (Class I, II, III, IV) Class A Restaurant/Lounge (Class XI) Class A Lounge (Class X)
- Hotel (Class I, II, III, IV) Hotel – Food Optional (Class I-A) Bed & Breakfast (Class V)
- Golf Course with auxiliary and mobile cart options (Class I, II, III, IV) Tavern (Class IV)
- Qualified Caterer Self-Sponsored Events (Qualified Caterers Only)
- Other: _____

Refer to Section V for the License Fee Schedule

4. If application is for a **new** license or the business is under new ownership, indicate starting date:

5. Business records are located at the following address:

96 Main St Bucksport, ME 04416

6. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes No If Yes, complete Section VII at the end of this application

7. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

8. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Katherine Warren	11/15/1968	Brunswick, ME
David Warren	9/16/1954	Castine, ME
Melinda Cook	4/25/1992	Belfast, ME
Residence address on all the above for previous 5 years		
Name: Katherine Warren	Address: 27 Brier Brook Rd Orland ME.	
Name: Katherine Warren	Address: Main St Bucksport ME	
Name: David Warren	Address: 27 Brier Brook Rd Orland ME	
Name: Melinda Cook	Address: 151 Stage Coach Rd Stockton Springs ME	

9. Is the licensee/applicant(s) citizens of the United States? Yes No

10. Is the licensee/applicant(s) a resident of the State of Maine? Yes No

11. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

- Yes No
 Not applicable – licensee/applicant(s) is a sole proprietor

12. Is the licensee/applicant(s) directly or indirectly giving aid or assistance in the form of money, property, credit, or financial assistance of any sort, to any person or business entity holding a liquor license granted by the State of Maine? Yes No

13. Will any law enforcement officer directly benefit financially from this license, if issued?

- Yes No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? Yes No

17. Does the licensee/applicant(s) own the premises? Yes No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

The Area to be licensed would be the dining room
39 seats, and the Deck are 36 seats.

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Bucksport Bible Church

Distance: 1.25 miles

Section II: Signature; Fee; Delivery of application

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 3-24-2020 3/24/2020

Katherine Warren
Signature of Duly Authorized Person*

Katherine Warren
Signature of Duly Authorized Person*

Katherine Warren
Printed Name Duly Authorized Person

Katherine Warren
Printed Name of Duly Authorized Person

*The person signing this application must appear in Section VII on this application.

Section III: For use by Municipal Officers and County Commissioners only
Approval of an application for an on-premises liquor license

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application on this date: _____.

Check only one: City Town Unorganized Territory

Name of City/Town/Unorganized Territory: TOWN OF BUCKSPORT

Who is approving this application? Municipal Officers
 County Commissioners of _____ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

This Approval Expires in 60 Days

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

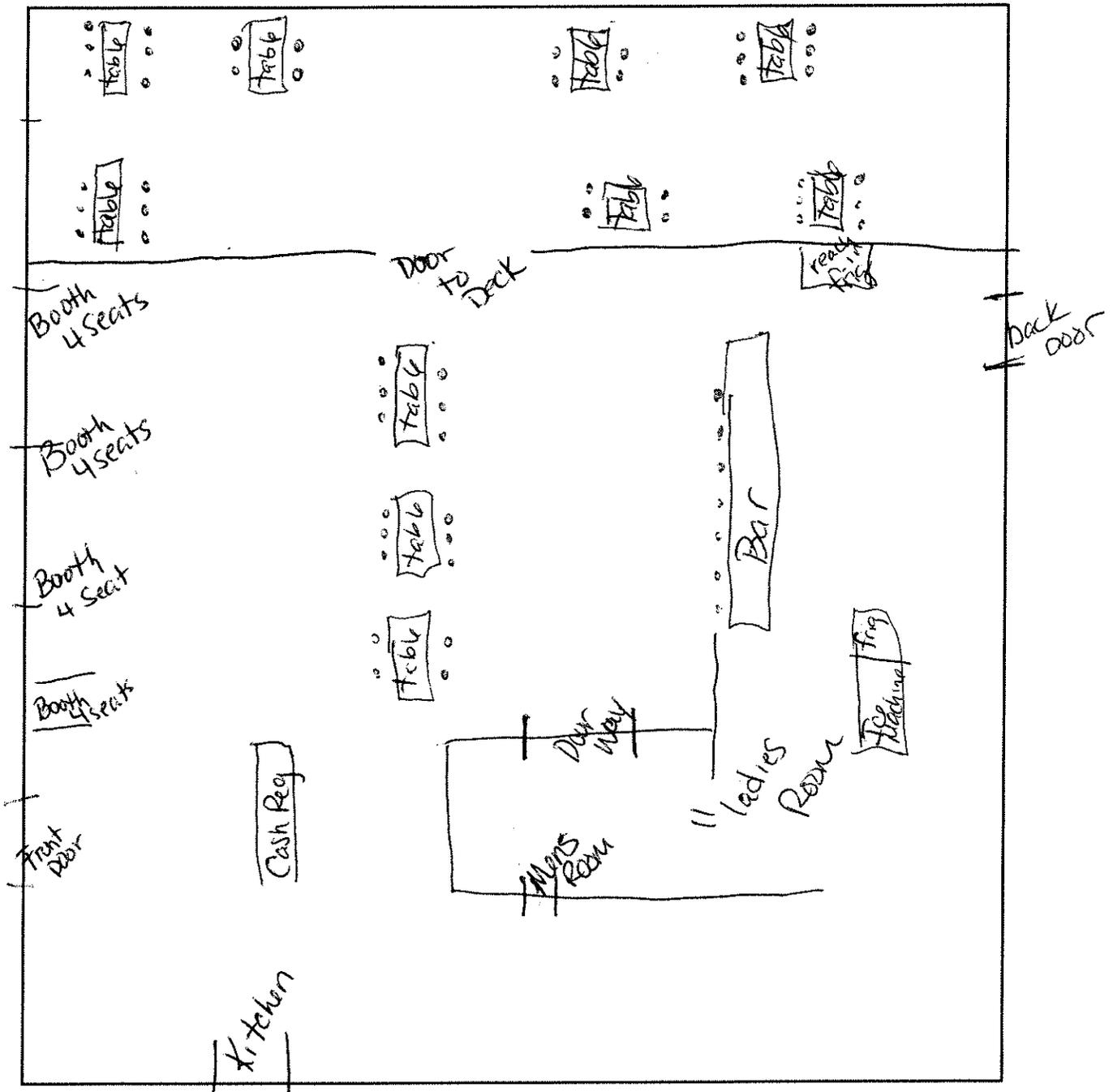
Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00
Self-Sponsored Events	This class is for Qualified Caterers Only	\$ 700.00

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: Warrens Waterfront Restaurant Inc.
2. Doing Business As, if any: _____
3. Date of filing with Secretary of State: 3/2019 State in which you are formed: ME
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Katherine Warren	27 Brier Brook Rd Orchard Main St Bucksport	11/15/1968	Owner	50%
David Warren	27 Brier Brook Rd Orchard	9/16/1994	Owner	50%
Melinda Cook	151 Stage Coach Rd Stockton Springs ME	4/25/1992	Manager	

(Ownership in non-publicly traded companies must add up to 100%.)



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

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Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use
License No: _____
Class: _____
Deposit Date: _____
Amt. Deposited: _____
Payment Type: _____
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>

**Section I: Licensee/Applicant(s) Information;
Type of License and Status**

Legal Business Entity Applicant Name (corporation, LLC): <i>GRR, Inc</i>	Business Name (D/B/A): <i>Glenn's Place</i>
Individual or Sole Proprietor Applicant Name(s): <i>Glenn Redman</i>	Physical Location: <i>214 US RT #1, Buckspan, ME</i>
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different: <i>20 East Side Dr, Vernal Island, ME 04416</i>
Mailing address, if different from DBA address: <i>20 East Side Dr, Vernal Island, ME 04416</i>	Email Address: <i>glennredman@5u25.org</i>
Telephone # Fax #: <i>207-631-5074</i>	Business Telephone # Fax #: <i>207-762-9412</i>
Federal Tax Identification Number: <i>82-4980631</i>	Maine Seller Certificate # or Sales Tax #: <i>1190825</i>
Retail Beverage Alcohol Dealers Permit: <i>Applied for</i>	Website address: <i>Facebook</i>

1. New license or renewal of existing license? New Renewal

If a renewal, please provide the following information:

Your current license expiration date: 5/17/20

The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food: _____ Beer, Wine or Spirits: _____ Guest Rooms: N/A

2. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

Malt Liquor (beer) Wine Spirits

3. Indicate the type of license applying for: (choose only one)

- Restaurant (Class I, II, III, IV) Class A Restaurant/Lounge (Class XI) Class A Lounge (Class X)
- Hotel (Class I, II, III, IV) Hotel – Food Optional (Class I-A) Bed & Breakfast (Class V)
- Golf Course with auxiliary and mobile cart options (Class I, II, III, IV) Tavern (Class IV)
- Qualified Caterer Self-Sponsored Events (Qualified Caterers Only)

Other: _____

Refer to Section V for the License Fee Schedule

4. If application is for a **new** license or the business is under new ownership, indicate starting date:

5. Business records are located at the following address:

214 US RT #1, Buckspan, Me 04416

6. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes No If **Yes**, complete Section VII at the end of this application

7. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

8. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Clarence E. Sowers	5/29/70	Maine

Residence address on all the above for previous 5 years

Name: Clarence E Sowers	Address: 20 EAST SIDE DR, VERMILION, ME 04456
Name:	Address:
Name:	Address:
Name:	Address:

9. Is the licensee/applicant(s) citizens of the United States? Yes No

10. Is the licensee/applicant(s) a resident of the State of Maine? Yes No

11. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

- Yes No
- Not applicable – licensee/applicant(s) is a sole proprietor

12. Is the licensee/applicant(s) directly or indirectly giving aid or assistance in the form of money, property, credit, or financial assistance of any sort, to any person or business entity holding a liquor license granted by the State of Maine? Yes No

13. Will any law enforcement officer directly benefit financially from this license, if issued?
 Yes No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? Yes No

17. Does the licensee/applicant(s) own the premises? Yes No

If No, please provide the name and address of the owner:

CLAUDE JAMESON, PO BOX 1224, ALDEN, ME 04425

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: N/A

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

AREA'S ARE:
Pub - SEATING of 30
DINING ROOM - SEATING 60
BANQUET ROOM - SEATING 40

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Bucksport Schools

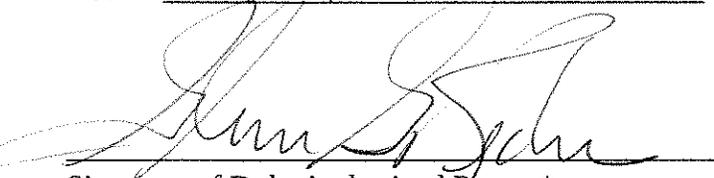
Distance: _____

Section II: Signature; Fee; Delivery of application

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 2/23/20



Signature of Duly Authorized Person*

Signature of Duly Authorized Person*

Chenn G. Redman

Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

*The person signing this application must appear in Section VII on this application.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
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<u>Class of License</u>	<u>Type of liquor/Establishments included</u>	<u>Fee</u>
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Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
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Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: GRR, Inc
2. Doing Business As, if any: Glenn's Place
3. Date of filing with Secretary of State: 3/12/18 State in which you are formed: _____
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Glenn Reardon	20 East Side Dr, Verona, Me	12/19/54	owner	100%

(Ownership in non-publicly traded companies must add up to 100%.)

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.

