

**REGULATORY REVIEW COMMITTEE MEETING
6:30 P.M., THURSDAY, SEPTEMBER 12, 2019
COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**

AGENDA

- 1. Call meeting to order**
- 2. Roll call**
- 3. Council Rules**
 - a. Proposed process for appointing interim councilors**
 - b. Proposed rule for swearing in of councilors elected to serve unexpired terms**
- 4. Adjournment**

Regulatory Review Committee
Mark Eastman, Chair
Dan Ormsby

In all cases where the parliamentary proceedings are not determined by the foregoing rules and orders, "Roberts Rules of Order" shall be taken as authority to decide the course of proceedings.

SEC. 42 Procedures for Treasurer's Warrants

The treasurer may disburse money only on the authority of a warrant drawn for the purpose and signed by the Chair, or in the absence of the Chair, by the Chair of the Finance Committee. Copies of all signed treasurer's warrants will be provided to all members of the Town Council during regular town council meetings.

SEC. 43 Resolves for Employee or Citizen Recognitions

Any member of the Town Council following the procedures outlined by Section 13(Agenda Items) of this article may request recognition of any citizen or council agenda. Such recognition will be presented to the town manager or town clerk in the form of a written resolution. After and only upon favorable vote by the majority members of the Town Council, the Town Clerk will forward a copy of the resolution to the person or persons given the recognition.

SEC.44 Process for filling council vacancies until next election

If for any reason a council seat is made vacant, the process for appointment of an interim Councilor to serve until the next regular election is held is as follows:

1. The Council shall first offer the interim seat to the candidate that was the first runner up in the most recent Town Council election. If he/she chooses not to serve or there were no candidates not elected, then
2. The process to elect the interim councilor will require nomination by a member of the Town Council, and majority vote by those present. In the case when there is more than one nominee, the members present will cast their ballots until one nominee is selected by the majority.

SEC.45 Swearing in of Councilors elected to fill unexpired terms

Town Councilor(s) elected to complete an unexpired term shall be sworn into office at the first Council meeting following certification of the election results in which the candidate was elected.

Appendix B Council Rules was adopted in conjunction with the Town Code on March 9, 1978, and amended on the following dates: May 9, 1991; April 24, 1992; July 11, 1996; June 26, 2003.

Updated March 16, 2004.

Amended December 9, 2010 to replace the existing Appendix B of the Bucksport Town Code for the purposes of clarifying the rules and procedures regarding how, when and where the Town Council will conduct its business, the conditions the members will follow to conduct themselves, and how and when the public will be allowed to participate as the Town Council conducts its business.