

BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, JUNE 14, 2018
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE
AGENDA

1. **Call Meeting To Order**
2. **Roll Call**
3. **Presentation of any Town Council Recognitions**
 - a. Richard Campbell – Wilson Hall Update
4. **Consider minutes of previous meetings**
 - a. May 31, 2018 Town Council Meeting Minutes
 - b. May 10, 2018 Town Council Meeting Minutes
5. **Receive and review correspondence and documents**
6. **Ordinances to Consider/Introduce**
 - a. Ordinance 2018-01 Amendment to Appendix B Council Rules – Final adoption
 - b. Ordinance 2018-02 Appendix O – Local Food Sovereignty Ordinance – Final Adoption
 - c. First Reading – Amendments to Appendix C, Subdivision Ordinance
 - d. First Reading – Schedule of Fees
 - e. First Reading – Appendix K Land Use Ordinance amendment
7. **Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)**
 - a. Finance Committee Update – 6-14-18
8. **Agenda Items**
 - a. To approve Resolve #R2018-59 to approve the General Fund Budget for 2018-19
 - b. To approve Resolve #R2018-60 to approve the Marina Budget for 2018-19
 - c. To approve Resolve #R2018-61 to approve the Sewer Budget for 2018-19
 - d. To approve Resolve #R2018-62 to approve the Capital Budget for 2018-19
 - e. To approve Resolve #R2018-63 to set Sewer Rates for 2018-19
 - f. To approve Resolve #R2018-64 to set the Interest Rate for 2018-19 taxes
 - g. To approve Resolve #R2018-65 to set the date when taxes are due and payable for 2018-19
 - h. To approve Resolve #R2018-66 to approve local road assistance funds from MDOT for 2018-19
9. **Resignations, Appointments, Assignments, and Elections**
10. **Approval of Quit Claims, Discharges, and Deeds**
11. **Town Manager Report**
 - a. Department Head Reports
12. **Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits**
 - a. **Hold Public Hearings for:**
 1. General Fund
 2. Marina
 3. Capital
 4. Sewer Budgets
13. **Discussion of Items Not on the Agenda for Council and Public**

14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meeting

Schedule Regulatory Review Committee Meeting

Schedule Finance & Investments Committee Meeting

15. Adjournment

BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, MAY 10, 2018
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE
MINUTES

1. Call Meeting To Order

The meeting was called to order by Mayor David Keene at 7:00 PM.

2. Roll Call

Members Present: Mark Eastman, Paul Ribs, David Keene, Peter Stewart, Paul Gauvin and Robert Carmichael, Jr.

Member Absent: David Kee

3. Presentation of any Town Council Recognitions - None

4. Consider minutes of previous meetings

- a. April 26, 2018 Town Council Meeting Minutes – *Not completed*
- b. April 5, 2018 Town Council Budget Meeting Minutes
- c. April 12, 2018 Town Council Budget Meeting Minutes
- d. April 19, 2018 Town Council Budget Meeting Minutes

Motioned by Councilor Stewart, seconded by Councilor Gauvin and unanimously voted to approve above Town Council Meeting Minute items b, c, d as presented. Vote: 6 – 0.

5. Receive and review correspondence and documents

- a. Downeast Transportation – Ridership April 2018

Town Manager noted that the program is doing well and we see an increase every month in ridership particularly with the taxi.

- b. Hancock County Planning Commission – Annual Meeting Notice & Award

On May 22 @ 7:00 PM a Visionary award will be presented to the Town of Bucksport, Bucksport Community Development and Bucksport Heart & Soul by the Hancock County Planning Commission.

6. Ordinances to Consider/Introduce

- a. Local Food Sovereignty Ordinance – First Reading

Councilor Stewart reported that this was the First Reading tonight after review by the Ordinance Committee. It will be brought to Council for 2nd reading and adoption at the next meeting.

b. Town Code, Appendix B, Council Rules amendment – First Reading

Councilor Stewart reported that this was the first reading of the amended Committee Structure after review by the Ordinance Committee. The 2nd reading and adoption will happen at the next meeting and the committees will be reconstructed in June.

c. Proposed Amendment to Appendix C, Subdivision Ordinance – First Reading

Councilor Stewart reported that the Ordinance Committee is still reviewing this proposal.

7. **Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)**

a. Ordinance Committee Update – 5-10-18 meeting report

Councilor Stewart reported that in addition to the Food Ordinance and Council Rules, there was good conversation surrounding the discussion of a property maintenance ordinance and asked the public to keep showing up.

b. Education Budget – Jim Boothby

Superintendent Jim Boothby addressed the Council in regard to the proposed RSU25 budget. He said that it was an overall 'year of correction' that resulted in a 5.3 overall increase. The driving factor was in general purpose aid provided by state, the mil rate requirement increased from 8.19 to 8.5 which increased local share by \$182,532. Superintendent Boothby also reported that the district had seen a larger than anticipated group of special needs students from 220 to 243 and that had a major impact on the budget. The overall per pupil cost of \$11,299/per student is still below the state level, and below Hancock County schools.

Superintendent Boothby stated that the proposed budget hearing would be held on Tuesday, May 30 at 7:00 at the Middle School. The validation vote on the budget will be held on June 12th.

Councilor Carmichael asked what the state average was for percent of special education students if we are at 23%. Superintendent Boothby replied that the state average is 17%. He also stated that the district had four Special Ed students (4) that averaged around \$70,000/per student.

Superintendent Boothby also discussed the change in CTE funding in that now all funding goes to the regional center in Ellsworth and then is redistributed based on programming and students educated in each RSU. This impacts the revenue formerly received through that program.

Resident Mike Ormsby asked what percentage of Orland students were choosing to come to Bucksport High School. Superintendent Boothby responded that 73% of them are coming to Bucksport. Mayor Keene said that the Town of Orland should be

encouraging students to come to Bucksport.

Superintendent Boothby also reported that the kindergarten enrollment was at 82 so far with the belief that they would pick up another 12 or more over the summer.

c. 15 Central Street Property Sale

The Town Manager explained that this property had been acquired through foreclosure and had gone out to bid. Since 2013 there was no contact with the owner. Subsequent to sale, the son of the former owner who is now the legal power of attorney for his mother's assets – contacted the town. The property was an asset in an IRA and there are a number of legal issues and more work to be done to clear the IRA asset. The prospective buyer needs more time. Also, given the fact that the former owner has been ill, she asked the council to consider to return excess funds from the sale to the previous owner. The goal of the town is not to make money on the sale of property, just to clear the outstanding taxes, costs, interest, sewer fees. In addition, this would result in a clear deed for the new owner because the son will sign off on the transfer of the property.

d. Spirit of America Volunteer 2018

The Town Manager asked for suggestions for this award for 2018. The Council indicated that it would come up with suggestions by the next Council meeting.

8. **Agenda Items**

a. Resolve 2018-54 to approve the purchase of a road widener

Motioned by Councilor Gauvin, seconded by Councilor Carmichael and voted to approve Resolve #2018-54. Vote: 5 – 1. Opposed: Councilor Stewart.

Both Jim Morrison and Bruce Clement believe a grader would be better and would not take as long as to use. Councilor Rabs said the new machine will extend out further than what it did for the demo work. Resident Jim Morrison asked what kind of gravel was to be used. Councilor Rabs said that there were different levels of product. Councilor Carmichael noted that maybe we need to hold off until we get some answers to make sure that this machine can do what the Town needs it to do. Chief Geagan stated that the machine can extend out four feet and puts down two inches of gravel at a pass according to the Public Works Director. Resident Chris White believes that this piece of equipment can address what is a dangerous situation where the edges of the roads drop off.

b. Resolve 2018-55 to accept drug forfeiture funds in the amount of \$8,034.

Motioned by Councilor Gauvin, seconded by Councilor Eastman and unanimously voted to approve Resolve #2018-55.

9. Resignations, Appointments, Assignments, and Elections - None

10. Approval of Quit Claims, Discharges, and Deeds

- a. Dorothy Miller, Map 43 Lot 11 Real Estate Tax Liens 2016 & 2017

Motioned by Councilor Stewart, seconded by Councilor Gauvin and unanimously voted to approve of quit claims deeds to Dorothy Miller. Vote: 6 – 0.

11. Town Manager Report

- a. Department Head Reports

The Town Manager's Report is attached hereto and made a part of the minutes.

12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits

- a. Pole Location Permit – Emera – 3 Poles – Millvale Road

Motioned by Councilor Gauvin, seconded by Councilor Stewart and unanimously voted to approve Pole Location Permit for EMERA. Vote: 6 - 0

13. Discussion of Items Not on the Agenda for Council and Public

Resident Steve St. Peter likes the idea of a dog park at 27 Main Street and maybe a new Chamber of Commerce building in the same area.

Councilor Carmichael noted all the great Heart & Soul suggestions and how local groups were helping to bring them to life.

Resident Chris White: stated that he believes that the heart and soul in the town is the trails and everyone needs to get out and walk the trails. He said there is a lot of good stuff going on in the Town today. He also expressed support for the Town Manager.

Councilor Carmichael asked where we are in getting Internet on the waterfront. Councilor Rabs indicated that there was a broadband committee meeting coming up next Thursday. Community & Economic Development Director Rich Rotella will look at the waterfront wifi issue at the meeting on Thursday and also discuss internet for seniors at reasonable rates.

13. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meeting

- a. Schedule Ordinance Committee

Meeting will be held Thursday, May 31st @ 5pm.

14. Budget Review

a. Community & Social Agencies Funding review

The Town Manager stated that the budget to be sent to Public Hearing would be voted on May 31, 2018 and that the Council needed to determine what amounts they wished to include for Community & Social Agencies for funding.

Mayor Keene stated that \$20,000 for Main Street Bucksport and another \$20,000 for Bucksport Bay Community Health to pay wages for non-profits was not the best expenditure of Town Funds. Bucksport Bay responded that their request was not for wages but was to maintain an office. They also thanked Paul Rabs for his service on the Board but feels that it is very important to have a member from the council to continue serving on the Board.

John Paul Lalonde, representing Main Street Bucksport said that what Main Street is asking for to fund is 1/3 of program for funding, with 2/3 of the total budget coming from grants, and that funds not for the executive director. He further stated that this program is important for a vibrant downtown and they are taking a lot of Heart & Soul ideas on for completion.

Councilor Carmichael believes it is the merit of the program that counts, and the Town should not limit what the money can be spent on.

Councilor Gauvin stated that all social services are asking for an increase and he is not sure how many of them use the funds for paying salaries.

Councilor Rabs suggested that when an entity put forth a plan that it was easier for the Town to decide funding. Heart & Soul was a limited funding window - a light at the end of the road when it was funded. He is not happy with Chamber's request because more areas are served than Bucksport but Bucksport pays more than others.

Councilor Carmichael agreed with requiring a plan from groups, but do not think we need to tell them how to spend it if we agree with the plan.

Mike Ormsby stated that he was on the Council for 9 years and it is hard because the Council wants to support everything. He thinks the Town has been taken advantage of in the past and the amounts people asking for are going up. He does not see that what the Mayor is asking is wrong and think it would be better if this funding were turned over to Economic Development and distributed through that department

Resident Jim Morrison noted that the wording in the request from Main Street

Bucksport indicated that the Town funding was for the executive director.

Mayor Keene recommended that the topic be sent to the Finance Committee to set policies and rules for this subject.

Resident Chris White agrees that it is a bundle of money and the Council decides what needs to be given out in money. However it is more and more difficult to get volunteers and he does not think the Town should get into the details of how the organizations are spending monies. In addition, he questioned how much can your Economic Development Director do? He already is extremely busy.

Motion by Mayor Keene to refer funding of social services and community agencies to Finance. There was no second to the motion.

Councilor Stewart wants to see results.

Resident Paul Lalonde reminded the Council that Main Street Bucksport had prepared an annual report.

Councilor Stewart said he had seen the annual report, but in looking at the website for the organization there were no minutes posted.

Resident Bruce Clement agreed with Councilor Stewart - if you don't show up - no funds would be allocated and also organizations need to keep the Council up to date on happenings.

Councilor Stewart recommend that those who were here give their request be allocated what they had requested, and give same amounts as last year to those that did not show up.

Councilor Rabs recommended to put a hold on Bucksport Healthy Coalition - until they get results from the consultant working on a plan for their future.

The Town Manager recommended that this be sent to the Finance Committee before next year's budget to define review criteria for accountability and community value in a policy that can be applied to these agencies.

b. Overall Budget Review

Town Manager Lessard presented the Sewer, Marina, General Fund and Capitol Budgets. She indicated that it is possible to do this budget and keep the mil rate the same. The Assessor will be in at the next meeting to go over the revaluation results and some property values will go down and some will go up.

Councilor Stewart suggested using fund balance to keep the mil rate down. The Town Manager indicated that the Council could do it but does not recommend artificially lowering the mil rate because that is not sustainable.

Councilor Gauvin asked if the Town had looked into insurance changes to health insurance. The Town Manager replied that contracts expire this year and we would be looking at them at that time.

15. Executive Session – Town Manager Evaluation Pursuant to MRSA Title 1 §405 (6)(A)

Motioned by Councilor Gauvin, seconded by Councilor Stewart and unanimously voted to move into executive session at 9:20 PM.

Motioned by Councilor Carmichael, seconded by Councilor Stewart and unanimously voted to return to Town Council Meeting at 9:40 PM.

Motioned by Councilor Carmichael, seconded by Councilor Eastman and unanimously voted to extend Town Manager's contract for another three (3) years with 1½% cost of living raise and to include a 3% step increase for a total of 4 ½%.

16. Adjournment

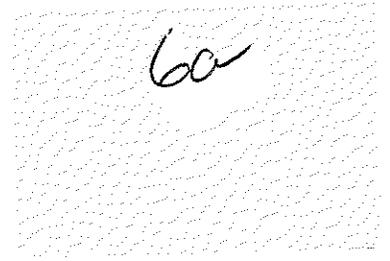
Motioned by Councilor Stewart, seconded by Councilor Gauvin and unanimously voted that the meeting be adjourned at 9:41 PM.

Respectfully submitted,

*Kathy L. Downes Council
Secretary*

ORDINANCE ENACTMENT

ORDINANCE #2018-01



Be it ordained by the Town Council of the Town of Bucksport, Maine, in Town Council assembled, the enactment of an Ordinance titled, "Amendment to Appendix B Council Rules," such Ordinance being for the purpose of correcting several conflicts with the Bucksport Town Charter, changing the second monthly meeting date for the Town Council, and replacing the content of Section 41 Committees with a new Council Committee structure.

This Ordinance shall become effective 7 days after the date of enactment by the Town Council, and shall read as follows:

APPENDIX B COUNCIL RULES

SEC. 1. Regular Meetings

The regular meetings of the Town Council shall be held in the Town Office Council Chamber, or a place to be announced, at 7:00 P.M. current time on the second and ~~last~~ fourth Thursday of each calendar month. When said day falls on a holiday or an election day, the regular meeting shall be held on the following Thursday at the same time and place.

The date of any regular meetings may be changed by an order or resolve passed at the previous meeting upon the vote of a majority of the Town Council, provided, however, that said change in date will provide for one regular meeting in each month.

SEC. 2. Special Meetings

Special meetings may be called by the Chair and in case of his/her absence, disability, or refusal may be called by three (3) members of the Town Council. Notice of such meeting shall be served in person or left at the residence of each member of the Town Council at least ~~twenty-four (24)~~ twelve (12) hours before the time for holding said special meeting, unless all members of the Town Council sign a waiver of said notice. The call for said special meeting shall set forth the matters to be acted upon at said meeting, and nothing else shall be considered at such special meeting.

SEC. 11 Ordinances: Effective Date

No ordinance shall take effect and be in full force until ~~thirty (30)~~ seven (7) days after adoption by the Town Council unless deemed to be an emergency ordinance or unless a different effective date is required by law or by ordinance.

SEC. 17 Chair

At its first meeting in January of each year, or as soon as practicable thereafter, the Town Council shall proceed to elect, by majority vote of ~~those present~~ the Council membership, a Chair of the meeting who shall preside at the hour appointed for the Town Council to meet, and shall immediately call the members to order.

The process to elect the Chair will require nomination by a member of the Town Council, and majority vote by those present. In the case when there is more than one nominee, the members present will cast their ballots until one nominee is selected by the majority.

The roll shall then be recorded by the Clerk, who shall enter in the minutes of the meeting the names of the members present. Once the roll call has been recorded, the Chair will determine whether there is a quorum being present, cause the minutes of the preceding meeting to be read and proceed to business.

SEC. 39 Forfeiture of Office

A member will forfeit his/her office of member in addition to reasons noted in Section 2.07 of the Town Charter for failing to attend ~~six~~ three consecutive regular meetings of the Town Council without being excused by the Town Council.

SEC. 41 Committees

At the commencement of the council year, or as soon thereafter as possible, there shall be chosen the following committees, each Committee to consist of three (3) or four (4) members of the Council as the Mayor may designate, or upon a motion, the Council may ballot:

~~a. Ordinance Committee The Ordinance Committee shall consist of three members of the Town Council. The members, including its Chair, shall be selected by the Town Council. The committee shall function at the request of the Town Council. The purpose of the committee shall be related to the adoption, amendment or review of town ordinances including the Town Charter. Decisions of the committee shall be in the form of recommendations to the Town Council. All meetings of the committee are subject to the provisions of the State of Maine Right to Know Law and are open to all Town Council members. The Town Council Chair will serve as an ex-officio member of the committee.~~

~~b. Finance Committee The Finance Committee shall consist of three members of the Town Council. The members, including its Chair, shall be selected by the Town Council at its annual meeting. The committee shall function at the request of the Town Council. The purpose of the committee shall be related to all financial matters of the town. Decisions of the committee shall be in the form of recommendations to the Town Council. All meetings of the committee are subject to the provisions of the State of Maine Right to Know Law. The Town Council Chair will serve as an ex-officio member of the committee.~~

~~c. Appointments Committee The Appointments Committee shall consist of three members of the Town Council. The members, including its Chair, shall be selected by the Town Council. The committee shall function at the request of the Town Council. The purpose of the committee shall be to provide nominations of person(s) to serve on town committees and boards; recommend for employment department heads and key personnel; recommend for appointment key positions required by statute; and any other matter of similar nature. Decisions of the committee shall be in the form of nominations or recommendations to the Town Council. All~~

meetings of the committee are subject to the provisions of the State of Maine Right to Know Law. The Town Council Chair shall serve as an ex officio member of the committee.

~~d. Sewer Committee—The Sewer Committee shall consist of three members of the Town Council, one Selectman from Orland and Verona Island. The members representing the Town of Bucksport, including the Chair, shall be selected by the Town Council. The committee shall function at the request of the Town Council. The purpose of the committee is to render recommendations for matters pertaining to the wastewater collection and treatment system serving the towns of Bucksport, Verona and Orland. These matters can include but are not limited to review of the annual capital improvement plan and operating budget; review of construction plans and specifications for projects including improvements to sewers, treatment facilities, and pump stations; and any other matter of similar nature. Decisions of the committee shall be in the form of recommendations to the Town Council. All meetings of the committee are subject to the provisions of the State of Maine Right to Know Law. The Town Council Chair shall serve as an ex officio member of the committee.~~

~~e. Waterfront Committee—The Waterfront Committee shall consist of three members of the Town Council. The members, including its Chair, shall be selected by the Town Council. The committee shall function only at the request of the Town Council. The purpose of the committee is to render recommendations for matters pertaining to the waterfront walkway and support facilities such as the town dock, gazebo, fishing pier, etc. These matters can include but are not limited to review of the annual capital improvement plan and operating budget, recommend policies pertaining to the use of the waterfront property and its facilities, review construction plans and specifications for proposed improvements, and any other matter of similar nature. Decisions of the committee shall be in the form of recommendations to the Town Council. All meetings of the committee are subject to the provisions of the State of Maine Right to Know Law. The Town Council Chair shall serve as an ex officio member of the committee.~~

~~f. Solid Waste Committee—The Solid Waste Committee shall consist of three members of the Town Council and one Selectman from Orland. The members representing Bucksport, including the Chair, shall be selected by the Town Council. The committee shall function only at the request of the Town Council. The purpose of the committee is to render recommendations for matters pertaining to the collection and disposal of municipal solid waste in Bucksport and Orland. These matters can include but are not limited to review of the annual capital improvement plan and operating budget for the transfer station and supporting facilities, recommend policies pertaining to the use of the transfer station and supporting facilities, review of construction plans and specifications, and any other matters of similar nature. Decisions of the committee shall be in the form of recommendations to the Town Council. All meetings of the committee are subject to the provisions of the State of Maine Right to Know Law. The Town Council Chair shall serve as an ex officio member of the committee.~~

~~g. Economic Development Committee—The Economic Development Committee shall consist of three members of the Town Council and no more than seven citizens at large that shall include a representative of RSU 25, and the Bucksport Bay Area Chamber of Commerce. The members, including the Chair, shall be selected by the Town Council. The committee may receive referrals from the Town Council but shall be guided primarily by the town's Economic Development Plan. The purpose of the committee is to render recommendations to the Town Council that addresses the economic needs of the community including the expenditure of Tax Incremental Financing Revenues.~~

Decisions of the committee shall be in the form of recommendations to the Town Council. All meetings of the committee are subject to the provisions of the State of Maine Right to Know Law. The Town Council Chair shall serve as an ex-officio member of the committee.

~~h. Street and Road Committee – The Street and Road Committee shall consist of three members of the Bucksport Town Council and three citizens at large. The members, including the Chair, shall be selected by the Town Council at its annual meeting. The committee functions only at the request of the Town Council. The purpose of the committee is to render recommendations for matters pertaining to roads, streets and sidewalks. These matters can include but are not limited to review of the annual capital improvement plan; review of construction plans and specifications; viewing issues pertaining to citizen complaints regarding road, street and sidewalk projects that cannot be dealt with by the Town Manager; review the annual paving program; and other matters of similar nature that the town council feels is best addressed at the committee level. Decisions of the committee shall be in the form of recommendations to the Town Council. All meetings of the committee are subject to the provisions of the State of Maine Right to Know Law. The Town Council Chair shall serve as an ex-officio member of the committee.~~

~~i. Negotiations Committee – The Negotiations Committee shall consist of two members of the Town Council and the Town Manager. The town council members, including its Chair, shall be selected by the Town Council. The committee shall function at the request of the Town Council. The purpose of the committee is to negotiate labor contracts and to forward the contracts to the town council for ratification. Decisions of the committee will be in the form of recommendations to the Town Council.~~

- a. **Finance & Investments Committee** – The purpose of the Finance & Investments Committee shall be to review all items related to budgets, bonds, investments, funds, grants, loans, TIF's, donations, Capital Improvement Planning, audits, major expenditures.
- b. **Services Committee** – The purpose of the Services Committee shall be to review all matters related to administration, department functions, social & community services, technology, appointments, employment, and negotiations.
- c. **Infrastructure & Properties Committee** – The purpose of the Infrastructure Committee shall be to review all matters pertaining public buildings and land, marina, walkway/trails, streets, sewer, water, gas, power, communications, and property acquisitions and disposal.
- d. **Regulatory Review Committee** – The purpose of this Committee shall be to review all matters related to all ordinances, Town Charter, citizen initiatives, rules, policies, and quasi-judicial matters.
- e. **Community & Economic Development Committee** – The purpose of the Community Development Committee shall be to review economic matters, comprehensive planning, public events, citizen forums, public relations. The Economic Development Committee shall consist of three members of the Town Council and no more than seven citizens at

large that shall include a representative of RSU 25, and the Bucksport Bay Area Chamber of Commerce.

Committee Procedure:

- a. All Committees will be required to post an agenda at least 48 hours prior to the Committee meeting and no issue may be voted on unless it is on a posted agenda.
- b. It shall be the responsibility of the Committee Chair to discuss the development of the agenda with the assigned staff person at least 24 hours before the deadline for posting an agenda.
- c. The assigned staff person shall prepare and post the agenda.
- d. Draft minutes of each meeting will be prepared by the Staff member within five (5) business days.
- e. Committee meeting minutes shall be posted on the Town website following their voted approval by the Committee.
- f. Non-committee Council members attending a Committee meeting will have voting rights if they have been present for the entire discussion of an issue, providing that at least two of the three appointed members of the committee are present.
- g. Two appointed members of the Committee shall constitute a quorum.
- h. The Mayor shall serve as a member of all Committees for quorum purposes.

The Mayor may appoint members of the Council and/or citizens of the Town to special committees as authorized by the Town Council.

In all cases where the parliamentary proceedings are not determined by the foregoing rules and orders, "Roberts Rules of Order" shall be taken as authority to decide the course of proceedings.

Date of first reading: May 10, 2018
Date of second reading: May 31, 2018
Date of public hearing: None

Date acted on: June 14, 2018

Voting Results: Yes ___ No ___ Abstained ___

Ordinance enacted: Yes ___ No ___

Attested by: Kathy Downes, Town Clerk

ORDINANCE ENACTMENT

ORDINANCE #2018-02

6b

Be it ordained by the Town Council of the Town of Bucksport, Maine, in Town Council assembled, the enactment of an Ordinance titled, "Appendix O Local Food Sovereignty Ordinance," such Ordinance being for the purpose of adding a new appendix in the Bucksport Town Code to include a food sovereignty ordinance adopted pursuant to 7 M.R.S.A. §§281-286, the "Maine Food Sovereignty Act."

This Ordinance shall become effective 7 days after the date of enactment by the Town Council, and shall read as follows:

Appendix O

Local Food Sovereignty Ordinance

Sec. 1 Short Title

This ordinance shall be known and may be cited as the "Local Food Sovereignty Ordinance."

Sec. 2. Words and Phrases Defined

For the purposes of this article, certain words and phrases are defined as follows:

1. **Consumer:** An individual who is the last person to purchase any food or food product for consumption directly from a producer or processor and who does not resell the food or food product.

2. **Direct producer-to-consumer transaction:** "Direct producer-to-consumer transaction" means a face-to-face transaction involving food or food products at the site of production of those food or food products.

3. **Food or food products.** "Food or food products" means food or food products intended for human consumption, including, but not limited to, milk or milk products, meat or meat products, poultry or poultry products, fish or fish products, seafood or seafood products, fresh produce, cider or juice, acidified foods or canned fruits or vegetables.

4. **Processor:** An individual who processes or prepares products of the soil or animals for food and drink.

5. **Producer:** A farmer or gardener who grows or raises any plant or animal for food or drink.

Sec. 3. License and Inspection Exemptions

1. Producers or processors of food or food products in the Town of Bucksport intended for direct

producer-to-consumer transactions shall be exempt from State licensure and inspection when the food or food products are sold through such direct producer-to-consumer transactions.

2. These exemptions do not apply to any meat or poultry products that are licensed and inspected by the State of Maine in compliance with applicable federal acts.

Sec. 4. Authority

1. This ordinance is adopted and enacted pursuant to 7 M.R.S. §§281-286, the "Maine Food Sovereignty Act."

2. To the extent that any provision of this ordinance is deemed invalid by a court of competent jurisdiction, such provision shall be removed from the ordinance and the balance of the ordinance shall remain valid.

Date of first reading: May 10, 2018
Date of second reading: May 31, 2018
Date of public hearing: None

Date acted on: June 14, 2018

Voting Results: Yes ___ No ___ Abstained ___

Ordinance enacted: Yes ___ No ___

Attested by: Kathy Downes, Town Clerk

1st Reading @ next meet.

60

FIRST READING: A proposed amendment to Appendix C Subdivision Ordinance to correct a conflict with the state subdivision law, to provide for the use of gravel roads, and to update phosphorus control measures. The amendment shall read as follows:

SECTION 3 APPLICABILITY

- 3.1** This ordinance applies to any proposed or existing subdivision in the town of Bucksport, except it does not apply to:
- any subdivision approved by the planning board or the municipal officers before September 23, 1971 in accordance with laws then in effect,
 - any subdivision in actual existence on September 23, 1971 that did not require approval under prior law,
 - any subdivision, a plat of which was legally recorded in the Hancock County Registry of Deeds before September 23, 1971,
 - any airport with an airport layout plan that has received final approval from the airport sponsor, the Maine Department of Transportation and the Federal Aviation Administration, or
 - any subdivision in violation of 30-A M.R.S.A. §4401 et seq. that has been in existence for 20 years or more; unless:
 - the subdivision has been enjoined pursuant to Section 12 of this ordinance or 30-A M.R.S.A. §4406,
 - approval of the subdivision was expressly denied by the planning board and record of the denial was recorded in the Hancock County Registry of Deeds,
 - a lot owner in the subdivision was denied a building permit under Section 12 of this ordinance or 30-A M.R.S.A. §4406 and record of the denial was recorded in the Hancock County Registry of Deeds, or
 - the subdivision has been the subject of an enforcement action or order, and record of the action or order was recorded in the Hancock County Registry of Deeds.
- 3.2** Any division accomplished as described below is not a counted division in determining the establishment of a subdivision subject to planning board approval, unless the intent of the division is to avoid the objectives of this ordinance.
- 3.2.1** A division accomplished by devise.
- 3.2.2** A division accomplished by condemnation.
- 3.2.3** A division accomplished by order of court.
- 3.2.4** A division accomplished by gift to a person related to the donor of an interest in property held by the donor for a continuous period of no less than 5 years prior to the division by gift.
- 3.2.4.1** A gift to a person related to the donor may not be given for consideration that is more than one-half the assessed value of the real estate.
- 3.2.5** A division accomplished by a gift that is accepted by the municipality.
- 3.2.6** A division accomplished by the transfer of any interest in land to the owners of land abutting that land.
- 3.2.6.1** Any interest in land that is transferred to an abutter may not be transferred to another person within 5 years without also transferring interest in all of the merged land.
- 3.3** Any division creating a lot or lots of 40 acres or larger is not a counted division, unless any portion of the parcel before division is within a shoreland zone.
- 3.4** The division of a tract or parcel of land two times in a 5-year period is not a subdivision if both dividings are accomplished by a subdivider who has retained one of the lots for the subdivider's own use as a single-family residence that has been the principal residence of the subdivider for a period of at least 5 years immediately preceding the second division.
- 3.5** The division of a tract or parcel of land into 3 or more lots upon each of which there is located a permanent dwelling structure that legally existed before September 23, 1971 is not a subdivision.

~~3.6~~ Leased dwelling units are not counted divisions if the planning board has determined the review requirements of Appendix K Land Use Ordinance applicable to those units are at least as stringent as that required by subdivision law.

~~3.7~~ 3.6 The grant of a bona fide security interest in an entire lot that has been exempted in Section 3.2, or the subsequent transfer of that entire lot by the original holder of the security interest or that person's successor in interest, does not create a lot for the purposes of this ordinance unless the intent of the transferor is to avoid the objectives of this ordinance.

~~3.8~~ 3.7 The dividing of a tract or parcel of land and the lot or lots so made, which dividing or lots when made are not subject to subdivision law, do not become subject to subdivision law by the subsequent dividing of that tract or parcel of land or any portion of that tract or parcel. The planning board shall consider the existence of the previously created lot or lots made in reviewing a proposed subdivision created by a subsequent dividing.

8.3 **STREETS**

8.3.1 Proposed streets must comply with the requirements of Chapter 10 Roads and Streets, the rules and regulations of the Maine Department of Transportation, and this section, as applicable.

~~8.3.1.1~~ The board may approve the use of a mineral surface for a proposed street, provided that the street design will comply with an approved stormwater management plan for the subdivision, and that it is constructed in accordance with the applicable design and construction standards in Chapter 10 of the Bucksport Town Code. Asphalt pavement shall be required before any street constructed for a subdivision may be accepted by the town as a public street.

~~8.3.1.2~~ The board may approve the use of an existing private street finished with a mineral surface to provide access to a proposed subdivision, provided that the street is improved to the extent necessary to comply with the requirements of Chapter 10 Roads and Streets and to comply with an approved stormwater management plan for the subdivision. Asphalt pavement shall be required before any existing private street approved for access to a subdivision may be accepted by the town as a public street.

8.3.2 Proposed improvements to existing public streets must be approved in writing by the Bucksport Town Council, the Bucksport Public Works Director or the Maine Department of Transportation, as appropriate.

8.3.3 Approval of any subdivision plat on which a proposed street or public easement is shown does not constitute or acknowledge acceptance by the municipality of the street or easement.

8.3.4 Any private subdivision street must be maintained by the applicant or a road maintenance association established by the applicant or lot owners in the subdivision.

8.3.5 All streets must be constructed according to specifications overseen by the public works director or town engineer.

8.3.6 The arrangement, character, extent, width, grade, and location of all streets must be considered in relation to existing or planned streets, to topographical conditions, to public convenience and safety, and to the proposed use of land to be served by such streets.

8.3.7 Reserve strips controlling access to streets are prohibited except where the control is placed with the municipality under conditions approved by the planning board.

8.3.8 The planning board may require a subdivision plat to show reserved areas for widening or realigning any existing street that does not meet minimum dimensional requirements. The area must be identified on the plat as "*Reserved for Road Realignment or Widening Purposes.*" Land reserved for such purposes may not be included in computing lot area or setback requirements of the zoning ordinance.

8.3.9 The planning board may require the reservation of a 20-foot wide easement to extend from the end of a dead-end street for pedestrian traffic or utilities.

8.3.10 The board may require the reservation of a 50 or 66-foot wide easement to extend from the end of a dead-end street to provide continuation of the road for future development.

- 8.3.11 Any new street in a subdivision must be named. Proposed names must be approved by the addressing officer.
- 8.3.12 Street name and traffic signs must be furnished and installed by the applicant for streets within the subdivision. The design and location of the signs must be approved by the public works director and the planning board.
Street lighting and crosswalk striping must be installed as required and approved by the board.
- 8.3.13 A sidewalk must be installed on any subdivision street that intersects with a street on which a sidewalk is located at or near the point of intersection, or when otherwise required by the planning board for public safety purposes.
- 8.3.14 All costs involved in the installation of any required sidewalk are the responsibility of the applicant.
- 8.3.15 Following street construction, the applicant must conduct a thorough clean-up of stumps and other debris from the entire street right-of-way. If on-site disposal of the stumps and debris is proposed, the site must be indicated on the plat and be suitably covered with fill and topsoil and limed, fertilized, and seeded.

8.11 NATURAL RESOURCES

- 8.11.1 If any portion of the subdivision is located within an area designated as a unique natural area by the comprehensive plan or the Maine Natural Areas Program, the subdivision plat must include appropriate measures for the preservation of the values that qualify the site for such designation.
- 8.11.2 If any portion of a proposed subdivision lies within any of the wildlife habitat areas identified below, the planning board must require an impact assessment report prepared by a wildlife biologist. This report must assess the potential impact of the subdivision on the habitat and adjacent areas that are important to the maintenance of the affected species and describe appropriate mitigation measures to ensure that the subdivision will have no adverse impacts. The wildlife habitat areas include:
- Habitat for species appearing on the official state or federal lists of endangered or threatened species.
 - High and moderate value waterfowl and wading bird habitats, including nesting and feeding areas.
 - Shorebird nesting, feeding and staging areas and seabird nesting islands.
 - Critical spawning and nursery areas for Atlantic sea run salmon as defined by the Atlantic Sea Run Salmon Commission.
 - High or moderate value deer wintering area or travel corridor.
 - Other important habitat areas identified in the comprehensive plan.
- 8.11.3 Applicants proposing to subdivide land within identified wildlife resources must consult with the Maine Department of Inland Fisheries and Wildlife or a qualified wildlife biologist. Written comments by the Department or biologist pertaining to any identified resources must be submitted to the board. The following guidelines apply to those subdivisions that include significant wildlife habitat or resources identified in Section 8.11.2:
- 8.11.3.1 Habitats of species appearing on the official state or federal lists of endangered or threatened species must be placed in areas protected through conservation easements or deed restrictions.
- 8.11.3.2 Deed restrictions and notes on the plat must reflect standards from the Department of Inland Fisheries and Wildlife for removal of vegetation within 250 feet of the habitat for species appearing on the list of endangered or threatened species, unless the Department of Inland Fisheries and Wildlife has approved cutting of vegetation in writing.

- 8.11.4 There may be no cutting of vegetation within the strip of land extending 75 feet inland from the normal high-water mark of the following habitat areas:
- Shorebird nesting, feeding and staging areas and seabird nesting islands.
 - High and moderate value waterfowl and wading bird habitats, including nesting and feeding areas.
 - Critical spawning and nursery areas for Atlantic sea run salmon as defined by the Atlantic Sea Run Salmon Commission.
 - Other important habitat areas identified in the comprehensive plan.
- 8.11.5 The report prepared by a wildlife biologist must include a management plan for deer wintering areas, if applicable.
- 8.11.6 If the proposed subdivision includes other important wildlife habitat as identified by the Department of Inland Fisheries and Wildlife or the comprehensive plan, the restrictions on activities in and around these areas must be reviewed by the department or a qualified wildlife biologist and their comments presented in writing to the board.
- 8.11.7 If any portion of a proposed subdivision is within the direct watershed of a great pond, phosphorus control measures must be required and must meet the design criteria in the publication entitled, *Phosphorus Control in Lake Watersheds: A Technical Guide for Evaluating New Development*, applicable requirements of the *Maine Stormwater Management Design Manual*, most recent edition published by the Maine Department of Environmental Protection, revised September, 1992, hereafter referred to as "the Technical Guide" the MSMD Manual.
- 8.11.8 The maximum phosphorus export per acre of developed land for each great pond in Bucksport shall be as follows, expressed as pounds per acre per year:
- Brewer Lake- 0.058
 - Hancock Pond- 0.031
 - Jacob Buck Pond- 0.034
 - Long Pond- 0.037
 - McGann Bog- 0.04
 - Moulton Pond- 0.066
 - Mud Pond- 0.05
 - Silver Lake- 0.041
 - Thurston Pond- 0.054
 - Williams Pond- 0.041
- 8.11.9 Any subdivision within the watershed of a great pond may not exceed the applicable phosphorus export standard contained in Section 8.11.8. ~~The board shall keep an accurate record of permits issued by watershed and shall notify the comprehensive planning committee of the actual development rates at five year intervals or as the comprehensive plan is revised.~~ Section 8.11.8 must be updated as required by amendments to the comprehensive plan, reflecting changes in expected development rates.
- 8.11.10 ~~The Technical Guide includes two review methods to determine the phosphorus allocation that may be used by the applicant. The simplified review may be used for:~~
- ~~a proposed subdivision of three or four lots with less than 200 feet of new or upgraded street with a cumulative driveway length not to exceed 450 feet for a three lot subdivision or 600 feet for a four lot subdivision,~~
 - ~~a proposed subdivision of three or four lots with no new or upgraded street with a cumulative driveway length not to exceed 850 feet for three lot subdivisions or 1,000 feet for four lot subdivisions, or~~
 - ~~a proposed subdivision consisting of lots that will have less than 20,000 square feet of disturbed area including building, parking, driveway, lawn, subsurface waste water disposal systems, and infiltration areas, and new or upgraded streets not exceeding 200 linear feet.~~

- ~~8.11.11~~ A proposed subdivision with 4 or fewer lots that could be divided into five or more lots at a later date must comply with the standard review procedures, unless there are deed restrictions prohibiting future divisions of the lots.
- ~~8.11.12~~ The standard review method in the Technical Guide applies to proposed subdivisions that do not qualify for the simplified review method. Phosphorus export from a proposed development must be determined according to the procedures in the Technical Guide.
- 8.11.13 10 If a proposed subdivision creates lots that are more than twice the required minimum lot size and there are no deed restrictions proposed to prohibit future divisions, the applicant must calculate phosphorus loading and design phosphorus control measures based on the maximum feasible number of lots, or reserve a portion of the permitted phosphorus export for future divisions.
- 8.11.14 11 Provisions for monitoring, inspections, and maintenance of phosphorus control measures must be described in the application, and must comply with the applicable provisions in the Technical Guide MSMD Manual.

Town of Bucksport Schedule of Fees

6 d g
1

TOWN OFFICE

FOAA REQUESTS (See page 8 for fee waiver information)

Photocopies:	First 10 copies-	\$.25 per page size under 11" x 17" (black & white)
	11 or more copies-	\$2.50 plus \$.10 per page after first 10 pages
	First 10 copies-	\$.50 per page size 11" x 17" (black & white)
	11 or more copies-	\$5.00 plus \$.25 per page after first 10 pages
	Color Tax Maps-	\$2.00 per map
	Color Map Set-	\$100.00

Electronic records:	Printed to paper-	Same as photocopy fees
	Copied to CD-	\$5.00 per disc
	Copied to DVD-	\$5.00 per disc
	Copied to USB drive-	Cost of device

(Electronic records may not be copied to media supplied by the requester)

Outside reproduction services:	Cost of services
Postal/shipping services:	Cost of services

Records transmitted by fax or email: No fee (except staff time, if applicable)

Inspection of paper records: No fee (except staff time, if applicable)
 Inspection of electronic records: No fee (except staff time, if applicable)
 (Printed to paper for inspection)

Staff time for all FOAA requests: No fee for first hour
 \$15.00 per hour after first hour, per request
 Certified copies: \$15.00 for the first page, \$6.00 per page thereafter

OTHER FEES

Genealogic research:	Same as staff time for FOAA requests, plus copy fees
Notary Service:	\$2.00 per notary signature
State license & registration agent fees:	As set by state regulations
Credit card payments:	2.5% of charged amount
Returned checks:	No fee

Disposal field only (non-engineered):	\$150.00
Treatment tank only (non-engineered):	\$150.00
Treatment tank (engineered system):	\$80.00
Holding tank:	\$100.00
Other components (pump station, piping, other):	\$30.00

Late permit fee: Double applicable fee above

Permits for internal plumbing (State minimum fees)

Minimum fee (except for transfers):	\$40.00
Fixture fee:	\$10.00
New manufactured or modular housing:	\$40.00
Piping relocation only:	\$40.00
Permit transfer fee:	\$10.00

Late permit fee: Double applicable fee above

Municipal Business Licenses & Permits

	New	Renewal
Closing-Out Sales	None	N/A
Dealers in Secondhand Precious Metals	\$20.00	\$5.00
Dog Kennels	\$42.00	\$42.00
Festivals	\$20.00	N/A
Food Services		
Dining Class 1	\$40.00	\$5.00
Dining Class 2	\$30.00	\$5.00
Dining Class 3	\$20.00	\$5.00
Retail Class 1	\$20.00	\$5.00
Innkeepers	\$20.00	\$5.00
Outdoor Vendors		
Site Vendors (Van or Trailer)	\$40.00	N/A
Site Vendors (Car or Pick-up)	\$20.00	N/A
Site Vendors (Stand or Tent)	\$20.00	N/A
Mobile Vendors	\$20.00	N/A
Street Vendors	\$20.00	N/A
Pawnbrokers	\$20.00	\$5.00
Public Entertainment	\$20.00	N/A
Roller Skating Rinks	\$20.00	\$5.00
Special Amusements	\$20.00	N/A

State Business License & Registration Reviews

Alcoholic Beverages (on premise consumption)	None	N/A
Bottle Clubs	\$20.00	\$5.00
Beano or Bingo	\$20.00	\$5.00
Bring Your Own Bottle (BYOB) Functions	\$20.00	\$5.00

Sidewalk Opening Charges:

Brick Sidewalk:	\$15.00 per sq. yd.
Brick Sidewalk on Concrete Base:	\$30.00 per sq. yd.
Bituminous Concrete Sidewalk:	\$17.00 per sq. yd.
Portland Cement Sidewalk:	\$24.00 per sq. yd.
Gravel Sidewalk:	\$8.00 per sq. yd.
Esplanade (grass):	\$8.00 per sq. yd.

A minimum permit fee for any street or sidewalk excavation equivalent to three (3) square yards at the above applicable rate per square yard shall be charged.

Bituminous Concrete Curbing:	\$4.00 per linear foot
Granite Curbing Removal or Realignment:	\$11.00 per linear foot
Removing and Replacing Parking Meters:	\$11.00 each
Removing and Replacing Street Name and Traffic Control Signs:	\$11.00 each
Replacement and Installation of Lost or Damaged Granite Curb:	\$25.00 per linear foot

TRANSFER STATION**WASTE DISPOSAL PERMIT FEES** (Updates to these fees are pending)

Resident Waste Disposal Permit:	No fee
Seasonal Resident Waste Disposal Permit:	No fee
Business Waste Disposal Permit:	No fee
Contractor Waste Disposal Permit:	No fee

WASTE DISPOSAL TIPPING FEES (Updates to these fees are pending)

Household waste-	No fee
Recycled items-	No fee

Clean wood--one-half ($\frac{1}{2}$) ton pickup load	\$10.00
Small amounts (armful) of clean wood will be accepted at no charge. The rate for loads less or greater than a one-half ($\frac{1}{2}$) ton pickup load will be prorated accordingly. Clean wood will include brush or trees less than six (6) inches in diameter, and lumber with or without nails, painted or unpainted.	
Demolition debris-- one-half ($\frac{1}{2}$) ton pickup load	\$15.00
Small amounts (armful) of demolition debris will be accepted at no charge. The rate for loads less or greater than a one-half ($\frac{1}{2}$) ton pickup load will be prorated accordingly.	
Bulky items such as: couch, chair, etc., if torn apart, no charge; if not \$ 3.00 per unit.	
Asphalt shingles: one-half ($\frac{1}{2}$) ton pickup load	\$25.00
Limited to two (2) loads per project.	

FREEDOM OF ACCESS ACT (FOAA) FEE WAIVERS

In accordance with state law, the Town of Bucksport may waive part or all of the total copy fee charged for FOAA requests for the following reasons:

1. The requester is indigent; or
2. The Town considers the release of the public record copy requested to be in the public interest because doing so is likely to contribute significantly to the public's understanding of the operations or activities of government, and it is not primarily in the commercial interest of the requester.

Property owners shall be entitled to one free photocopy of any record at the town office that is directly related to their property. This waiver does not apply to fees required for outside reproduction services, shipping or mailing costs and staff time, if applicable.

Waivers of any copy fees totaling more than \$5.00 require the permission of the director of the department supplying the requested copies.

6e

TOWN COUNCIL FIRST READING: A proposed amendment to Appendix K Land Use Ordinance to remove a conflict with the state's subdivision law, to add regulations and a definition for tiny houses, to clarify stormwater management plan requirements, to clarify street frontage requirements for lots in a shoreland district, and to address parking requirements for dwelling units in the Downtown and Downtown Shoreland Districts. The amendment shall read as follows:

SECTION

9 LAND USES: ALLOWED, PROHIBITED

9.5 TABLE OF LAND USES

9.5.5 HOUSING LAND USES [AMENDED 4-14-11, EFFECTIVE 5-14-11]

DISTRICTS →	DT	DT S	C1	C2	C3	CF MA	ID	ID O	LR O	LR PO	RG	RP O	RT IS	RT 15 RC	R1	R2	SP O	TB O	V I L
DISTRICT NOTES →	D 1	D 2	D 3	D 4	D 5	D 6	D 7	D 8	D 9	D 10	D 11	D 12	D 13	D 14	D 15	D 16	D 17	D 18	D 19
5.1 ADULT FAMILY CARE HOMES §13.6.1	L2	L2	L2	L2	X	X	X	X	L2	L2	L2	X	L2	L2	L2	X	X	L2	L2
5.2 DAYCARE CENTERS §13.6.2	L2	L2	L2	L2	X	X	X	X	X	X	L2	X	L2	L2	L2 E.8	X	X	X	L2
5.3 DAYCARE HOMES §13.6.3	L1	L1	L1	L1	X	X	X	X	L1	L1	L1	X	L1	L1	L1	L1	L2 E.12	L2	L1
5.4 DORMI- TORIES	L2	L2	L2	L2	X	X	X	X	X	X	L2	X	L2	L2	L2	X	X	X	L2
5.5 DWELLING UNITS §13.6.5	L1 E.9 E.10	L1 E.9 E.10	L1 E.9	L1 E.9	X	X	X	X	X	X	L1 E.9	X	L1 E.9	L1 E.9	L1 E.9	L1 E.9	X	X	L1 E.9
5.6 INDEPEN- DENT HOUSING WITH SERVICES	L2	L2	L2	L2	X	X	X	X	X	X	L2	X	L2	L2	L2 E.8	X	X	X	L2 E.1
5.7 MOBILE HOMES §13.6.7	X	X	X	X	X	X	X	X	X	X	X	X	X	L1	L1	L1	X	X	X

9.5.5.1 HOUSING LAND USE NOTES

- E.1 The land use is only allowed in buildings existing on the effective date of this ordinance.
- E.8 The land use is not allowed in R1(SL) unless it is provided with public sewer service.
- E.9 Level 2 Subdivision review is required if three or more dwelling units are added to a building, including expansions, in a five-year period.
- E.10 Dwelling units are limited to a secondary use in commercial or noncommercial buildings.
- E.12 New structures require a variance from the board of appeals.

9.5 TABLE OF LAND USES

9.5.5 HOUSING LAND USES (continued)

DISTRICTS →	DT	DT S	C1	C2	C 3	C F M A	ID	ID O	LR O	LRP O	RG	RP O	RT IS	RT 15 RC	R1	R2	SP O	TB O	V I L
5.8 MOBILE HOME PARKS §13.6.8	X	X	X	X	X	X	X	X	X	X	X	X	X	O E.2	O E.3	X	X	X	X
5.9 MULTI-FAM. DWELLINGS §13.6.9	<u>L2</u> <u>O</u> E.4 E.14	<u>L2</u> <u>O</u> E.5 E.14	<u>L2 O</u> <u>E.14</u>	<u>L2</u> <u>O</u> E.14	X	X	X	X	X	X	<u>L2</u> <u>O</u> E.7 E.14	X	<u>L2</u> <u>O</u> E.14	<u>L2</u> <u>O</u> E.14	X	X	X	X	<u>L2</u> <u>O</u> E.6 E.14
5.10 ONE-FAMILY DWELLINGS §13.6.10	L1 E.4	L1 E.5	L1	X	X	X	X	X	L1	L1	L1	L2 E.11	L1	L1	L1	L1	L2 E.12	L2	L1
5.11 ONE & 1/2 FAMILY DWELLINGS	L1 E.4	L1 E.5	L1	X	X	X	X	X	L1	L1	L1	X	L1	L1	L1	L1	L2 E.12	L2	L1
5.12 PRE- SCHOOLS/ NURSERY SCHOOLS	L2	L2	L2	L2	X	X	X	X	X	X	L2	X	L2	L2	L2	X	X	X	L2
5.13 RESIDENTIAL CARE FACILITIES	L2	L2	L2	L2	X	X	X	X	X	X	X	X	L2	L2	X E.8	X	X	X	L2
5.14 TINY HOUSES §13.6.14	<u>L1</u> <u>E.4</u> E.13	<u>L1</u> <u>E.5</u> E.13	<u>L1</u> <u>E.13</u>	X	X	X	X	X	<u>L1</u> <u>E.13</u>	<u>L1</u> <u>E.13</u>	<u>L1</u> <u>E.13</u>	<u>L2</u> <u>E.11</u> <u>E.13</u>	<u>L1</u> <u>E.13</u>	<u>L1</u> <u>E.13</u>	<u>L1</u> <u>E.13</u>	<u>L1</u> <u>E.13</u>	<u>L2</u> <u>E.12</u> <u>E.13</u>	<u>L2</u> <u>E.13</u>	<u>L1</u> <u>E.13</u>
5.14 5.15 TWO-FAMILY DWELLINGS §13.6.14 15	L1 E.4	L1 E.5	L1	X	X	X	X	X	L1	L1	L1	X	L1	L1	L1	L1	L2 E.12	L2	L1

9.5.5.2 HOUSING LAND USE NOTES

- E.2 Mobile home parks must be located within 5 miles of the intersection of River Road and Main Street. Approval is required by the planning board in accordance with the requirements of Appendix C Subdivisions.
- E.3 Mobile home parks may only be located in R1(HP) or R1(DCR) adjacent to R1(HP) that is on the southerly side of Central Street or Bucksmills Road, the southerly side of Russell Hill Road, or the northerly side of State Route 46. Approval is required by the planning board in accordance with the requirements of Appendix C Subdivisions.
- E.4 The land use is not allowed on lots fronting the northerly side of Main Street between Mechanic Street and Central Street.
- E.5 The land use is not allowed on the southerly side of Main Street between 34 Main Street and the district boundary line at 168 Main Street.
- E.6 The land use is not allowed on any lot accessed by Evergreen Drive, Scott Lane, Forest Hill or Woodland Heights, or on any lot in the St. Regis Paper Company Subdivision or the Buck Housing Development.
- E.7 The land use is limited to a maximum density of one dwelling unit per 4,000 square feet of lot area, with a maximum lot coverage by structures and other impervious surfaces of not more than 50%.
- E.11 The land use is only allowed in accordance with the requirements of Section 17.5.

- E.12 New structures require a variance from the board of appeals.
- E.13 Tiny houses that are built on the frame of a motor vehicle or trailer are only allowed for seasonal occupancy.
- E.14 Multi-family dwellings are subject to compliance with Appendix C Subdivision Ordinance.

SECTION

12 GENERAL LAND USE STANDARDS

ENVIRONMENT STANDARDS

12.3 STORMWATER

OBJECTIVE: To ensure that stormwater runoff from the development or use of land is minimized to the greatest practical extent and adequately managed to reduce the risk of detrimental effects.

- 12.3.1 No land use may increase or alter stormwater flows without first implementing appropriate stormwater management controls to prevent environmental damage, flooding and property damage or the overburdening of existing stormwater management systems or features. No grading or other construction activity may alter existing natural drainage to the extent that drainage will adversely affect adjacent property or that drainage ways flowing from adjacent parcels of land to the development site will be impeded.
- 12.3.2 Stormwater must be detained on the site using existing natural runoff control features of the site to the greatest extent possible. Natural runoff control features include, but are not limited to, earth berms, swales, terraces and wooded areas.
- 12.3.3 The design of stormwater storage facilities must address safety, appearance, recreational use and the cost and effectiveness of maintenance operations, in addition to the primary storage function.
- 12.3.4 All stormwater facilities must be properly maintained. Stormwater management plans must define maintenance requirements and identify parties responsible for the required maintenance.
- 12.3.5 Natural overland flows, open drainage channels and swales are the preferred components of a residential private stormwater drainage system. The use of enclosed components (such as underground piping) for these systems should be minimized where the existing natural systems are able to accommodate stormwater runoff. Energy dissipaters (to reduce high flow velocities) or other forms of outfall protection must be employed where enclosed drains discharge onto unstable soils.
- 12.3.6 Natural and man-made drainage ways and drainage outlets must be stabilized with vegetation or riprap to prevent erosion from water flowing through them.
- 12.3.7 Easements must be provided to the municipality where appropriate to ensure proper maintenance of drainage ways. Easement widths must be sufficient to allow access for maintenance and repairs to the drainage way or any structures therein, and in no case may the width be less than 30 feet wide.
- 12.3.8 Secondary documentation must be submitted to the reviewing authority for any land use subject to State permitting in accordance with 38 M.R.S.A. § 420-D (the Storm Water Management Law), 38 M.R.S.A. §481 (the Site Location of Development Law) or any commercial or noncommercial land use subject to Level 2 review that is within the watershed of a great pond at risk from development, as identified by the Maine Department of Environmental Protection.
- 12.3.9 The reviewing authority may require secondary documentation for any land use proposing to utilize public stormwater control facilities in the event there is concern about the adequacy of those facilities to handle additional stormwater flows.

- 12.3.10 Secondary documentation required by the reviewing authority may include, but is not limited to:
- 1) A stormwater management plan prepared by a qualified professional in accordance with the applicable requirements of the *Maine Stormwater Management Design Manual*, most recent edition adopted by the Maine Department of Environmental Protection.

SECTION

13 SPECIFIC LAND USE STANDARDS

13.6 HOUSING USES ~~{AMENDED 4-14-11, EFFECTIVE 5-14-11}~~

13.6.14 TINY HOUSES

- 13.6.14.1 Tiny houses are subject to compliance with the applicable requirements of the Maine Uniform Building and Energy Code.
- 13.6.14.2 Tiny houses intended to be occupied as a primary residence must be supported by a foundation constructed in accordance with the applicable requirements of the International Residential Code, as adopted by the State of Maine.
- 13.6.14.3 Tiny houses must be provided with the minimum plumbing fixtures required for a one-family dwelling, as identified in the Uniform Plumbing Code adopted by the State of Maine, except that a clothes washer hook-up is not required.
- 13.6.14.4 Tiny houses must be provided with a connection to a subsurface wastewater disposal system approved by the Bucksport Plumbing Inspector, or a connection to the public sewer approved by the Bucksport Sewer Department.

13.6.14.15 TWO-FAMILY DWELLINGS

- 13.6.14.1 15.1 The conversion of any seasonal two-family dwelling to year-round occupancy in a shoreland district is subject to the approval of the local plumbing inspector, in accordance with applicable State rules.
- 13.6.14.2 15.2 No seasonal two-family dwelling may be converted to year-round occupancy if the dwelling will be served by a holding tank.

13.15 SITE WORK USES

13.15.8 PARKING LOTS ~~{AMENDED 5-13-10, EFFECTIVE 6-12-10}~~

- 13.15.8.7 Public Existing public parking spaces in the DT and DTS Districts are deemed sufficient shall fulfill the parking requirements for any existing or proposed commercial or noncommercial use of an existing building on Main Street that is not provided with an on-site parking lot. Any public parking lot allowing overnight parking shall fulfill the parking requirements for any dwelling unit that may be allowed in an existing building occupied with a commercial or noncommercial use.

14.9.2 MINIMUM STREET FRONTAGE (See also Section 14.3)

DISTRICTS	DT	DT S	C1	C2	C3	CF MA	ID	ID O	LR O	LRP O	RG	RP O	RT 1S	RT 15 RC	R1	R2	SP O	TB O	VIL
NO MINIMUM	2.7	2.7				2.6	2.6	2.6	2.6	2.6		2.6					2.6	2.6	
50 FT.	2.1	2.1																	2.5
100 FT.	2.2	2.2	2.5	2.5	2.5		2.5				2.5		2.5	2.5	2.3				
200 FT.															2.4	2.3			
400 FT.																2.4			

14.9.2.1 MINIMUM STREET FRONTAGE NOTES

- 2.1 Per one-family dwelling or one & 1/2-family dwelling. 75 feet per two-family dwelling.
- 2.2 Per 3-unit multi-family dwelling. 10 feet per each additional dwelling unit.
- 2.3 Per one-family dwelling, one & 1/2-family dwelling or two-family dwelling, except in a subdivision.
- 2.4 A. Per principal structure for commercial or noncommercial occupancy.
B. Per one-family dwelling, one & 1/2-family dwelling or two-family dwelling in a subdivision.
- 2.5 Per principal structure.
- 2.6 The street frontage requirements of the underlying district are applicable if the land in the shoreland district contains frontage on a street, except that the street frontage may not be required to exceed the minimum required shore frontage.
- 2.7 Per principal structure for commercial or noncommercial occupancy, including any dwelling units in the structure.

SECTION 20 DEFINITIONS

RECREATIONAL VEHICLE:

- A self-propelled motor home vehicle designed for seasonal use as temporary sleeping or living quarters for one or more persons.
- A slide-in camper, travel trailer, tent trailer or camp trailer designed for seasonal use as temporary sleeping or living quarters for one or more persons, and which is designed to be transported on or towed behind a self-propelled motor vehicle.
- A tiny house permanently attached to a motor vehicle or to a trailer frame designed to be towed by a motor vehicle.

TINY HOUSE: A dwelling that is 400 square feet or less in floor area, excluding lofts.

8a

**RESOLVE #R-2018-59 TO ADOPT THE TOWN GENERAL FUND
BUDGET FOR THE PERIOD JULY 1, 2018 THROUGH JUNE 30, 2019**

Be it resolved by the members of the Bucksport Town Council in Town Council assembled that expenditures for the Town Budget totaling **\$5,530,199** for the period 07/01/2018 to 06/30/2019 be approved as follows, such not including TIF Revenues and Overlay, School Assessment, and County Assessment which will be included in the overall budget once the mil rate is set:

ACCOUNT	ACCOUNT NAME	2018-2019 BUDGET
50	General Government	\$ 1,668,458
51	Protection	\$ 1,782,963
52	Street & Ways	\$ 1,076,322
53	Health & Sanitation	\$ 274,164
54	Community & Social Agencies	\$ 94,692
56	Recreation & Cultural	\$ 261,325
57	Capital Program	\$ 335,000
58	Debt Service	\$ 15,412
59	Cemetery	\$ 4,525
65	TIF	\$ 10,669
66	Uncategorized Expenses	\$ 6,669
	TOTAL BUDGET EXPENDITURES	\$ 5,530,199

Be it further resolved that the following revenues (except for accounts 1001, 1014, and 1016) be used to reduce the amount to be raised from taxes:

		2018-2019 BUDGET
1001	Property Tax - School	\$ 4,452,708
1001	Property Tax - County	\$ 189,491
1002	Supplemental	\$ 0
1003	Motor Vehicle Excise	\$ 800,000
1004	Boat Excise	\$ 5,500
1005	Auto Registration Fees	\$ 16,000
1006	Recreation Vehicle Registration Fee	\$ 0
1007	Interest on Taxes	\$ 24,000
1008	Interest on Investment	\$ 60,000
1009	Tax Lien Cost	\$ 13,000
1010	Town Clerk Revenues	\$ 11,000
1011	TIF Revenues	\$ 75,000
1012	Surplus	\$ 450,000
1013	Miscellaneous Income	\$ 2,000
1014	Homestead Reimbursement	\$ 249,563

1016	BETE Reimbursement	\$	56,591
1017	Fee in Lieu of Taxes	\$	15,975
1018	Copy Fees	\$	150
1019	School Designated Surplus	\$	268,232
1201	Planning Board Fees	\$	1,200
1202	Code Enforcement Fees	\$	6,000
1203	Plumbing Inspection Fees	\$	3,500
1301	General Assistance Reimbursement	\$	5,600
1302	Tree Growth Reimbursement	\$	30,000
1303	State Revenue Sharing	\$	300,000
1303	State Revenue Sharing (from Reserve)	\$	0
1304	Veteran Exemption Reimbursement	\$	4,000
2001	Fire Protection Subsidies	\$	30,000
2002	Ambulance User Fees	\$	480,000
2003	Ambulance Subsidies	\$	42,000
2004	Non Receipting Collection Revenue	\$	0
2005	Miscellaneous Fire Revenues	\$	93,000
2201	Police Revenues	\$	36,000
2203	Animal Control Fees	\$	18,000
3001	Highway Dept. Revenues	\$	500
3003	Highway Block Grant	\$	62,200
4002	Recycling Revenues	\$	5,000
4003	Solid Waste Fees	\$	25,000
4005	Budgetary Solid Waste Rev.	\$	0
4006	Spofford Funds	\$	4,500
4007	Health Advisory Rev.	\$	0
6001	Educational Revenues	\$	0
6002	Adult Education	\$	0
7001	Rec. Subsidies	\$	0
7002	Recreation Department Rev.	\$	40,800
7003	Soccer Fees	\$	0
7004	Recreation Facility Rent	\$	0
7005	Senior Fitness Activity Fees	\$	0
7006	Snowmobile Revenues	\$	1,200
7007	Cable TV Revenues	\$	45,000
7008	Mooring and Docking Fees	\$	<u>3,800</u>
	TOTAL BUDGET REVENUES:	\$	7,926,510

Acted on June 14, 2018

Yes _____ No _____ Abstained _____

Attested by:

Kathy Downes, Town Clerk

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change
50	GENERAL GOVERNMENT						
501	Administration						
01	Manager's Salary	\$78,683	\$61,074	77.62%	\$83,449	\$4,766	6.06%
02	Office Staff Salary	\$224,457	\$149,591	66.65%	\$201,477	-\$22,980	-10.24%
03	Council Salaries	\$8,700	\$3,200	36.78%	\$8,700	\$0	0.00%
04	Election Clerks	\$3,800	\$1,124	29.58%	\$4,138	\$338	8.89%
21	Manager's Expenses	\$3,050	\$1,756	57.57%	\$8,050	\$5,000	163.93%
22	Council Expenses	\$1,710	\$1,092	63.86%	\$1,710	\$0	0.00%
23	Office Staff Expenses	\$1,900	\$166	8.74%	\$2,630	\$730	38.42%
31	Office Supplies	\$6,800	\$7,200	105.88%	\$6,800	\$0	0.00%
32	Software Support	\$8,500	\$9,422	110.85%	\$70,601	\$62,101	730.60%
33	Postage	\$6,000	\$4,477	74.62%	\$6,000	\$0	0.00%
34	Printing	\$2,866	\$1,395	48.67%	\$2,648	-\$218	-7.61%
35	Advertising	\$3,400	\$1,552	45.65%	\$3,400	\$0	0.00%
41	Equipment Purchase	\$1,600	\$0	0.00%	\$1,600	\$0	0.00%
51	Equipment Main & Repairs	\$7,010	\$1,246	17.77%	\$7,010	\$0	0.00%
61	Telephone	\$2,578	\$2,088	80.99%	\$2,578	\$0	0.00%
93	Audit	\$12,065	\$4,165	34.52%	\$12,065	\$0	0.00%
94	Tax Lien Cost	\$13,047	\$3,744	28.70%	\$13,047	\$0	0.00%
95	Legal Cost	\$10,000	\$10,530	105.30%	\$15,000	\$5,000	50.00%
96	MMA Dues	\$7,650	\$7,254	94.82%	\$7,435	-\$215	-2.81%
501	TOTAL ADMINISTRATION	\$403,816	\$271,076	67.13%	\$458,338	\$54,522	13.50%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change
502	Municipal Planning						
01	Code Enforcement Salary	\$53,075	\$37,769	71.16%	\$53,871	\$796	1.50%
02	Planning Board Salary	\$2,320	\$530	22.84%	\$2,320	\$0	0.00%
03	Planning Board Secretary	\$760	\$240	31.58%	\$760	\$0	0.00%
21	Planning Board Expenses	\$325	\$144	44.31%	\$325	\$0	0.00%
22	CEO Expenses	\$2,716	\$1,478	54.43%	\$2,716	\$0	0.00%
31	Office Supplies	\$800	\$256	32.00%	\$800	\$0	0.00%
33	Postage	\$443	\$105	23.70%	\$443	\$0	0.00%
34	Printing	\$100	\$4	4.00%	\$100	\$0	0.00%
35	Advertising	\$250	\$0	0.00%	\$250	\$0	0.00%
93	Hancock Planning Dues	\$1,410	\$1,410	100.00%	\$1,450	\$40	2.84%
94	Mapping	\$600	\$0	0.00%	\$600	\$0	0.00%
502	TOTAL MUNICIPAL PLAN.	\$62,799	\$41,936	66.78%	\$63,635	\$836	1.33%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change
503	Assessor's Office						
01	Assessor's Salary	\$54,010	\$47,430	87.82%	\$54,820	\$810	1.50%
21	Assessor's Expense	\$650	\$463	71.23%	\$650	\$0	0.00%
24	Training Cost	\$500	\$110	22.00%	\$500	\$0	0.00%
31	Office Supplies	\$600	\$50	8.33%	\$600	\$0	0.00%
32	Software Support	\$2,800	\$2,872	102.57%	\$2,800	\$0	0.00%
33	Postage	\$500	\$175	35.00%	\$500	\$0	0.00%
34	Printing	\$100	\$45	45.00%	\$100	\$0	0.00%
35	Advertising	\$100	\$0	0.00%	\$100	\$0	0.00%
51	Equipment Main. & Repairs	\$200	\$0	0.00%	\$200	\$0	0.00%
61	Telephone	\$400	\$50	12.50%	\$400	\$0	0.00%
90	Contracted Services	\$0	\$0	#DIV/0!	\$0	\$0	N/A
93	Transfer Cost	\$400	\$241	60.25%	\$400	\$0	0.00%
503	TOTAL ASSESSOR'S COST	\$60,260	\$51,436	85.36%	\$61,070	\$810	1.34%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change
504	Municipal Building						
01	Custodian Salary	\$11,773	\$8,572	72.81%	\$11,950	\$177	1.50%
39	Building Supplies	\$905	\$778	85.97%	\$1,050	\$145	16.02%
52	Building Repairs & Main.	\$4,125	\$2,813	68.19%	\$4,125	\$0	0.00%
71	Heating Fuel	\$2,500	\$2,089	83.56%	\$2,500	\$0	0.00%
81	Electricity	\$4,800	\$2,661	55.44%	\$3,600	-\$1,200	-25.00%
82	Water & Sewer	\$710	\$326	45.92%	\$710	\$0	0.00%
504	TOTAL MUNICIPAL BUILD.	\$24,813	\$17,239	69.48%	\$23,935	-\$878	-3.54%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change
505	Insurance & Benefits						
86	Workers Compensation	\$75,000	\$38,550	51.40%	\$75,000	\$0	0.00%
90	Sick & Vacation Reserve Transf	\$0	\$0	#DIV/0!	\$0	\$0	N/A
91	Health Reimbursement Account	\$25,000	\$0	0.00%	\$0	-\$25,000	-100.00%
92	Social Security	\$166,096	\$116,982	70.43%	\$180,878	\$14,782	8.90%
93	Group Life Insurance	\$21,037	\$11,834	56.25%	\$23,853	\$2,816	13.39%
94	Maine State Retirement	\$78,613	\$65,373	83.16%	\$94,026	\$15,413	19.61%
95	Health Insurance	\$448,023	\$379,704	84.75%	\$506,272	\$58,249	13.00%
96	Income Protection	\$23,400	\$16,766	71.65%	\$28,392	\$4,992	21.33%
97	Unemployment Compen.	\$3,970	\$1,156	29.12%	\$3,970	\$0	0.00%
98	General Liability	\$55,540	\$60,102	108.21%	\$55,540	\$0	0.00%
99	Public Liability Insurance	\$6,300	\$3,062	48.60%	\$6,300	\$0	0.00%
505	TOTAL INSUR. & BENEFIT	\$902,979	\$693,529	76.80%	\$974,231	\$71,252	7.89%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change
506	Contingency						
92	Contingency Expenses	\$12,000	\$7,151	59.59%	\$12,000	\$0	0.00%
506	TOTAL CONTINGENCY	\$12,000	\$7,151	59.59%	\$12,000	\$0	0.00%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change
507	Public Access Channel						
01	Regular Payroll	\$0	\$0	#DIV/0!	\$2,500	\$2,500	N/A
37	Program Supplies	\$150	\$115	76.67%	\$150	\$0	0.00%
51	Maintenance & Repair	\$4,000	\$3,645	91.13%	\$4,000	\$0	0.00%
						\$0	
507	TOTAL PUBLIC ACCESS CHAN.	\$4,150	\$3,760	90.60%	\$6,650	\$2,500	60.24%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change
508	Economic Development						
01	Regular Payroll	\$53,285	\$37,888	71.10%	\$55,149	\$1,864	3.50%
23	Dues & Travel	\$4,000	\$1,381	34.53%	\$3,500	-\$500	-12.50%
24	Training Cost	\$750	\$450	60.00%	\$750	\$0	0.00%
31	Office Supplies	\$500	\$134	26.80%	\$500	\$0	0.00%
33	Postage	\$250	\$3	1.20%	\$250	\$0	0.00%
61	Telephone	\$750	\$579	77.20%	\$750	\$0	0.00%
91	Miscellaneous	\$200	\$44	22.00%	\$200	\$0	0.00%
92	Marketing	\$6,500	\$2,309	35.52%	\$6,500	\$0	0.00%
93	Advertising				\$1,000		
508	TOTAL ECONOMIC DEVELOP.	\$66,235	\$42,788	64.60%	\$68,599	\$2,364	3.57%
50	TOTAL GENERAL GOVERNMENT	\$1,537,052	\$1,128,915	73.45%	\$1,668,458	\$131,406	8.55%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change

51	PROTECTION						
511	Fire Protection						
01	Full-time Regular	\$251,617	\$182,228	72.42%	\$428,345	\$176,728	70.24%
02	Full-time Extra	\$44,040	\$30,819	69.98%	\$65,738	\$21,698	49.27%
03	Call Firemen	\$41,549	\$14,343	34.52%	\$44,726	\$3,177	7.65%
04	Training Payroll	\$14,944	\$8,302	55.55%	\$18,555	\$3,611	24.16%
05	Officers' Salaries	\$3,427	\$0	0.00%	\$3,480	\$53	1.55%
21	Chief's Expense	\$1,395	\$92	6.59%	\$1,395	\$0	0.00%
22	Clothing Allowance	\$3,000	\$1,121	37.37%	\$4,200	\$1,200	40.00%
23	Dues & Travel	\$715	\$505	70.63%	\$1,000	\$285	39.86%
24	Training Expenses	\$1,300	\$270	20.77%	\$2,800	\$1,500	115.38%
31	Office Supplies	\$450	\$278	61.78%	\$500	\$50	11.11%
33	Postage	\$50	\$3	6.00%	\$50	\$0	0.00%
37	Fire Fighting Supplies	\$3,600	\$1,627	45.19%	\$4,660	\$1,060	29.44%
41	Equipment Purchase	\$9,300	\$5,566	59.85%	\$10,000	\$700	7.53%
51	Equipment Main. & Repair	\$13,000	\$9,834	75.65%	\$16,450	\$3,450	26.54%
61	Telephone	\$1,930	\$2,181	113.01%	\$1,930	\$0	0.00%
72	Fuel Vehicles	\$3,021	\$2,178	72.10%	\$3,021	\$0	0.00%
91	Miscellaneous	\$4,000	\$2,290	57.25%	\$4,000	\$0	0.00%
511	TOTAL FIRE PROTECTION	\$397,338	\$261,637	65.85%	\$610,850	\$213,512	53.74%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change
512	Police Protection						
01	Full-time Regular	\$381,769	\$243,498	63.78%	\$391,226	\$9,457	2.48%
02	Full-time Extra	\$55,253	\$33,356	60.37%	\$56,537	\$1,284	2.32%
03	Reserve Salary	\$0	\$0	#DIV/0!	\$0	\$0	N/A
04	Training Payroll	\$11,048	\$4,516	40.88%	\$11,582	\$534	4.83%
05	Investigation Salary	\$3,436	\$1,401	40.77%	\$3,455	\$19	0.55%
06	Animal Control	\$9,828	\$8,803	89.57%	\$11,813	\$1,985	20.20%
21	Chief's Expense	\$1,150	\$0	0.00%	\$1,150	\$0	0.00%
22	Clothing Allowance	\$7,960	\$3,204	40.25%	\$7,960	\$0	0.00%
23	Dues & Travel	\$500	\$809	161.80%	\$500	\$0	0.00%
24	Training cost	\$3,500	\$1,883	53.80%	\$3,500	\$0	0.00%
33	Postage	\$330	\$14	4.24%	\$350	\$20	6.06%
37	Dog Pound Supplies	\$1,000	\$829	82.90%	\$1,000	\$0	0.00%
41	Equipment purchase	\$4,940	\$5,858	118.58%	\$5,570	\$630	12.75%
51	Equipment Main. & Repair	\$6,085	\$6,513	107.03%	\$6,635	\$550	9.04%
61	Telephone	\$4,740	\$3,720	78.48%	\$5,300	\$560	11.81%
71	Heating Fuel	\$825	\$419	50.79%	\$825	\$0	0.00%
72	Fuel Vehicles	\$15,000	\$7,287	48.58%	\$14,400	-\$600	-4.00%
91	Miscellaneous	\$400	\$0	0.00%	\$400	\$0	0.00%
92	DARE	\$0	\$0	#DIV/0!	\$0	\$0	N/A
512	TOTAL POLICE PROTECTION	\$507,764	\$322,110	63.44%	\$522,203	\$14,439	2.84%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change
513	Dispatch Service						
01	Full-time Regular	\$144,317	\$99,498	68.94%	\$147,118	\$2,801	1.94%
02	Full-time Extra	\$24,562	\$19,438	79.14%	\$24,970	\$408	1.66%
04	Training Payroll	\$3,212	\$150	4.67%	\$3,297	\$85	2.65%
22	Clothing Allowance	\$280	\$0	0.00%	\$280	\$0	0.00%
23	Dues and Travel	\$350	\$0	0.00%	\$350	\$0	0.00%
24	Training Expenses	\$350	\$0	0.00%	\$350	\$0	0.00%
31	Office Supplies	\$4,585	\$3,713	80.98%	\$4,585	\$0	0.00%
33	Postage	\$100	\$0	0.00%	\$100	\$0	0.00%
51	Equip. Main. & Repair	\$8,150	\$633	7.77%	\$8,140	-\$10	-0.12%
61	Telephone	\$3,285	\$2,237	68.10%	\$3,285	\$0	0.00%
91	Miscellaneous	\$200	\$0	0.00%	\$200	\$0	0.00%
513	TOTAL DISPATCH COST	\$189,391	\$125,669	66.35%	\$192,675	\$3,284	1.73%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change
514	Ambulance Service						
01	Attendants Payroll	\$127,562	\$68,945	54.05%	\$93,694	-\$33,868	-26.55%
03	Director's Salary	\$1,600	\$0	0.00%	\$1,624	\$24	1.50%
04	Training Payroll	\$7,551	\$3,048	40.37%	\$9,410	\$1,859	24.62%
23	Dues & Travel	\$1,955	\$1,025	52.43%	\$1,955	\$0	0.00%
24	Training Expenses	\$5,270	\$3,056	57.99%	\$5,270	\$0	0.00%
31	Office Supplies	\$700	\$403	57.57%	\$700	\$0	0.00%
32	Software Support	\$1,200	\$995	82.92%	\$1,200	\$0	0.00%
33	Postage	\$705	\$406	57.59%	\$823	\$118	16.74%
35	Advertising	\$300	\$300	100.00%	\$300	\$0	0.00%
37	Ambulance Supplies	\$19,005	\$12,560	66.09%	\$21,224	\$2,219	11.68%
41	Equipment Purchase	\$2,750	\$0	0.00%	\$3,000	\$250	9.09%
51	Equipment Main. & Repair	\$9,796	\$4,686	47.84%	\$10,046	\$250	2.55%
61	Telephone	\$1,256	\$582	46.34%	\$1,256	\$0	0.00%
72	Fuel Vehicles	\$8,946	\$3,422	38.25%	\$10,525	\$1,579	17.65%
90	Contracted Services	\$1,000	\$1,000	100.00%	\$1,200	\$200	20.00%
91	Miscellaneous	\$732	\$44	6.01%	\$732	\$0	0.00%
92	ALS Backup	\$1,625	\$525	32.31%	\$1,625	\$0	0.00%
93	Collection Costs	\$2,000	\$246	12.30%	\$2,000	\$0	0.00%
514	TOTAL AMBULANCE COST	\$193,953	\$101,243	52.20%	\$166,584	-\$27,369	-14.11%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change
515	Public Safety Building						
01	Custodian	\$5,388	\$2,528	46.92%	\$5,469	\$81	1.50%
39	Building Supplies	\$2,750	\$1,197	43.53%	\$2,750	\$0	0.00%
52	Building Main. & Repairs	\$7,000	\$4,274	61.06%	\$7,000	\$0	0.00%
71	Fuel Heating	\$10,000	\$6,311	63.11%	\$10,000	\$0	0.00%
81	Electricity	\$10,000	\$6,971	69.71%	\$8,500	-\$1,500	-15.00%
82	Water & Sewer	\$1,000	\$501	50.10%	\$1,000	\$0	0.00%
91	Miscellaneous	\$1,000	\$468	46.80%	\$1,000	\$0	0.00%
515	PUBLIC SAFETY BUILDING	\$37,138	\$22,250	59.91%	\$35,719	-\$1,419	-3.82%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change
516	Utilities						
92	Street Lights	\$45,125	\$29,703	65.82%	\$45,000	-\$125	-0.28%
93	Hydrant Rental	\$201,858	\$153,124	75.86%	\$209,932	\$8,074	4.00%
516	TOTAL UTILITIES	\$246,983	\$182,827	74.02%	\$254,932	\$7,949	3.22%
51	TOTAL PROTECTION	\$1,572,567	\$1,015,736	64.59%	\$1,782,963	\$210,396	13.38%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change

52	STREET AND WAYS						
521	General Highway						
01	Regular Payroll	\$351,438	\$249,324	70.94%	\$362,924	\$11,486	3.27%
02	Extra and Overtime	\$66,876	\$49,596	74.16%	\$68,094	\$1,218	1.82%
03	Summer Help	\$18,000	\$147	0.82%	\$18,000	\$0	0.00%
22	Clothing Allowance	\$4,800	\$4,142	86.29%	\$4,800	\$0	0.00%
23	Dues and Travel	\$200	\$45	22.50%	\$200	\$0	0.00%
24	Training Cost	\$600	\$0	0.00%	\$600	\$0	0.00%
31	Office Supplies	\$600	\$852	141.93%	\$600	\$0	0.00%
41	Minor Equipment Purchase	\$2,000	\$426	21.30%	\$2,000	\$0	0.00%
42	Equipment Rental	\$84,115	\$60,020	71.35%	\$87,621	\$3,506	4.17%
51	Equipment Parts and Repair	\$85,162	\$63,185	74.19%	\$88,262	\$3,100	3.64%
61	Telephone	\$1,311	\$1,020	77.80%	\$1,311	\$0	0.00%
72	Fuel Vehicles	\$46,290	\$18,075	39.05%	\$46,290	\$0	0.00%
91	Miscellaneous	\$1,600	\$988	61.75%	\$1,600	\$0	0.00%
92	Gravel	\$15,000	\$6,303	42.02%	\$15,000	\$0	0.00%
93	Salt & Sand	\$101,600	\$152,002	149.61%	\$125,400	\$23,800	23.43%
94	Street Signs	\$3,500	\$270	7.71%	\$3,500	\$0	0.00%
95	Culvert and Drains	\$6,000	\$2,938	48.97%	\$6,000	\$0	0.00%
96	Guard Rails and Banners	\$5,000	\$0	0.00%	\$5,000	\$0	0.00%
97	Pavement-Roads	\$180,740	\$336	0.19%	\$180,320	-\$420	-0.23%
98	Tree Removal & Planting	\$22,000	\$0	0.00%	\$22,000	\$0	0.00%
99	Pavement Sidewalks	\$15,000	\$13,577	90.51%	\$15,000	\$0	0.00%
521	TOTAL GENERAL HIGHWAY	\$1,011,832	\$623,245	61.60%	\$1,054,522	\$42,690	4.22%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change
522	Town Garage						
39	Building Supplies	\$2,000	\$819	40.95%	\$2,000	\$0	0.00%
52	Building Main. & Repair	\$6,500	\$3,723	57.28%	\$6,500	\$0	0.00%
61	Telephone	\$800	\$608	76.00%	\$800	\$0	0.00%
71	Fuel heating	\$6,000	\$5,623	93.72%	\$8,000	\$2,000	33.33%
81	Electricity	\$4,500	\$2,467	54.82%	\$4,500	\$0	0.00%
522	TOTAL TOWN GARAGE	\$19,800	\$13,240	66.87%	\$21,800	\$2,000	10.10%
	TOTAL HIGHWAY	\$1,031,632	\$636,485	61.70%	\$1,076,322	\$44,690	4.33%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change

53	HEALTH & SANITATION						
531	Solid Waste						
01	Regular Payroll	\$71,057	\$49,158	69.18%	\$72,461	\$1,404	1.98%
02	Extra & Overtime	\$1,000	\$1,550	155.00%	\$1,000	\$0	0.00%
22	Clothing Allowance	\$850	\$638	75.06%	\$850	\$0	0.00%
39	Building Supplies	\$1,350	\$1,802	133.48%	\$1,350	\$0	0.00%
51	Equip. Main. & Repair	\$2,800	\$1,542	55.07%	\$4,100	\$1,300	46.43%
52	Building Main & Repair	\$2,900	\$2,064	71.17%	\$2,900	\$0	0.00%
61	Telephone	\$450	\$385	85.56%	\$450	\$0	0.00%
71	Fuel Heating	\$1,200	\$878	73.17%	\$1,200	\$0	0.00%
72	Fuel Vehicles	\$500	\$860	172.00%	\$1,100	\$600	120.00%
81	Electricity	\$3,500	\$2,071	59.17%	\$3,500	\$0	0.00%
91	Miscellaneous	\$800	\$501	62.63%	\$1,900	\$1,100	137.50%
94	Hauling	\$26,995	\$20,489	75.90%	\$29,143	\$2,148	7.96%
95	Tipping Fee	\$139,760	\$88,756	63.51%	\$136,410	-\$3,350	-2.40%
96	District Fee	\$1,625	\$788	48.49%	\$2,000	\$375	23.08%
97	Monitoring Wells	\$6,500	\$7,856	120.86%	\$7,500	\$1,000	15.38%
531	TOTAL SOLID WASTE	\$261,287	\$179,338	68.64%	\$265,864	\$4,577	1.75%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change
532	Health & Services						
01	Health Officer Salary	\$300	\$0	0.00%	\$300	\$0	0.00%
91	Septic Waste Disposal	\$0	\$0	#DIV/0!	\$0	\$0	N/A
						\$0	
532	TOTAL HEALTH	\$300	\$0	0.00%	\$300	\$0	0.00%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change
533	General Assistance						
92	General Assistance	\$8,000	\$3,637	45.46%	\$8,000	\$0	0.00%
533	TOTAL GENERAL ASSISTANCE	\$8,000	\$3,637	45.46%	\$8,000	\$0	0.00%
53	TOTAL HEALTH & SANITATION	\$269,587	\$182,975	67.87%	\$274,164	\$4,577	1.70%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change

54	Com. & Social Agencies						
541	Community Agencies						
81	Buck Library	\$14,000	\$14,000	100.00%	\$14,000	\$0	0.00%
82	Snowmobile Club	\$1,700	\$1,700	100.00%	\$1,700	\$0	0.00%
83	Fort Knox	\$1,800	\$1,800	100.00%	\$1,800	\$0	0.00%
84	Arcady Committee	\$0	\$0	#DIV/0!	\$0	\$0	N/A
85	Circus Band	\$0	\$0	#DIV/0!	\$0	\$0	N/A
86	Chamber of Commerce	\$13,000	\$13,000	100.00%	\$9,000	-\$4,000	-30.77%
	Bay Festival/225th Bday	\$40,000	\$35,000	87.50%	\$15,000	-\$25,000	-62.50%
87	Memorial Day	\$400	\$0	0.00%	\$400	\$0	0.00%
92	Conservation Commission	\$350	\$0	0.00%	\$350	\$0	0.00%
93	Penobscot Consortium	\$2,500	\$0	0.00%	\$2,500	\$0	0.00%
94	Wilson Hall	\$0	\$0	#DIV/0!	\$0	\$0	N/A
95	Main Street Bucksport	\$20,000	\$20,000	100.00%	\$20,000	\$0	0.00%
541	TOTAL COM. AGENCIES	\$93,750	\$85,500	91.20%	\$64,750	-\$29,000	-30.93%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change
542	Social Agencies						
84	Washington Hancock CAP	\$1,500	\$1,500	100.00%	\$1,500	\$0	0.00%
85	Child and Family Opportunities	\$2,200	\$2,200	100.00%	\$0	-\$2,200	-100.00%
87	Bucksport Community Concerns	\$4,500	\$4,500	100.00%	\$4,500	\$0	0.00%
88	**Downeast Transportation	\$2,692	\$3,592	133.43%	\$3,592	\$900	33.43%
88a	Transportation - expansion				\$5,000	\$5,000	
89	Eastern Area Agency on Aging	\$1,500	\$1,500	100.00%	\$2,500	\$1,000	66.67%
90	Child Care Center	\$2,000	\$2,000	100.00%	\$2,500	\$500	25.00%
91	Bucksport Healthy Communities Coalit	\$15,000	\$0	0.00%	\$0	-\$15,000	-100.00%
92	Senior Citizens' Group	\$2,500	\$2,500	100.00%	\$6,000	\$3,500	140.00%
94	**Downeast Health Services	\$0	\$0	#DIV/0!	\$0	\$0	N/A
95	Yesterday's Children	\$0	\$0	#DIV/0!	\$0	\$0	N/A
96	Hospice of Hancock	\$800	\$800	100.00%	\$800	\$0	0.00%
97	Community Health & Counseling Servi	\$0	\$0	#DIV/0!	\$0	\$0	N/A
98	Lifeflight Foundation	\$1,000	\$1,000	100.00%	\$1,000	\$0	0.00%
	* Emmaus Homeless Shelter	\$0	\$0	#DIV/0!	\$0	\$0	N/A
	* Maine Family Planning - WIC	\$500	\$500	100.00%	\$500	\$0	0.00%
	Families First Community Center				\$1,000		
	Red Cross				\$300		
	Home Health Hospice - EMHS				\$250		
	Health Equity Alliance	\$0	\$0	#DIV/0!	\$500	\$500	N/A
542	TOTAL SOCIAL AGENCIES	\$34,192	\$20,092	58.76%	\$29,942	-\$4,250	-12.43%
	** = No request submitted						
54	TOTAL COM. AND SOCIAL	\$127,942	\$105,592	82.53%	\$94,692	-\$33,250	-25.99%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change

56	RECREATION & CULTURAL						
561	Recreation Program						
01	Director's Salary	\$0	\$0	#DIV/0!	\$0	\$0	N/A
02	Senior Citizens Dir.	\$15,839	\$9,892	62.45%	\$16,077	\$238	1.50%
03	Swimming Pool Payroll -Y Contract	\$90,342	\$77,879	86.20%	\$119,176	\$28,834	31.92%
04	Facility Main. Payroll	\$3,231	\$9,960	308.26%	\$0	-\$3,231	-100.00%
05	Part-time Assistants	\$37,211	\$23,880	64.17%	\$40,028	\$2,817	7.57%
06	Youth Activities	\$0	\$0	#DIV/0!	\$0	\$0	N/A
07	Youth Athletics	\$0	\$0	#DIV/0!	\$0	\$0	N/A
08	Fitness Center Payroll	\$0	\$0	#DIV/0!	\$0	\$0	N/A
09	Sr. Fitness Payroll	\$0	\$0	#DIV/0!	\$0	\$0	N/A
10	Sr. Lunch Pr	\$0	\$0	#DIV/0!	\$0	\$0	N/A
21	Director's Expenses	\$0	\$0	#DIV/0!	\$0	\$0	N/A
31	Office Supplies	\$0	\$0	#DIV/0!	\$0	\$0	N/A
33	Postage	\$0	\$0	#DIV/0!	\$0	\$0	N/A
37	Program Supplies	\$7,087	\$1,871	26.40%	\$5,000	-\$2,087	-29.45%
39	Building Supplies	\$1,000	\$89	8.90%	\$750	-\$250	-25.00%
41	Equipment purchase	\$325	\$0	0.00%	\$325	\$0	0.00%
51	Equipment Main & Repair	\$250	\$408	163.20%	\$250	\$0	0.00%
52	Building Main. & Repair	\$3,000	\$106	3.53%	\$1,500	-\$1,500	-50.00%
61	Telephone	\$1,872	\$982	52.46%	\$1,200	-\$672	-35.90%
71	Fuel Heating	\$400	\$0	0.00%	\$0	-\$400	-100.00%
72	Fuel Vehicle	\$0	\$310	#DIV/0!	\$300	\$300	N/A
81	Electricity	\$6,585	\$4,466	67.82%	\$6,600	\$15	0.23%
82	Water	\$5,077	\$3,876	76.34%	\$5,100	\$23	0.45%
91	Rent	\$10,344	\$7,758	75.00%	\$10,344	\$0	0.00%
92	Youth Athletic Expense	\$6,600	\$448	6.79%	\$6,600	\$0	0.00%
93	Youth Activity Expense	\$0	\$0	#DIV/0!	\$0	\$0	N/A
561	TOTAL RECREATION PRO.	\$189,163	\$141,924	75.03%	\$213,250	\$24,087	12.73%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change
562	Town Dock/Walkway/Main Street Maint						
37	Facility Supplies	\$2,200	\$1,390	63.18%	\$3,000	\$800	36.36%
51	Equipment Main. & Repair	\$2,100	\$1,490	70.95%	\$3,500	\$1,400	66.67%
61	Telephone	\$0	\$0	#DIV/0!	\$0	\$0	N/A
72	Fuel Vehicles	\$475	\$0	0.00%	\$475	\$0	0.00%
81	Electricity	\$3,000	\$961	32.03%	\$2,500	-\$500	-16.67%
82	Water	\$700	\$228	32.57%	\$700	\$0	0.00%
91	Miscellaneous	\$3,000	\$611	20.37%	\$3,000	\$0	0.00%
	Building Maint & Repair				\$1,200	\$1,200	
	Small Equipment Purchase				\$1,200	\$1,200	
	Program Support				\$500	\$500	
	Facility Maintenance Personnel	\$30,000	\$9,571	31.90%	\$32,000	\$2,000	6.67%
562	TOTAL DOCK MAINTENANCE	\$41,475	\$14,251	34.36%	\$48,075	\$6,600	15.91%
56	TOTAL RECREATION & CULT.	\$230,638	\$156,175	67.71%	\$261,325	\$30,687	13.31%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change

57	CAPITAL IMPROVEMENTS						
571	Reserves						
55	Fire Equipment Reserve	\$21,000	\$0	0.00%	\$21,000	\$0	0.00%
56	Public Safety Reserve	\$20,000	\$0	0.00%	\$15,000	-\$5,000	-25.00%
57	Highway Equipment Reserve	\$150,000	\$0	0.00%	\$160,000	\$10,000	6.67%
58	Waterfront Reserve	\$0	\$0	#DIV/0!	\$0	\$0	N/A
59	Ambulance Reserve	\$25,000	\$0	0.00%	\$35,000	\$10,000	40.00%
60	School St Fire House Reserve	\$0	\$0	#DIV/0!	\$0	\$0	N/A
62	Concession Stand Reserve	\$0	\$0	#DIV/0!	\$0	\$0	N/A
65	Solid Waste Reserve	\$0	\$0	#DIV/0!	\$0	\$0	N/A
66	Police Equipment Reserve	\$30,000	\$0	0.00%	\$74,000	\$44,000	146.67%
67	Recreation Equipment Reserve	\$0	\$0	#DIV/0!	\$0	\$0	N/A
68	Swimming Pool Reserve	\$0	\$0	#DIV/0!	\$0	\$0	N/A
69	Town Garage Reserve	\$10,000	\$0	0.00%	\$0	-\$10,000	-100.00%
75	Town Office Reserve	\$2,000	\$0	0.00%	\$0	-\$2,000	-100.00%
76	Office Equipment Reserve	\$5,000	\$0	0.00%	\$0	-\$5,000	-100.00%
77	Dispatch Equipment Reserve	\$2,500	\$0	0.00%	\$2,500	\$0	0.00%
78	Transfer Station Reserve	\$0	\$0	#DIV/0!	\$0	\$0	N/A
79	Jewett School Reserve	\$0	\$0	#DIV/0!	\$0	\$0	N/A
80	Chamber of Commerce Building	\$5,000	\$0	0.00%	\$0	-\$5,000	-100.00%
81	Bucksport Performing Arts Center	\$2,500	\$0	0.00%	\$0	-\$2,500	-100.00%
82	Downtown Improvements	\$0	\$0	#DIV/0!	\$0	\$0	N/A
???	Yellow School House	\$0	\$0	#DIV/0!	\$0	\$0	N/A
86	Recreation Facility Reserve	\$0	\$0	#DIV/0!	\$0	\$0	N/A
87	Silver Lake Property	\$0	\$0	#DIV/0!	\$0	\$0	N/A
88	Parking Lots	\$0	\$0	#DIV/0!	\$25,000	\$25,000	N/A
89	Natural Gas	\$0	\$0	#DIV/0!	\$0	\$0	N/A
91	Highway Improvements - Rt. #46	\$0	\$0	#DIV/0!	\$0	\$0	N/A
92	Highway Improvements	\$0	\$0	#DIV/0!	\$0	\$0	N/A
93	Animal Shelter	\$2,500	\$0	0.00%	\$2,500	\$0	0.00%
94	Industrial Park Land Purchase	\$0	\$0	#DIV/0!	\$0	\$0	N/A
95	Public Access Equipment	\$0	\$0	#DIV/0!	\$0	\$0	N/A
571	TOTAL RESERVE	\$275,500	\$0	0.00%	\$335,000	\$59,500	21.60%
57	TOTAL CAPITAL PROGRAM	\$275,500	\$0	0.00%	\$335,000	\$59,500	21.60%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change

58	DEBT RETIREMENT						
581	Long Term Debt						
92	Principal and Interest	\$15,412	\$0	0.00%	\$15,412	\$0	0.00%
58	TOTAL DEBT RETIREMENT	\$15,412	\$0	0.00%	\$15,412	\$0	0.00%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change

59	CEMETERY CARE						
591	Cemetery Expense						
76	Silver Lake Cemetery	\$675	\$0	0.00%	\$675	\$0	0.00%
77	Oak Hill Cemetery	\$100	\$0	0.00%	\$100	\$0	0.00%
78	Evergreen Cemetery	\$1,500	\$0	0.00%	\$1,500	\$0	0.00%
79	Hillside Cemetery	\$300	\$0	0.00%	\$300	\$0	0.00%
86	Buck Cemetery	\$1,250	\$0	0.00%	\$1,250	\$0	0.00%
87	Catholic Cemetery	\$300	\$0	0.00%	\$300	\$0	0.00%
88	Lanpher Cemetery	\$100	\$0	0.00%	\$100	\$0	0.00%
89	Moulton Cemetery	\$100	\$0	0.00%	\$100	\$0	0.00%
91	Heweytown Cemetery	\$100	\$0	0.00%	\$100	\$0	0.00%
92	Page Cemetery	\$100	\$0	0.00%	\$100	\$0	0.00%
591	TOTAL CEMETERY EXPENSE	\$4,525	\$0	0.00%	\$4,525	\$0	0.00%
59	TOTAL CEMETERY CARE	\$4,525	\$0	0.00%	\$4,525	\$0	0.00%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change

65	TIF						
651	TIF Expense						
91	TIF Amortization Exp - Chambers Note	\$6,669	\$0	0.00%	\$6,669	\$0	0.00%
92	Expense	\$30,157	\$1,607	5.33%	\$4,000	-\$26,157	-86.74%
65	TOTAL TIF	\$36,826	\$1,607	4.36%	\$10,669	-\$26,157	-71.03%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change

67	UNCATEGORIZED EXPENSES						
572	Expenses						
91	Undesignated Amort Exp - Chambers	\$6,669	\$0	0.00%	\$6,669	\$0	0.00%
92	Expense		\$0			\$0	N/A
	Highway #46		\$0			\$0	N/A
98	Sick & Vacation Reserve Transf		\$0			\$0	N/A
66	TOTAL UNCATEGORIZED	\$6,669	\$0	0.00%	\$6,669	\$0	0.00%

	MUNICIPAL BUDGET TOTALS	\$5,108,350	\$3,227,485	63.18%	\$5,530,199	\$421,849	8.26%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change

55	EDUCATION						
551	Regular Program						
92	Expense	\$4,487,571.00	\$3,279,765	73.09%	\$4,720,940	\$233,369	5.20%
552	Adult Education						
92	Expense						
553	RSU #25						
92	Expense						
55	TOTAL EDUCATION	\$4,487,571	\$3,279,765	73.09%	\$4,720,940	\$233,369	5.20%

60	COUNTY TAX						
601	County Tax Expense						
92	County Payment	\$186,625	\$186,625	100.00%	\$189,491	\$2,866	1.54%
60	TOTAL COUNTY TAX	\$186,625	\$186,625	100.00%	\$189,491	\$2,866	1.54%

2018/19 PROPOSED BUDGET

ACCT #	Account Name	2017-2018 Adopted	2017-18 YTD Expense	2017-18 % Spent	2018-19 Proposed Budget	Incr/(Dec) Budgeted FY18 vs FY19	Percent Change

64	OVERLAY						
641	Overlay Expense						
92	Overlay Expense	\$258,747	\$0	1.00%	\$104,685.00	-\$154,062	-59.54%
64	TOTAL OVERLAY	\$258,747	\$0	0.00%	\$104,685	-\$154,062	-59.54%
TOTAL GROSS BUDGET		\$10,041,292	\$6,693,875	66.66%	\$10,545,315	\$504,023	5.02%
TOTAL GROSS BUDGET		\$10,041,292	\$6,057,390	67.28%	\$10,545,315	\$504,023	5.02%
TOTAL REVENUES		\$2,990,969			\$3,234,748		
Taxation Required		\$7,050,323			\$7,310,567	\$260,244	3.69%

2018-19 Revenues

REVENUE DETAILS

Account Number	Account Name	Details	2018-19 Budget Proposed	2017-18 2016-17 Budget	Decrease Increase	Percent Change
50	GENERAL GOVERNMENT					
1003	Excise Tax		800,000	800,000	-	0.00%
1004	Boat Excise Tax		5,500	5,500	-	0.00%
1005	Auto Registration Fees		16,000	16,000	-	0.00%
1007	Interest on Taxes		24,000	24,000	-	0.00%
1008	Interest on Investment		60,000	44,000	16,000	26.67%
1009	Tax Lien Cost		13,000	13,000	-	0.00%
1010	Town Clerk Revenues		11,000	11,000	-	0.00%
1011	TIF Revenues		75,000	70,000	5,000	6.67%
Note	Transfer from TIF Balances	Economic Devel. Dir, sal & bene -	36,331			
	All Money here will be a transfer from TIF	Marketing & other costs-	14,000			
		Chamber Fest -	13,000			
		Amortization of Chambers Note Receivable	6,669			
		Transportation expansion	5,000			
			75,000			
1012	Appropriation From Surplus		450,000	350,000	100,000	22.22%
1013	Miscellaneous Income		2,000	2,000	-	0.00%
1014	Homestead Reimbursement		200,000	198,407	1,593	0.80%
1016	BETE Reimbursement		56,591	56,591	-	0.00%
1017	Fee in Lieu of Taxes		15,975	15,975	-	0.00%
1018	Copy Fees		150	150	-	0.00%
1019	School Designated Surplus		268,232	164,699	103,533	38.60%

2018-19 Revenues

REVENUE DETAILS

Account Number	Account Name	Details	2018-19 Budget Proposed	2017-18 2016-17 Budget	Decrease Increase	Percent Change
1201	Planning Board Fees		1,200	1,200	-	0.00%
1202	Code Enforcement Permit Fees		6,000	6,000	-	0.00%
1203	Plumbing Permit Fees		3,500	3,500	-	0.00%
1301	General Assistance		5,600	5,600	-	0.00%
1302	Tree Growth		30,000	30,000	-	0.00%
1303	Maine Revenue Sharing		300,000	300,000	-	0.00%
1304	Veterans' Reimbursement		4,000	4,000	-	0.00%
51	PROTECTION					
2001	Fire Protection Subsidies		30,000	30,000	-	0.00%
2002	Ambulance User Fees		480,000	432,000	48,000	10.00%
2003	Ambulance Subsidies		42,000	42,000	-	0.00%
2004	Grant Subsidy - FEMA Grant		93,000	-	93,000	100.00%
2005	Misc. Fire Revenue		-	-	-	
2201	Police Revenues		36,000	34,000	2,000	5.56%
2203	Animal Control Fees		18,000	18,000	-	0.00%
2401	Dispatch Subsidies		-	11,000	(11,000)	n/a
52	STREET & WAYS					
3001	Highway Revenues		500	1,000	(500)	-100.00%
3003	Highway Block Grant		62,200	62,500	(300)	-0.48%
53	HEALTH & SANITATION					

2018-19 Revenues

REVENUE DETAILS

Account Number	Account Name	Details	2018-19 Budget Proposed	2017-18 2016-17 Budget	Decrease Increase	Percent Change
4001	Solid Waste Subsidies		-	76,947	(76,947)	n/a
4002	Recycling Revenue		5,000	12,000	(7,000)	-140.00%
4003	Solid Waste Fees		25,000	36,000	(11,000)	-44.00%
4004	MRC Revenues		-	33,000	(33,000)	n/a
4006	Spofford Funds To fund Bucksport Community Concerns Interest earnings from Permanent Fund		4,500	4,500	-	0.00%
7001	Recreation Subsidies		-	-	-	n/a
7002	Recreation Revenues Diversion Grant/Contracted Services and RSU 25 reimbursement		40,800	26,000	(26,000)	n/a
7005	Senior Fitness Activity Fees		-	-	-	n/a
7006	Snowmobile Revenues		1,200	1,200	-	0.00%
7007	Cable TV Revenues		45,000	45,000	-	0.00%
7008	Docking and Mooring Fees		3,800	3,800	-	0.00%
TOTALS			3,234,748	2,990,569	244,179	7.55%

86

**RESOLVE #R-2018-60 TO ADOPT THE TOWN MARINA OPERATING BUDGET
FOR THE PERIOD JULY 1, 2018 THROUGH JUNE 30, 2019**

Be it resolved by the members of the Bucksport Town Council in Town Council assembled that expenditures for the Marina Operating Budget totaling **\$137,392** for the period 07/01/2018 to 06/30/2019 be approved as follows:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>2018-2019 BUDGET</u>
1	Regular Salaries	\$ 60,160
2	Extra and overtime	\$ 500
23	Dues & Travel	\$ 500
24	Training	\$ 2,000
25	Employee's Benefits	\$ 9,182
31	Office Supplies	\$ 500
32	Software Support	\$ 1,500
33	Postage	\$ 100
34	Printing	\$ 50
35	Advertising & Marketing	\$ 2,000
36	Copying	\$ 50
37	Cost of Goods – Dockside Supplies & Ice	\$ 5,000
38	Cost of Goods – Gasoline Sales	\$ 32,500
41	Small Equipment Purchase	\$ 400
42	Equipment Rental	\$ 4,200
51	Equipment Maintenance and Repair	\$ 1,500
52	Building Maintenance and Repair	\$ 3,750
53	Float Maintenance	\$ 1,000
54	Boat Maintenance	\$ 1,000
61	Telephone	\$ 450
62	Internet Wifi	\$ 900
73	Credit Card Fees	\$ 2,900
81	Electricity	\$ 2,100
82	Water	\$ 1,200
85	Insurance	\$ 350
91	Misc. (Lease submerged lands, mooring inspection)	<u>\$ 2,100</u>
	TOTAL:	\$137,392

Be it further resolved that the revenues totaling **\$137,392** for the period 07/01/2018 to 06/30/2019 shall be approved as follows:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>2018-2019 BUDGET</u>
4102	Gasoline Sales	\$ 37,700
4103	Transient Dockage	\$ 13,500
4018	Ice Sales	\$ 550
4121	Slip Fees	\$ 58,991
4122	Dockside Sales	\$ 6,500
_____	Marina Reserve	\$ 20,151
	TOTAL:	\$137,392

Acted on June 14, 2018

Yes _____ No _____ Abstained _____

Attested by:

Kathy Downes, Town Clerk

2018/19 PROPOSED
MARINA BUDGET

Account Number	Account Name	2018/19 Proposed	2017/18 Actual		% increase
75-751-01	Salaries/Wages	\$ 60,160.00	\$ 56,770.00	\$ 3,390.00	5.63%
75-751-02	Overtime	\$ 500.00	\$ 500.00	\$ -	0.00%
75-751-23	Dues & Travel	\$ 500.00	\$ -	\$ 500.00	100.00%
75-751-24	Training	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	50.00%
75-751-25	Employee Benefits	\$ 9,182.00	\$ 8,850.00	\$ 332.00	3.62%
75-751-31	Office Supplies	\$ 500.00	\$ 500.00	\$ -	0.00%
75-751-32	Software Support	\$ 1,500.00	\$ 300.00	\$ 1,200.00	80.00%
75-751-33	Postage/Shipping	\$ 100.00	\$ 100.00	\$ -	0.00%
75-751-34	Printing	\$ 50.00	\$ 50.00	\$ -	0.00%
75-751-35	Advertising & Marketing	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	50.00%
75-751-36	Copying	\$ 50.00	\$ 50.00	\$ -	0.00%
75-751-37	Cost of Goods Sold	\$ 5,000.00	\$ 2,000.00	\$ 3,000.00	60.00%
75-751-38	Cost of Goods Sold -Gasoline	\$ 32,500.00	\$ 22,000.00	\$ 10,500.00	32.31%
75-751-41	Small Equipment	\$ 400.00	\$ 400.00	\$ -	0.00%
75-751-42	Rental	\$ 4,200.00	\$ 3,300.00	\$ 900.00	21.43%
75-751-51	Maintenance/Repair - Equip	\$ 1,500.00	\$ 1,000.00	\$ 500.00	33.33%
75-751-52	Building Repair	\$ 3,750.00	\$ 3,750.00	\$ -	0.00%
75-751-53	Float Maintenance	\$ 1,000.00	\$ 1,000.00	\$ -	0.00%
75-751-54	Boat Operation/Maint	\$ 1,000.00	\$ 200.00	\$ 800.00	80.00%
75-751-61	Telephone	\$ 450.00	\$ 450.00	\$ -	0.00%
75-751-62	Internet	\$ 900.00	\$ 900.00	\$ -	0.00%
75-751-73	Credit Card Fees	\$ 2,900.00	\$ 1,000.00	\$ 1,900.00	65.52%
75-751-81	Electricity	\$ 2,100.00	\$ 2,100.00	\$ -	0.00%
75-751-82	Water	\$ 1,200.00	\$ 600.00	\$ 600.00	50.00%
75-751-85	Insurance	\$ 350.00	\$ 350.00	\$ -	0.00%
75-751-90	Contracted Services	\$ 1,500.00	\$ 1,500.00	\$ -	0.00%
75-751-91	Miscellaneous	\$ 2,100.00	\$ 2,100.00	\$ -	0.00%
Total		\$ 137,392.00	\$ 111,770.00	\$ 25,622.00	18.65%

MARINA EXPENSE

Account Number	Account Name	Details	Rates		Subtotal	2018-19 Budget	2017=18 Budget	Decrease (-) Increase +	Percent Change
			Hours	\$ / %					
75									
751	MARINA								
	Regular Salaries/Wages								
		Stipend Marina Manager	0	\$ -	\$ -				
		Marina Manager	1,600	\$ 22.50	\$ 36,000.00				
		Provides 40 hours per week for 24 weeks & 20 hours per week for 28 weeks =							
		Harbormaster Stipend			\$ 1,000.00				
		40 hrs./week for 26 weeks @ \$14.00/hr.	40	\$ 14.00	\$ 14,560.00				
		20 hrs./week for 25 weeks @ \$12.00/hr.	20	\$ 12.00	\$ 6,000.00				
		Dept Head Stipend			\$ 2,600.00				
01	Total Regular Salaries/Wages					\$ 60,160.00	\$ 56,770.00	\$ 3,390.00	5.97%
	Extra and Overtime				\$ 500.00				
02	Total Extra and Overtime					\$ 500.00	\$ 500.00	\$ -	0.00%
23	Total Dues & Travel					\$ 500.00	\$ -	\$ 500.00	0.00%
	Training				\$ 2,000.00				
24	Total Training					\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	100.00%
	Employee Benefits								
		Social Security							
		.0765 X \$57120 +\$500		7.65%	\$ 4,408.00				
		MSRS							
		0.0675		6.75%					
		Life Insurance							
		0.013		1.30%	\$ -				
		Income Protection Plan							
		0.013		1.30%	\$ -				
		Health Insurance			\$ -				
		Workers Comp.							
		.487 X \$57120+\$500		4.87%	\$ 2,954.00				
		Unemployment							
		.03 X \$57120		3.00%	\$ 1,820.00				
25	Total Employee Benefits					\$ 9,182.00	\$ 8,850.00	\$ 332.00	3.75%
	Office Supplies								
		General office supplies							
31	Total Office Supplies					\$ 500.00	\$ 500.00	\$ -	0.00%

Account Number	Account Name	Details	Rates		Subtotal	2018-19 Budget	2017=18 Budget	Decrease (-) Increase +	Percent Change
			Hours	\$ / %					
75	Software Support								
32	Total Software Support				\$	1,500.00	\$ 300.00	\$ 1,200.00	400.00%
	Postage/Shipping				\$	100.00			
33	Total Postage/Shipping				\$	100.00	\$ 100.00	\$ -	0.00%
	Printing				\$	50.00			
34	Total Printing				\$	50.00	\$ 50.00	\$ -	0.00%
	Advertising and Marketing								
35	Total Advertising and Marketing				\$	2,000.00	\$ 1,000.00	\$ 1,000.00	100.00%
	Copying				\$	50.00			
36	Total Copying				\$	50.00	\$ 50.00	\$ -	0.00%
	Cost of Goods Sold	Ice & Goods sale			\$	5,000.00			
37	Total CGS - Dockside Sales				\$	5,000.00	\$ 2,000.00	\$ 3,000.00	150.00%
	Cost of Goods Sold - Gasoline	13,000 gals. @ \$2.50/gal.	13,000	\$ 2.50	\$	32,500.00			
38	Total CGS - Gasoline Sales				\$	32,500.00	\$ 22,000.00	\$ 10,500.00	47.73%
	Small Equipment Purchase				\$	400.00			
41	Total Small Equipment Purchase				\$	400.00	\$ 400.00	\$ -	0.00%
	Equipment Rental	Crane and Ice Freezer			\$	4,200.00			
42	Total Equipment Rental				\$	4,200.00	\$ 3,300.00	\$ 900.00	27.27%
	Equipment Maint/Repair	General repair and maintenance			\$	1,500.00			
51	Total Equipment Maint/Repair				\$	1,500.00	\$ 1,000.00	\$ 500.00	50.00%
	Building Maint/Repair	Cleaning supplies			\$	300.00			
		float repair			\$	3,250.00			
		Trash bags anti freeze			\$	200.00			
52	Total Building Maint/Repair				\$	3,750.00	\$ 3,750.00	\$ -	0.00%
	Float Maintenance	Miscellaneous repairs to decking cleats Diver to inspect chains			\$	1,000.00			

Account Number	Account Name	Details	Rates		Subtotal	2018-19 Budget	2017=18 Budget	Decrease (-) Increase +	Percent Change
			Hours	\$/%					
75									
53	Total Float Maintenance				\$ 1,000.00	\$ 1,000.00	\$ -	0.00%	
	Boat Op/Maintenance				\$ 1,000.00				
54	Total Boat Op/Maintenance				\$ 1,000.00	\$ 200.00	\$ 800.00	400.00%	
	Telephone								
61	Total Telephone Cost				\$ 450.00	\$ 450.00	\$ -	0.00%	
	Internet	Internet Wifi			\$ 900.00				
62	Total Internet				\$ 900.00	\$ 900.00	\$ -	0.00%	
	Credit Card Fees				\$ 2,900.00				
73	Total Credit Card Fees				\$ 2,900.00	\$ 1,000.00	\$ 1,900.00	190.00%	
	Cash Over/Short				\$ -				
75	Total Cash Over/Short				\$ -	\$ -	\$ -	n/a	
	Electricity Cost				\$ 2,100.00				
81	Total Electricity Cost				\$ 2,100.00	\$ 2,100.00	\$ -	0.00%	
	Water				\$ 1,200.00				
82	Total Water				\$ 1,200.00	\$ 600.00	\$ 600.00	100.00%	
	Sewer				\$ -				
83	Total Sewer				\$ -	\$ -	\$ -	n/a	
	Insurance - General	Vehicles and Buildings Public Officials Tanks Liability							
85	Total Insurance Cost				\$ 350.00	\$ 350.00	\$ -	0.00%	
	Contracted Services	Submerged Land Lease and other services							
90	Total Contracted Services				\$ 1,500.00	\$ 1,500.00	\$ -	0.00%	
	Miscellaneous Expense	Miscellaneous Mooring Inspection Fuel tank permitting			\$ 1,500.00 \$ 600.00 \$ -				

Account Number	Account Name	Details	Rates		Subtotal	2018-19 Budget	2017=18 Budget	Decrease (-) Increase +	Percent Change
			Hours	\$ / %					
75									
91	Total Misc. Expense				\$	2,100.00	\$ 2,100.00	\$ -	0.00%
	Marina Reserve				\$	1,568.00			
	Marina Reserve						\$ 1,568.00	\$ (1,568.00)	-100.00%
Totals						\$ 137,392.00	\$ 113,338.00	\$ 24,054.00	21.22%

MARINA REVENUES

	Gasoline Sales		13,000	\$ 2.90	\$	37,700.00			
4103	Total Gasoline Sales				\$	37,700.00	\$ 28,600.00	\$ 9,100.00	31.82%
	Dockage - Transient				\$	13,500.00			
4107	Total Dockage - Transient				\$	13,500.00	\$ 9,584.00	\$ 3,916.00	40.86%
	ice sales				\$	550.00			
4108	Total Ice Sales				\$	550.00	\$ 400.00	\$ 150.00	37.50%
	Mooring Permits				\$	-			
4113	Total Mooring Permits				\$	-	\$ -	\$ -	n/a
	Pump-Out								
4115	Total Pump-Out				\$	-	\$ -	\$ -	n/a
	Rental Income								
4117	Total Rental Income				\$	-	\$ -	\$ -	n/a
	Slip Fees	20' slips = 12 @ \$ 920/slip = \$11,040 30' slips = 15 @ \$1620/slip = \$24,300 40' slips = 11 @ \$2320/slip = \$25,520 Total = \$60,860							
		Budget occupancy at 92%				\$ 55,991.00			
		Add'l Slip Fees				\$ 3,000.00			
						\$ 58,991.00			
4121	Total Slip Fees				\$	58,991.00	\$ 57,000.00	\$ 1,991.00	3.49%
	Dockside Sales				\$	6,500.00			

Account Number	Account Name	Details	Rates		Subtotal	2018-19 Budget	2017=18 Budget	Decrease (-) Increase +	Percent Change
			Hours	\$ / %					
75									
4122	Total Dockside Sales					\$ 6,500.00	\$ 2,000.00	\$ 4,500.00	225.00%
	Marina Reserve	(Use of enterprise funds)			\$18,308	\$ 20,151.00			
	Total Revenues					\$ 137,392.00	\$ 97,584.00	\$ 39,808.00	40.79%

8c

**RESOLVE #R-2018-61 TO ADOPT THE SEWER BUDGET FOR THE
PERIOD JULY 1, 2018 THROUGH JUNE 30, 2019**

Be it resolved by the members of the Bucksport Town Council in Town Council assembled that expenditures for the Sewer Operating Budget totaling **\$1,159,979** for the period 07/01/2018 to 06/30/2019 be approved as follows:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>2018-2019 BUDGET</u>
1	Regular Salaries	\$ 67,761
2	Extra and overtime	\$ 2,603
22	Operator's Expense	\$ 1,400
25	Employee's Benefits	\$ 30,569
31	Office Supplies	\$ 6,296
32	Software Support	\$ 1,000
33	Postage	\$ 5,250
37	Plant Supplies	\$ 12,000
39	Plant Chemicals	\$ 30,000
41	Equipment Purchase	\$ 1,000
51	Parts and Repair	\$ 26,300
61	Telephone	\$ 2,809
71	Fuel Heating	\$ 19,114
72	Fuel Vehicles	\$ 1,800
81	Electricity	\$ 78,810
82	Water	\$ 10,215
85	Insurance	\$ 4,370
86	Testing Cost	\$ 6,000
87	Sludge Site Cost	\$ 15,020
89	Interest and Debt Cost	\$485,045
90	Contracted Services	\$247,700
92	Audit	\$ 6,000
93	Reserve	\$ 25,000
94	Orland Maintenance	\$ 2,772
95	Contingency	\$ 71,145
	TOTAL:	\$1,159,979

Be it further resolved that the revenues totaling **\$1,159,979** for the period 07/01/2018 to 06/30/2019 shall be approved as follows:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>2016-2017 BUDGET</u>
3510	User Fees	\$818,664
3515	Interest on User Fees	\$ 2,125
3520	Entrance Fees	\$ 100
3530	Interest	\$ 1,973
3540	Verona Subsidies	\$ 50,301
3550	Miscellaneous Revenues	\$209,192
3560	Orland Subsidies	\$ 59,187
3570	Orland Maintenance	\$ 1,735
3580	Verona Maintenance	\$ 1,290
3600	Transfer from General Fund (Debt Svc.)	<u>\$ 15,412</u>
	TOTAL:	\$1,159,979

Acted on June 14, 2018

Yes _____ No _____ Abstained _____

Attested by:

Kathy Downes, Town Clerk

PROPOSED SEWER BUDGET
2018/19

Account Number	Account Name	2017/2018 Budget	2017/18 Expended 4/20/2018	Proposed 2018/19
70-731-01	Salaries	\$ 65,338.00	\$ 50,272.38	\$ 67,761.00
70-731-02	Overtime	\$ 2,480.00	\$ 2,066.47	\$ 2,603.00
70-731-22	Operator's Expense	\$ 1,400.00	\$ 600.00	\$ 1,400.00
70-731-25	Employee Benefits	\$ 29,407.00	\$ 22,349.32	\$ 30,569.00
70-731-31	Office Supplies	\$ 1,950.00	\$ 5,590.44	\$ 6,296.00
70-731-32	Software Support	\$ 850.00	\$ 865.12	\$ 1,000.00
70-731-33	Postage	\$ 4,673.00	\$ 2,727.30	\$ 5,250.00
70-731-37	Treatment Plant Supplies	\$ 10,000.00	\$ 9,051.09	\$ 12,000.00
70-731-39	Treatment Plant Chemicals	\$ 20,000.00	\$ 25,179.16	\$ 30,000.00
70-731-41	Equipment Purchase	\$ 1,000.00	\$ 1,021.32	\$ 1,000.00
70-731-51	Parts & Repairs	\$ 27,800.00	\$ 10,660.62	\$ 26,300.00
70-731-61	Telephone	\$ 2,410.00	\$ 2,106.80	\$ 2,809.00
70-731-71	Fuel Cost	\$ 19,114.00	\$ 14,326.27	\$ 19,114.00
70-731-72	Vehicle Fuel Cost	\$ 1,800.00	\$ 913.64	\$ 1,800.00
70-731-81	Electricity Cost	\$ 95,000.00	\$ 52,024.91	\$ 78,810.00
70-731-82	Water Cost	\$ 2,650.00	\$ 7,662.71	\$ 10,215.00
70-731-85	Insurance Cost	\$ 4,370.00	\$ 3,031.50	\$ 4,370.00
70-731-86	Testing Cost	\$ 2,050.00	\$ 5,616.37	\$ 6,000.00
70-731-87	Sludge Site Cost	\$ 11,720.00	\$ 11,940.66	\$ 15,020.00
70-731-89	Debt & Interest	\$ 485,045.00	\$ 485,336.83	\$ 485,045.00
70-731-90	Contracted Services	\$ 247,700.00	\$ 177,300.00	\$ 247,700.00
70-731-92	Audit	\$ 8,600.00	\$ 3,315.00	\$ 6,000.00
70-731-93	Maintenance Reserve	\$ 25,000.00	\$ -	\$ 25,000.00
70-731-94	Orland Maint. Cost	\$ 2,651.00	\$ -	\$ 2,772.00
70-731-95	Contingency	\$ 71,145.00	\$ 6,804.80	\$ 71,145.00
	Total	\$ 1,144,153.00	\$ 900,762.71	\$ 1,159,979.00

FY 2019 Sewer Budget Expense and Revenues

Account Number	Account Name	Details	Rates		Subtotal	2018-19 Budget	2017-18 Budget	Decrease (-) Increase +	Percent Change	Orland	Verona	
			Hours	\$ / %								
731	SEWER AND TREATMENT											
	Regular Salaries											
		Mike Jackson (Union member)										
		\$21.69 X 40 hrs. X 52 wks.	40	\$ 21.69	\$ 45,115.00							
		Stipend - \$140/week every 4 weeks (13 weeks annually) - for on-call service			\$ 1,820.00							
		Administrative Staff										
		50% salary + utility stipend			\$ 20,826.00							
01	Total Regular Salaries					67,761	\$ 65,338.00	\$ 2,423.00	3.71%	60,307.00	60,307.00	89.00%
	Extra and Overtime											
		80 hours for assistant operator @ Rate x 1.5	80	\$ 32.54	\$ 2,603.00							
02	Total Extra and Overtime					2,603	\$ 2,480.00	\$ 123.00	4.96%	2,603.00	2,603.00	100.00%
	Operators Expense											
		Dues to Maine Wastewater Commission			\$ 100.00							
		Continuing education training hours (24 hrs. every two years required by DEP for operator license renewal)			\$ 1,200.00							
		Other			\$ 100.00							
22	Total Operators' Expense					1,400	\$ 1,400.00	\$ -	0.00%	1,400.00	1,400.00	100.00%

Account Number	Account Name	Details	Rates		Subtotal	2018-19 Budget	2017-18 Budget	Decrease (-) Increase +	Percent Change	Orland	Verona	
			Hours	\$ / %								
731	SEWER AND TREATMENT											
	Employee Benefits											
		Social Security .0765 X \$45,115+ \$1,820 + \$2,480		7.65%	\$ 3,790.00							
		MSRS .056 X \$45,115 + \$1,820 +\$2,480		5.60%	\$ 2,774.00							
		Life Insurance \$45,115 X .01		1.00%	\$ 451.00							
		Income Protection Plan \$45,115 X .013		1.30%	\$ 586.00							
		Health Insurance 1 family coverage	1		\$ 19,463.00	\$ 19,463.00						
		Workers Comp. .03 X \$45,115 + \$1,820 + \$2,480		3.00%	\$ 1,486.00							
		Unemployment .03 X \$45,115+ \$1,820 + \$2,480		3.00%	\$ 1,419.00							
		Clothing Allowance 600 per employee X 1	1		\$ 600.00	\$ 600.00						
25	Total Employee Benefits					30,569	\$ 29,407.00	\$ 1,162.00	3.95%	30,569.00	30,569.00	100.00%
	Office Supplies											
		Bills and liens			\$ 1,700.00							
		Copies			\$ 50.00							
		General office supplies			\$ 250.00							
		Meter Reading Costs (1074.02 *4)			\$ 4,296.08							
31	Total Office Supplies					6,296	\$ 1,950.00	\$ 4,346.08	222.88%	300.00	300.00	100.00%
	\$250 of this account is shared with Orland and Verona											
	Software Support											
		TRIO Annual maintenance agreement			\$ 1,000.00							
32	Total Software Support					1,000	\$ 850.00	\$ 150.00	17.65%	1,000.00	1,000.00	100.00%
	Postage											
		2,390 bills @ .48 per bill	2,390	\$ 0.48	\$ 1,176.00							
		Certified mailings 600 X \$6.56	600	\$ 6.56	\$ 3,936.00							
		General mailings			\$ 138.00							
33	Total Postage Cost					5,250	\$ 4,673.00	\$ 577.00	12.35%	138.00	138.00	100.00%
	\$138 of this account is shared with Orland and Verona											

Account Number	Account Name	Details	Rates		Subtotal	2018-19 Budget	2017-18 Budget	Decrease (-) Increase +	Percent Change	Orland	Verona		
			Hours	\$ / %									
731	SEWER AND TREATMENT												
	Treatment Plant Supplies	Laboratory supplies			\$ 8,500.00								
		Yard and building supplies			\$ 2,000.00								
		Miscellaneous			\$ 1,500.00								
37	Total Treatment Supplies					12,000	\$ 10,000.00	\$ 2,000.00	20.00%	12,000.00	12,000.00		100.00%
	Treatment Chemicals	Per Secondary Treatment Budget estimate prepared.			\$ -								
					\$ -								
					\$ -								
					\$ -								
39	Total Treatment Chemicals					30,000	\$ 20,000.00	\$ 10,000.00	50.00%	30,000.00	30,000.00		100.00%
	Equipment Purchase	Minor equip.			\$ 1,000.00								
41	Total Equip. Purchase					1,000	\$ 1,000.00	\$ -	0.00%	1,000.00	1,000.00		100.00%
	Parts and Repairs												
	75% Verona-25%Orland	Pump Station Maintenance			\$ 5,800.00					1,450.00	4,350.00		25.00%
		Sludge related equipment			\$ 3,000.00					3,000.00	3,000.00		100.00%
		Chlorinating equipment			\$ 1,000.00					1,000.00	1,000.00		100.00%
		Sludge dewatering equip.			\$ 2,000.00					2,000.00	2,000.00		100.00%
	75% Verona-25%Orland	Miscellaneous (75% Verona)			\$ 2,000.00					500.00	1,500.00		25.00%
		Vehicle Main.(incl.'s 6 truck tires, repairs to old skid steer)			\$ 3,200.00					3,200.00	3,200.00		100.00%
		CSO Building and equipment			\$ 500.00					500.00	500.00		100.00%
	0% Orland	Sewer repairs (Not Verona)			\$ 2,000.00					-	-		0.00%
	25% Verona-0% Orland	Manhole repairs 30%Verona			\$ 1,000.00					-	250.00		25.00%
										-	-		100.00%
	75% Verona-25% Orland	Generator repair (50% Verona)			\$ 4,200.00					1,050.00	3,150.00		25.00%
		Radio repair			\$ 500.00					500.00	500.00		100.00%
		Instrument calibration			\$ 600.00					600.00	600.00		100.00%
		Flow Meter Calibration - 4			\$ 500.00					500.00	500.00		100.00%
51	Total Parts and Repairs					26,300	\$ 27,800.00	\$ (1,500.00)	-5.40%	14,300.00	20,550.00		

Account Number	Account Name	Details	Rates		Subtotal	2018-19 Budget	2017-18 Budget	Decrease (-) Increase +	Percent Change	Orland	Verona		
			Hours	\$ / %									
731	SEWER AND TREATMENT												
	Telephone	Telephone lines:	12	\$ 163.25	\$ 1,959.00								
		1 pager @ \$20 monthly	12		\$ -								
		web site & email hosting	1	\$ 250.00	\$ 250.00								
		(1) Cellular Phone - \$50 monthly =	12	\$ 50.00	\$ 600.00								
61	Total Telephone Cost					2,809	\$ 2,410.00	\$ 399.00	16.56%	2,809.00	2,809.00	100.00%	
	Fuel Cost												
		Generator fuel - 200 gallons diesel	200	\$ 1.8200	\$ 364.00								
		Pellet boiler - 15 tons pellets @ \$250.00 =	15	\$ 250.00	\$ 3,750.00								
		Propane	7,500	\$ 2.00	\$ 15,000.00								
71	Total Fuel Cost					19,114	\$ 19,114.00	\$ -	0.00%	19,114.00	19,114.00	100.00%	
	Fuel Vehicles												
		Gas for pickup	800	\$ 2.0000	\$ 1,600.00								
		Gas for mowers & misc. equip.	100	\$ 2.0000	\$ 200.00								
		Diesel for truck (was sold at bid in FY 13)		\$ 1.8200	\$ -								
72	Total Fuel Vehicle Cost					1,800	\$ 1,800.00	\$ -	0.00%	1,800.00	1,800.00	100.00%	
	Electricity Cost												
	Medium rate class user	WWTF - includes Station 1			\$ 63,000.00					63,000.00	63,000.00	100.00%	
		Lift Station 2 - Shop 'n Save			\$ 5,500.00					-	5,500.00	100.00%	
		Lift Station 3 - Verso Paper Mill			\$ 1,650.00					-	-	0.00%	
		Lift Station 4 - Pond Street			\$ 340.00					-	-	0.00%	
		Lift Station 5 - School Street			\$ 300.00					-	-	0.00%	
		Lift Station 6 - Broadway			\$ 220.00					-	-	0.00%	
		CSO building & pumps			\$ 7,800.00					-	7,800.00	100.00%	
81	Total Electricity Cost					78,810	\$ 95,000.00	\$ (16,190.00)	-17.04%	63,000.00	76,300.00		
	<div style="border: 1px solid black; padding: 5px;"> Cost of operating pump stations 3 to 6 are deducted from Verona's cost (\$29300) and the cost of pump stations 2 to 6 and CSO are deducted from Orland's cost (\$16000). </div>												
	Water												
		WWTF			\$ 9,265.00								
		CSO Building			\$ 950.00								
82	Total Water					10,215	\$ 2,650.00	\$ 7,565.00	285.47%	10,215.00	10,215.00	100.00%	

Account Number	Account Name	Details	Rates		Subtotal	2018-19 Budget	2017-18 Budget	Decrease (-) Increase +	Percent Change	Orland	Verona	
			Hours	\$ / %								
731	SEWER AND TREATMENT											
	Insurance											
		Vehicles and Buildings			\$ 4,070.00							
		Public Officials'			\$ 300.00							
85	Total Insurance Cost					4,370	\$ 4,370.00	\$ -	0.00%	4,370.00	4,370.00	100.00%
	Testing Cost											
		Annual sludge profile	2	\$ 500.00	\$ 1,000.00							
		Mercury tests - now only 1x/year	1	\$ 450.00	\$ 450.00							
		PH, other			\$ 3,950.00							
		DMRQA study	1	\$ 600.00	\$ 600.00							
86	Total Testing Cost					6,000	\$ 2,050.00	\$ 3,950.00	192.68%	6,000.00	6,000.00	100.00%
	Sludge Site Cost											
		Lease & tax Wight Site			\$ 920.00							
		Sludge disposal fee			\$ 11,500.00							
		Site Annual Licensing Fees			\$ 2,600.00							
87	Total Sludge Site Cost					15,020	\$ 11,720.00	\$ 3,300.00	28.16%	15,020.00	15,020.00	100.00%
	Interest and Debt Cost	CSO debt										
		Principal			\$ 102,714.00							
		Interest			\$ 21,659.00							
	Debt Service	Treatment Plant			\$ 360,672.00							
89	Total Interest & Debt Cost					485,045	\$ 485,045.00	\$ -	0.00%	-	-	0.00%
	This account is not shared with Verona or Orland											
	Contracted Services											
		Agreement with Maine Water - routine services			\$ 210,000.00							
		Design and engineering			\$ -							
		Piling, turning, drying sludge - Public Works			\$ 6,300.00							
		Sewer Line Camera Inspection			\$ 5,000.00							
		Agreement with Maine Water - collection sys. maint			\$ 26,400.00							
90	Total Contracted Services					247,700	\$ 247,700.00	\$ -	0.00%	247,700.00	247,700.00	100.00%
	This account is not shared with Verona or Orland											
	Audit											
		Will need a single audit in addition to regular audit due to us going over the \$750,000 Federal Grant threshold			\$ 8,600.00							
92	Total Audit Cost					6,000	\$ 8,600.00	\$ (2,600.00)	-30.23%	6,000.00	6,000.00	100.00%

Account Number	Account Name	Details	Rates		Subtotal	2018-19 Budget	2017-18 Budget	Decrease (-) Increase +	Percent Change	Orland	Verona	
			Hours	\$ / %								
731	SEWER AND TREATMENT											
	Maintenance Reserve											
		Electrical, meter calibration, generator maint			\$ 25,000.00							
93	Total Maintenance Reserve Cost					25,000	\$ 25,000.00	\$ -	0.00%	25,000.00	25,000.00	100.00%
	Orland Maintenance Cost											
		Payroll	52	\$ 32.54	\$ 1,692.00							
		Fringe benefits		63.83%	\$ 1,080.00							
94	Total Orland Maintenance					2,772	\$ 2,651.00	\$ 121.00	4.56%	-	-	0.00%
	Contingency				\$ 9,645.00							
	Short Lived Asset Reserve	Asset replacement Reserve			\$ 61,500.00							
		Required to be \$61,500 per year as condition of the USDA										
95	Total Contingency Cost					71,145	\$ 71,145.00	\$ -	0.00%	71,145.00	71,135.00	100.00%
	Totals					1,159,979	\$ 1,144,153.00	\$ 15,826.08	1.38%	625,790.00	645,330.00	

REVENUES

	User Fees										
		Average quarterly billings									
			4	\$ 204,666.00	\$ 818,664.00						
3510	Total User Fees ***					818,664	\$ 804,000.00	\$ 14,664.00	1.82%		
	Interest on User Fees	Interest charged for delinquent utility bills. The State Treasurer sets this rate annually. Rate for 2016 is 4%.			\$ 1,500.00						
3515	Total Interest on User Fees					2,125	\$ 2,125.00	\$ -	0.00%		
	Entrance Fees										
		10 new entrance @ 10.00 =	10	\$ 10.00	\$ 100.00						
3520	Total Entrance Fees					100	\$ 100.00	\$ -	0.00%		
	Interest Earnings										
		Average CD balance \$263,000.00			0.75%	\$ 1,973.00					
3530	Total Interest Earnings					1,973	\$ 1,973.00	\$ -	0.00%		
	Verona Subsidies										
		\$645,330.00			5.00%	\$ 32,267.00					
		Debt Service				\$ 18,033.60					
3540	Total Verona Subsidies					50,301	\$ 49,954.00	\$ 346.60	0.69%		

Account Number	Account Name	Details	Rates		Subtotal	2018-19 Budget	2017-18 Budget	Decrease (-) Increase +	Percent Change
			Hours	\$ / %					
731	SEWER AND TREATMENT								
	Miscellaneous Revenues Carried Forward	Debt Service budgeted in 2016-17 - WWTP Lien costs			\$ 201,542.00				
					\$ 7,650.00				
					\$ 209,192.00				
3550	Total Miscellaneous Rev.					209,192	\$ 209,192.00	\$ -	0.00%
	Orland Subsidies								
		\$625,790.00 Debt Service		6.00%	\$ 37,547.00				
					\$ 21,640.32				
3560	Total Orland Subsidies					59,187	\$ 58,772.00	\$ 415.32	0.71%
	Orland Maintenance Rev.								
		Labor & Benefits			\$ 1,735.00				
3570	Total Orland Main. Revenues					1,735	\$ 1,735.00	\$ -	0.00%
	Verona Maintenance Rev.								
		Labor & Benefits			\$ 1,290.00				
3580	Total Verona Main. Revenues					1,290	\$ 1,290.00	\$ -	0.00%
	Transfer from General Fund				\$ 15,412.00				
3600	Transfer from General Fund					15,412	\$ 15,412.00	\$ -	0.00%
Total Revenues						1,159,979	\$ 1,144,553.00	\$ 15,425.92	1.35%

Orland Verona

**RESOLVE #R-2018-62 TO ADOPT THE CAPITAL IMPROVEMENT PLAN FOR THE
PERIOD JULY 1, 2018 THROUGH JUNE 30, 2019**

Be it resolved by the Bucksport Town Council in Town Council assembled that the following appropriations be adopted for Capital Improvements for the period 07/01/2018 to 06/30/2019 (FY2019 budget) as follows:

8d

CAPITAL IMPROVEMENT PLAN 7/1/2018 TO 6/30/2019

Accounts	2018-2019 BUDGET
Ambulance Equipment Reserve	\$ 35,000
Animal Shelter Reserve	\$ 2,500
Bucksport Performing Arts Center	\$ 0
Concession Stand/Bathroom Facility Reserve	\$ 0
Chamber of Commerce Building Reserve	\$ 0
Dispatch Equipment Reserve	\$ 2,500
Downtown Improvements Reserve	\$ 0
Fire Department Equipment Reserve	\$ 21,000
Highway Equipment Reserve	\$ 160,000
Highway Improvement Reserve	\$ 0
Highway Improvement Reserve – Rt. #46	\$ 0
Info/Technology Reserve	\$ 0
Jewett/Community Center Reserve	\$ 0
Parking Lot Reserve	\$ 25,000
Police Equipment Reserve	\$ 74,000
Pool House and Storage Reserve	\$ 0
Public Access Equipment Reserve	\$ 0
Public Safety Building Reserve	\$ 15,000
Recreation Equipment Reserve	\$ 0
Recreation Facility Reserve	\$ 0
School Street Fire House Reserve	\$ 0
Silver Lake Property Reserve	\$ 0
Solid Waste Equipment Reserve	\$ 0
Town Garage Reserve	\$ 0
Town Office Equipment Reserve	\$ 0
Town Office Reserve	\$ 0
Transfer Station Reserve	\$ 0
Waterfront Reserve	\$ 0
TOTAL BUDGET CAPITAL IMPROVEMENT APPROPRIATIONS	\$ 335,000
BUDGET CAPITAL APPROPRIATIONS FUNDING:	
Tax Appropriation	\$ 335,000
General Fund Surplus	\$ 0
TIF Revenues	\$ 0
School Designated Fund	\$ 0
TOTAL BUDGET CAPITAL IMPROVEMENT FUNDING	\$ 335,000

Acted on June 14, 2018

Yes _____ No _____ Abstained _____

Attested by:

Kathy Downes, Town Clerk

CAPITAL IMPROVEMENT RESERVE ACCOUNT NAME	June 30, 2017 FUND BALANCES	FY2018		FY2018	Estimated	FY2018	FY 2019	FY 2019	FY 2019	FY 2019	FY 2019 DESCRIPTION OF PROJECTS	FY 2019
		TOTAL BUDGET APPROPRIATION	Other Revenue	FY2018	Interest	Estimated	TOWN	DEAPPROPRIATION	APPROPRIATIONS	Proposed		ESTIMATED
				4/11/2018 ACTUAL EXPENDED	2017-18	YEAR END BALANCES	BUDGET APPROPRIATIONS	TO UNDESIGNATED FUND BALANCE	from Undesignated Fund Balance	Expenditures		YEAR END BALANCES
Ambulance Equipment	\$41,342.51	\$25,000		\$0	\$663	\$67,006	\$35,000			\$130,000	See Explanations below chart	(\$27,994)
Animal Shelter	\$21,851.54	\$2,500		\$757	\$236	\$23,831	\$2,500					\$26,331
Bucksport Performing Arts Center	\$7,681.76	\$2,500		\$0	\$102	\$10,284						\$10,284
Chamber of Commerce Building	\$489.53	\$5,000		\$234	\$43	\$4,319						\$4,319
Concession Stand/Bathroom: Miles Lane	\$20,687.65			\$0	\$207	\$20,895						\$20,895
Defense Fund Reserve	\$1,702.45	\$0		\$0	\$17	\$1,719						\$1,719
Dispatch Equipment	\$58,187.62	\$2,500		\$13,977	\$467	\$47,178	\$2,500					\$49,678
Downtown Improvements	\$24,163.33	\$0		\$0	\$242	\$24,405						\$24,405
Drug Forfeiture Reserve	\$2,850.33	\$0	\$5,534	\$0	\$84	\$8,468						\$8,468
Fire Equipment	\$27,085.91	\$21,000		\$0	\$481	\$48,567	\$21,000					\$69,567
Gardner School Reserve	\$158.66	\$0		\$0	\$2	\$160						\$160
Highway Equipment	\$39,167.14	\$150,000	\$32,000	\$88,275	\$1,329	\$134,221	\$160,000			\$183,000		\$111,221
Highway Improvements	\$493,996.75	\$0		\$0	\$4,940	\$498,937				\$250,000		\$248,937
Highway Improvements - Rt. #46	\$12,628.29	\$0		\$0	\$126	\$12,755						\$12,755
Housing Rehabilitation Reserve	\$1,207.76	\$0		\$0	\$12	\$1,220						\$1,220
Industrial Park Land Purchase	\$11,692.45	\$0		\$4,967	\$67	\$6,792						\$6,792
Info Technology Reserve	\$856.55	\$0		\$0	\$9	\$865						\$865
Jewett School/Community Center	\$31,794.10	\$0		\$0	\$318	\$32,112						\$32,112
Natural Gas	\$27,193.07	\$0		\$0	\$272	\$27,465						\$27,465
Parking Lots	\$184.32	\$0		\$0	-\$2	(\$186)	\$25,000					\$24,814
Police Equipment	\$7,670.69	\$30,000		\$33,674	\$40	\$4,037	\$74,000			\$74,000		\$4,037
Pool House and Storage	\$53,903.20	\$0		\$0	\$539	\$54,442						\$54,442
Public Access (CATV) Equipment	\$25,097.90	\$0		\$0	\$251	\$25,349						\$25,349
Public Safety Building	\$47,149.79	\$20,000	\$10,235	\$31,676	\$457	\$46,166	\$15,000			\$6,000		\$55,166
Recreation Equipment	\$84,147.35	\$0	\$400	\$0	\$845	\$85,393						\$85,393
Recreation Facility	\$101,621.17	\$0	\$31	\$5,262	\$964	\$97,354				\$15,000		\$82,354
Recreation Revenue Reserve	\$95,600.85	\$0		\$0	\$956	\$96,557						\$96,557
School St Fire House Reserve	\$11,401.33	\$0		\$0	\$114	\$11,515						\$11,515
Silver Lake Property	\$34,280.68	\$0	\$200	\$0	\$345	\$34,825						\$34,825
Town Garage	\$70,312.34	\$10,000		\$0	\$803	\$81,115						\$81,115
Town Office Building	\$48,617.39	\$2,000	\$5,595	\$25,193	\$310	\$31,330						\$31,330
Town Office Equipment	\$44,645.10	\$5,000		\$27,811	\$218	\$22,052						\$22,052
Transfer Station (Solid Waste) Equipment	\$137,204.57	\$0		\$910	\$1,363	\$137,658						\$137,658
Transfer Station Facility	\$52,485.17	\$0		\$2,812	\$497	\$50,170						\$50,170
Waterfront Reserve	\$56,464.52	\$0	\$3,185	\$12,072	\$476	\$48,053						\$48,053
Willow House Reserve	\$1,367.86	\$0		\$0	\$14	\$1,382						\$1,382
Yellow School House	\$0.00	\$0		\$0	\$0	\$0						\$0
Totals	\$1,695,543.93	\$275,500	\$57,180	\$247,621	\$17,806	\$1,798,409	\$335,000	\$0	\$0	\$658,000		\$1,475,409

Approx. interest rate 0.01

2018-19 Proposed Projects:

Police:	
2 Cruisers	\$64,000.00
Ballistic vests	\$10,000.00
Public Safety	
Replace Fence along back wall	\$6,000.00
Highway Improvements:	
Broadway Extension	\$250,000.00
Highway Equipment:	
1 Ton Truck (3 year term)	\$65,000.00
3/4 PU w/plow (3 year term)	\$35,000.00
Road Edger	\$24,000.00
Recreation Facility:	
Repair Pool leak	\$15,000.00
Ambulance:	
Ambulance:	\$130,000.00

8e

**RESOLVE #R-2018-63 SETTING SEWER USER RATES FOR THE PERIOD
JULY 1, 2018 THROUGH JUNE 30, 2019**

Whereas, the sewer user rate needs to be adjusted to reflect the Sewer Operating Budget for the period 07/01/2018 to 06/30/2019; and,

Whereas, no increase is necessary in order to fund the budget as proposed;

Be it resolved by the Bucksport Town Council in Town Council assembled that the user rate for the billing period 07/01/2018 to 06/30/2019 be set at \$9.29 per one hundred cubic feet.

Acted on June 14, 2018

Yes _____ No _____ Abstained _____

Attested by:

Kathy Downes, Town Clerk

87

RESOLVE #R-2018-64 TO SET INTEREST RATES TO BE PAID FOR TAXES UNPAID

Whereas, municipalities may, by vote, determine the rate of interest that shall apply to taxes that become delinquent during taxable year 2017-2018 (2018 taxes) until those taxes are paid in full; and,

Whereas, the maximum rate of interest that can be charged per Title 36, M.R.S.A. Section 505.4 (A) is 7%.

Be it Resolved by the Bucksport Town Council in Town Council assembled that interest shall be charged at the rate of 4% per annum for unpaid taxes, such interest to begin for the first 50% of the tax due on September 1, 2018 and on the remaining 50% on April 1, 2019.

Acted on June 14, 2018

Yes _____ No _____ Abstained _____

Attested by:

Kathy Downes, Town Clerk

89

RESOLVE #R-2018-65 TO SET THE DATE WHEN TAXES ARE DUE AND PAYABLE

Whereas, M.R.S.A. Title 36, Section 505 grants the authority to a municipality to set the date or dates when property taxes shall become due; and,

Whereas, the Bucksport Town Council has been granted authority by virtue of Section 2.05 of Article 2 of the Charter of the Town of Bucksport to serve as the general legislative body of the Town;

Be it resolved by the Bucksport Town Council in Town Council assembled that taxes for the period 07/01/2018 to 06/30/2019 (FY 2019 Taxes) are due and payable on July 1, 2018.

Acted on June 14, 2018

Yes _____ No _____ Abstained _____

Attested by:

Kathy Downes, Town Clerk

8h

**RESOLVE #R-2018-66 TO APPROVE ACCEPTANCE OF LRAP FUNDS FROM MDOT
IN THE AMOUNT OF \$62,180**

Whereas, the Town of Bucksport is entitled to receive funding through the Maine Local Roads Assistance Program (LRAP), and

Whereas the Maine Department of Transportation has designated \$63,172 as Bucksport's share for the 2017/18 fiscal year, and

Whereas these funds are used to offset the cost of annual paving of Town Roads,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the acceptance of the 2018-19 LRAP funds in the amount of \$63,172.

Acted on June 14, 2018

Yes ___ No ___ Abstained ___

Attested by: Kathy Downes, Town Clerk



Paul R. LePage
GOVERNOR

David Bernhardt
COMMISSIONER

COMMUNITY SERVICES DIVISION

1-800-498-9133

<http://www.maine.gov/mdot/csd/lrap/>

June 5, 2018

LOCAL ROAD ASSISTANCE PROGRAM (LRAP)

The LRAP allocation for the new Fiscal Year 19 went down slightly after going up slightly last year.

Please remember that:

- LRAP payments are now made ONCE a year...not in quarterly payments. The full year's allocation will be sent to your municipality/county by December 1 of each year, **if we receive an accurate, completed certification form.**
- ALL Maine towns/cities are uniformly receiving the statutory lane-mile rates.

As in previous years, all LRAP recipients must provide information on how LRAP funds were expended from the previous fiscal year. The information collected on the back side of the Certification Form is used to chart the progress of improving public roads by the 500 Maine municipalities, counties, and Indian reservations that receive funding from this program. *If this information is not provided when we receive the certification form, we will return it to you for completion.*

Please submit the completed Certification Form for Fiscal Year 2019 (July 1, 2018 to June 30, 2019) either by US mail or by scanning and emailing it to us. **We no longer accept faxes.** The law says it must be received by August 1 or earlier.

Once we receive your completed form, your funds will be ready for the November payment.

If your town has not done so already, we are also encouraging municipalities to sign up for electronic transfer (Direct Deposit) of LRAP funds from the State to their financial institution to reduce costs, and provide a speedy and secure service. If you are interested in Electronic Fund Transfer, see this: <http://www.maine.gov/osc/accounting/ddeflt.shtml> . There is no cost for this option.

If you have any questions, please feel free to contact me.

Sincerely,

Peter M. Coughlan, Director
207/ 624-3266 or peter.coughlan@maine.gov



PRINTED ON RECYCLED PAPER

**Last year's (FY-18) LRAP Funds
of \$ 63,172 (Urban \$ 7,236), (Rural \$ 55,936)**

As a result of 2007 Legislative inquiries and discussions centered around LRAP, MaineDOT needs to collect additional information on the uses of URIP funding by 500 Maine municipalities, counties, and Indian reservations. This form is intended to be simple and provide an easy method to collect information on the use of over \$20 million per year by local agencies.

As noted on the front side of this form, LRAP rural funding can only be spent on capital improvements, whereas compact towns/cities can spend urban funds on maintenance or improvement to public roads.

A **capital improvement** is defined as "any work on a road or bridge which has a life expectancy of at least 10 years and restores the load-carrying capacity". Examples of eligible "capital" activities are defined as follows:

1. Medium to heavy overlays which improve the strength and ride quality (minimum 1" lift on a shimmed surface), pavement and/or base recycling, pavement cold planning and resurfacing
2. Road reconstruction or rehabilitation
3. Gravel road grade-raising or paving
4. Single culvert replacements or a series of drainage improvements
5. * Traffic signal or sign installation and/or replacements
6. * Sidewalk construction or reconstruction
7. * Heavy ditching, under drain and catch basin installation or total system replacement, permanent erosion control
8. * Wetland mitigation
9. * Guardrail installation
10. Bridge or minor span replacement and rehabilitation
11. Any bridge repair activities with a ten-year life
12. Local share of a Municipal Partnership Initiative (MPI) project on a state road
13. Debt financing/bond repayment for past capital improvements to public roads
14. The urban match component of any federal-aid project
15. "Banking it" to save up for a future project
16. Other (explain) _____

* Some of the categories of work (# 5, 6, 7, 8 & 9) qualify as capital improvements, but must be done in conjunction with roadway reconstruction/rehabilitation.

****If spent, how did you spend last year's FY-18 LRAP funds? (shown on top of this page). It is not necessary to account for more than this amount. All information must be filled in or the form will be returned.**

1. Road Name: _____	Funds spent on Capital Improvements: \$ _____
Type of Capital Improvement: see above, list all numbers that apply: _____	
Length of Capital improvement (miles or feet): _____ miles or _____ feet	
2. Road Name: _____	Funds spent on Capital Improvements: \$ _____
Type of Capital Improvement: see above, list all numbers that apply: _____	
Length of Capital improvement (miles or feet): _____ miles or _____ feet	
3. Road Name: _____	Funds spent on Capital Improvements: \$ _____
Type of Capital Improvement: see above, list all numbers that apply: _____	
Length of Capital improvement (miles or feet): _____ miles or _____ feet	
4. Urban funds used for maintenance (if any): \$ _____	

MAINE DEPARTMENT OF TRANSPORTATION
LOCAL ROADS ASSISTANCE PROGRAM (LRAP)
CERTIFICATION 2018-2019 (FY19)
MUNICIPALITY of Bucksport 09070

To be eligible to receive FY-19 LRAP (URIP) funds, each Municipality must **certify that the funds are used in a manner consistent with chapter 19 in Title 23.** Effective July 1, 2013, as defined by Title 23, §1803-B.1.A, "RURAL funds must be used for capital improvements ... or for capital improvements to state aid minor collector highways and state aid major collector highways as described in section 1803-C." URBAN funds must be used **for maintenance or improvement to public roads.** Effective July 1, 2008 municipalities must provide information on what improvements were done with the FY18 (July 1, 2017 to June 30, 2018) LRAP funds received by the municipality. **Please report this on the reverse side in the box at the bottom of the page.

It is estimated that the Municipality of Bucksport, will receive by **December 31, 2018 one payment (1) of \$ 62,480** for the fiscal year beginning July 1, 2018. Of that total, the Urban funds are \$ 7,173 for this fiscal year and the Rural funds are \$ 55,307 . Notification will be made in the event of any change. Beginning in 2014, municipalities receive 9% of MaineDOT's portion of the Highway Fund. This means that the disbursements to municipalities rise and fall with MaineDOT's budget.

We, the undersigned municipal officers or designee (i.e. Town/City Manager) of the municipality of Bucksport do hereby certify that funds received from the Local Roads Assistance Program for the fiscal year 2018-2019 will be used only for uses as stated above. *We also certify that the previous year's funds were spent on the projects listed on the back of this form.*

Signed _____ Date ___/___/___ Signed _____ Date ___/___/___
Signed _____ Date ___/___/___ Signed _____ Date ___/___/___

Please print below the name, title, and phone of the person to contact for the information on this form.

Name: _____ Title: _____ Tel: _____

MUNICIPALITY email Address: _____

If your address has changed in the last year (and you have NOT signed up for electronic fund transfer (EFT), we must have the new address for you to receive your funds.

Address: _____

Town: _____ State: _____ Zip Code: _____

Prior to August 1, 2018, please return this completed form (BOTH SIDES) by US mail or scanned PDF/email to: FAXES ARE NO LONGER ACCEPTED

Sandra J. Noonan
MaineDOT- Community Services Division
16 State House Station
Augusta, Maine 04333-0016
Tel. (207) 624-3265, or sandra.noonan@maine.gov

NO LRAP payment shall be made until a completed form (BOTH SIDES) is received by MaineDOT- Community Services Division.

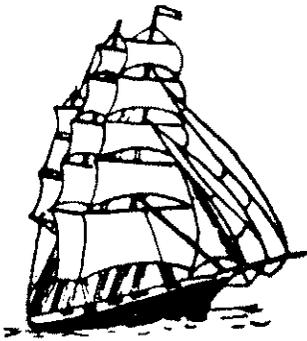
Over please

11a

TO: SUSAN LESSARD, TOWN MANAGER
FROM: JAY LANPHER, PUBLIC WORKS DIRECTOR
SUBJECT: MAY 2018 MONTHLY REPORT
DATE: JUNE 11, 2018

The month of MAY saw the Public Works crew spending days working on the following projects:

- 2 days washing downtown sidewalks/parking lots
 - 4 days sweeping streets
 - 14 days cleaning catch basins
 - 4 loads of trash were hauled to JRL from the Transfer Station this month
 - 2 loads of trash to PERC for Orland
 - 2 days spent replacing 2 driveway culverts
 - 18 days spent mowing roadside and cemeteries
 - 8 days ditching Silver Lake Rd
 - 3 days spent prepping and setting the Town Dock floats and Marina
- This month marked the first month this year with zero significant weather events.



Chief Sean P. Geagan

BUCKSPORT POLICE DEPARTMENT

PUBLIC SAFETY BUILDING, 89 FRANKLIN STREET
P.O. BOX C-1, BUCKSPORT, MAINE 04416
(207) 469-7951/FAX (207) 469-3122

BUCKSPORT POLICE DEPARTMENT

MONTHLY REPORT

MAY 2018

Chief Sean Geagan:

In the month of May I attended a school safety workshop with Superintendent Boothby in Augusta. This was well attended and there was a lot of good information and ideas gathered from this class. The #1 thing that was emphasized was the utilization of an SRO was worth every last penny spent and was highly recommended. We continue to work with the schools and our SRO program and this continues to be a huge asset to the schools, the town and the department. We found from the training that we are ahead of the curve when it comes to this issue.

The department is in the process of hiring two new part time dispatchers along with an Animal Shelter Assistant. The interviews were completed this month along with a final Chiefs interview. Two names will be forwarded to the town manager for recommendation to hire. We are looking forward to these individuals starting their training and helping fill the voids.

I had the opportunity to deliver two speeches this month. The first was at the Law Enforcement Memorial with Governor Lepage. This went very well and is a very important day to remember each year. I was also honored to be asked to be the key note speaker at the Maine Criminal Justice Academy graduation this month. This event was very well attended and this went very well. I received a letter from the director of the academy for this event which is attached to my report. I also met with the senior class at Bucksport High School this month a few days before their prom. I delivered a message to them and I believe that they listened to me and enjoyed the night in a positive way and will remember this the rest of their lives, Thank You!!!

I met with each of the kindergarten classes this month and we discussed safety tips for the summer. I have been doing this program for several years now and it one of the most enjoyable events of the year for me. I continue to see students years later even in high school that mention this class to me. I will continue to do this program and look forward to it every year. I also received a letter from a grade school student that I know that attends the Morrill Elementary School. His name is Noah and he is the grandson of Chief Richard Lahaye from the Searsport Police Department. Noah and I have become

very good friends throughout the past few years through his grandfather. I have attached the letter that is hanging in the halls of the Morrill Elementary School.

I attended two funerals this month. One for Fred Mills who worked in patrol for our department many years ago. I had the opportunity throughout the years to have a few discussions with Fred about how it used to be and I enjoyed each one of those conversations. My thoughts and prayers go out to his family. I also attended the funeral of Corporal Eugene Cole. Several members of our department attended this event. Our thoughts and prayers go out to his family and the entire Law Enforcement family in the State of Maine.

I attended several other meetings this month that included; Budgets, Maine Municipal, Bucksport Area Child Care Center Board, Town Safety Committee, Colonel Cotes confirmation hearing in Augusta, Maine Chiefs, Hiring Board for Maine Chiefs for new Executive Director, Recreation Directors meeting.

Sergeant David Winchester:

The month of May was an emotional month for the Bucksport Police Department and Law Enforcement in Maine as a whole. Several members of the Department attended the funeral services for Corporal Eugene Cole in Bangor. This was one of the largest gatherings of Law Enforcement personnel in Maine history and a reminder of the dangers of our profession. Many members of Maine Law Enforcement along with numerous agencies from other states attended the ceremony. The Bucksport Police Department extends our deepest sympathy to the Cole family.

The Bucksport Police Department also lost one of our own in May. Retired Officer Fred Mills past away in May. Several members of the Department attended a grave side service at the River Road cemetery. Fred was also a retired member of the United States Armed Services before becoming a member of the Bucksport Police Department. Fred will be missed and we are extremely grateful for your service!

Sergeant Winchester attended the ceremony at the Law Enforcement memorial in Augusta this month. He along with several members of the Blue Knights attended and observed the ceremony along with Chief Geagan's speech. This was a wonderful ceremony, but a sobering reminder of the dangers of Law Enforcement as we added another name to the memorial this year and will add another in 2019 when Corporal Eugene Cole's name is added.

Several members of the Bucksport Police Department assisted in the 2018 Color Run also labeled, "Dalton's Run". The run was put together by the Harlan family and raised funds and awareness for CDG. Dan Harlan is a former Bucksport Officer that currently works for the Hancock County Sheriff's Department. His son, Dalton has the rare disease (CDG) and the community came together to help the Harlan family.

Sergeant Winchester, Officer Marcel, Fire Captain Chris Conner and ACO Dan Joy participated in a hiring process for both a part time dispatcher and an assistant

Animal Control Officer. The hiring committee interviewed 4 applicants and have recommended two of them to the Chief for potential employment.

Sergeant Winchester and Officer Schmidt attended this year's Bucksport Regional Health Center Fair and the 1st annual "shredding event". Sgt. Winchester promoted the ElderWatch Program and also the Drug Take Back.

The Bucksport Police Department completed the "Click it or Ticket" campaign this month. They completed 8 extra patrol details that resulted in 21 citations and 49 traffic warnings. They are continuing with the speed and distracted driving details and will also complete operating under the influence (OUI) details later this summer. The department received approximately \$13,000 in grant money from the Bureau of Highway Safety to the details.

Sergeant Winchester also arrested Brandy Mylen (33 of Bucksport) for violation of probation and Cindy Pye (50 of Bucksport) for domestic assault.

He is currently working on several investigations including: drug offenses, assault, theft, fraud and sex offenses.

Patrol:

The Patrol Division had 5 arrests, 54 citations and 323 warnings for a total of 377 violations. There were 442 CAD calls for police services this month. The Patrol Division handled 18 motor vehicle accidents and 1 parking problem this month. I have included a map of all the calls for service for the Police Department this month.

Officer Schmidt had 141 violations, Officer Woodman had 37 violations, Officer Welch had 22 violations, Officer Findlay had 10 violations, Officer Lowe had 101 violations, Sergeant Winchester had 42 violations, Officer Bishop had 6 violations, ACO Joy had 6 violations, Officer Knight had 8 violations, and Officer Marcel had 4. Violations. A partial list of complaints handled along with percentage of time spent for the month are attached to this report.

The following are all calls for service that were handled this month. Officer Woodman 42, Sergeant Winchester 34, ACO Joy 27, Officer Marcel 8, Officer Lowe 64, Officer Schmidt 115, Officer Welch 18, Officer Findlay 42, Officer Knight 21, Chief Geagan 7, Officer Bishop 63.

Officer Ryan Knight is coaching little league this year. He is representing his family, the Police Department, the town and the community very well. A job well done!!!

The entire department received a card of thanks this month for the efforts put in to find a lost dog, Another Job Well Done!!! Card is attached to this report.

Officer Bishop received an email of thanks this month for an accident that he covered on RT 15 that involved and out of state family, A Job Well Done !!! Email is attached to this report.

The Department has six areas of crime that are reported each month to the uniform crime reporting system. These areas cover; Criminal Homicide, Forcible Rape, Robbery, Assault, Burglary and Theft. In the month of May we had 0 Criminal Homicides, 0 Forcible Rape, and 0 Robbery. We had 0 assaults, 3 burglary, we had 1 theft, we had a total of 4 cases this month. Cases can be cleared by an arrest or exceptional means. This means that the case was solved in one form or another. Keep in mind that cases from previous months that we clear will show up on this months report.

Dispatch:

In the month of May, the Dispatch Center made 12409 radio log entries. A partial list from the new system is attached to this report, this includes percentages. All of these calls are taken by the dispatch and put into the computer aided dispatch system and dispatch to the appropriate units. The dispatch center completed 126 burn permits this month all of these include meeting with individuals in the building to complete these; they completed 2 concealed weapons permit. They also completed Court Work, Payroll, and Purchase Orders for billing purposes along with answering all calls and greeting the public at the Public Safety Building. This department continues to be the lifeline of the town and they are very busy in all areas. The dispatch continues to work on scanning a lot of our documents in the dispatch center along with attaching them to the Spillman records management system. This is a very slow process but once it is complete we will have it in digital form and be able to shred the old documents.

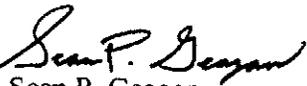
Animal Control:

In the month of May, Officer Joy handled 37 animal complaints. Officer Joy took in 3 dog from Bucksport, 1 cat from Prospect, He had 1 dog and 1 cat reclaimed, and 2 dogs were adopted.

Police Advisory Committee:

The Police Advisory Committee did not meet this month due to other commitments.

Respectfully submitted,


Sean P. Geagan
Chief of Police



Paul R. LePage
Governor

STATE OF MAINE
Department of Public Safety
MAINE CRIMINAL JUSTICE ACADEMY
15 Oak Grove Road
Vassalboro, Maine 04989



John E. Morris
Commissioner

John B. Rogers
Director

May 21, 2018

Chief Sean Geagan
Bucksport Police Department
P.O. Box C-1
Bucksport, Maine 04416

Re: 34th BLETP Commencement Speech

Dear Chief Geagan:

I would like to formally thank you for being the commencement speaker at the graduation for the 34th Basic Law Enforcement Training Program (BLETP) on May 18, 2018. It is always a pleasure to hear you speak, as I believe you are one of a few number of people in Maine who holds an important position, such as the President of the Maine Chiefs of Police Association to influence future law enforcement officers. I believe that your message was well received by the class.

After the ceremony, I spoke to some members of the 34th BLETP, as well as many officers in the audience, and they all commented to me that you were a terrific speaker. They were particularly impressed with your message, especially as it related to this profession is a "calling" not a job and the advice you gave them on treating people as you would like to be treated in the same situation. That message was drilled home here at the Academy also. It was nice to hear from an experience Chief to part your words of wisdom on these new rookie officers and that you understand all the different roles for law enforcement officers and how difficult it can be to balance those roles. As you know, law enforcement is not always portrayed well in the media; however, in Maine you can rest assured that Maine officers are well-trained at the Academy to always do the right thing, with integrity and compassion, for all citizens of Maine.

The message you gave was appropriate to this new group of law enforcement officers. Your words were very timely and well-spoken. Again, I want to thank you for your time and important words, not only for me, but for Commissioner John E. Morris, the staff, and of course the members of the 34th BLETP.

Sincerely,

John B. Rogers, Director
Maine Criminal Justice Academy

OFFICE LOCATED AT: 15 OAK GROVE ROAD, VASSALBORO, MAINE 04989

(207) 877-8000 (Voice)

(207) 877-8027 (Fax)

TTY User: 711

Can you tell by my



...that I'm filled
with gratitude?

THANKS!



Yes.

Thank You
so very much
for the help
searching for
my lost girl,
Wicker!!



Pollyanna Peas



Bucksport Police Department

Total CAD Calls Received, by Nature of Call

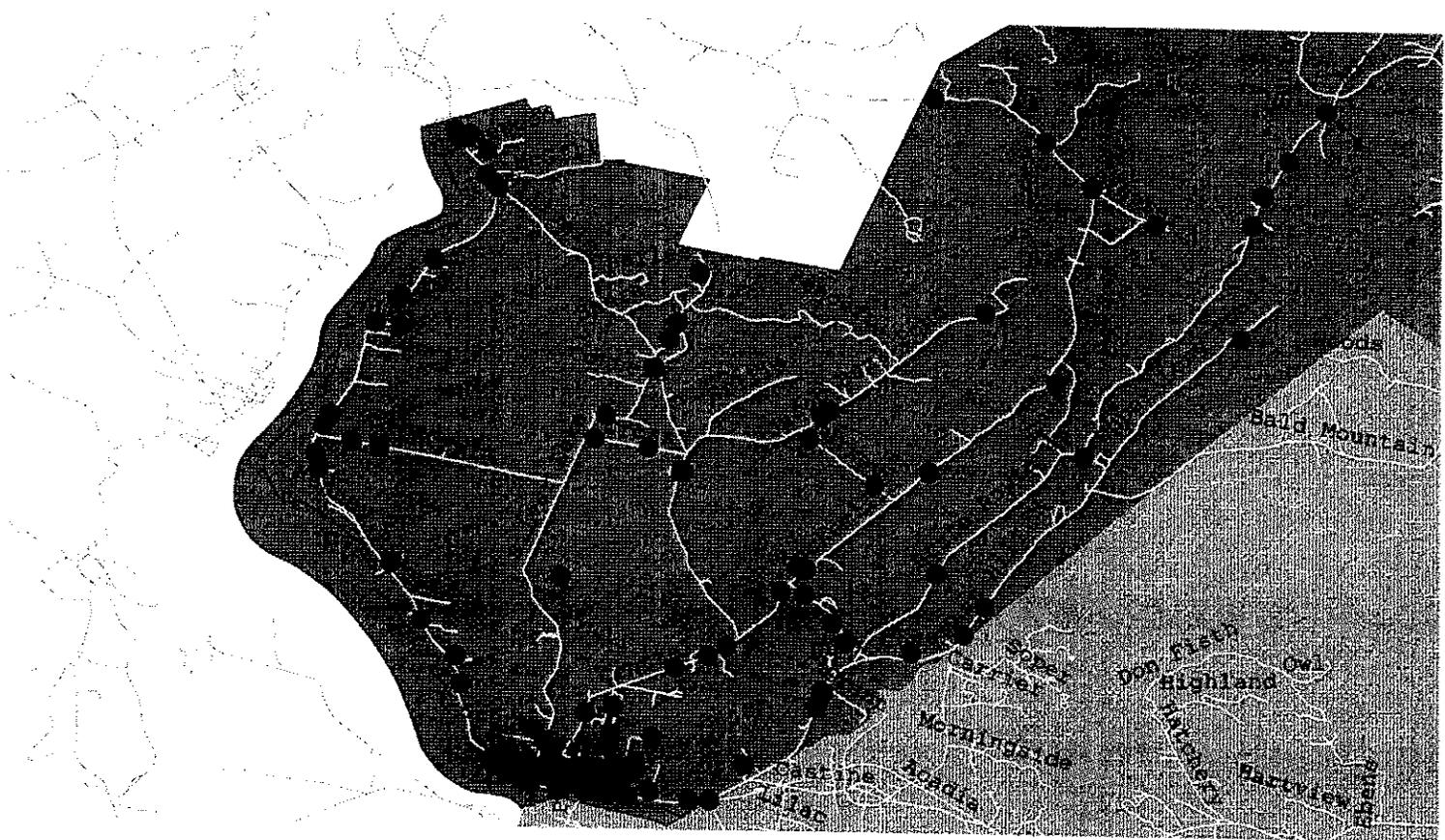
<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
911 Call	8	1.79
Non Dispatched 911 call	1	0.22
Agency Assistance	3	0.67
Assist Law Enforcement	11	2.47
Assist Other	6	1.35
Alarm	9	2.02
Alcohol Offenses	2	0.45
Animal Problem	37	8.30
Assault	4	0.90
Bail Check	2	0.45
Check well being	4	0.90
Citizen Requested Assistance	6	1.35
Neighborhood Dispute	4	0.90
Civil Problem	6	1.35
Concealed Weapons Permit	2	0.45
Disabled/Stranded Motorist	1	0.22
Disorderly Conduct	1	0.22
Domestic Call	7	1.57
DUI Alcohol or Drugs	3	0.67
Escort	1	0.22
Fire	2	0.45
Unattended/Unpermitted Burn	1	0.22
Found Property	12	2.69
Fraud	4	0.90
In Person/phone/text/internet	7	1.57
Information Report	28	6.28
Juvenile Runaway	1	0.22
Juvenile Problem	2	0.45
Lost Property	2	0.45
Medical Emergency	7	1.57
Non-Emergency Transport	1	0.22
Motor Vehicle Complaint	28	6.28
Drug/alcohol overdose	1	0.22
All Court Paperwork	2	0.45
Parking Violation/Obstructing	1	0.22
Traffic Accident w/ Damage	16	3.59
Traffic Accident, w/ Injuries	2	0.45
Probation Violation	1	0.22
Property/Buisness Check	3	0.67
Serve Protection Orders	1	0.22
Serve Subpoena	1	0.22
Registration of Sex Offender	3	0.67
Any Special Detail	7	1.57
Attempted Suicide	1	0.22

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
Suspicious Person/Veh/Incident	15	3.36
Theft	4	0.90
Threatening	2	0.45
Traffic Control	1	0.22
Road Hazards (Sign/Signal/Debr	3	0.67
Traffic Violation	166	37.22
Trespassing	2	0.45
Underage Drinking Detail	1	0.22

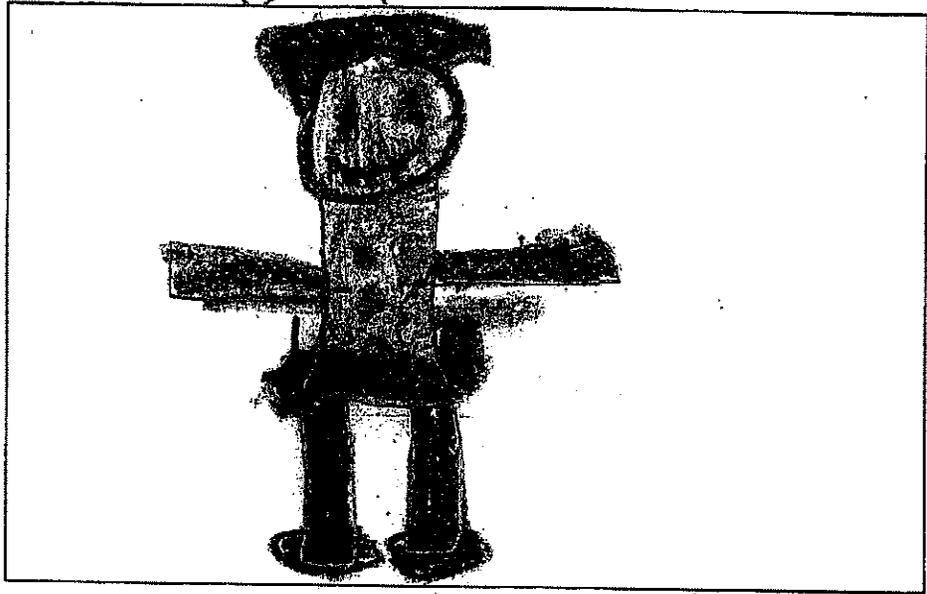
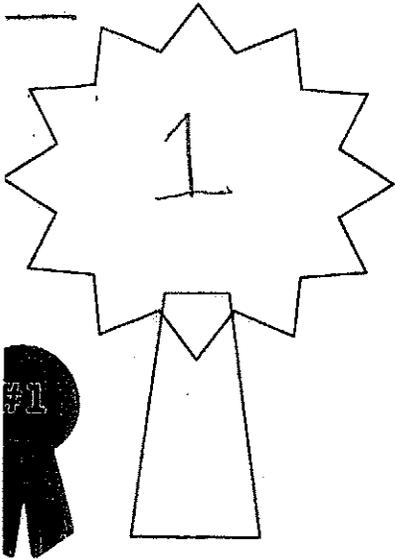
Total reported: 446

Report Includes:

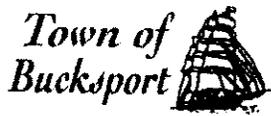
All dates between '00:01:00 05/01/18' and '00:01:00 06/01/18', All nature of incidents, All cities, All types, All priorities,
All agencies matching 'BKPD'



Noah



This is my favorite
because he is a plus
chief and my friend.
And his name is
Sean P. Geagan.



Geagan, Sean <sgeagan@bucksportmaine.gov>

Thank You

1 message

Charlie Johnson [REDACTED]
To: sgeagan@bucksportmaine.gov

Thu, May 24, 2018 at 4:14 PM

Chief Geagan,

This is Charlie -- I was involved in the car accident with my grandmother in Bucksport May 23rd. I'm reaching out to say thank you for the amazing response. Officer Bishop was professional and handling the incident well.

We were able to get a flight out of Portland today (5/24) to get back home to Kansas City. My grandmother has very bad bruises and is struggling to walk and get in and out of bed. It was unfortunate this accident happened, but we are grateful to walk away.

Thanks and hope to hear from you soon with the report.

Best,
Charlie Johnson

Bucksport Fire & Rescue May 2018 Monthly Report

Calls	May	FYTD
EMS	65	852
Fire	34	212
Inspections* Incl. Smoke Alarm Program	8	253
Fire Permits	127	636
EMS Calls/Extra Crew	4	63

Projects & Personnel

- Town Manager Susan Lessard, Fire Chief Craig Bowden and FF Chris Grindle attended the Annual EMS Awards Ceremony held at the State House in Augusta at which the Bucksport Fire Department received the 2018 EMS Excellence Award. A memorial service was held following the ceremony at the EMS Memorial Site next to the State House.
- Fire crews participated in the annual Health Fair at the Bucksport Regional Health Center. We had a fire truck for kids to look at and get into and Sparky the Fire Dog was also there to greet the children and their families. Safety information was provided to those who attended.
- Several Public Safety personnel attended the memorial service for retired Police Officer Fred Mills and the auxiliary members hosted the reception at the Arey Center following the service. The family has passed along their appreciation for the department's help & support through these tough times.
- Many Fire, Police & EMS staff and their families participated in the annual Memorial Day Parade honoring those that have served our community and our country. We also sent trucks to Ellsworth and Prospect to join in their parades as well.
- Maine Coast Memorial Hospital and Blue Hill Memorial Hospital hosted an Appreciation & Awards Banquet to honor area public safety groups which was well attended by many agencies from throughout Hancock County.

Training

- Fire fighters participated in a classroom and hands-on training on proper communications utilizing radios and other devices to ensure crews are able to convey correct information regardless of the emergency situations that are taking place. The ability to verbalize and adequately comprehend what is being communicated under stressful circumstances can mean the difference between a great outcome and a seriously devastating result.
- Dr. David Saquet from the EMMC ER presented an excellent seminar to EMS crews on Blast & Ballistic Injuries. Although we do not respond often to these types of situations, it is imperative that our crews are prepared to do so with the full knowledge of what these injuries can consist of and the resulting damage that can happen to a victim that may not even be visible from the outside.
- Fire crews also received training on hydrant connections and usage along with live "Class B" fire attack. Class B fires are those that involve flammable liquids and gasses such as oil, gasoline & propane.

Grants

- We have ordered the foam, hose & other equipment received through the VFA Forestry Grant that allowed for the purchase of over \$3,000.00 of gear and supplies and we will be closing that grant out in the next couple of weeks.
- We received a grant of \$3,500.00 from the Maine EMA to host a Haz-Mat Operations training course to be held here later this summer. This is training required by the DOL for all first responders that are certified to function at this level at a haz-mat incident and this course will be open to area mutual aid departments.

TRANSFER STATION MONTHLY REPORT

MONTH

MAY

YEAR

2018

TRIPS

4

BUCKSPORT - TOTAL WEIGHT 155,780 LBS 77.89 TONS

TRIPS

2

ORLAND - TOTAL WEIGHT 61,060 LBS 30.530 TONS

SHIPPED

4

0 SORT RECYCLING

TOTAL WEIGHT 36,780 LBS 19.89 TONS

6

LOADS OF DEMO

TOTAL WEIGHT 75,840 LBS 37.92 TONS

2

LOADS OF METAL

TOTAL WEIGHT 16,860 LBS 8.143 TONS

0

REFRIGERATORS

TOTAL WEIGHT 0 LBS 0 TONS 0 UNITS

SHIPPED

13

BATTERIES

0

PROPANE TANKS

200

WASTE OIL - PUMPED GALLONS

1750

LBS - ITEMS GIVEN AWAY

MONEY IN:

D M & J

\$ 0

TRANSFER STATION

\$ 2,715.86

TOTAL: \$ 2,715.86

TOWN OF BUCKSPORT
CODE ENFORCEMENT/PLANNING OFFICE
REPORT
May, 2018

PERMITS ISSUED

20 building/land use permits were issued, including 2 new homes, one mobile home, 2 new commercial businesses, 3 decks, one interior renovation, one addition, and the rest accessory structures.
6 plumbing permits were issued in May, including 4 septic systems.

ADDRESSING ACTIVITY: Sent a letter to two Millvale Road residents who are using invalid street addresses for their homes.

BOARD OF APPEALS ACTIVITY: No activity

PLANNING BOARD ACTIVITY

At their May 1st meeting, the planning board reviewed an application for a new lobster processing facility on Heritage Park Road. The application was approved. The board also reviewed proposed amendments to Appendix K and Appendix C. A public hearing was scheduled for the Appendix K amendments. (The CEO report for April reported this as activity for the board's April meeting, but in fact it took place at the May 1st meeting.)

At a special meeting on May 15th, the board received training from Diane O'Connell, an attorney with the Patterson Law Office. The training focused on the right to know law, site visits and conflicts of interest.

ENFORCEMENT ACTIVITY

- Update: I met with the Silver Lake Road resident about a junkyard/auto graveyard issue that appeared to be developing again. The owner described the purpose of the items stored in his front yard and I determined that a junkyard or auto graveyard did not exist.
- Update: The Brookview Drive resident has applied for a permit to address their unpermitted improvements including a deck, swimming pool and garage slab. A permit was issued.
- Sent a letter on May 25th to the owner of a Mount Olive Heights property that contains nuisance conditions. No reply received yet.

OTHER ACTIVITY

- Updated information on the town's website.
- Property check of Wilson Hall.
- Attended a training session in Northport.
- Attended a training session in Brewer.
- Attended a safety committee meeting.
- Attended an ordinance committee meeting.
- Installed a banner.
- Worked on updates to ordinances.
- Worked on a Census update.
- Conducted plumbing and occupancy inspections.
- Typical office work maintaining records, answering calls and emails, meeting with citizens, answering questions, providing copies of documents.

**Community & Economic Development
May 2018 Activities
Submitted by Rich Rotella**

Meetings:

During the month of May, I attended 1 meeting at AIM, a broadband coalition conference in Waterville, a Hancock County Planning Commission Annual Meeting in Ellsworth, an Economic Gardening Meeting in Bangor, 2 meetings in regards to microloans, a Safety Committee Meeting, a Town Council meeting, and 7 other meetings during the work day.

Potential Businesses:

During the month of May, I had 4 business meetings.

Marina:

The marina opened for the season on May 15th with Mike Ormsby as the marina manager and Bill Gray as the seasonal employee. With leadership from the Highway Department we were able to get the floats in the water in under 2 days. We are still working on addressing the internet and the waterfront as well as Hot Spots for the waterfront.

Waterfront:

Ron is leading the waterfront efforts again this Spring but will be transitioning to part-time this summer. Trentyn and Christian Winslow are working the waterfront this Spring as well but both at part time hours. Trentyn will be transitioning to full-time for the Summer while Christian and Ron will work part-time. In the Fall, Ron will go back to full time and both Trentyn and Christian will be part-time.

Other:

During the month of May, I completed 20 volunteer hours for softball. I spent 2 days at the marina assisting with placing the docks back in the water. I spent parts of 4 days with IT & Spectrum to address internet at the Marina.



BUCKSPORT BAY HEALTHY COMMUNITIES

Rising to the Challenge

VOLUNTEERS MAKING CHANGES HAPPEN FOR A HEALTHIER COMMUNITY.

Meeting of Board of Directors

Tuesday, April 24, 2018, 5:30-7:00 p.m.

Jewett School Conference Room

Present: Dawn Elaine Danforth (President), Valerie Sulya (Vice President), Jeanette Tardif (Secretary), Geof Bellows (Treasurer), Rick Doyle, Nick Tymoczko, Tom Gaffney, Carol Carew, Margaret deRivera, and Consultant Deb Claflin

Excused: Donna Kelly, Lester Stackpole, Jim Boothby, and Paula Webster

Welcome: There were welcoming remarks by Dawn Elaine Danforth, President of BBHCC.

Secretary's Report: The minutes of our March meeting were presented by Jeanette Tardif, BBHCC Secretary. Rick Doyle made a motion to accept these minutes, Tom Gaffney seconded the motion, and the motion passed unanimously.

Treasurer's Report: The treasurer's report was presented by Geof Bellows, BBHCC Treasurer. As part of his report, he shared that we have about \$60,000, \$17,000 of which is MeHAF money; some of this money is restricted, and it is a total not reflecting a few unpaid bills. Carol Carew made a motion to accept the treasurer's report, Rick Doyle seconded the motion, and the motion passed unanimously.

Geof also shared that Prospect, Verona, Bucksport, and Orland are the four towns from which we receive funding. Due to problems during our recent transition period, this year we did not meet the request deadlines for Prospect and Verona, but Dawn Elaine will be attending the Bucksport Budget meeting and requesting \$20,000, and Jeanette and Geof will be attending the Orland Budget meeting and requesting \$800.

- If Ruta okays our MeHAF request, it will be submitted
- Audit is nearly done
- Grant with Maine Children's Trust is over in June.

Our Resource Committee has given us a \$1,300 budget request

Consultant: Dawn Elaine introduced our Consultant Deb Claffin, who gave us a thorough update on what has taken place thus far and some thoughts/ideas on where/how the process is going. Deb has met with our Planning Committee, and she has completed all of the interviews; she passed out to all present information on ground rules, interviews, mission statement, what BBHCC does well, BBHCC struggles, our vision, flagged issues, etc. She also passed out a Strategic Planning Overview. Jeanette will email both of these documents to our board members.

Deb reminded us that our time of crisis seems to have passed, and now is the time to take a close look at where our organization is today and where we are going in the future.

Deb encouraged anyone with questions or ideas about our retreat, which is part of the consulting process, to contact her at dac@starboardleadership.com or by phone at (207) 404-0003

New Members: Tom Gaffney made a suggestion that we put together some type of manual for new members to let them know more about BBHCC.

Adjournment: Geof made a motion that we adjourn, Nick seconded the motion, and it passed unanimously.

Respectfully submitted,

Jeanette Tardif, Secretary