

BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, OCTOBER 8, 2020

This meeting will be held virtually and can be viewed on local cable channel 1303 or via the internet by going to townhallstreams.com and selecting Bucksport. You can email questions or comments prior to or during the meeting to slessard@bucksportmaine.gov or call during the meeting at 469-7368

1. **Call Meeting To Order**
2. **Roll Call**
3. **Presentation of any Town Council Recognition**
 - a. Indigenous People's Day – by Poet Laureate Patricia Smith Ranzoni
4. **Consider minutes of previous meetings**
5. **Receive and Review Correspondence**
6. **Ordinances to Consider/Introduce**
7. **Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)**
 - a. Cemetery Committee Update
 - b. Baseball Field Wall Committee Update
 - c. Code Enforcement Officer – Request to pursue Court Action regarding violations by Travis Kepner of 131 Upper Long Pond Road
8. **Agenda Items**
 - a. To approve Resolve 2021-23 To Approve Acceptance of \$5,000 Grant for Additional Costs for November 3, 2020 election
 - b. To approve Resolve 2021-24 To Approve a two year electric contract with Constellation New Energy for the Town's medium user electric accounts
 - c. To approve Resolve 2021-25 to award contract for Nason Lot parking lot construction
9. **Resignations, Appointments, Assignments, and Elections**
 - a. Appointment of Jacob Gran as Warden for November 3, 2020 Election
 - b. Procedures for November 3, 2020 Election
 - c. Warrant for November 3, 2020 Election
10. **Approval of Quit Claims, Discharges, and Deeds**
11. **Town Manager Report**
 - a. Department Head Reports
12. **Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits**
 - a. Public Hearing for Update to General Assistance Ordinance
13. **Discussion of Items Not on the Agenda for Council and Public**
14. **Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meetings**
15. **Adjournment**

INDIGENOUS PEOPLES DAY

WHEREAS The Penobscot River Valley and Bay
are the ancestral grounds of our neighbors and families
of the Penobscot Nation and Wabanaki People of the Dawn; and

WHEREAS this territory has been the homeland of this region's
Indigenous People since 12,000 years Before Present; and

WHEREAS much of their territory was lost through wars, broken treaties,
and questionable acquisitions; and

WHEREAS descendants of these Indigenous People remain on their original
Penobscot River Island Village-become-Reservation
and surrounding lands and waters to this day, preserving
and teaching their rich heritage; and

WHEREAS many of our families are their wedded, generational relations
as well as present day and new allies
in a mutually pledged devotion to inter-cultural relationships and
environmental restoration and protection; and

WHEREAS we have depicted this history on an interpretive panel
on the river front, developed in consultation with the Penobscot
Nation's Cultural Preservation Department for accuracy and respect;

We, the Bucksport Town Council and Citizens pledge
to continue to explore and secure
honorable relationships and cross educational opportunities
with The Wabanaki People of the Dawn as witnessed by this
Resolution in observance of

THE SECOND STATE OF MAINE

INDIGENOUS PEOPLES DAY

October 8, 2020

**RESOLVE #R-2021-23 TO APPROVE ACCEPTANCE OF THE CENTER FOR TECH
AND CIVIC LIFE ELECTION EXPENSES GRANT**

Whereas, the Town of Bucksport will be holding a general election on November 3, 2020, and

Whereas, the cost of operating the November 2020 election will have additional expenses related to safety and security resulting from the impact of the COVID-19 pandemic, and

Whereas, the Town has applied for and been awarded a grant of \$5,000 to assist in the payment of these additional expenses, and

Whereas, there is no Town match required for this grant,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the acceptance of the \$5,000 Center for Tech and Civic Life grant for election expenses for the November 2020 general election.

Acted on October 8, 2020

Yes ____ No ____ Abstained ____

Attested by: Jacob Gran, Town Clerk



CENTER FOR
TECH AND
CIVIC LIFE

Ja

September 24,

Town of Bucksport, Maine
PO Drawer X
50 Main Street
Bucksport, ME 04416

Town of Bucksport, Maine:

I am pleased to inform you that based on and in reliance upon the information and materials provided by the Town of Bucksport, the Center for Tech and Civic Life ("CTCL"), a nonprofit organization tax-exempt under Internal Revenue Code ("IRC") section 501(c)(3), has decided to award a grant to support the work of the Town of Bucksport ("Grantee").

The following is a description of the

AMOUNT OF GRANT: \$5,000.00

PURPOSE: The grant funds must be used exclusively for the public purpose of planning and operationalizing safe and secure election administration in the Town of Bucksport in 2020 ("Purpose").

Before CTCL transmits these funds to Grantee, CTCL requires that Grantee review and sign this agreement ("Grant Agreement") and agree to use the grant funds in compliance with the Grant Agreement and with United States tax laws and the laws and regulations of your state and jurisdiction ("Applicable Laws"). Specifically, by signing this letter Grantee certifies and agrees to the following:

1. Grantee is a local government unit or political subdivision within the meaning of IRC section 170(c)(1).
2. This grant shall be used only for the Purpose described above, and for no other purposes.
3. Grantee has indicated that the amount of the grant shall be expended on the following specific election administration needs: Ballot drop boxes, Personal protective equipment (PPE) for staff, poll workers, or voters, Polling place rental and cleaning expenses for early voting or Election Day, Temporary staffing, Vote-by-mail/Absentee voting equipment or supplies, and Election administration equipment.

allocate grant funds among those needs, or to other public purposes listed in the grant application, without further notice to or permission of CTCL.

4. Grantee shall not use any part of this grant to make a grant to another organization, except in the case where the organization is a local government unit or political subdivision within the meaning of IRC section 170(c)(1) or a nonprofit organization tax-exempt under IRC section 501(c)(3), and the subgrant is intended to accomplish the Purpose of this grant. Grantee shall take reasonable steps to ensure that any such subgrant is used in a manner consistent with the terms and conditions of this Grant Agreement, including requiring that subgrantee agrees in writing to comply with the terms and conditions of this Grant Agreement.
5. The grant project period of June 15, 2020 through December 31, 2020 represents the dates between which covered costs may be applied to the grant. The Grantee shall expend the amount of this grant for the Purpose by December 31, 2020.
6. Grantee is authorized to receive this grant from CTCL and certifies that (a) the receipt of these grant funds does not violate any Applicable Laws, and (b) Grantee has taken all required, reasonable and necessary steps to receive, accept and expend the grant in accordance with the Purpose and Applicable Law.
7. The Grantee shall produce a brief report explaining and documenting how grant funds have been expended in support of the activities described in paragraph 3. This report shall be sent to CTCL no later than January 31, 2021 in a format approved by CTCL and shall include with the report a signed certification by Grantee that it has complied with all terms and conditions of this Grant Agreement.
8. This grant may not supplant previously appropriated funds. The Grantee shall not reduce the budget of the Municipal Clerk ("the Election Department") or fail to appropriate or provide previously budgeted funds to the Election Department for the term of this grant. Any amount supplanted, reduced or not provided in contravention of this paragraph shall be repaid to CTCL up to the total amount of this grant.
9. CTCL may discontinue, modify, withhold part of, or ask for the return all or part of the grant funds if it determines, in its sole judgment, that (a) any of the above terms and conditions of this grant have not been met, or (b) CTCL is required to do so to comply with applicable laws or regulations.
10. The grant project period of June 15, 2020 through December 31, 2020 represents the dates between which covered costs for the Purpose may be applied to the grant.
11. Your acceptance of and agreement to these terms and conditions and this Grant Agreement is indicated by your signature below on behalf of Grantee. Please have an authorized representative of Grantee sign below, and return a scanned copy of this letter to us by email at grants@techandcivicle.org.

On behalf of CTCL, I extend my best wishes in your work.



CENTER FOR TECH & CIVIC LIFE
233 N. MICHIGAN AVE., SUITE 1800
CHICAGO, IL 60601
HELLO@TECHANDCIVICLE.ORG

Sincerely,

Tiana M. Johnson

Tiana Epps

Executive Director

Center for Tech and Civic Life

GRANTEE

By: _____

Title: _____

Date: _____



8b

RESOLVE #R-2021-24 TO APPROVE A CONTRACT WITH CONSTELLATION ENERGY FOR MEDIUM USER ACCOUNTS

Whereas, the Town of Bucksport seeks to find the most cost effective means of supplying electricity to town facilities, and

Whereas, the Town is currently paying .06480 for medium user electric accounts, and

Whereas, Town received bids from 4 suppliers as follows:

Constellation Energy	.05780
Next Era	.06072
Direct	.07863
First Point	.06308

Whereas, the Town has the opportunity to contract for electricity at a fixed rate of .00578, and

Whereas, this reduction in rate would save the Town more than \$6,200 for two years over the current rate,

Be it resolved by the Bucksport Town Council in town council assembled to approve the contract with Constellation Energy at a price of .0578 per kw fixed cost.

Acted on October 8, 2020

Yes ___ No ___ Abstained ___

Attested by Jacob Gran, Town Clerk



Town of Bucksport, Maine
OFFICE OF THE TOWN CLERK

PO Drawer X
Bucksport, ME 04416
(207) 469-7368 * jgran@bucksportmaine.gov

TO: Town Council, Town Manager Susan Lessard
FROM: Jacob R. Gran, Town Clerk
DATE: September 28th, 2020
RE: In-person Voting on November 3, 2020

9b

The November 3 General Election will look almost identical to the July 14 Presidential Primary Election, except for a much higher anticipated voter turnout. The following are the procedures that the Town Clerk's office is taking to ensure a safe voting environment on Election Day:

1. General Procedures

- a. Social Distancing – All individuals will be required to maintain 6 feet of physical distance from those who are not a part of their household group at all times. This will be reinforced by the placement of traffic cones, spaced 6 feet apart, at locations where lines form.
- b. Maximum Occupancy – There will be a 50 person gathering limit put in place on Election Day. This includes workers and voters. The number of individuals inside the building will be kept track by workers at the entrance and exits of the building.
- c. Face Coverings – The CDC requires individuals to wear face coverings where physical distancing is difficult to maintain. Voters are encouraged to wear face coverings, but cannot be turned away from voting for not doing so. Those uncomfortable with the possibility of being around mask-less voters have the option of voting by absentee.
 - i. Because workers will be in an indoor space for a prolonged period, and interacting with individuals outside of their household group, workers will be encouraged to wear a face covering at all times, even when physically distanced. Workers will also be provided with face shields, but the U.S. Centers for Disease Control and Prevention does not currently recommend the use of a face shield as a substitute for masks/face coverings.

2. Workers

- a. High Risk – Poll workers that are high risk are expected to consider whether they can work safely given conditions of the current pandemic. The CDC has identified the following characteristics as high risk:
 - i. People 65 or older; and,

- ii. People with underlying medical conditions, particularly if not well controlled.
- b. Screening Questions – Poll workers will be expected to stay home if they are sick. All workers will be required to answer the following screening questions at the start of their shift:
 - i. Have you had a cough or sore throat?
 - ii. Have you had a fever, or do you feel feverish?
 - iii. Do you have shortness of breath?
 - iv. Do you have loss of taste or smell?
 - v. Have you been around anyone exhibiting these symptoms within the past 14 days?
 - vi. Are you living with anyone who is sick or quarantined?
 - vii. Have you been out of the state in the last 14 days?
- c. Good Hygiene – Poll workers will be expected to practice good hand hygiene and wash their hands frequently, particularly after contact with individuals and high-touch surfaces.
- d. Gloves – The CDC recommends wearing gloves only when caring for someone who is sick. Workers won't be required to wear gloves. Instead, they'll be encouraged to practice good hygiene.

3. Building / Operational Procedures

- a. Safe Disposal – A garbage can will be placed at the exit of the polling place for the disposal of any gloves, masks, or tissues.
- b. Barriers – Plexiglass 'sneeze-guards' will be placed at the check-in and voter registration tables to protect voters and workers.
- c. Signage – Signage will be placed at the entrance and throughout the building alerting workers and voters to the required occupancy limits, physical distancing requirements, and face-covering policy.
- d. Doors – Doors will be propped open so that voters don't have to touch door handles.
- e. One-Way Travel Pattern – A one-way foot traffic pattern will be established by having voters enter the door by the main office of the Jewett School, and exit through the door nearest to the fitness center.
- f. Voting Booths – Barriers/signage will be in place to prevent use of every other voting booth. Curtains will be removed from all booths to minimize shared touch points.
- g. Hand Sanitizer – An alcohol-based hand sanitizer will be provided for voters to use before entering the polling site and after using the voting machine.

- h. Cleaning – Frequently touched surfaces, such as tables, handles, and voting booths, will be cleaned hourly. Voters will deposit used pens into a box at the exit of the polling place, and the pens will be disinfected regularly.
- i. Physical Contact – Voters, workers, candidates, and surrogates will be discouraged from greeting one another with physical contact (e.g., handshakes). Candidates will be reminded to maintain 6 feet of physical distances from voters, as well as other candidates and surrogates.

Absentee ballots will be available at the Town Office starting Monday, October 5th, 2020. Registered voters may vote by absentee in the presence of the municipal clerk anytime during normal business hours – Monday through Thursday, 7:30 a.m. to 5:30 p.m.

The last full day to vote absentee in the presence of the municipal clerk will be Thursday, Oct. 29.

The Town Office will be open for absentee voting from 1:00 p.m. to 5:00 p.m. on Friday, Oct. 30, to satisfy a requirement in one the Governor's most recent executive orders.

As always, the deadline for all other methods of requesting a 'no-reason' absentee ballot (e.g. electronic, telephone and written [mailed] requests) is 5:00 pm on Thursday, Oct. 29.

**WARRANT FOR MUNICIPAL/REFERENDUM ELECTION
TOWN OF BUCKSPORT
TUESDAY, NOVEMBER 3, 2020**

90

TO: Jackie Hunt, a resident of the Town of Bucksport, in the County of Hancock, State of Maine.

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Bucksport in said County and State, qualified by law to vote in Town affairs, to meet at the G.H. Jewett School Gymnasium, 66 Bridge Street, in said Town, on Tuesday, the 3rd day of November A.D., 2020, at seven o'clock (7:00 a.m.) in the forenoon, then and there for the purpose of effecting the election of the following offices:

**Two Members of the Town Council for Three-Year Terms
Two Members of the RSU 25 School Committee for a Three-Year Term**

Also, to determine the following Referendum Questions:

Referendum Question 1: Culvert Replacement

Shall the Resolve entitled 'Borrowing of up to \$560,000 for the purpose of replacing two culverts on Jacob Buck Pond and Bucksmills Roads' be approved?

Referendum Question 2: Charter Amendment

Shall an ordinance titled "Amendment to the Council-Manager Charter of the Town of Bucksport, Article 9, Referendum & Initiatives, Section 9.04 Ordinances, Orders or Resolves Submitted to Popular Vote, Section 2 to increase the referendum funding requirement from \$250,000 to \$300,000." be approved?

.....

The polls for voting will be open at 7:00 a.m. and close at 8:00 p.m. on Tuesday, November 3, 2020. Individuals unable to vote during polling hours may obtain an absentee ballot from the Town Office. Pursuant to Title 21-A M.R.S.A. Section 759(7), absentee ballots will be processed starting at 9:00 a.m. on Friday, October 30th, 2020.

The Registrar of Voters will hold office hours while the polls are open to correct any error or change a name or address on the voting list, to accept the registration of any person eligible to vote, and to accept new enrollments. A person who is not registered as a voter may not vote in any election.

Given under our hands this 8th day of October 2020, at Bucksport, Maine.

Peter L. Stewart, Mayor

Paul A. Bissonnette, Deputy Mayor

Mark B. Eastman, Councilor

Kathy L. Downes, Councilor

James R. Morrison, Councilor

Daniel M. Ormsby, Councilor

Edward A. Rankin, Jr., Councilor

Bucksport Town Council a true copy:

ATTEST:

Jacob R. Gran, Town Clerk

TRANSFER STATION MONTHLY REPORT

1/a

MONTH September YEAR 2020

TRIPS 4 BUCKSPORT - TOTAL WEIGHT 156,080 LBS 78.0 TONS

SHIPPED

2 0 SORT RECYCLING TOTAL WEIGHT 19,640 LBS 9.8 TONS

5 LOADS OF DEMO TOTAL WEIGHT 42,760 LBS 21.4 TONS

2 LOADS OF METAL TOTAL WEIGHT 14,300 LBS 7.2 TONS

1 REFRIGERATORS TOTAL WEIGHT 3360 LBS 1.7 TONS 35 UNITS

SHIPPED

25 BATTERIES

1 PROPANE TANKS

200 WASTE OIL - PUMPED GALLONS

1200 LBS - ITEMS GIVEN AWAY

MONEY IN:

DM & J \$

TRANSFER STATION \$ 2253.00

TOTAL: \$ 2253.00

TO: Susan Lessard

FR: Richard Rotella

DA: October 5, 2020

RE: September 2020 Monthly Report

During the month of September, I provided grant assistance to a few business owners for the 1st Phase of the Maine Economic Recovery Grant Program. I attended the monthly DECD Zoom meeting with Commissioner Johnson. I attended a Zoom webinar presented by NEDA for "New England Mills: then and now." I had weekly Zoom meetings with Design Lab including an in person review of the draft Marketing Plan. I attended a meeting with RSU 25 and Musco Light representatives for the light project on the varsity soccer field. I attended a MMA CPMD site visit with Public Safety Director Geagan, Public Works Director Lanpher, Deputy Police Chief Winchester and Deputy Fire Chief Denning. I attended a Zoom Meeting with Teri Doty (BBBC) and Brook Minner (MSB) to begin the discussion of winter activities. I had a Zoom meeting to meet with Lilly McCoy the Vista Volunteer for the Bucksport Bay Healthy Community Coalition. I attended 2 Zoom meeting with EMDC for the LRC. I attended the Main St Bucksport Coffee Hour outside at the courtyard of Verona Wine and Design with local business owners. I attended a Zoom Meeting with Town Manager Lessard and MSB Executive Director Minner with the For Maine group for a possible funding opportunity. I attended a Zoom pre-construction meeting with Harbor Master Ormsby, representatives from MDOT and Gaftek. I attended a meeting with stakeholders in regards to the future of Bucksport since the closing of the Chamber of Commerce and the announcement that Brook would be stepping down as the Executive Director of Main Street Bucksport. I met with 3 different individuals on the waterfront in regards to adding 3 new benches on the waterfront. I gathered quotes for the heat pump at the marina which was installed on September 30th. I worked with the marina crew and 3 members of public works department on September 30th when one of the docks was broken due to the storm and was causing other docks to start to buckle.

TOWN OF BUCKSPORT
CODE ENFORCEMENT/PLANNING OFFICE
REPORT
August & September 2020

PERMITS ISSUED

I permitted the following 4 new dwellings, 5 new mobile homes, 11 new garages, 5 storage sheds, 4 decks, 5 renovations, 1 pole barn, 3 additions, 2 demolitions and 2 signs.

14 internal plumbing permits were issued and 9 Sub Surface Waste Water Systems permits were issued.

ADDRESSING ACTIVITY:

I assigned six new addresses & corrected multiple errors found in the 911 addressing program.

BOARD OF APPEALS ACTIVITY:

The board of appeals did not meet in August or September.

PLANNING BOARD ACTIVITY:

The planning board was unable to conduct business in August due to no quorum. In September the planning board approved two applications.

1. Town of Bucksport for an expansion of the parking lot off Central Street, known as the Nason lot.
2. An amendment to the Whites Brook Subdivision.

ENFORCEMENT ACTIVITY

- 307 Jacob Buck Pond Road – Enforcement letter and 30 day notice sent. Received a response indicating that they were going to take immediate action. I observed a roll off dumpster on the property that was filled multiple times with trash from the property. Since that work was done the property has remained unchanged. I need to visit the site and speak with the tenant about what remains to be done.
- 1861 State Route 46 – Enforcement letter sent, not accepted and returned to town office. I stopped at the property and spoke with the owner's son who stated he was working on it. I asked that he work a little harder.
- 131 Upper Long Pond Road – Enforcement letter and 30 day notice sent. The property owner contacted me and said he was working on getting the property cleaned up and was no longer living there. I have been visiting the property whenever in the area and have seen no evidence of change. I have also seen clear evidence that the owner is still living in the camper. **Counsel approval for court action requested.**
- Lew Gray Drive – Enforcement letter sent. The property owner contacted me with questions and did take action to remedy the situation. I received photos and a letter from the owner explaining what had been done. I visited the property and there are definite improvements but not all violations have been addressed. Since the owner is working with the town to resolve the matter I will try to continue the dialog and see if the remaining items can be taken care of without violation letters.
- Wenbelle Apartment 301 – Tenant eviction has been held up due to courts being closed for Covid. It is unknown at this time when the court will take action.

OTHER ACTIVITY

- Updated information on the town's website.
- Conducted plumbing, building and occupancy inspections.
- Typical office work maintaining records, answering calls and emails, meeting with citizens, answering questions, providing copies of documents.
- Scanning of all office documents continues.

TO: SUSAN LESSARD, TOWN MANAGER
FROM: JAY LANPHER, PUBLIC WORKS DIRECTOR
SUBJECT: SEPTEMBER 2020 MONTHLY REPORT
DATE: OCT 1, 2020

The month of September saw the Public Works crew spending days working on the following projects:

- 2 days ditching and culvert work
- 2 days sweeping streets
- 2 days equipment maintenance
- 5 loads trash to PERC
- 2 days grading gravel driveways
- 17 days filling shoulders
- 2 days spent on mowing/cemetery work
- 5 days stockpiling gravel

Paving completed this month: Millvale Rd 3.6 mi, Williams Pond Rd 1.0 mi, McKinnon Rd/Drakes LN/Willins Orchard Rd .57 mi, Cross Rd .75 mi, Town Farm Rd 2.2 mi

A total of 8.12 miles of paving have been completed in September. That totals approximately 19.05 miles completed this year.

BUCKSPORT PUBLIC SAFETY
DIRECTORS MONTHLY REPORT

SEPTEMBER 2020



Public Safety Departments had another busy month. Unfortunately, we have had several very serious calls in the past several weeks which include three fatal accidents and a structure fire. All complaints for service continue to increase weekly. We continue on the course that we have been on for months and plan on continuing this for months to come. We continue to keep a close eye on the safety of each and every one of our employees during these challenging times as we do on a regular basis.

We will continue to move forward with the times each and every day and serve the citizens to the best of our ability. As stated above, our staff has been very busy, they continue to do an outstanding job day in and day out. I want to again thank each and every one of them for staying the course on this roller coaster ride, keep up the good work!!

The pandemic continues to move forward and the numbers continue to consistently stay the same or increase daily. We are truly looking forward to the day we start to see a decline. It appears as though this pandemic is far from over and it concerns us on a daily basis. Our personal protective gear continues to be up to the level that we need. We will continue to inventory our equipment and place orders as needed.

The Police Department had another busy month. Along with daily complaints they have covered three fatal motor vehicle accidents in the

past few weeks. With the ongoing pandemic, we continue to monitor each situation that we run into to make sure that our personnel are safe at every call during these trying times. They are doing a great job adjusting to this and looking out for the good of the citizens of the town.

There were 373 calls for service this month. I have included a map with my report that will show the locations of the calls that were taken that have a physical address. We had 5 major offenses reported this month, 1 burglary and 4 thefts, 2 were cleared.

The Dispatch Center is the heartbeat of the public safety operations and the town. Everything starts with this department and the responsibility they hold is enormous. They continue to be the lifeline of the town and are working for everyone in the town. They had 6419 radio log entries this month. They worked on 3 concealed weapons permits. There were 7 burn permits issued this month online. They continue to complete extra tasks above and beyond the job of dispatching. These duties include payroll, purchase orders, burn permits, court case work, filing, purchase orders and much more. Aimee Reynolds continues to make masks for the town and the basket is filled and emptied on a weekly basis !!

The Fire Department and EMS departments were extremely busy as you can see by Deputy Chief Dennings report. There were 85 Ambulance runs and there were 18 fire calls and 2 inspections this month. Shifts continue to be filled with the per diem system that was implemented several months ago. We continue to find that a lot more work is getting done during the day in house and most calls are covered when there are double and triple calls.

I have attached a map for each department with the number of calls that were taken in this month with a physical address. The Police calls are circles, the Ambulance calls are squares and the Fire calls are triangles. I have also added a map with all calls for public safety this month.

I attended several meetings this month, most of them continue to be online. Town Council meeting, YMCA finance committee online, YMCA Executive Board online, Bucksport Area Child Care Center Board of Directors, Public Safety Department Head weekly meeting (In Person), Beal College Accreditation Committee meeting, CPR/First Aid training, Fire Training. Law Enforcement weekly state meeting. All of these are online and are weekly until further notice. The weekly CDC meetings have ended and this is combined with a weekly address to the public and we continue to monitor these.

I will end this month as I always do by again thanking the citizens of the town for being cooperative with our staff during these times. As we are all fully aware, times have changed in many ways each month since March and it continues to change weekly. These are very trying and stressful times and we all feel very fortunate to work where we work and to work for you, the citizens! A majority of the citizens continue to work with us when we are on call and we truly appreciate it. We again ask that you all be patient and go by the rules that have been set to keep everyone safe. Every aspect of this is different depending on what you are looking to do and as some things may be allowed other things may not be at this time, things change weekly. If we work together we will get through this, we are truly are grateful for your support.

Respectfully Submitted,

Sean P. Geagan

Sean P. Geagan

Director of Public Safety

Town of Bucksport

BUCKSPORT POLICE DEPARTMENT

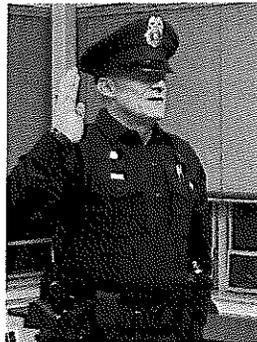
MONTHLY REPORT

SEPTEMBER 2020

Deputy Chief David E. Winchester:

The month of September was an extremely busy month for all Public Safety departments. As we have for the last several months, we continue to take responsible measures to keep our citizens and staff safe while monitoring the Covid-19 restrictions.

This month, we welcomed Officer Christopher McCrillis to the Bucksport Police Department as the newest member of our team! Officer McCrillis is our new School Resource Officer and will begin this school year working closely with the RSU-25 staff. Officer McCrillis brings over 20 years of law enforcement experience to the Bucksport Police Department and is a certified School Resource Officer. We are extremely happy to have him as a member of our department!



This September, the Bucksport Police and Fire placed a 9-11 tribute in front of our Public Safety Building. This is a tribute that we have done since the events of September 11, 2001 to show our respect to those that perished on this day and to show that we have not forgotten! We'd like to thank members of the community that stopped by on this day!



Members of the Police Department responded to 2 motor vehicle fatal accidents that occurred this month. One accident occurred at the Broadway/Central Street intersection and the second occurred on Rt. 46. Both incidents are still under investigation. We have investigated 3 fatal accidents in the last 2 months.

We had two significant drug seizures this month as a result of proactive bail compliance checks. On 9-17-20, members of the Bucksport Police Department conducted a bail compliance check at a Rt. 1 location that resulted in the arrest of Melissa Hartman (45 of Bucksport), Charles Resh (42 of Searsport) and Joanna Mehuren (35 of Searsport) for various drugs violations. During the incident, over 6 grams of heroin/fentanyl and over 6 grams of methamphetamine were seized.

On 9-26-20, another bail compliance check was conducted on Rt. 46 that resulted in the arrest of Bart Langley (53 of Bucksport) and Renee Miranda (53 of Bucksport) for drug charges and a firearm violation. During this investigation, over 7 grams of heroin/fentanyl, a significant amount of methamphetamine and a firearm were seized.

Also this month, a lengthy investigation concluded with the arrest of Alex Burbank (20 of Bangor). Burbank was arrested in Bangor on an outstanding warrant for Gross Sexual Assault from an investigation that began earlier this year in Bucksport.

The Patrol staff is currently investigating several offenses, including: theft, burglary, domestic violence, sexual assaults and drug offenses.

The Bucksport Police staff continues to maintain a presence in the community by doing special events each week. These events include Birthday parades for children who are unable to have parties due to Covid-19. This month we also provided a Police & Fire escort home for child that had a lengthy stay at a local hospital. Members of both agencies provided an escort from the Bucksport/Orrington town line to the family residence on Central Street. The Public Safety has also added a weekly "Facebook Friday" message that allows us to inform the public of ongoing events and safety tips. We've received overwhelming support and had positive responses to our Facebook posts!

The Patrol Division had 22 incidents that resulted in an adult arrest or criminal summons, 21 citations and 111 warnings with a total of 149 violations. There were 373 CAD calls for police services this month. The Patrol Division also investigated 15 motor vehicle accidents this month including two fatal motor vehicle accidents. We handled two parking related incidents. This month, 18 incidents were drug related and 6 were alcohol related.

The following are all calls for service that were handled this month. Sergeant Moody 25, Officer Woodman 19, Deputy Chief Winchester 10, ACO Joy 12, Officer Marcel 43, Officer Lowe 108, Officer Schmidt 79, Officer Welch 12, Chief Geagan 2, Officer Bishop 14, Officer Findlay 38, Officer McCrillis 12 and Officer Knight 2.

The Department has six areas of crime that are reported each month to the uniform crime reporting system. These areas cover; Criminal Homicide, Forcible Rape, Robbery, Assault, Burglary and Theft. In the month of September, we had 0 Criminal Homicides, 0 Forcible Rape reported but one solved from a previous month, and 0 Robbery. We had 0 assaults, 1 burglary and 4 thefts. We had a total of 5 reportable cases with no unfounded this month and we cleared 2 offenses. Cases can be cleared by an arrest or exceptional means. This means that the case was solved in one form or another. Keep in mind, those cases from previous months that we clear will show up on this months report.

Dispatch:

In the month of September, the Dispatch Center made 6419 radio log entries. A partial list is attached to this report, this includes percentages. All of these calls are taken by the dispatch and put into the computer aided dispatch system and dispatch to the appropriate units. They also completed Court Work, Payroll, and Purchase Orders for billing purposes along with answering all calls and greeting the public at the Public Safety Building. This department continues to be the lifeline of the town and they are very busy in all areas. The dispatch continues to work on scanning a lot of our documents in the dispatch center along with attaching them to the Spillman records management system.

Animal Control:

In the month of September, Animal Control Officer Joy and his assistant handled 19 animal complaints. Officer Joy continues to take in animals from several other communities and this keeps him and the shelter very busy. This month, the shelter took in 4 dogs from Bucksport and 3 dogs were reclaimed. They took in 6 cats, 2 cats from Bucksport, 1 cat from Orland and 3 from Orrington. They were able to adopt out 7 cats this month!

Respectfully submitted,

David E. Winchester

David E. Winchester
Deputy Police Chief

BUCKSPORT FIRE DEPARTMENT

89 Franklin Street, PO Box 1848, Bucksport, ME 04416
207-469-7951 (non-emergency, 24/7), 207-469-3122 (fax)

FROM THE DESK OF DEPUTY CHIEF MICHAEL DENNING
mdenning@bucksportmaine.gov



September 2020 Fire Chief's Report

Fire Calls: 18

EMS Calls: 85

Online Fire Permits Issued: 7

Inspections/Licenses: 2

The month of September continued to be busy for the department. Calls continue to be on an upward trend. We responded to 103 emergency calls for the month. Calls for the last three months have totaled 346. Crews have been very busy not just responding to emergency calls, but keeping our equipment in tip top shape. Annual pump testing was completed with some minor issues on all three engines. These will be addressed in the coming weeks. Most if not all should be completed "in-house" by our personnel or town mechanic.

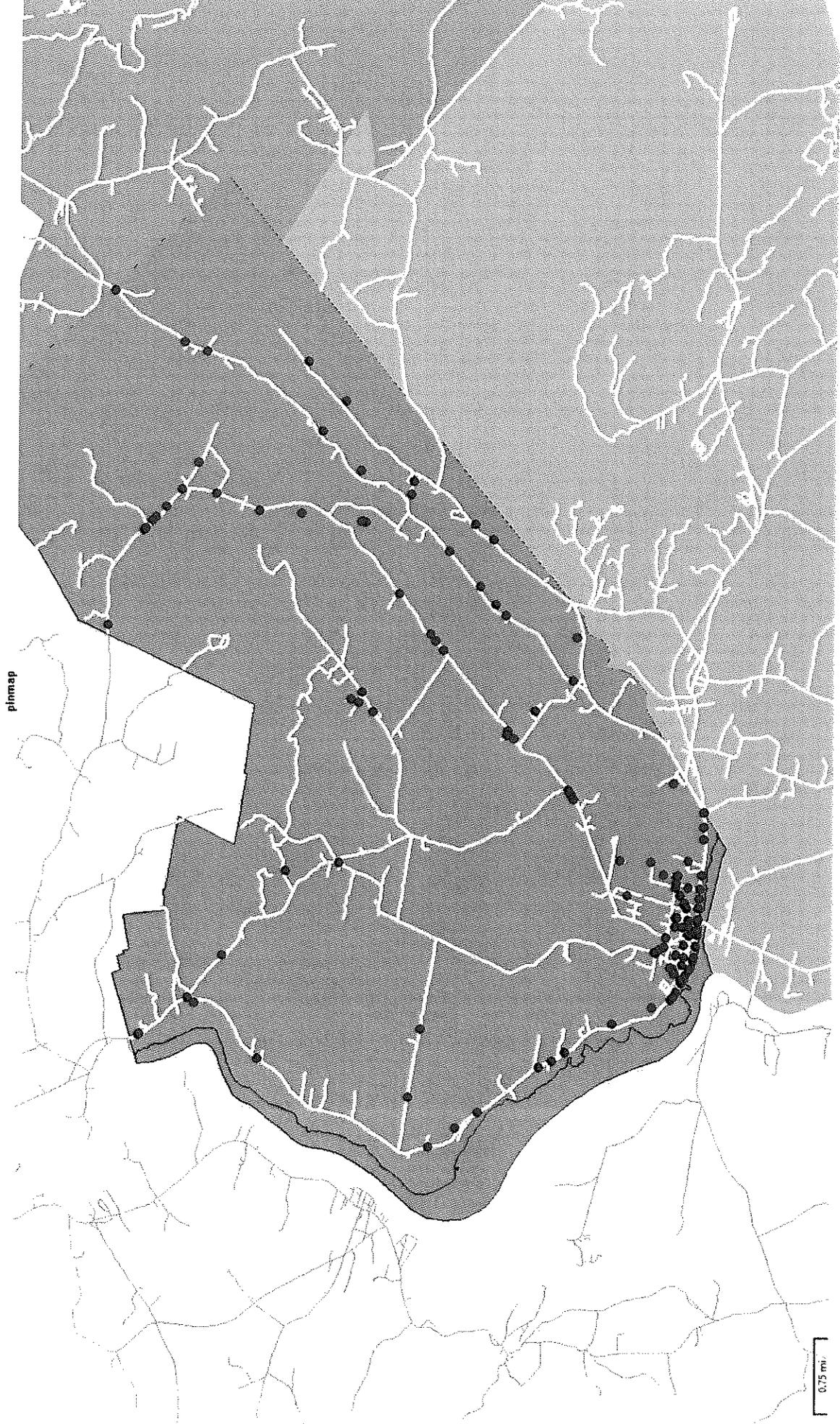
Final paving in the rear alley way was completed, which should help with previous water run off issues during storms. I would like to thank department Chaplin Peter Remick for his assistance at a serious call we had last week. His presence there was very much appreciated.

During the month of September, retired call firefighter Clayton "Bubbah" Burgess passed away. He will be greatly missed by our department, especially at our annual department dinners.

We continue to slowly have training sessions, but are extremely cautious in regards to how we conduct each session and try to be outside as much as possible.

Respectfully Submitted;

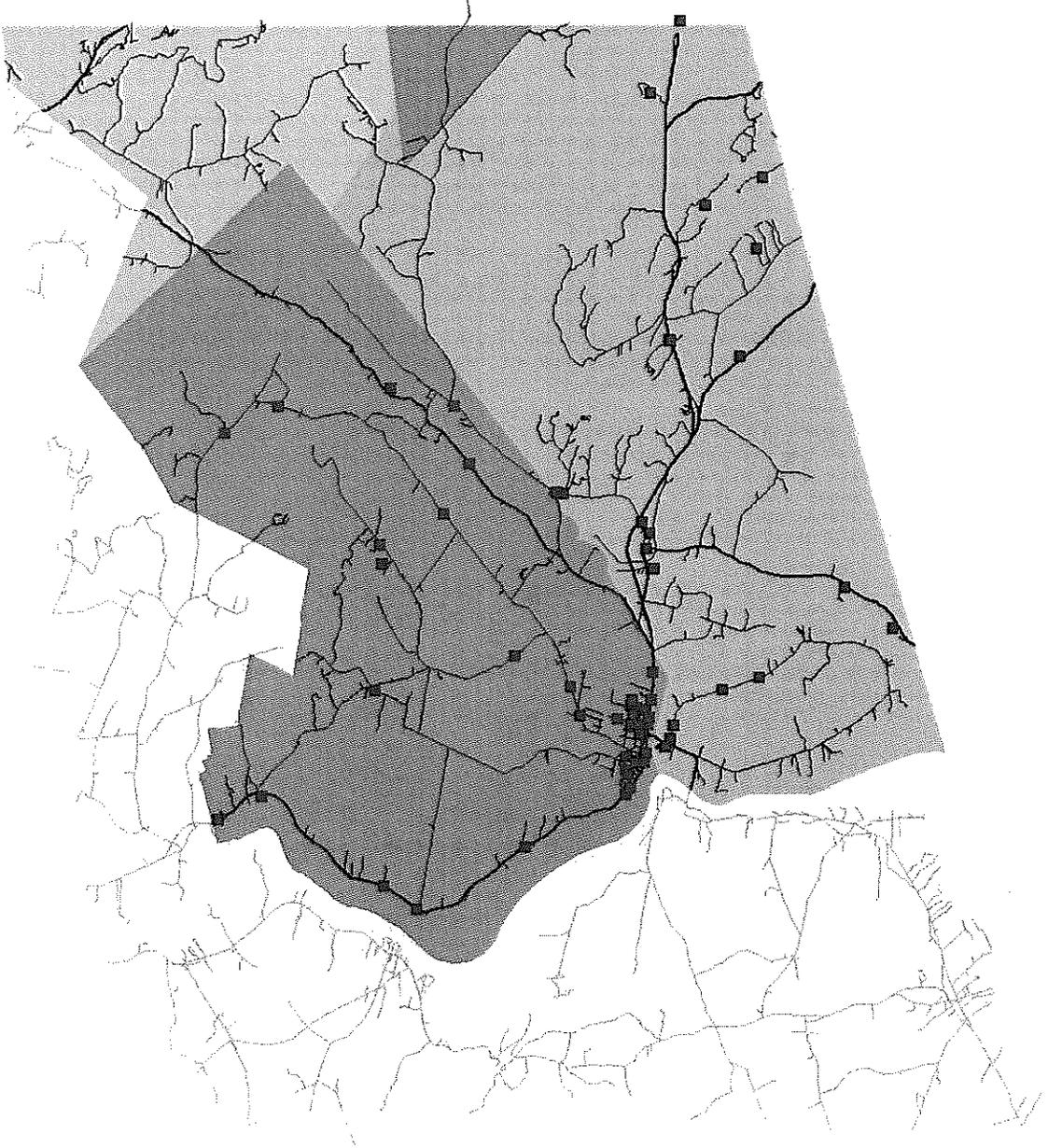
Michael W. Denning
Deputy Fire Chief



pinmap

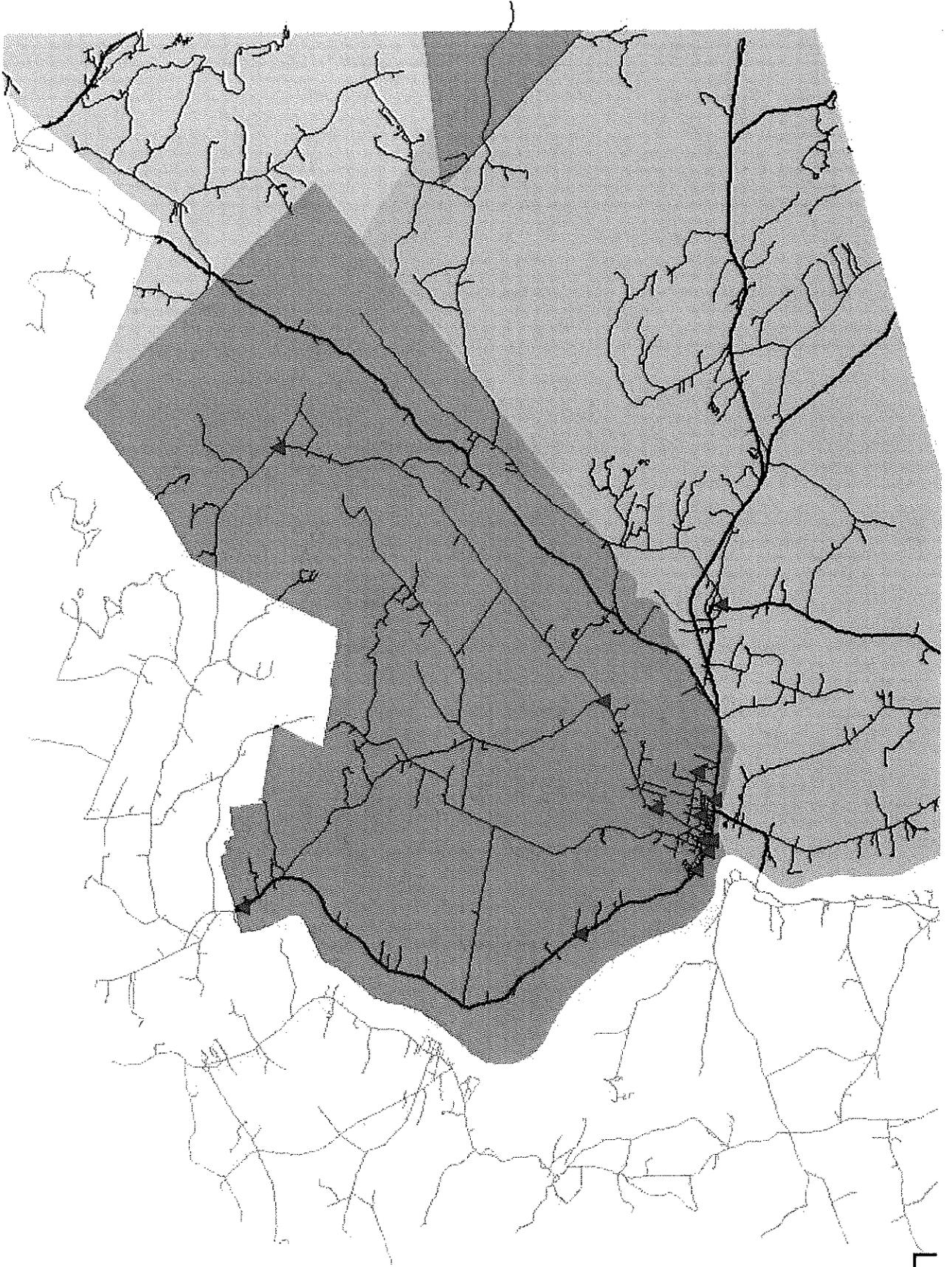
0.75 mi.

pinmap



1 mi

pinmap



1 mi

GENERAL ASSISTANCE ORDINANCE

APPENDICES A-H

2020-2021

12a

The Municipality of _____ adopts the MMA Model Ordinance GA Appendices (A-H) for the period of Oct. 1, 2020—September 30, 2021. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305(4).

Signed the _____ (day) of _____ (month) _____ (year)
by the municipal officers:

(Print Name)

(Signature)

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Office for Family Independence
109 Capitol St.
11 State House Station
Augusta, Maine 04333-0011
Tel.: (207) 624-4168; Toll-Free: (800) 442-6003
TTY: Dial 711 (Maine Relay); Fax: (207) 287-3455

To: Welfare Officials and Contracted Agents
From: Sara Russell, Program Manager, General Assistance
Date: September 3, 2020
Subject: New GA Maximums

Enclosed please find the following items:

- MMA's new (October 1, 2020–September 30, 2021) “**General Assistance Ordinance Appendices**” (A – H).
- “**GA Maximums Adoption Form**” which was developed so that municipalities may easily send DHHS proof of GA maximums adoption. Once the selectpersons or council adopts the new maximums, the enclosed form should be signed and submitted to DHHS. (*see “Filing of GA Ordinance and/or Appendices” below for further information*).

Appendix A – H

The enclosed Appendices A – H have been revised for your municipality’s General Assistance Ordinance. These new Appendices, **once adopted**, should replace the existing Appendices A – H. Even if you have already adopted MMA's model General Assistance Ordinance, **the municipal officers must approve/adopt the new Appendices yearly.**

The Adoption Process

The **municipal officers (i.e., selectpersons/council) adopt the local General Assistance Ordinance and yearly Appendices**, even in town meeting communities. The law requires that the municipal officers adopt the ordinance and/or Appendices **after notice and hearing**. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance either in its posted form or as amended in light of public discussion.

Municipalities May Establish Their Own Maximums

Municipalities may establish their own maximum levels of assistance provided that the proposed levels of assistance are reasonable and meet adequate standards sufficient to maintain the health and safety of applicants in the municipality. The municipality must submit to the Department documentation to justify these levels of assistance and verify that the figures developed are appropriate to maintain health and decency.

A municipality's maximum assistance level for Food may not be below the Department provided figures which are issued by the USDA and published annually following a study of cost of food for various family sizes. A market basket survey may be used to establish food maximums if the maximums provided by the USDA are insufficient to maintain health in the municipality.

Filing of GA Ordinance and/or Appendices

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted. *(For a copy of the GA model ordinance, please call MMA's Publication Department, or visit their web site www.memun.org).* In addition, any changes or amendments, such as new Appendices, must also be submitted to DHHS. DHHS will accept the enclosed "adoption sheet" as proof that a municipality has adopted the current GA maximums.

2020-2021 GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from **October 1, 2020 to September 30, 2021.**

APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
HANCOCK	\$836.00	\$871.00	\$1047.00	\$1319.00	\$1445.00	\$1520.00

NOTE: For each additional person add \$75 per month.

(The applicable figures from Appendix A, *once adopted*, should be inserted here.)

APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	\$ 47.44	\$ 204
2	86.98	374
3	124.42	535
4	158.14	680
5	187.67	807
6	225.35	969
7	249.07	1,071
8	284.65	1,224

NOTE: For each additional person add \$153 per month.

APPENDIX C - HOUSING MAXIMUMS

Number of Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0	\$159.00	\$682.00	\$182.00	\$783.00
1	\$159.00	\$682.00	\$188.00	\$809.00
2	\$186.00	\$801.00	\$227.00	\$975.00
3	\$238.00	\$1022.00	\$287.00	\$1235.00
4	\$251.00	\$1079.00	\$312.00	\$1342.00

(The applicable figures from Appendix C, *once adopted*, should be inserted here.)

FOR MUNICIPAL USE ONLY

Oct 1, 2020 to Sept 30, 2021

OVERALL MAXIMUMS

Persons in Household				
1	2	3	4	5
\$836	\$871	\$1,047	\$1,319	\$1,445

Household of 6 = \$1,520

* Add \$75 for each additional person

HOUSING MAXIMUMS

BEDROOM	UNHEATED		HEATED	
	Weekly	Monthly	Weekly	Monthly
0	\$159	\$682	\$182	\$783
1	\$159	\$682	\$188	\$809
2	\$186	\$801	\$227	\$975
3	\$238	\$1,022	\$287	\$1,235
4	\$251	\$1,079	\$312	\$1,342

FOOD MAXIMUMS

Persons	Weekly	Monthly
1	\$47.44	\$204
2	\$86.98	\$374
3	\$124.42	\$535
4	\$158.14	\$680
5	\$187.67	\$807
6	\$225.35	\$969
7	\$249.07	\$1,071
8	\$284.65	\$1,224

Add \$146 per month for each + person

PERSONAL CARE & HOUSEHOLD SUPPLIES

Number in Household	Weekly Amount	Monthly Amount
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

HEATING FUEL

Month	Gallons	Month	Gallons
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

Number of Children	Weekly Amount	Monthly Amount
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

*****New - Appendix H Revisions**

Burial Maximum: \$1,475
Cremation Maximum: \$1,025

ELECTRIC

NOTE: For an electrically heated dwelling also see "Heating Fuel" maximums below. But remember, an applicant is not automatically entitled to the "maximums" established applicants must demonstrate need.

1) Electricity Maximums for Households Without Electric Hot Water: The maximum amounts allowed for utilities, for lights, cooking and other electric uses excluding electric hot water and heat:

Number in Household	Weekly	Monthly
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.90	\$86.00
5	\$23.10	\$99.00
6	\$25.00	\$107.00

NOTE: For each additional person add \$7.50 per month.

2) Electricity Maximums for Households With Electrically Heated Hot Water: The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses excluding heat:

Number in Household	Weekly	Monthly
1	\$20.65	\$89.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$38.75	\$167.00
6	\$41.00	\$176.00

NOTE: For each additional person add \$10.00 per month.

1-800-442-6003

2020-2021 GA Overall Maximums

Metropolitan Areas

COUNTY	Persons in Household				
	1	2	3	4	5*
Bangor HMFA: Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	775	879	1,116	1,397	1,956
Cumberland County HMFA: Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	883	926	1,197	1,649	1,882
Lewiston/Auburn MSA: Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	741	798	1,025	1,287	1,633
Penobscot County HMFA: Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	741	742	981	1,229	1,341
Portland HMFA: Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	1,179	1,284	1,668	2,180	2,654
Sagadahoc HMFA: Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich	821	933	1,095	1,449	1,691

Appendix A

Effective: 10/01/20-09/30/21

COUNTY	1	2	3	4	5*
York County HMFA: Acton, Alfred, Arundel, Biddeford, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Saco, Sanford, Shapleigh, Waterboro, Wells	918	980	1,212	1,539	1,720
York/Kittery/S.Berwick HMFA: Berwick, Eliot, Kittery, South Berwick, York	1,136	1,165	1,539	1,926	2,699

*Note: Add \$75 for each additional person.

Non-Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Aroostook County	649	710	831	1,119	1,200
Franklin County	683	729	837	1,102	1,480
Hancock County	836	871	1,047	1,319	1,445
Kennebec County	769	786	979	1,284	1,371
Knox County	792	795	979	1,291	1,390
Lincoln County	868	886	1,057	1,349	1,554
Oxford County	764	767	936	1,322	1,537
Piscataquis County	659	708	874	1,158	1,396
Somerset County	709	744	959	1,249	1,338
Waldo County	818	871	997	1,339	1,705
Washington County	710	713	926	1,160	1,254

* Please Note: Add \$75 for each additional person.

Appendix B

Effective: 10/01/20 to 09/30/21

2020-2021 Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the U.S.D.A. Thrifty Food Plan. As of October 1, 2020, those amounts are:

Number in Household	Weekly Maximum	Monthly Maximum
1	\$ 47.44	\$ 204
2	86.98	374
3	124.42	535
4	158.14	680
5	187.67	807
6	225.35	969
7	249.07	1,071
8	284.65	1,224

Note: For each additional person add \$153 per month.

2020-2021 GA Housing Maximums (Heated & Unheated Rents)

NOTE: NOT ALL MUNICIPALITIES SHOULD ADOPT THESE SUGGESTED HOUSING MAXIMUMS! Municipalities should **ONLY consider** adopting the following numbers, if these figures are consistent with local rent values. If not, a market survey should be conducted and the figures should be altered accordingly. The results of any such survey must be presented to DHHS prior to adoption. Or, no housing maximums should be adopted and eligibility should be analyzed in terms of the Overall Maximum—Appendix A. (*See Instruction Memo for further guidance.*)

Non-Metropolitan FMR Areas

<u>Aroostook County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	Monthly
0	117	504	141	606	
1	123	528	154	663	
2	139	599	180	776	
3	195	840	246	1,057	
4	200	859	262	1,126	
<u>Franklin County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	Monthly
0	125	538	149	640	
1	127	547	159	682	
2	141	605	182	782	
3	191	823	242	1,040	
4	265	1,139	327	1,406	
<u>Hancock County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	Monthly
0	159	682	182	783	
1	159	682	188	809	
2	186	801	227	975	
3	238	1,022	287	1,235	
4	251	1,079	312	1,342	
<u>Kennebec County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	Monthly
0	143	615	167	716	
1	143	615	168	724	
2	170	733	211	907	
3	230	987	279	1,200	
4	234	1,005	295	1,268	

Non-Metropolitan FMR Areas

<u>Knox County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	148	638	172	739
1	148	638	172	739
2	170	733	211	907
3	231	994	281	1,207
4	238	1,024	299	1,287
<u>Lincoln County</u>				
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	166	714	190	815
1	166	714	192	824
2	189	811	229	985
3	245	1,052	294	1,265
4	276	1,188	337	1,451
<u>Oxford County</u>				
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	142	610	165	711
1	142	610	165	711
2	160	690	201	864
3	238	1,025	288	1,238
4	272	1,171	333	1,434
<u>Piscataquis County</u>				
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	116	501	142	609
1	119	512	152	652
2	146	627	189	811
3	200	862	253	1,086
4	241	1,037	305	1,312
<u>Somerset County</u>				
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	129	555	153	656
1	129	555	159	682
2	166	713	206	887
3	221	952	271	1,165
4	226	972	287	1,235

Appendix C

Effective: 10/01/20-09/30/21

Non-Metropolitan FMR Areas

Waldo County	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	154	664	178	765
1	157	676	188	809
2	175	751	215	925
3	242	1,042	292	1,255
4	311	1,339	373	1,602

Washington County	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	129	556	153	657
1	129	556	153	657
2	158	680	199	854
3	201	863	250	1,076
4	206	888	268	1,151

Metropolitan FMR Areas

Bangor HMFA	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	144	621	168	722
1	159	684	190	817
2	202	870	243	1,044
3	256	1,100	305	1,313
4	370	1,590	431	1,853

Cumberland Cty. HMFA	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	170	729	193	830
1	170	731	201	864
2	221	951	262	1,125
3	314	1,352	364	1,565
4	353	1,516	414	1,779

Lewiston/Auburn MSA	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	137	587	160	688
1	140	603	171	736
2	181	779	222	953
3	230	990	280	1,203
4	295	1,267	356	1,530

Appendix C

Effective: 10/01/20-09/30/21

Metropolitan FMR Areas

Penobscot Cty. HMFA	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	137	587	160	688
1	137	587	160	688
2	171	735	211	909
3	217	932	266	1,145
4	227	975	288	1,238
Portland HMFA				
	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	238	1,025	262	1,126
1	253	1,089	284	1,222
2	331	1,422	371	1,596
3	438	1,883	487	2,096
4	532	2,288	593	2,551
Sagadahoc Cty. HMFA				
	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	155	667	179	768
1	172	738	203	871
2	197	849	238	1,023
3	268	1,152	317	1,365
4	308	1,325	369	1,588
York Cty. HMFA				
	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	178	764	201	865
1	183	785	213	918
2	225	966	265	1,140
3	289	1,242	338	1,455
4	315	1,354	376	1,617
York/Kittery/S. Berwick HMFA				
	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	228	982	252	1,083
1	228	982	257	1,103
2	301	1,293	341	1,467
3	379	1,629	428	1,842
4	543	2,333	604	2,596

APPENDIX D - UTILITIES

ELECTRIC

NOTE: For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households *Without Electric Hot Water*:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.90	\$86.00
5	\$23.10	\$99.00
6	\$25.00	\$107.00

NOTE: For each additional person add \$7.50 per month.

2) **Electricity Maximums for Households *With Electrically Heated Hot Water*:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$20.65	\$89.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$38.75	\$167.00
6	\$41.00	\$176.00

NOTE: For each additional person add \$10.00 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

FOR MUNICIPAL USE ONLY

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

FOR MUNICIPAL USE ONLY

2020-2021 Mileage Rate

This municipality adopts the State of Maine travel expense reimbursement rate as set by the Office of the State Controller. The current rate for approved employment and necessary medical travel etc. is 45 cents (45¢) per mile.

Please refer to the Office of State Controller for changes to this rate:
Telephone: 626-8420 or visit: <http://www.state.me.us/osc/>

Appendix H

Effective: 10/01/20-9/30/21

- a secured death certificate or obituary
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator where there is an actual cost, for:

- a cremation lot in the least expensive section of the cemetery
- a reasonable cost for a burial urn not to exceed \$55
- transportation costs borne by the funeral director at a reasonable rate per mile for transporting the remains to and from the cremation facility.