

TO: Bucksport Town Council
FROM: Sue Lessard, Interim Town Manager
DATE: 9-09-2015
RE: Manager's Report – 9/10/15 Council Meeting

The purpose of this memo is to update the Council on the status of activities and projects since the last Council meeting as well as to provide information related to upcoming activities and events.

Audit – The auditors were here during the week of 8/24 – 8/28/15 and returned on 9/09/15 with the anticipation of being here for the balance of this week. The final audit will be done in October. They have recommended some changes in procedures and we will be reviewing those once the audit is complete. They have also identified some areas that need further explanation and I am in the process of reconciling those issues as well.

Marina - I met with Marina Manager Bill Chandler and did a walk-through of the site. It is certainly an asset for the community. The auditors and I will be working on a plan to better integrate the financial accounting system at the site with the Town's system.

AIM – Code Officer Jeff Hammond and I met with AIM representative Jeff McGlin to further discuss the bond/letter of credit issue as well as the need to deal with other areas of concern such as the long-term future of the concrete pads at the site. There has been considerable media interest in this subject and a considerable amount of time has been spent providing information to both the print and on-air media personnel from a number of entities.

Sewer Treatment Facility Project – I attended the monthly construction meeting at the sewer treatment facility. Expenditures thus far for the engineering of the project have been paid from the \$555, 000 that was the Town's 'share' prior to loan or grant fund expenditures. The general contractor for the project will be submitting its first funding requisition for review at the October meeting.

General Assistance – Jackie Hunt has been on vacation this week and I did two general assistance appointments on Wednesday of this week and a third on Thursday.

Sewer Rate Review – I met with Mandy Olver of Olver Engineering to discuss initial work that they had done several years ago in predicting sewer rates resulting from the treatment plant project and other information that considered the impact of a dramatic reduction of flow from the mill property. Based on the fact that it is AIM's intention to remove the treatment facility, the flow reduction there will be more than anticipated. Also in question is the percentage of use and associated fees for our partner communities due to the dramatic reduction in flows from Bucksport due to mill closure. I hope to have more information by October 1st for the Council in regard to this subject.

Budget Posting, etc. – I am in the process of posting the 2015-16 Budget as approved to allow Department Heads and the Council to better understand where they stand at this point of the

fiscal year. Subsidies to be charged to partner communities for ambulance and dispatch were not finally calculated at the time the budget was prepared so I am finalizing those numbers so that they can be billed.

E-Waste Disposal – The Challenger Learning Center of Maine is having an e-waste collection day on Saturday, September 19th from 9 a.m. until 1 p.m. at its location on 30 Venture Way in Bangor. Drop off of items is free however donations are appreciated. Suggested donations are \$10 for the first item and \$5 for each additional item and includes televisions, monitors, printers, video games, digital cameras, scanners, fax machines and photocopiers. A flyer is posted at the Town Office and a notice is also posted on the Town's website.

Thank you – I would like to thank the Council, the staff and the many members of the Bucksport community who have stopped by to say hello in the past three weeks for the warm welcome. My schedule of hours for September and October is that I will be in the office Tuesday –Thursday of each week. I will be available at other times if necessary but routinely on Tuesday-Thursday from 8 a.m. to closing and in attendance at Council meetings.