

Job Description – Career Fire Fighter/EMT

Nature of Work:

This is specialized technical and practical work in fire fighting, emergency medical services and other emergency response & operations. The employee shall work under the direction of the Director of Emergency Services. This employee works a rotating shift and is responsible for call-back duties.

Employee of this class is responsible for the protection of lives and property in the town through the preparation for and response to fire, medical and other emergency calls. This work includes general maintenance of the fire department facilities, apparatus and equipment. The employee will also assist with daily operations and department programs. Employee will exercise independent judgment and initiative in the provision of service within the Incident Command System and may serve as the incident commander when required in the absence of a superior officer.

Essential Duties and Responsibilities:

Responds to calls including fires, medical, haz-mat, search & rescue and other emergency situations and performs duties as required by those emergencies including fire suppression and emergency medical care, while operating in a safe manner under the Incident Command System.

Works under the rules and regulations as set forth by departmental/town policies, state/ federal requirements including but not limited to S.O.G.'s, Town Charter, Maine EMS Rules, Department of Labor and other regulatory requirements.

Prepares for emergency response by performing daily and weekly checks of all apparatus and equipment and completing any required general maintenance of the equipment.

Operates apparatus and equipment in a safe manner as trained and required.

Maintains the fire department facilities and all equipment in a highly presentable condition by performing the general maintenance of same including housekeeping duties, cleaning and care of equipment, as well as outside grounds maintenance.

Reports any serious deficiencies or malfunctions of equipment or the facility to the Director of Emergency Services and assists in the scheduling of repairs as needed and approved.

Attends fire, EMS and other training as required, including the monthly department sessions and occasionally offsite trainings and meetings.

Assists with department programs such as public education and prevention, quality assurance, pre-planning, training and inspections.

Prepares daily logs, equipment maintenance logs and completes other required forms and paperwork.

Makes a special effort to follow the energy conservation policy as set by the town.

Works with other employees and departments in a manner that creates harmony and good interrelations to the end that department and town duties are fulfilled and goals are met.

This list is not all-inclusive and may require that additional duties and functions be performed as assigned by the director of emergency services or their designee.

Requirements of Work:

Thorough knowledge of the principles, standards and practices of modern fire suppression and prevention, emergency medical care, search and rescue and other emergency operations.

Ability to operate apparatus and equipment utilized by the department in the delivery of services. This includes all trucks, pumps, power tools, hand tools, and EMS equipment.

Knowledge of the Town of Bucksport and surrounding areas, including streets, hydrant locations, water sources, buildings and other geographic features.

Ability to perform at emergency scenes with safe practices and sound judgment.

Ability to receive, understand, relay and follow oral and written instructions.

Ability to establish and maintain effective working relationships with other employees, departments and the public.

Training and Experience Required:

High School Diploma or Equivalent is required.

Maine EMS Certification to level required.

Completion of Fire Fighter I Training preferred, (required within two years of date of hire).

Fire Fighting and EMS Experience

Necessary Special Requirements:

Current & Valid Maine Operator's License; Class B preferred but required within two years of date of hire. No major violations (i.e.: OUI, Driving to Endanger, Etc)

Current & Valid EMS License, which must be maintained to at least the level required at date of hire.

Physical and Environmental Characteristics:

The following list is an example of the job activities and functions that may be required of fire fighters/EMT's during a shift or during an emergency response. It should be understood that NO SHIFT/RESPONSE is ever the same. Some of the following is performed on a daily basis and some functions may only be required once a month, however they are still within the typical duties performed.

Required Physical Activities: Walking, running, climbing, bending, lifting, stooping, crawling, reaching, grasping, pushing, pulling, carrying, twisting, kneeling, crouching, talking, hearing; this is not an all inclusive list. This position requires the use of self-contained breathing apparatus and/or other respirator use. Duties include maintenance of the facility, apparatus and equipment; office work; training and drills; prevention & education; response to fire, EMS and other emergency calls.

Physical Characteristics of Work: Can be very demanding work that requires exertion in excess of 100 pounds of force occasionally; in excess of 50 pounds of force more frequently; and in excess of 20 pounds of force on a regular basis in order to move objects and perform regular duties.

Vision Requirements: Color vision, peripheral vision, depth perception and ability to see both within arms reach and at distances greater than twenty feet in reduced visibility.

Environmental Conditions: The expected work may be performed inside or outdoors and can include being exposed to extreme weather conditions, heat, cold, liquids, mud, slippery surfaces, moving parts/machinery and tools. It can include exposure to infectious agents, chemicals, hazardous substances, loud noises, poor visibility, confined spaces, noxious odors, electrical and

mechanical hazards, heights, below grade areas, smoke, dust, and other hazardous conditions and elements.

Note: These are typically the same characteristics required by Call Fire Fighters/EMT's but on a much less frequent basis.