

**BUCKSPORT TOWN COUNCIL SPECIAL MEETING
6:00 P.M., WEDNESDAY, JANUARY 29, 2014
TOWN COUNCIL CHAMBERS-BUCKSPORT TOWN OFFICE**

1. Call meeting to order
2. Roll Call
3. Discussion items:
 - a. Consider entering executive session for consideration and yearly discussion with Verso Paper Co., on business climate pursuant to 1 M.R/S.A. Section 405 (6) (C)
4. Adjournment

Meeting was cancelled by Verso Paper Company.

Respectfully submitted,

Kathy L. Downes
Council Secretary

BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, JANUARY 9, 2014
TOWN COUNCIL CHAMBER-BUCKSPORT TOWN OFFICE

1. Mayor David Keene called meeting to order at 7:00 P.M.

2. Swear in new Town Council members

Town Clerk, Kathy L. Downes swore in newly elected Town Councilor Members David Keene and Byron Vinton.

3. Members Present: Michael Ormsby, Glenn Findlay, David Kee, David Keene, Frank Dunbar, Peter Stewart, and Byron Vinton.

4. Elect a Mayor for ensuing year

It was motioned by David Kee, seconded by Frank Dunbar to nominate David Keene as Mayor for the ensuing year.

It was motioned by Frank Dunbar, seconded by Peter Stewart to cease nomination and unanimously voted to elect David Keene as Mayor for the ensuing year.

5. Consider minutes of previous meetings

No minutes to be considered.

6. Receive and review correspondence and documents

- a. Treasurer's Warrants for December, 2013

-Council members were provided with copies of the Treasurer's Warrants for December, 2013 and were asked to direct any questions or concerns to the Town Manager or Finance Director.

- b. Financials for the period ending December 31, 2013

-Councilor members were provided with copies of the Financials for the period ending December 31, 2013 and were asked to direct any questions or concerns to the Town Manager or Finance Director.

7. A representative from Blue Hill Memorial Hospital requests time to address the Town Council

The representative from Blue Hill Memorial Hospital was not available to attend the meeting.

8. Determine Town Council Committee members and appointments

Council members were asked to review the list of committees and let Mayor David Keene know what committee they would like to serve on at the next town council meeting.

9. Consider Resolve #R-2014-114 to authorize the Town Manager or Mayor to sign official documents approved by the Town Council

It was motioned by Frank Dunbar, seconded by Peter Stewart and unanimously voted to approve Resolve #R-2014-114.

10. Consider Resolve #R-2014-115 regarding procedures for aligning Treasurer's Warrants

It was motioned by Peter Stewart, seconded by David Kee and unanimously voted to approve Resolve #R-2014-115.

11. Consider Resolve #R-2014-116 setting the rate of interest for delinquent sewer bills

It was motioned by Peter Stewart, seconded by Byron Vinton and unanimously voted to table Resolve #R-2014-116 until interest rates are provided.

12. Consider Resolve #R-2014-117 referring appointments to the Appointments Committee for committees, boards, and special positions

It was motioned by Byron Vinton, seconded by Peter Stewart and unanimously voted to table Resolve #R-2014-117 until a list of expired appoints are provided for committees, boards and special positions.

13. Consider Resolve #R-2014-118 regarding disposition of 2012 Tax Acquired property

It was motioned by Byron Vinton, seconded by David Kee and unanimously voted to approve Resolve #R-2014-118.

14. Consider Resolve #R-2014-119 referring to the Finance Committee a request to purchase high resolution digital aerial images of Bucksport

It was motioned by Peter Stewart, seconded by Glenn Findlay and unanimously voted to approve Resolve #R-2014-119.

15. Consider Resolve #R-2014-120 to approve the recommendations of the Finance Committee to approve the bid package for the purchase of a new ambulance

Byron Vinton and Michael Ormsby question areas of concern with the ambulance bid package. Byron referenced concerns such as; the number of cup holders in the cab, to the

Radio/CD player and the type of seat covering specified in the driver's area, etc. Byron thought the cloth material would be hard, if not impossible to fully clean.

Fire Chief Craig Bowden defended the specifications noting they were previously reviewed extensively by a number of the councilors at a subcommittee meetings and that sometimes some music calms the patient, especially the younger ones; and the cup holders are used when the ambulance crews pause for a cup of coffee between some runs back and forth to Bangor or Ellsworth.

Town council members indicated that bidders could offer substitutions for some items, and the councilors then could decide whether to accept any or all of the alternate gear when they review the bid quotes.

It was motioned by Peter Stewart, seconded by Michael Ormsby and voted to approve Resolve #R-2014-120.

Voted in Favor: Michael Ormsby, Glenn Findlay, David Kee, David Keene, Frank Dunbar and Peter Stewart.

Opposed: Byron Vinton

Voted: 6 - 1 Favorable

16. Consider Resolve #R-2014-121 to approve the Fiscal Year 2015 Budget Workshop schedule

It was motioned by David Keene, seconded by Peter Stewart and unanimously voted to approve Resolve #R-2014-121 to approve the tentative Fiscal Year 2015 Budget Workshop schedule. Councilors noted that it would be best to review this schedule more in-depth, and will bring back a recommendation at the next Council meeting.

17. Consider Resolve #R-2014-122 to accept a grant from Maine Health Access Foundation in the amount of \$40,000 for the Bucksport Bay Area Community Coalition to provide "Thriving in Place" services

James Bradney, Health Planning Director, spoke on behalf of the Maine Health Access Foundation grant in the amount of \$40,000. James noted that this was a one (1) year grant aimed to help serve our aging citizens, as well as those with a chronic illness. This grant is a crucial step in allowing multiple agencies to create a continuation of health care.

It was motioned by Byron Vinton, seconded by David Kee and unanimously voted to approve Resolve #R-2014-122.

18. Consider Resolve #R-2014-123 to accept a grant from Healthy Acadia and the Down East Community Transformation Collaborative for an amount up to \$8,600 for the Bucksport Bay Area Community Coalition to increase transportation options for Bucksport area residents

James Bradney, Health Planning Director, spoke on behalf of the Healthy Acadia and the

Down East Community Transformation Collaborative grant in the amount of \$8,600.00. James noted that this was part of the CARE program, and that they are trying to recruit more Volunteer Drivers. This grant will allow the Volunteer Drivers the opportunity to receive the training and support they need in order to effectively and safely assist the community.

It was motioned by David Kee, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2014-123.

19. Consider Resolve #R-2014-124 to approve expenditures from the TIF Revenue Reserve Fund to Eastern Maine Community College for the Pulp and Paper Program with Verso Mill

David Milan, Economic Development Director, indicated that this expense was to cover the tuition of two students enrolled in the program.

David Keene asked if this program guarantees employment for the students after their completion of the training. David Milan responded that the Mill was always looking for employees, though there is no formal guarantee.

It was motioned by David Kee, seconded by Frank Dunbar and unanimously voted to approve Resolve #R-2014-124

20. Consider Resolve #R-2014-125 to approve expenditures totaling \$7,220 from the Sewer Plant Equipment fund for the purchase of a new computer.

It was motioned by Frank Dunbar, seconded by Peter Stewart and unanimously voted to approve Resolve #R-2014-125

21. Consider Resolve #R-2014-126 to refer to the Finance Committee for a recommendation regarding disposition of the eleven (11) 2011 tax acquired properties and return recommendation to the Town Council at the next Town Council meeting

It was motioned by Byron Vinton, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2014-126.

22. Vote to enter Executive Session for the purpose of discussing matters with legal counsel related to the Bangor Gas Tax Appeal pursuant to IMRSA Section (6) (E)

It was motioned by Byron Vinton, seconded by Michael Ormsby and unanimously voted to enter into Executive Session at 8:00 P.M.

It was motioned by Peter Stewart, seconded by Michael Ormsby and unanimously voted to return to Town Council meeting at 8:20 P.M..

23. Consider Resolve #R-2014-127 to approve a tax abatement agreement between the Town of Bucksport and Bangor Gas Company, LLC.

It was motioned by Peter Stewart, seconded by Frank Dunbar and unanimously voted to approve Resolve #R-2014-127.

24. Consider issuing licenses and permits, if any

Hold public hearing to consider the issuance of a full-time liquor license and special amusement permit to George MacLeod, d/b/a MacLeod's Restaurant.

No public comments.

Close public hearing and act on license.

It was motioned by Byron Vinton, seconded by David Kee and unanimously voted to approve the issuance of a full-time liquor license and special amusement permit to George MacLeod, d/b/a MacLeod's Restaurant.

25. Report from the Town Manager

52 Central Street: The court has scheduled a hearing on an appeal to the agreed upon Judgment for Forcible Entry for January 9. The Town has filed its' written opposition to the appeal. It is likely that the court will hear both sides than issue a ruling at a future date.

**Town Manager noted that the Town won the appeal.

Annual Report: The draft of Annual Report is now at the printers. Once it is approved, it will be printed and distributed.

BETR to BETE conversion: The state working group has completed its' work and issued its' report. Bucksport had a very important and significant impact on the results. My recommendation to modify the formula for the transition was accepted and adopted by the Working Group.

If this is accepted by the legislature, it will not prevent the change from happening. It will however, ease the hardship to the town by spreading the loss equally over four years.

Bucksport has been very vocal in its' opposition to this change. The Taxation Committee will take up the recommendations of the working group soon. Given the opposition of Bucksport and MMA, there is a chance the recommendations will not be adopted.

Comprehensive Plan update: The Comprehensive Plan Update Committee is meeting on the Third Monday of each month. The next meeting is scheduled for January 20.

Fiscal 2015 Budget: The budget workshop schedule is to be approved at the January 9, 2014 meeting. The plan is to hold hearings in February and March and to largely have the Town portion of the budget complete by the end of April. We may have to make

some minor changes after we know exactly what the legislature will do. While we can predict a mill rate based on Town expenses and likely RSU expenditures, we will not be able to set the mill rate until after the school budget is approved in June. We are mostly holding things the same as they are in 2014.

Natural gas extension: Natural Gas lines have been charged and operating throughout town since late November. Those that Banger Gas have been able to hook up should be getting natural gas. Bangor Gas thought it would complete installations for all those who signed up during the initial registration period, however, delays and the weather prevented that from happening. It is my understanding that three customers are still to be hooked up. Others will not receive service until the spring.

Bangor Gas and the Town of Bucksport signed a Memorandum of Understanding on April 25 to extend natural gas service from Verso Paper Mill to the Bucksport Middle School. We agreed to pay them \$200,000 up front in CIAC. This payment has been made. The remaining \$50,000 will be paid once construction is complete and we accept their repair work. A second phase will take place over the summer of 2014.

26. Discussion items

a. Department Reports

-Councilor members received copies of Departmental Reports and were asked to direct any questions or concerns to the Town Manager or Department Heads.

b. Schedule a special meeting on January 30, 2014 to meet with Verso Paper and hold an executive session for the purpose of discussing matters related to local business interests pursuant to 1 MRSA Section 405 (6) (C)

-The meeting was scheduled for Thursday, January 30, 2014 at 6:00 P.M.

It was motioned by Byron Vinton, seconded by Michael Ormsby and unanimously voted to take-up three (3) items not on the agenda.

It was motioned by Michael Ormsby, seconded by Byron Vinton and unanimously voted to send to the Finance Committee, the review of Waterfront work done by Public Works and the Recreation Departments.

It was motioned by Michael Ormsby, seconded by Byron Vinton and unanimously voted to send the Wilson Hall Demolition to the Finance Committee.

It was motioned by Peter Stewart, seconded by Byron Vinton and unanimously voted to hold a Public Hearing on January 30, 2014 with regards to refinancing revenue bonds for Verso Paper Company.

Finance Committee meetings on Thursday, January 16th at 6:00 P.M. and Thursday, January 23rd at 6:00 P.M. to discuss the issues of: aerial imaging purchase; Tax

Acquired Property; Wilson Hall Demolition; and work on the Waterfront.

27. Vote to enter Executive Session pursuant to 1 MRSA Section 405 (6) (A) for consideration and discussion of a Human Resources/Personnel Issue

It was motioned by David Keene, seconded by Peter Stewart and unanimously voted to enter into Executive Session at 8:35 P.M.

It was motioned by David Kee, seconded by Peter Stewart and unanimously voted to return to Town Council meeting at 9:15 P.M.

It was motioned by Michael Ormsby, seconded by Byron Vinton and unanimously voted to accept the resignation of Town Manager, Michael Brennan, under Section B of the employment contract.

28. Adjournment

It was motioned by Peter Stewart, seconded by Michael Ormsby and unanimously voted that the meeting be adjourned.
Meeting adjourned at 9:20 P.M.

Respectfully submitted

Kathy L. Downes
Council Secretar,

**BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, DECEMBER 12, 2013
COUNCIL CHAMBER-BUCKSPORT TOWN OFFICE**

1. Mayor David Keene called meeting to order at 7:00 P.M.
2. Consider Resolve #R-2014-104 to accept the recommendations of the Appointments Committee regarding an appointment to fill the open seat on the Bucksport Town Council

It was motioned by Michael Ormsby, seconded by David Kee and unanimously voted to approve Resolve #R-2014-104 appointing Peter Stewart to fill the open vacancy on the Bucksport Town Council.

3. Consider Resolve #R-2014-105 to accept the recommendations of the Appointments Committee regarding an appointment to fill the open seat on the RSU 25 School Board

It was motioned by David Kee, seconded by Frank Dunbar and unanimously voted to approve Resolve #R-2014-105 appointing Peter Clair to fill the open vacancy on the RSU 25 School Board.

4. Swear in new member

Town Clerk, Kathy Downes swore in newly appointed interim Town Council Member Peter Stewart.

5. Members Present: Michael Ormsby, Glenn Findlay, David Kee, David Keene, Frank Dunbar, Peter Stewart and Robert Howard.

6. Consider minutes of previous meetings

No minutes to be considered.

7. Receive and review correspondence and documents

- a. Treasurer's Warrants for November 2013

-Council members received copies of Treasurer's Warrants for November 2013 and were asked to direct any questions or concerns to the Town Manager or Finance Director.

- b. Financials for the period ending November 2013

-Council members received copies of Treasurer's Warrants for November 2013 and were asked to direct any questions or concerns to the Town Manager or Finance Director.

8. Request from Kathleen Hodgins of the Bucksport Area Child Care Center to address the Town Council

Kathleen Hodgins Bucksport Area Child Care Center Executive Director noted that the previous Town Manager offered to lease a parcel of town owned land on Miles Lane to house a new center. However, an official of the agency now has asked the center to gain title to the proposed town-owned site. Leasing the new site would present problems in obtaining the financing needed to build the new structure. The Councilors noted they would keep this in mind as the deliberations go forward. Kathleen also indicated that they want to return the Child Care Center building and the land it sits on to the town. Town Councilors requested to the Town Manager to bring this item back to the council with a resolve referring this request to the Finance Committee.

9. Consider Resolve #R-2014-106 to approve expenditures totaling \$202,502.31 for Requisition #6 (Hancock Pond) and Requisition #6 (Golf Course) related to the reconstruction of Route 46

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2014-106.

10. Consider Resolve #R-2014-107 to approve the recommendations of the Finance Committee regarding engineering services to design the extension of Broadway to Park Street

It was motioned by Robert Howard, seconded by David Kee and unanimously voted to approve Resolve #R-2014-107.

11. Consider Resolve #R-2014-108 to accept the recommendations of the Finance Committee regarding the purchase of the Bucksport Marina

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2014-108.

12. Consider Resolve #R-2014-109 to approve the job description for the School Resource Officer

It was motioned by Michael Ormsby, seconded by David Kee and unanimously voted to approve Resolve #R-2014-109.

13. Consider Resolve #R-2014-110 to approve a pole permit application from Central Maine Power

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2014-110.

14. Consider Resolve #R-2014-111 to expend funds to convert the Public Safety Building to natural gas

It was motioned by Robert Howard, seconded by Glenn Findlay and unanimously voted to approve Resolve #R-2014-111.

15. Consider Resolve #R-2014-112 to expend up to \$1,600 in funds from the Public Safety Building Capital Improvement Account to purchase a new snow blower

It was motioned by Peter Stewart, seconded by Frank Dunbar and unanimously voted to approve Resolve #R-2014-112.

16. Consider Resolve #R-2014-113 to schedule the Finance Committee to review the invitation to submit competitive bids for the purchase of a new ambulance and related equipment

It was motioned by Frank Dunbar, seconded by David Keene and unanimously voted to approve Resolve #R-2014-113.

17. Consider issuing licenses and permits, if any

No licenses or permits to be considered.

18. Report from the Town Manager

52 Central Street: The court has granted an appeal on the case. The next hearing is scheduled for January 9. Once that is heard, the Court will issue a ruling and we will move forward based on that.

Annual Report: The draft of the Annual Report is now complete. The goal is to release it before Christmas. That is a few weeks earlier than in previous years.

BETR to BETE Conversion: The State Working Group has completed its' work on this. Bucksport had a very important significance on the results. My recommendation to modify the formula for the transition was accepted and adopted by the Working Group.

If this is accepted by the legislature, it will not prevent the change from happening. It will however, ease the hardship to the Town, but spreading the loss equally over four years.

Comprehensive Plan Update: The Comprehensive Plan Update Committee is meeting on the third Monday of each month. The next meeting is scheduled for December 16.

Fiscal 2015 Budget: Departments have submitted budgets and work on the budget is underway. There will be a rough outline of the potential budget before Christmas. A schedule for Budget Hearings will be presented to the Council in January, and these hearings will begin soon after that. The schedule will include completing all hearing before the end of April. Once those are completed, we can make the recommended changes and present the budget for approval in late May or early June.

Natural Gas Extension: Natural Gas lines are charged and operating throughout Town. Those that Bangor Gas have been able to hook up should be getting natural gas. Bangor Gas thought it would complete installations for all those who signed up during the initial registration period. Others will not receive service until the spring. Issues remain with streets and sidewalks that need to be repaired. December 15 is the last day for pavement work outside of emergencies.

On November 20, 2013 a forum on natural gas was held at the Performing Arts Center. It included representatives from Bangor Gas, local banking institutions, heating companies and others. The event was recorded and should be played on cable access throughout the Holidays.

Bangor Gas and the Town of Bucksport signed a Memorandum of Understanding on April 25 to extend natural gas service from Verso Paper Mill to the Bucksport Middle School. We agreed to pay them \$200,000 up front in CIAC. This payment has been made. The remaining \$50,000 will be paid once construction is complete and we accept their repair work in the fall. A second phase will take place over the summer of 2014.

Wilson Hall: We are in the process of soliciting proposals for the demolition of Wilson Hall. Those will be presented to the Town Council in January.

19. Discussion items

a. Department Reports

-Council members received copies of Departmental Reports and were asked to submit any questions or concerns to the Town Manager or Department Heads.

b. Wilson Hall

-Town Manager indicated that the town is seeking proposals for the demolition of Wilson Hall.

Citizen Laurie Brooks spoke in favor of seeking proposals to preserve the building.

Michael Ormsby indicated that the council does not want to tear down Wilson Hall, but someone needs to step-up to refurbish the building. In the meantime, the building would need to be secured.

David Keene agreed with Michael Ormsby noting that it has never been the intent to tear down Wilson Hall.

Finance Committee meeting on Monday, January 6, 2014 at 6:00 PM at the Town Office to review bid package for the purchase of a new ambulance.

20. Vote to enter Executive Session for the purpose of discussing matters with legal counsel related to the Bangor Gas Tax Appeal pursuant to IMRSA Section (6) (E)

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to move into executive session at 8:12 P.M.

It was motioned by David Kee, seconded by Glenn Findlay and unanimously voted to return to Town Council meeting at 8:55 P.M.

21. Adjournment

It was motioned by Robert Howard, seconded by Glenn Findlay and unanimously voted that the meeting be adjourned.
Meeting adjourned at 8:55 P.M.

Respectfully submitted,

Kathy L. Downes
Council Secretary

**BUCKSPORT TOWN COUNCIL SPECIAL MEETING
6:00 P.M., THURSDAY, AUGUST 15, 2013
TOWN COUNCIL CHAMBER-BUCKSPORT TOWN OFFICE**

1. Mayor David Keene called meeting to order at 6:05 PM.
2. Member Present: Michael Ormsby, Glenn Findlay, David Kee, David Keene, Frank Dunbar and Robert Howard. Member Absent: Brian Leeman
3. Discussion items
 - a. Annual review of the Town Manager
 - b. Consider entering executive session under IMRSA Section 405 (6) (A) for consideration and discussion of Human Resources and employment issues

It was motioned by David Kee, seconded by Robert Howard and unanimously voted to enter into executive session at 6:07 PM.

It was motioned by David Kee, seconded by Robert Howard and unanimously voted to exit executive session at 7:50 PM.

4. Adjournment

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted that the meeting be adjourned.
Meeting adjourned at 7:55 PM.

Respectfully submitted,

David Keene
Mayor

BUCKSPORT TOWN COUNCIL SPECIAL MEETING
6:00 P.M., THURSDAY, AUGUST 1, 2013
TOWN COUNCIL CHAMBER-BUCKSPORT TOWN OFFICE

1. Mayor David Keene called meeting to order at 6:02 PM.
2. Members Present: Michael Ormsby, Glenn Findlay, David Kee, David Keene, Frank Dunbar, Brian Leeman and Robert Howard.
3. Discussion items
 - a. Preliminary discussion for annual review of the Town Manager
 - b. Consider entering executive session under IMRSA Section 405 (6) (A) for consideration and discussion of Human Resources and employment issues

It was motioned by David Kee, seconded by Michael Ormsby and unanimously voted to move into executive session at 6:08 PM.

It was motioned by Brian Leeman, seconded by Michael Ormsby and unanimously voted to exit executive session at 7:06 PM.

4. Adjournment

It was motioned by Robert Howard, seconded by Brian Leeman and unanimously voted that the meeting be adjourned.
Meeting adjourned at 7:07 PM.

Respectfully submitted,

David Keene
Mayor

BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, JULY 25, 2013
TOWN COUNCIL CHAMBER-BUCKSPORT TOWN OFFICE

1. Mayor David Keene called meeting to order at 7:00 P.M.
2. Members Present: Michael Ormsby, David Kee, David Keene, Frank Dunbar and Robert Howard. Members Absent: Glenn Findlay, Brian Leeman.
3. Consider minutes of previous meetings

Council members received town council meeting minutes of April 4, 11 & 18, 2013 and will take action at the next town council meeting.

4. Receive and review correspondence and documents
 - a. Maine Water Company
 - Town Council members received a letter from Maine Water Company explaining the propose increase in water charges to the public fire protection budget. This letter was just a courtesy notification that charges could increase to what extent is not known until the Public Utilities Commission makes a final decision.
 - b. Department of Environmental Protection
 - An informational letter from the Maine Department of Environmental Protection was received by the Town Council detailing potential liability to the Town for clean-up costs of a former Portland-Bangor Waste Oil Company facility in Ellsworth, Maine.
5. Open the Public Hearing to consider the Community Development Housing Rehabilitation Block Grant

Ron Harriman of Ron Harriman Associates spoke on the 2013 Community Development Housing Rehabilitation Block Grant that the Town of Bucksport has received in the amount of \$250,000. The money is to be used to make improvements for households that are income eligible and reside in single family homes. Also money is available to the owners of rental properties if their tenants are income eligible. The income range is from \$35,800 for a single person to \$51,100 for a family of four.

The single family program provides money for repairs while the program for rental units requires matching payments from the owners.

Applicants must provide document of their deed and income. All information is confidential.

Applications will be available on the Town's website: bucksportmaine.gov; Buck Memorial Library, Bucksport Senior Center and Bucksport Community Concerns food pantry or call 947-8595.

Ron Harriman answered several questions noting: all applications are considered; no income guidelines on rental program; if property sells within five (5) years, the funds stay with the town to be used for low/moderate income with same guidelines and use. Also, Ron indicated that there is a ‘handbook’ that explains it all.

6. Close the Public Hearing to consider the Community Development Housing Rehabilitation Block Grant

The public hearing was closed by Mayor David Keene.

7. Consider Resolve R-2014-009 to take action on the Community Development Housing Rehabilitation Block Grant

It was motioned by David Kee, seconded by Robert Howard and unanimously voted to approve resolve R-2014-009 .

8. Consider Resolve R-2014-010 to approve program guidelines for the Community Development Housing Rehabilitation Block Grant

It was motioned by David Kee, seconded by Robert Howard and unanimously voted to approve resolve R-2014-010.

9. Open the Public Hearing to consider an Ordinance entitled “Chapter 11, Section 11-114, Conveyance of Property to Forestvale Properties, Inc.”

David Milan, Economic Development Director indicated that the property is located in the Buckstown Heritage Park, Lot 4 consisting of 1.36 acres, pursuant to conditions. David Milan reviewed conditions noting that these conditions are outlined in the ordinance entitled “Chapter 11, Section 11-114, Conveyance of Property to Forestvale Properties, Inc.

No public comments.

10. Close the Public Hearing to consider an Ordinance entitled “Chapter 11, Section 11-114, Conveyance of Property to Forestvale Properties, Inc.”

The public hearing was closed by Mayor David Keene.

11. Consider action on an Ordinance entitled “Chapter 11, Section 11-114, Conveyance of Property to Forestvale Properties, Inc.”

It was motioned by Robert Howard, seconded by Frank Dunbar and unanimously voted to approve an Ordinance entitled “Chapter 11, Section 11-114, Conveyance of Property to Forestvale Properties, Inc.

12. Consider Resolve R-2014-011 authorizing balances to be carried forward

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to approve resolve R-2014-011.

13. Consider Resolve R-2014-012 to authorize \$130.55 in funds from the General Surplus Unreserved Fund Balance Account to the Town Office Reserve Account for the purpose of scanning records and providing technology support to the Town Office

It was motioned by Robert Howard, seconded by Frank Dunbar and unanimously voted to approve resolve R-2014-012.

14. Consider Resolve R-2014-013 to approve expenditures totaling \$159,175.65 for Pay Estimate #3 (Golf Course) related to the reconstruction of Route 46

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to approve resolve R-2014-013.

15. Consider Resolve R-2014-014 to approve expenditures of \$5,535.77 for Contract Administration and Inspection services related to the reconstruction of Route 46 (2013-132)

It was motioned by Robert Howard, seconded by David Kee and unanimously voted to approve resolve R-2014-014.

16. Consider Resolve R-2014-015 to approve Capital Improvement expenses totaling \$30,981 for the purchase of a new Police Cruiser

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to approve resolve R-2014-015.

17. Consider Resolve R-2014-016 to accept the recommendations of the Finance Committee concerning staffing expenses

It was motioned by Michael Ormsby, seconded by David Kee and voted to approve Resolve R-2014-016.

Vote In Favor: Michael Ormsby, David Kee, David Keene and Frank Dunbar

Opposed: Robert Howard

Vote: Favorable 4 - 1

18. Consider Resolve R-2014-017 to accept the recommendations of the Finance Committee concerning Wilson Hall

It was motioned by Michael Ormsby, seconded by Robert Howard and unanimously

voted to approve resolve R-2014-017.

19. Consider Resolve R-2014-018 to accept the recommendations of the Finance Committee concerning an offer to sell to the Town, property located at 20 Central Street owned by Dennis Nason

It was motioned by Robert Howard, seconded by Michael Ormsby and voted to approve Resolve R-2014-018.

Voted In Favor: Michael Ormsby, David Kee, Frank Dunbar and Robert Howard.

Opposed: David Keene

Vote: Favorable 4 - 1

20. Consider Resolve R-2014-019 to approve a write-off of \$9,791.91 from the Economic Development Micro-Loan program

It was motioned by Robert Howard, seconded by David Kee and voted to approve Resolve R-2014-019.

Voted In Favor: Michael Ormsby, David Kee, David Keene and Robert Howard

Opposed: Frank Dunbar

Vote: Favorable 4 - 1

21. Consider Resolve R-2014-020 to participate in the Greater Ellsworth Regional Hazardous Household Waste Collection event

It was motioned by Robert Howard, seconded by David Kee and unanimously voted to not approve Resolve R-2014-020.

22. Consider Resolve R-2014-021 to schedule the Sewer Committee to review the Operations and Maintenance Agreement between The Maine Water Company and the Town of Bucksport for operations of the Town's wastewater facilities from July 1, 2013 through June 30, 2014

It was motioned by Robert Howard, seconded by Frank Dunbar and unanimously voted to approve Resolve R-2014-021.

23. Consider Resolve R-2014-022 to schedule the Ordinance Committee to continue the review of the Town Charter

It was motioned by Robert Howard, seconded by Michel Ormsby and unanimously voted to approve Resolve R-2014-022.

24. Consider Resolve R-2014-023 to schedule the Finance Committee to review financial policies, investments and upgrades to the computer network infrastructure as well as a request for assistance from Dylan Bunker for his Eagle Scout project

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to approve Resolve R-2014-023.

25. Consider issuing licenses and permits, if any

Hold public hearing on renewal of fulltime liquor license for Jin Ming Chen, d/b/a Ming's Garden.

No public comments.

It was motioned by Robert Howard, seconded by Frank Dunbar and unanimously voted to approve renewal of fulltime liquor license for Jin Ming Chen, d/b/a Ming's Garden.

26. Discussion items

a. Sewer Commitment

-The quarterly Sewer Commitment was signed by Town Council members.

b. Bucksport Bay Healthy Communities Coalition Update

-Dr. Tom Gaffney, president of BBHCC provided a progress report to the Town Council noting that they were moving forward with: Senior Resource Committee and Provider Network Committee planning SASH; Provider Network Committee continuing Personal Violence Campaign-Public Awareness event at Bay Festival, and planning training for "gate keepers"; Early Childhood Committee sponsored another successful Children's Fair. Other Health and Wellness programs continue, including triaging CARE calls. Also, Dr. Gaffney touched on some of the grants they've applied for, as well as some they have received. The coalition will be convening a Leadership Planning Meeting of Board Members, Committee Chairs and other key partners toward developing a common vision for the Coalition's programs, and building a strategic plan.

c. Pine Tree Engineering

-Town Manager gave copy of letter to council members from Stephen DeWick of Pine Tree Engineering, Inc. for review with regards to the Town Dock float expansion project and asked for comments.

d. Comprehensive Plan

-Town Manger indicated that he contacted Rich Rothe about assisting with the Comprehensive Plan, but he is not able to provide his services. Councilor David Kee suggested doing some of the Comprehensive plan work our self. Councilor David Keene indicated that Jef Fitzgerald, Tax Assessor has had experience in writing Comprehensive Plans and with his knowledge maybe he could assist.

e. Schedule Committee Meetings

Sewer Committee meeting on Thursday, August 8, 2013 at 6:00 P.M. at the Town Office.

Ordinance Committee meeting on Thursday, August 29, 2013 at 5:30 P.M. at the Town Office.

Finance Committee meeting on Tuesday, August 6, 2013 at 5:30 P.M. at the Town Office.

Town Manager Evaluation Forms meeting on Thursday, August 1, 2013 at 6:00 P.M. and the Town Office.

27. Consider entering executive session under IMRSA Section 405 (6) (A) for consideration and discussion of Human Resources and employment issues

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to enter into executive session at 8:35 P.M.

It was motioned by Robert Howard, seconded by David Kee and unanimously voted to exit executive session at 9:45 P.M.

28. Adjournment

It was motioned by Robert Howard, seconded by David Kee and unanimously voted that the meeting be adjourned.

Meeting adjourned at 9:45 P.M.

Respectfully submitted,

Kathy L. Downes
Council Secretary

BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, APRIL 25, 2013
TOWN COUNCIL CHAMBER-BUCKSPORT TOWN OFFICE

1. Mayor David Keene called meeting to order at 7:00 P.M.
2. Members Present: Michael Ormsby, Glenn Findlay, David Kee, David Keene, Frank Dunbar, Robert Howard. Member Absent: Brian Leeman.
3. Consider minutes of previous meetings.

It was motioned by Robert Howard, seconded by David Kee, and unanimously voted to approve Town Council meeting minutes of March 28, 2013 as presented.

4. Receive and review correspondence and documents.

No correspondence or documents to review.

5. Representative Dick Campbell to address the Town Council.

Representative Dick Campbell was unable to attend the meeting.

6. Consider Resolve #R-2013-102 to send to the Ordinance Committee a request to review permitting practices.

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2013-102.

7. Consider Resolve #R-2013-106 to approve a Memorandum of Understanding between Bangor Gas and the Town of Bucksport.

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2013-106.

8. Consider Resolve #R-2013-107 to reduce the hours of operation of the Bucksport Transfer Station from six (6) days per week to five (5).

It was motioned by Robert Howard, seconded by Frank Dunbar and unanimously voted to approve Resolve #R-2013-107.

9. Council Members agreed to take up item #18(a) under Budget Workshop at this time;

#541 Community Agencies

- a. #81-Buck Memorial Library requesting \$14,000

- b. #82 Snowmobile Club requesting \$1,529
- c. #83 Fort Knox requesting \$1,800
- d. #84 Arcady requesting No dollars
- e. #85 Circus Band requesting \$300
- f. #86 Bucksport Bay Area Chamber of Commerce requesting \$15,000
- g. #87 Memorial Day (Flags) requesting \$400
- h. #92 Conservation Commission requesting \$300
- i. #93 Penobscot Consortium requesting \$2,500

#542 Social Agencies

- a. #84 Washington Hancock CAP requesting \$900
 - b. #85 Child & Family Opportunities requesting \$2000
 - c. #87 Bucksport Community Concerns requesting \$4,500
 - d. #88 Downeast Transportation requesting \$3,592
 - e. #89 Eastern Area Agency on Aging requesting \$2,000
 - f. #90 Child Care Center requesting \$2,000
 - g. #91 Bucksport Healthy Communities Coalition requesting \$7,600
 - h. #92 Senior Citizens Group requesting \$2,500
 - i. #93 Hancock County Home Care & Hospice requesting no dollars
 - j. #94 Downeast Health Services requesting no dollars
 - k. #95 Yesterday's Children requesting \$300
 - l. #96 Hospice Volunteers of Hancock County requesting \$600
 - m. #97 Community Health & Counseling Services requesting no dollars
 - n. Downeast Aids Network requesting no dollars
 - o. Hammond Street Senior Center requesting no dollars
 - p. House of Peace-Domestic Violence requesting no dollars
10. Council Members agreed to take up item #17; Jim Boothby, Superintendent, from RSU 25 to address the Town Council in regards to the 2014 RSU budget

Superintendent of RSU 25, Jim Boothby presented the proposed working draft budget for the 2013-2014 fiscal years in the amount of \$13,582,071, compared to 2012-2013 in the amount of \$13,279,724 which represents an overall increase of 2.23% or \$302,347. The increase cost to the town is the loss of \$100,831.53 in general purpose aid, and the increase in the local share as determined by the legislative process in the EPS formula to determine general purpose aid. The mil rate required by the formula increased to 8.11 mils for 2013-2014 as compared to 7.69 mils for the 2012-2013 budgets, which represents an additional \$270,000.

Jim Boothby also spoke on the state average report card noting that the accompanying data received is an indication the district is continuing to make progress. One thing this points to is that under, No Child Left Behind, were designated as a needs improvement school. This is an indication that the improvements we've made in terms of program adjustments and teacher training are making a difference and moving forward.

Jim Boothby indicated a letter grade of "C" does not tell the whole story of a student, nor does it tell the whole story of a school. Rather, this is a good faith effort to condense the

reams of date the department already collects into an accessible snapshot of where our schools are today, showing areas where we are doing well and those where we need to improve. The next high school reports will be issued in the fall; and elementary school report cards will come out next spring.

11. Consider Resolve #R-2013-108 to approve the recommendation of the Cemetery Committee regarding the Oak Hill Burial Place

It was motioned by Glenn Findlay, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2013-108.

12. Consider Resolve #R-2013-109 to send to the Finance Committee a request of \$400 in TIF dollars to facilitate fund raising for the Bucksport Sculpture as part of the 2014 Schoodic International Sculpture Symposium (SISS)

It was motioned by Michael Ormsby, seconded by Frank Dunbar and unanimously voted to approve Resolve #R-2013-109.

13. Consider Resolve #R-2013-110 authorizing the Finance Director to write-off uncollected ambulance charges for the period January 1, 2012 through March 31, 2012

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2013-110.

14. Consider Resolve #R-2013-111 to approve the bid for parking lot striping for the summer of 2013

It was motioned by Frank Dunbar, seconded by Robert Howard and unanimously voted to approve #R-2013-111.

15. Consider Resolve #R-2013-112 to expense \$1,000 to Peter Remick to purchase land needed for improvements on Route 46

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2013-112.

16. Consider Resolve #R-2013-113 to approve an exchange of land between the Town of Bucksport and Philip H. Wight and Gail W. Wight for improvements to Route 46

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2013-113.

17. Consider Resolve #R-2013-114 extending the contract for disposal and hauling of metal, clean wood, and demolition debris at the Bucksport Transfer Station to D.M. & J. Waste

It was motioned by Frank Dunbar, seconded by David Kee and unanimously voted to approve Resolve #R-2013-114.

18. Consider Resolve #R-2013-115 to approve language for the June 11, 2013 Referendum Ballot

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2013-115.

19. Budget Workshop (continued from item #9)

Cemeteries:

- a. #76 Silver Lake Cemetery requesting \$675
- b. #77 Oak Hill Cemetery requesting \$300
- c. #78 Evergreen Cemetery requesting \$895
- d. #79 Hillside Cemetery requesting \$300
- e. #86 Buck Cemetery requesting \$1,250
- f. #87 Catholic Cemetery requesting \$300
- g. #88 Lanpher Cemetery requesting \$100
- h. #89 Moulton Cemetery requesting \$100
- i. #91 Heweytown Cemetery requesting \$100
- j. #92 Page Cemetery requesting \$100

Update on recommended adjustments to date on CIP changes

- a. Ambulance-delete purchase of defibrillator \$2,500
- b. Animal Shelter-delete vinyl exterior \$3,000
- c. Dispatch-delete replace server \$2,000
- d. Fire Department Equipment Reserve-delete CAF System for Engine 1 \$43,000
- e. Public Safety Building Reserve-delete garage bay/top windows \$12,000; delete kitchen windows/rear windows \$10,000
- f. Town Garage Reserve-delete widen garage doors \$30,000
- g. Town Office Equipment Reserve-delete 5 stall voting booth \$961.15
- h. Solid Waste Equipment Reserve-delete trailer \$3,000

20. Consider issuing licenses and permits, if any

No licenses or permits to be considered.

21. Discussion items

- a. "Little Yellow School House"
-Town Manager noted that the Town agreed to fix the foundation and it was stated by Joel Wardwell that the lease states no plans for other funds, seek competitive

bids for foundation which should cost less than \$10,000 and transfer funds from undesignated funds.

It was motioned by David Keene, seconded by Robert Howard and unanimously voted to take up an item not on the agenda.

Jake and Rhonda Chambers, owners of the Jed Prouty retirement home want to refinance the business and requesting from the Town of Bucksport to give up primary status and take secondary status so they can withdraw at least some of the equity that's been built up in the local property.

It was motioned by Frank Dunbar, seconded by Michael Ormsby and unanimously voted to send Jake and Rhonda Chambers request to the Finance Committee for further discussion and bring back recommendation to the Town Council.

Ordinance Committee meeting on Wednesday, May 8, 2013 at 6:00 P.M. at the Town Office.

Finance Committee meeting on Wednesday, May 8, 2013 at 6:30 P.M. at the Town Office.

It was motioned by David Keene, seconded by Robert Howard and unanimously voted to take up an item not on the agenda.

It was motioned by David Keene, seconded by Robert Howard and unanimously voted to send the Bucksport Bay Healthy Community agreement to the Finance Committee for review and bring back recommendation to the Town Council.

Town Council members signed quarterly Sewer Commitment.

22. Adjournment

It was motioned by Robert Howard, seconded by Frank Dunbar and unanimously voted that the meeting be adjourned.

Meeting adjourned at 9:02 P.M.

Respectfully submitted,

Kathy L. Downes
Council Secretary